



Request for Additional Visitors' Permits

This form is only applicable to residents who have already been issued with visitor permits and require **additional permits only**. First time applicants must complete a different application form that can be requested by calling 0117 922 2600.

Section A

Details of current permit holder

First name

Surname

Phone number

Email

Section B

Full address of property

Post code

Unique Property Reference Number KN _____

Section C

Confirmation of Address

Please provide a copy of **ONE** of the following:

- Current Council Tax bill
- Current Council or Housing Association Rent Book
- Current signed Tenancy Agreement (all pages)
- If on a rolling tenancy, copy of the original signed Tenancy Agreement and confirmation from your landlord/their agent that you are still resident.
- Utility bill (gas, water, electricity) dated within last three months
- Bank (**not** credit card) statement dated within the last three months

Section D

Each property is entitled to a maximum of 100 visitors' permits per year.

The first 50 will be supplied free of charge, the remaining 50 will cost £1 per permit.

Please confirm how many permits you would like

Section E

Additional visitors' permits for carers

If you wish to apply for additional visitors' permits for carers please call 0117 922 2600.

Section F
Declaration

I declare that to the best of my belief all of the statements I have made are true.

The Council is under a duty to protect the public funds it administers, and to this end may use the information you have provided on your application form for the prevention and detection of fraud. It may also share information with other bodies responsible for auditing or administering public funds for these purposes. For further information, see www.bristol.gov.uk/nfi or contact the above telephone number.

Signed

Dated

Please print name

Payment Options

Cheque/postal order

- If you wish to pay by cheque or postal order please include it with your completed application form.
- Cheques should be made payable to Bristol City Council
Please write your unique property reference number (KN....) on the back of the cheque.

Online Payment

- You can pay online at www.bristol.gov.uk
- You will need your unique property reference number to be able to make a payment.

Cash or card payments

- You can pay in cash or with a debit or credit card by using the Scancoin kiosk at:

Phoenix Court
Customer Service Point
Bond Street South
Bristol
BS1 3PH

Contact us

If you require any clarification to help you complete this form or if you do not have unique property reference number please telephone (0117) 922 2600 or email parking.permits@bristol.gov.uk

Please send your completed form and fee (if applicable) to:
BCC Parking Services – Permits
PO Box 3025
Bristol
BS1 9FE
Email parking.permits@bristol.gov.uk

Full details of the scheme are available on the Bristol City Council website
www.bristol.gov.uk