



**MINUTES OF SAFER BRISTOL
PARTNERSHIP EXECUTIVE BOARD
MEETING**

**DATE: 18/08/11
Council House
College Green
Bristol**

Executive Member:	Attended	Executive Member:	Attended
Marilyn Harrison – Avon & Somerset Probation Trust	✓	ACC John Long – Avon & Somerset Police	✓
Barbara Coleman – NHS Bristol	✓	Alex Raikes - VOSCUR	✓
Malcolm Hawthorn –Avon Fire & Rescue Service	✓	Hugh Annett – BCC and Director Public Health	x
Kathy Headdon – Police Authority	✓	Barry Hughes - CPS	x
Cllr Gary Hopkins – BCC	✓	Maggie Telfer – BDP/ Peter Walker - ARA	x x
Cllr Peter Levy – Police Authority	✓		
Officers			
Rick Palmer	✓		
Observers / Presenters:			
Pete Anderson - BCC			

1. Apologies – Chair

Apologies were received from Hugh Annett, Barry Hughes, Maggie Telfer and Peter Walker.

2. Minutes of the meeting held 19th May 2011 – Chair

The minutes were agreed as a true and accurate record of the meeting.

2. Review of actions – Chair

4.1 19/5/11 Completed

4.2 19/5/11 RP reported that although there is a correlation between NI45 (ETE) and ethnicity, it is not statistically significant.

6.1 19/5/11 RP confirmed that the Structure Chart for the Safer Bristol Executive within the Partnership Agreement (Appendix 1) will be updated on an on-going basis. RP to ensure the

Reducing Re-Offending Board is shown within the governance structure.

ACTION 2.1: RP to include the Reducing Re-Offending Board within the Safer Bristol Executive governance structure

7.1 19/5/11

The purpose of the Safer Bristol Executive Board and effective representation is an item on today's agenda

3. Public Disorder - JL

JL gave a short summary of the public disorder in Bristol (principally in the St Pauls, Stokes Croft and Cabot Circus areas of the city) the previous week, and how it was handled by Avon & Somerset police and partners.

The meeting felt the following had worked well:

- pro-active interventions including 'stop and search'
- communications on TV were key
- the clean-up of the streets by the council was quick and effective
- essential role of CCTV

Further comments:

- KH reported that the Police Authority fully supported officers on the ground
- Police Authority members have received the latest PACT dates and will be making efforts to attend these meetings and to ensure greater visibility
- Bristol is managing the impact on prisons and YOIs and for those not used to a prison system
- Michael Spur, Chief Operating Officer of the National Offender Management Service, has sent a letter regarding how pro-active Bristol had been prior to the arrests/sentencing.

4. Performance – Rick Palmer

[Reports previously circulated with the agenda]

4.1 SPAR Net short report (RP)

A stretch target of a further 15% reduction will be set over the next 3 years (ie 5% reduction each year over the next 3 years), resulting in below 100 crimes per 1000 population. On target for the end of the quarter to achieve this and YTD there is a 5.7% reduction overall in crime.

4.2 Crime

Headlines:

- Total Recorded Crime: annual target 2011/12 is 48,100, Q1 Performance is 12,500. Bristol is currently ranked 3rd out of 8 (8 = best) when comparing performance against Core Cities. However, sustained reductions are being achieved against a challenging target.

- Violent Crime: currently amber but there are reductions and RP hopeful to achieve average fairly quickly. Violent crime represents the greatest volume of crime in Bristol, which is currently ranked 1 out of 8 (8 = best) when comparing performance against Core Cities. However, a rolling annual plan targeting Bristol hotspot locations is contributing to consistent reductions – particularly regarding serious violence crime.

ACTION 4.1: Agreed a report from the Violent Crime Strategy Group be brought to the next meeting

- a challenge to make reductions around general violence, some is linked to the night-time economy and a quarter of all violence is related to domestic violence

For future meetings Crime Reduction data to be presented as volume and crimes per thousand population

ACTION 4.2: Crime Reduction data to be presented as %, crimes per thousand population and volume

4.3 Drugs/Alcohol

Numbers in Effective Treatment: Green. On track as there is a slight reduction in the number of clients since Q4 as relapse prevention services have been reclassified as Tier 2 services, which is now in line with national practice. Work is underway to ensure appropriate services are in place to meet the needs of Non Opiate and Crack Users. MH, JL, RP, HA and BC met heads of NTA recently who have a high level of confidence in Bristol to deliver. Unless top-sliced, Bristol will receive the same amount of money next year as this year.

Successful Completions: Amber. Annual target 2011/12 is 14%, Q1 Performance is 11% so likely to be on target, still improvements to be made.

TOPS [Treatment Outcome Profiles] Compliance Start: Green. Annual target 2011/12 is 90%, Q1 Performance is 97.9% i.e. March, April and May have consistently shown TOPS compliance for all stages to be over the NTA target of 80%. CJIT Team did not achieve target last month, an improvement plan is in place and we are confident we can turn this around in a month.

TOPS Compliance Review: Amber. Annual target 2011/12 is 90%, end of last year Performance was 83.2%, MT/Bristol Drugs Project has been working well with Safer Bristol, tools are now embedded to actively manage TOPS compliance, and last month targets were exceeded.

TOPS Compliance Exit: Green. Annual target 2011/12 is 90%, Q1 Performance is 93.9%.

4.4 YOT

Headlines:

- The following three measures will be the only 'key result areas' YOTS will be judged against for 2011-14. The following results are in line with national trends, where a significant reduction in custodial sentences on 10% has taken place over the past year:
 - Reducing Re-offending: achieved national average
 - Reducing use of custody: significant reductions in custody which makes a large saving in prison estate and helps us to work with focus in the community. However, disturbances last week will have an impact.
 - Reduction in first time entrants to Youth Justice system – downward trend continues, with the help of the Restorative Disposals Scheme which is still fully running.
- Locally, as from 1st July, to improve service and to make best use of reducing resources, the YOT has moved to a new area-based structure that mirrors the CYPS areas
- Nationally, a key upcoming change is that from 2012/13 onwards LAs will be responsible for the full costs of all Court-ordered secure remands (currently the LA/YOT partnership is only responsible for a third of the costs) ie almost £300k. No transfer of funds from the centre to compensate is proposed, since legislatively it is an LA responsibility, although for the past 10 years the YJB have met two thirds of those costs. This is consistent with broader developments to 'encourage' local partnerships to take greater responsibility for the costs of remands and in due course custody. Plans are being worked up to mitigate against this, looking at Year 1 setting up a contingency fund, working with CYPS to extend the Remand Fostering Scheme. A VFM programme is commencing, Adrian Quinn to produce VFM proposals by end September.

GH flagged up a local difficulty around a lack of communication with the local community regarding a scheme introduced by the Knowle West Health Association. GH to feed back information to MH for review on community payback

ACTION 4.4: GH to forward KWHA scheme information to MH

4.5 **Avon Fire & Rescue Service April-March 2010-11** (Malcolm Hawthorn)

Headlines:

- At the end of the last financial year on target for four of the six incident Key Performance Indicators
- All Deliberate Vehicle Fires reduced by 25% last year from the year before
- Deliberate Secondary Fires (excl vehicle) e.g. rubbish/grass: amber. 61% are linked to rubbish, flagging up a need to improve rubbish storage particularly in communal areas

- Automatic Fire Alarms attended: red. Despite interventions put in place there is still 2% increase this year. MHW to target repeat call-outs, education still required.

5. Older People (incorporated as Hate Crime) Discussion Paper and Recommendation

This agenda item was pulled, it is an Avon & Somerset Constabulary-wide issue. RP has written to Chief Supt Jon Stratford who chairs SPAHC (Strategic Partnership Against Hate Crime) locally to ask if this is an issue within the Force and whether they are treating it as Hate Crime already or, if not, why not.

ACTION 5.1: RP to update Board at next meeting

6. Homicide Reviews – Pete Anderson

[Flow charts tabled: Tasking Process and Individual Agency Process]

Purpose:

- To inform members of the Executive of the new statutory function for Community Safety Partnerships to undertake a multi-agency review following a domestic violence related homicide.
- To provide an update of partnership working to ensure reviews are conducted effectively in Bristol

Recommendations:

- For officers to note and the statutory duty placed upon Community Safety Partnerships to conduct a Domestic Homicide Review (DHR)
- For officers to consider the draft Domestic Homicide Review (DHR) process and feed back to Pete Anderson

Current situation

- The responsibilities for Safer Bristol are understood and work is underway to agree a review process. This work has been co-ordinated to date through the Domestic Violence and Abuse Strategy Group. However, as this brief is now part of a wider agenda – 'Violence and Abuse Against Women and Girls' (VAAWG), the DHR process will be developed through the new partnership structure linked to VAAWG
- Many agencies would be involved within a review, not least the Police. Whilst the Police do not have responsibility for conducting DHRs, in order to try and bring a level of consistency, the Police's Public Protection Unit is working with Domestic Violence and Abuse Co-ordinators in LAs across Avon & Somerset in developing a process to meet all needs.
- Two draft processes have been developed:
 - an overall DHR tasking process
 - an individual agency process, outlining how the notification system and subsequent agency review activity could work
- To date there have not been any domestic homicides in Bristol to trigger a DHR. Once the DHR process has been agreed, consideration will be given to test the process through a 'dummy exercise'.

RP is keen for some near misses to be looked at, and to get this in place as soon as possible.

Link to the Home Office Statutory Guidance for the conduct of Domestic Homicide Reviews:

<http://www.homeoffice.gov.uk/publications/crime/DHR-guidance>

ACTION 6.1: Once DHR agreed, bring 'near misses' into review process

7. Drug Treatment Plan 2011-12 Part 1 (Strategic Summary, Needs Assessment & Key Priorities) – Peter Anderson

[Paper previously circulated with the Agenda]

This document provides an annual overview of the Needs Assessment.

Headlines:

- The new case management system (Theseus) is of great benefit and is now being used by all providers in the community and will provide reliable and accurate data
- The overall direction and purpose of the partnership strategy is to remodel an integrated drug treatment system in the community and HMP Bristol, with the goal of increasing the numbers of individuals successfully completing treatment and achieving recovery. We aim to reduce the revolving door between the community and Prison, and get more OCUs and NOCUs into and successfully completing drug treatment programmes
- HMP Bristol is a pilot for a drug wing
- Much early intervention work is undertaken eg youth intervention services and regarding supply in Bristol

Key priorities for 2011-12:

- Commission a recovery-focused drug treatment system appropriate for drug users from all backgrounds in Bristol
- Increase the numbers of clients successfully completing and exiting the treatment system
- Increase the numbers of OCUs and NOCUs identified within the criminal justice system accessing and successfully exiting structured treatment services
- Re-design the Shared Care Service to increase 'move on', throughput and increased successful completions from the treatment system
- Re-commission the Structured Day Programme to delivery recovery-focused outcomes and increase timely access
- To achieve 90% plus compliance for start, review and exit TOPS
- Improve uptake of employment, education and resettlement services within the Prison to support recovery within the community

- Improve accommodation outcomes for service users to support recovery journey
- Agree and implement joint local protocols with:
 - a) Jobcentre Plus and treatment providers
 - b) Children and Young Peoples Services (safeguarding)

CJIT contract is now fully embedded and much work is going on behind these priorities.

KH raised the work with GPs and primary care.

ACTION 7.1: KH/BC to discuss outside this meeting

PA flagged up that mutual aid frameworks in Bristol are numerous, and Safer Bristol is commissioning the SMART recovery approach.

At a conference an NTA guru attended and said Bristol has the potential to be a recovery capital.

8. Risk Register - Rick Palmer

[Paper previously circulated with the Agenda]

There are 4 risks:

- i) Partnership funding is significantly reduced 2010/11: RP recommended the current residual risk is downgraded to Low as work continues to manage funding and resources in line with reductions over the next 12 months. Agreed.
- ii) Failure to develop and deliver a 2011/12 substance misuse treatment programme: RP recommended this remains as it is but remove by the next review. Agreed.
- iii) Failure to reduce Violent Crime (NI20, NI26, NI32) to achieve 1st quartile performance by 2012: RP recommends this remains as it is as, although encouragingly Bristol appears to be closing the performance gap when comparing overall Violence Crime performance with 8 Core Cities and is ranked 6th out of 8 (best), we are not yet making the inroads hoped.
- iv) Failure to achieve top quartile performance in priority areas as highlighted in the 2008/9 Partnership Strategic Assessment (Bristol compared to core cities) by 2012/Serious Acquisitive Crime: RP recommends this remains as it is although the progress is reasonable and we have a 2 rank increase to 5 / 8 (8 = worst) since December 2009. Agreed.

ACTION 8.1: Add additional risk to Risk Register regarding Police & Crime Commissioners: issues of funding and that Bristol is seen as a top delivery priority

9. Police Reform Bill – Kathy Headdon/Pete Levy

[Paper previously circulated with the Agenda]

PL/KH are continuing to monitor the situation and will continue to oppose certain aspects of the Police Reform Bill. A Transitional Board is now in place and PL/KH are watching the process through the Lords.

The Police Authority is working to hand everything over in a fit state.

The Board agreed that the issue of Police & Crime Commissioners regarding funding and the importance that Bristol is seen as a top delivery priority should be added to the Risk Register.

10. Local Strategic Partnership – John Long

A meeting has not been held since the last meeting of the Executive Board, therefore there is nothing to report.

There will be meetings regarding the configuration of the LSP, next meeting likely to be at the beginning of October.

11. Purpose of the Safer Bristol Executive Board and effective representation – Marilyn Harrison

Two issues:

- i) Drug provider representation: the NTA had raised concerns that as some drug providers were on the membership of the Executive, they might receive information that could be challenged if the Executive were to commission drug services. This issue was discussed, and the Board agreed that there is no conflict of interest as commissioning decisions are now made outside of this Board by the Joint Commissioning Group, and that the drug providers bring unmatched insights.

- ii) Expanding representation to include:

- a) Business ie a group interested in keeping Bristol safe

ACTION 11.1: JL to approach Business West at Business meeting 14/9/11 and express the Board's willingness for them to be represented

- b) Community representation

ACTION 11.2: MH encouraged Board to think around community representation

ACTION 11.3: MH to look at other Core Cities representation

12. AOB

None.

Action Point	Matters arising	By Whom	By When
2.1 18/8/11	RP to include the Reducing Re-Offending Board within the Safer Bristol Executive governance structure	RP	Next meeting
4.1 18/8/11	Performance: Agreed a report from the Violent Crime Strategy Group is brought to the next meeting	RP/ Helen Flyng	Next meeting
4.2 18/8/11	Performance: Crime Reduction data to be reviewed	RP	Next meeting
4.4 18/8/11	GH to forward KWAHA scheme information to MH for review on community payback	GH	ASAP
5.1 18/8/11	Older People (incorporated as Hate Crime) Discussion Paper and Recommendation - RP to update Board at next meeting	RP	Agenda item for next meeting
6.1 18/8/11	Homicide Reviews: once DHR agreed, bring 'near misses' into review process	RP	Next meeting
7.1 18/8/11	Drug Treatment Plan 2011/12: KH raised the work with GPs and primary care. KH/BC to discuss outside this meeting	KH/BC	Next meeting
8.1 18/8/11	Risk Register: add additional risk regarding Police & Crime Commissioners - issues of funding and that Bristol is seen as a top delivery priority	RP/ Helen Flyng	Next meeting
11.1 18/8/11	Effective representation on the Safer Bristol Executive Board: JL to approach Business West at business meeting 14/9/11 and express the Board's willingness for them to be represented	JL	ASAP
11.2 18/8/11	Effective representation on the Safer Bristol Executive Board: MH encouraged Board to think around community representation	All	ASAP/next meeting
11.3 18/8/11	Effective representation on the Safer Bristol Executive Board: look at other Core Cities representation	MH	Next meeting

The meeting finished at 16:20 pm.

Next meeting: Thursday 17th November 2011, 2.00 pm – 4.30 pm

