

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	C&AF 11.11-12
Title:	Commissioning Plan for High Support (Preventing Homelessness) Accommodation
Wards affected:	All
Summary of decision to be taken:	Approval of the level and range of support contracts into emergency hostel and high support homeless prevention accommodation required and the recommended procurement route/s.
Reason why key decision:	The decision will result in expenditure of over £500,000
Corporate priorities:	<p>“Our services contribute to these council/partnership outcome(s)</p> <ul style="list-style-type: none"> • Reducing health and wealth inequality • Building stronger and safe communities <p>Housing Strategy: Theme 2 – Early Bird : provide advice and intervention across agencies to prevent crisis, increase choice and access : improve housing offer to better meet a range of needs</p> <p>Preventing Homelessness Strategy: This has 5 objectives:</p> <ul style="list-style-type: none"> • Homelessness prevention • Early intervention • Multi-disciplinary approaches • Individual solutions • Value for money <p>All of which the Commissioning Plan will assist in delivering.</p>
Financial position :	<p>The expenditure on High Support Accommodation in the area of Preventing Homelessness was £5.8m in 2010/11 and £5.6m in 2011/12, and is funded by the Supporting People revenue budget (within Health and Social Care).</p> <p>The implementation of this Commissioning Plan is expected to deliver savings of 20-30%, which is more than could be achieved by tactical changes to current provision.</p> <p>The delivery of savings to the Supporting People budget in a way that maintains the appropriate level of preventative support services for vulnerable people is a key requirement of the Medium Term Financial Plan.</p>
Scrutiny Input :	The proposals in the draft commissioning plan will be brought to Quality of Life Scrutiny meeting in October 2011 (as part of an organised event around impact of current welfare reforms).
Decision taker:	Cabinet
Service department	Neighbourhoods and City Development Health & Social Care

Executive member	Anthony Negus Jon Rogers
Item cleared with executive member on :	Signed off by the executive member on 26 July 2011.
Anticipated date of decision:	Pending
Principal consultees:	Supporting People service providers, landlords and key referral agencies
Means of consultation:	Circulate draft plan to all service providers, referral agencies and range of provider forum. Make available through Consultation finder, the Strategy & Commissioning web-page and a series of consultation events
Consultation period:	Elements of the commissioning plan have been consulted on through its development – including workshop in April 2011. Draft consultation plan will be published at end of July with a 90 day period allowed for further consultation.
When & how to make representations:	Comments through provider representatives on Preventing Homelessness Board or in writing/ by email to Claire Welsh within 90 day period – specific dates will be clarified in Draft Commissioning Plan.
Documents which will be used to inform the decision and the date of availability:	Draft Commissioning Plan – end July 2011 - to include: <ul style="list-style-type: none"> • Results of Service user and front line staff engagement • Procurement option appraisal • Equality Impact Assessment • Risk Assessment <p>Report on April 2011 workshop – already available</p>
Contact name: Address: Telephone: Fax: Email:	Claire Welch Amelia Court, Pipe Lane 0117 352 5140 Claire.welch@bristol.gov.uk

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	RE 07.10-11
Title:	New Ways of Working Programme Business Case
Wards affected:	All
Summary of decision to be taken:	The New Ways of Working Programme has developed significantly since it was originally approved by Cabinet in 2008. The programme is unlikely to be completed within the original authorisation so a revised Business Case is being submitted for the Programme.
Reason why key decision:	1. The decision will result in expenditure or savings of over £500,000
Corporate priorities:	1. Strategic Options 2. Development of staff conditions 3. Green Agenda
Financial position :	<ul style="list-style-type: none"> • provision in the revenue budget • included in the Medium Term Financial Plan • included in the capital programme
Scrutiny Input :	Resources Scrutiny Committee - September 2011
Decision taker:	Cabinet
Service department	All
Executive member	Mark Wright
Item cleared with executive member on :	Signed off by the executive member on 26 January, 2010
Anticipated date of decision:	26 January 2012
Principal consultees:	Unions & Self Organised Groups (Disabled Employee Group in particular)
Means of consultation:	Meetings - informal process
Consultation period:	Consultations to be completed by February 28 th 2011.
When & how to make representations:	By email to the NWOW Programme Manager at NWOW@bristol.gov.uk
Documents which will be used to inform the decision and the date of availability:	NWOW Cabinet Report supported by the detailed NWOW Programme Business Case
Contact name: Address: Telephone: Fax: Email:	NWOW Programme Manager Floor 5, BBond Deputy Chief Executive Directorate Tel: 0117 35 25564 NWOW@bristol.gov.uk

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	N&CD 16.11-12
Title:	<i>Major Refurbishment of Four Passenger Lifts located at Broughton & Yeamans House</i>
Wards affected:	<i>Lawrence Hill</i>
Summary of decision to be taken:	<i>To agree to invite tenders for the refurbishment of four hi-rise passenger lifts and to accept the most economically advantageous tender.</i>
Reason why key decision:	<i>Expenditure will be in excess of £500,000</i>
Corporate priorities:	<i>"Making a difference;" children, older people and disabled people will benefit from the improved service and accessibility.</i>
Financial position :	<i>Included in the Capital Programme (HRA)</i>
Scrutiny Input :	<i>Scrutiny not envisaged</i>
Decision taker:	<i>Cabinet</i>
Service department	<i>Neighbourhoods Landlord Services</i>
Executive member	<i>Anthony Negus (Housing and Regeneration)</i>
Item cleared with executive member on :	Signature of Executive Member : Date
Anticipated date of decision:	24th November 2011
Principal consultees:	<i>Estate Management, Residents in Broughton and Yeamans Houses</i>
Means of consultation:	<i>Letters, meetings , drop in surgeries during September 2011</i>
Consultation period:	<i>September - October 2011</i>
When & how to make representations:	<i>In writing or e-mail before 1st October 2011</i>
Documents which will be used to inform the decision and the date of availability:	<i>Cabinet Report available early September (draft available now).</i>
Contact name: Address: Telephone: Fax: Email:	<i>John Lacey A Shed Sandy Park 01173525198</i>

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	N&CD 15.11-12
Title:	Local Sustainable Transport Fund (LSTF) Bid
Wards affected:	All
Summary of decision to be taken:	To consider and approve a bid for funding to the Department for Transport under the Local Sustainable Transport Fund. The deadline for bid submissions is 20 th December 2011.
Reason why key decision:	1. If successful the bid for LSTF funding will result in expenditure of over £500,000 on transport Investment across the City 2. the decision is also significant in terms of its effect on communities.
Corporate priorities:	The LSTF Bid is framed around sustainable transport measures to support local economic growth and reduce carbon emissions, and directly supports the aims of the Joint Local Transport Plan and the priorities of the Bristol 20:20 Plan to promote sustainable prosperity.
Financial position :	The award of grant through a successful bid will significantly enhance the core transport investment programme set out as part of the Capital Programme under the Joint Local Transport Plan. In terms of match-funding, the existing match funding available is being reviewed by Corporate Service Finance Group prior to submission of the bid.
Scrutiny Input :	A cross-party Members' Seminar was held on 1 April 2011 to assist with developing the expression of interest for the LSTF Bid. Further Cross-party engagement will continue in developing the detailed bid.
Decision taker:	Cabinet
Service department	Neighbourhoods and City Development
Executive member	Cllr Tim Kent, Transport
Item cleared with executive member on :	Signature of executive member: Date.....
Anticipated date of decision:	24 November 2011
Principal consultees:	Members, Neighbourhoods, Key stakeholders and Businesses have been engaged in developing the bid, in terms of raising awareness and as partners in delivering the LSTF Projects
Means of consultation:	Members Seminar held on 1 April 2011, key stakeholder and business event held on 5 April 2011, with further events to take place on 4/5 th October 2011. Weekly "Drop In" sessions held to engage with wider groups.
Consultation period:	As above

When & how to make representations:	Further comments in writing or by email to the contact below before 24 th November 2011
Documents which will be used to inform the decision and the date of availability:	West of England Sustainable Travel (WEST) Local Sustainable Transport Fund Large Project Initial Proposals. June 2011 Emerging detailed LSTF Bid Submission. November 2011
Contact name: Address: Telephone:: Email:	Alistair Cox Service Manager, City Transport City Development Floor 3 Wilder House Tel 0117 9222357 Fax 0117 9036716 Email: Alistair.cox@bristol.gov.uk

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	N&CD 14.11-12
Title:	HWRC Wood Contract: Request for Delegated Powers to Procure
Wards affected:	All
Summary of decision to be taken:	For cabinet to authorise the procurement of a wood recycling contract, for the waste wood collected at Bristol City Council's 2 Household Waste Recycling Centres (HWRCs).
Reason why key decision:	This contract is very likely to result in expenditure of over £500,000
Corporate priorities:	This proposal will help the Council to make Bristol a sustainable city, via protecting our environment for future generations.
Financial position :	This proposal is adequately resourced via provision in the revenue budget
Scrutiny Input :	It is envisaged that scrutiny input will not be required as this decision relates to a procedural matter, rather than policy
Decision taker:	Cabinet
Service department	Neighbourhoods
Executive member	Cllr Gary Hopkins
Item cleared with executive member on :	Signature of executive member : Date
Anticipated date of decision:	15 December 2011
Principal consultees:	Not Applicable
Means of consultation:	Not Applicable
Consultation period:	Not Applicable
When & how to make representations:	In writing or by email to the contact below before 07.11.11
Documents which will be used to inform the decision and the date of availability:	Cabinet Report: HWRC Wood Contract: Request for Delegated Powers to Procure. Available from 07.11.11
Contact name: Address: Telephone: Fax: Email:	Sean Spencer-Wort Brunel House, St George's Road, BS1 5UY 0117 922 3020 sean.spencerwort@bristol.gov.uk

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	N&CD 13.11-12
Title:	Local Authority Mortgage Scheme (LAMS)
Wards affected:	All
Summary of decision to be taken:	Approval to deposit an initial capital sum of £2,000,000 with Financial Lenders as cash backed indemnity for first time buyers. (to include £1m for LloydsTSB and provision to extend the scheme to other lenders approved by Sector Treasury Services)
Reason why key decision:	This is capital expenditure in excess of £500,000. Local Authority participants in the scheme are required by the lending institution to deposit a minimum of £1,000,000. The lump sum deposit will be returned to the Council at the end of the 5 year term.
Corporate priorities:	Our City: Ambitious together.
Financial position :	The LAM scheme has been included in the Medium Term Financial Plan.
Scrutiny Input :	None envisaged
Decision taker:	Cabinet
Service department	Neighbourhoods & City Development
Executive member	Councillor Anthony Negus, Housing, Property Services & Regeneration
Item cleared with executive member on :	Signed off by the executive member on 14 September 2011
Anticipated date of decision:	15 December 2011
Principal consultees:	LAMS is a private mortgage scheme initially offered by LloydsTSB. Other national financial organisations are expected to join in the coming months. No external consultation undertaken .
Means of consultation:	N/A
Consultation period:	N/A
When & how to make representations:	N/A
Documents which will be used to inform the decision and the date of availability:	Eco Impact Assessment EQIA Screening Form Cabinet Report

Contact name:

Address:

Telephone:

Fax:

Email:

Valerie Watkis/Tim Southall**4th floor, Amelia Court, Pipe Lane, Bristol BS1 5AA****0117 3525130****valerie.watkis@bristol.gov.uk**

**BRISTOL CITY COUNCIL-DRAFT
KEY DECISION TO BE TAKEN**

Ref No:	N&CD 10.11-12
Title:	An Investment Plan for Bristol City Council
Wards affected:	ALL
Summary of decision to be taken:	Cabinet will be asked to approve an Investment Plan for the City, which will enable the Council to make informed decisions by prioritising capital projects.
Reason why key decision	The prioritisation of these projects, many with a value of over £500k will involve important decisions on which projects we invest in and how we allocate funding streams.
Corporate priorities:	The Investment Plan seeks to prioritise projects in direct relation to the Council's strategic aims and objectives set out in the 2020 Plan.
Financial position :	The capital projects in the Investment Plan have been prepared to include those within the capital programme.
Scrutiny Input :	No scrutiny involvement is envisaged.
Decision taker:	CABINET
Service department	The decision will affect all departments that have major capital schemes within the Investment Plan.
Executive members	Cllrs Negus and Cllr Cook
Item cleared with executive member on :	Signed off by the executive member on 27 July 2011
Anticipated date of decision:	15 December 2011 (previously a pending item)
Principal consultees:	Homes and Communities Agency and the West of England Partnership
Means of consultation:	Not applicable
Consultation period:	Not applicable
When & how to make representations:	In writing or by email to the contact below, timescale to be advised when Cabinet date confirmed.
Documents which will be used to inform the decision and the date of availability:	The report to Cabinet will be available 5 working days before the anticipated date of decision.
Contact name: Address: Telephone: Fax: Email:	Brunel House, St Georges Road, Bristol BS1 5UY 01179 224 355 ----- stuart.woods@bristol.gov.uk

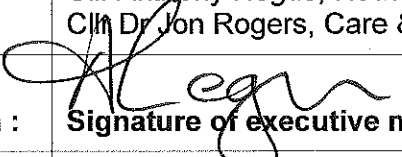
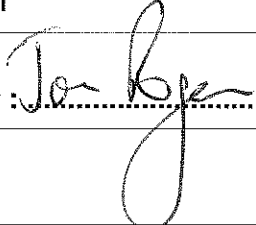
**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	N&CD 08.11-12
Title:	Key Arts Provider Funding Allocation Process
Wards affected:	All
Summary of decision to be taken:	To agree the allocation of funding for the KAP's portfolio for 2012/13 - 2014/15
Reason why key decision:	The total portfolio allocation is over £500,000 The decision is likely to be significant in terms of its effect on communities, the cities reputation and the cultural sector as a whole
Corporate priorities:	Our City: Ambitious Together
Financial position :	The budget is in existence and is reflected in the MTFP
Scrutiny Input :	Scrutiny has not been envisaged
Decision taker:	Cabinet
Service department	Neighbourhoods and City Development
Executive member	Councillor Simon Cook, Capital Programme, Sport and Culture
Item cleared with executive member on :	Signed off by the executive member on 14 July 2011
Anticipated date of decision:	24 November 2011 (slipped from 27 October 2011)
Principal consultees:	Senior Officers, Arts Council South West
Means of consultation:	N/A
Consultation period:	N/A
When & how to make representations:	There is an appeals procedure for organisations who feel the process was not followed although they cannot appeal against being refused money or the allocation they have been given.
Documents which will be used to inform the decision and the date of availability:	Applications for investment funding need to be submitted by the deadline of 4pm on Monday 15 th August 2011. A panel will then determine the applications throughout August and September in order to prepare the recommendations for Cabinet.
Contact name: Address: Telephone:: Email:	<i>Stephen Wray and / or Louise Baker</i> 0117 922 3360 / 0117 922 3711 stephen.wray@bristol.gov.uk louise.baker@bristol.gov.uk

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	N&CD 07.11-12
Title:	Underfall Trust : Lease of City Docks Land and Property
Wards affected:	Cabot
Summary of decision to be taken:	Conclude a Development Agreement with the Underfall Trust that provides for the surrender of their current lease in return for a new 50 year lease, subject to the Trust having secured planning consent and HLF funding for agreed restoration and refurbishment works.
Reason why key decision:	The decision is likely to be significant in terms of its beneficial effect on local business communities and asset management.
Corporate priorities:	Ensuring that Bristol residents experience significant change in the physical quality of their neighbourhood and have opportunities to shape improvements at this level.
Financial position :	The proposal will lead to longer term financial savings to the Council
Scrutiny Input :	Scrutiny input is not envisaged
Decision taker:	Cabinet
Service department	Neighbourhoods and City Development
Executive member	Cllr Simon Cook, Capital Programme, Sport and Culture Cllr Anthony Negus, Housing, Property Services and Regeneration
Item cleared with executive member on :	Signed off by the executive members on 21 July 2011
Anticipated date of decision:	27 October 2011
Principal consultees:	At this stage Businesses and Tenants at Underfall Yard
Means of consultation:	Meetings with stakeholders and BCC Staff
Consultation period:	August /September 2011
When & how to make representations:	By writing or e mail by September 2011
Documents which will be used to inform the decision and the date of availability:	Minutes of Underfall Yard Project Working Group
Contact name: Address: Telephone: Fax: Email:	Richard Smith Harbour Office, Cumberland Road 0117 9031484 0117 9031487 richard.smith@bristol.gov.uk

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	<i>Leave blank - Democratic Services will provide</i>
Title:	West of England Home Improvement Agency Commissioning
Wards affected:	All Bristol wards and across the West of England
Summary of decision to be taken:	To approve future spend on home improvement agency (HIA) services, to be delivered through a recommissioned service across the West of England.
Reason why key decision:	<ol style="list-style-type: none"> 1. The decision is likely to result in 10% savings on Bristol City Council's current expenditure of £951,207 (across Neighbourhoods and Health & Social Care) 2. The decision is likely to have a significant positive impact on the quality of HIA services available to older and disabled people.
Corporate priorities:	The proposal helps BCC meet the second of its 'Our City' corporate aims - to achieve lasting improvements in key services, including those for older and disabled people.
Financial position :	Provision in the revenue budget of Neighbourhoods and Health & Social Care Directorates, including the Supporting People budget.
Scrutiny Input :	Aids and adaptations was considered by Quality of Life Scrutiny in October 2010 and full council approved it's recommendations in March 2011 covering a new integrated service and a full mapping exercise of related services. This proposal has emerged as a result of the SC recommendations. No further scrutiny input is envisaged.
Decision taker:	Cabinet
Service department	Neighbourhoods, Strategic Housing
Executive member	Cllr Anthony Negus, Housing, Property Services & Regeneration Cllr Dr Jon Rogers, Care & Health
Item cleared with executive member on :	  Signature of executive member : Date <u>28.09.11</u>
Anticipated date of decision:	Thursday 26 th January 2012.
Principal consultees:	Groups other than local authority staff and councillors include: <ul style="list-style-type: none"> • service users • voluntary groups that represent service users • agencies who refer clients to HIAs and ILCs • potential providers
Means of consultation:	<ul style="list-style-type: none"> • Commissioning Strategy published on the BCC website • Email out to key stakeholders • Online survey • Local drop-in stakeholder events • Market providers' day
Consultation period:	Monday 3 rd October to Wednesday 28 th December 2011
When & how to make representations:	Representations can be made by completing the online survey, in writing or by email to the contact below.
Documents which will	<ul style="list-style-type: none"> • Cabinet Report

be used to inform the decision and the date of availability:	<ul style="list-style-type: none">• Equality Impact Assessment• Environmental Impact Assessment
Contact name: Address: Telephone: Fax: Email:	Marion Britton, Project Manager Commissioning Team, Bristol City Council, Amelia Court, Pipe Lane, Bristol, BS1 5AA Marion.britton@bristol.gov.uk

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**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	CS 08.11-12
Title:	Revenue budget 2012/13, Capital Programme 2012-15, Treasury Management Strategy 2012-15 & 2011/12 capital / revenue monitors
Wards affected:	All
Summary of decision to be taken:	To finalise the plans for the revenue budget, the capital spend and financing arrangements for recommendation to the Council Budget meeting on 28 February 2012. To finalise the Treasury Management Strategy for 2012/13 for recommendation at the Council Budget meeting on 28 February 2012; To consider the latest 2011/12 revenue and capital monitors
Reason why key decision:	Decisions may result in expenditure / savings in excess of £500,000 and/or be significant in terms of their effect on communities.
Corporate priorities:	Contributes to delivering all corporate priorities
Financial position :	Relates to the 2012-15 Capital Programme and borrowing and lending activity.
Scrutiny Input :	Resources Scrutiny Commission - date to be agreed.
Decision taker:	Cabinet
Service department	All
Executive member	Leader of the Council
Item cleared with executive member on :	Signed off by the Leader on 10 October 2011
Anticipated date of decision:	26 January 2012
Principal consultees:	None directly
Means of consultation:	N/A
Consultation period:	N/A
When & how to make representations:	N/A
Documents which will be used to inform the decision and the date of availability:	The report to Cabinet will be available 5 working days before the anticipated date of decision.
Contact name: Address: Telephone: Fax: Email:	Peter Robinson, Service Director - Finance Resources Directorate, The Council House 0117 9222419 peter.robinson@bristol.gov.uk

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	CS 07.11-12
Title:	Treasury Management Mid-Year Report 2011/12
Wards affected:	All
Summary of decision to be taken:	To present the mid year Treasury Management position for 2011/12 and approve required action as appropriate. In addition, approval of the Ethical Investment Policy and Prudential Indicators.
Reason why key decision:	Decisions may result in expenditure / savings in excess of £500,000 and/or be significant in terms of their effect on communities.
Corporate priorities:	Contributes to delivering all corporate priorities
Financial position :	Relates to borrowing and lending activity in 2011/12.
Scrutiny Input :	Resources Scrutiny Commission - date to be agreed.
Decision taker:	Cabinet
Service department	All
Executive member	Leader of the Council
Item cleared with executive member on :	Signed off by the Leader on 10 October 2011
Anticipated date of decision:	15 December 2011
Principal consultees:	None directly
Means of consultation:	N/A
Consultation period:	N/A
When & how to make representations:	N/A
Documents which will be used to inform the decision and the date of availability:	The report to Cabinet will be available 5 working days before the anticipated date of decision.
Contact name: Address: Telephone: Fax: Email:	Peter Robinson, Service Director - Finance Resources Directorate, The Council House 0117 9222419 peter.robinson@bristol.gov.uk

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	CS 04.11-12
Title:	Monitor of the revenue budget and capital programme
Wards affected:	All
Summary of decision to be taken:	To present monitoring reports at regular intervals and approve required action as appropriate.
Reason why key decision:	Decisions may result in expenditure / savings in excess of £500,000 and/or be significant in terms of their effect on communities.
Corporate priorities:	Contributes to delivering all corporate priorities
Financial position :	Relates to spending plans against directorate revenue budgets and capital allocations, together with the overall position for the Council
Scrutiny Input:	Regular monitoring reports will be submitted to the Resources Scrutiny Commission
Decision taker:	Cabinet
Service department	All
Executive member	Leader of the Council
Item cleared with executive member on :	Signed by the Leader on May 2011
Anticipated date of decision:	21 July 2011, 29 September 2011, 24 November 2011 and 26 January 2012 (incorporated within report on the Budget for 2012/13)
Principal consultees:	None directly
Means of consultation:	N/A
Consultation period:	N/A
When & how to make representations:	N/A
Documents which will be used to inform the decision and the date of availability:	The report to Cabinet will be available 5 working days before the anticipated date of decision.
Contact name: Address: Telephone: Fax: Email:	Peter Robinson, Service Director - Finance Resources Directorate, The Council House 0117 9222419 peter.robinson@bristol.gov.uk

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	CS 01.11-12
Title:	St Mary-le-Port, High Street/ Wine Street
Wards affected:	Cabot and city wide
Summary of decision to be taken:	To confirm the preferred site option that will form the basis for consultation on the redevelopment of St-Mary-le-Port.
Reason why key decision:	1 The Capital receipt will exceed £500k 2 The decision will have an affect on the local community
Corporate priorities:	Securing a capital receipt The implementation of Policy for the development of that area of the City
Financial position :	No financial input is required at this time. Any agreement with the developer will seek to secure a fee indemnity for any council external costs.
Scrutiny Input :	AO to discuss with MCR how the scrutiny commission should be dealt with (possibly Resources Scrutiny Commission)
Decision taker:	Cabinet
Service department	Corporate Services
Executive member	Cllr Simon Cook
Item cleared with executive member on :	Signed by the executive member on 3 May 2011
Anticipated date of decision:	Slipped from 29 September 2011 to pending.
Principal consultees:	The public and local stakeholders
Means of consultation:	Preliminary consultation had already taken place before the selection of the preferred developer in 2006. Public consultation took place between 12 th Oct. and 8 th Nov 2006. It is proposed that a further programme of stakeholder and public consultation will be undertaken after the Cabinet decision on the preferred development site option.
Consultation period:	See above
When & how to make representations:	Through the future consultation process
Documents which will be used to inform the decision and the date of availability:	Report and appendices that will include the masterplan option to be recommended.
Contact name: Address: Telephone: Fax: Email:	Jan Reichel Property and Finance B Bond Smeaton Road Bristol BS1 6EE Tel: 0117 922 4032 Fax: 0117 922 4676 jan_reichel@bristol-city.gov.uk

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	CA&F 09.11-12
Title:	Child Poverty Strategy
Wards affected:	All
Summary of decision to be taken:	To endorse the Child Poverty Strategy for the city
Reason why key decision:	The Child Poverty Strategy is likely to be significant in terms of its effect on communities.
Corporate priorities:	Sharing in our city's prosperity Making a difference for Children and Young People Addressing Health and Wealth inequalities
Financial position :	Some priorities within the strategy may require actions which redirect focus possibly including through service remodelling or commissioning and it is recognised by all partners that appropriate actions would need to be cost-neutral and contained within the reducing budget envelope.
Scrutiny Input :	Scrutiny input is envisaged during the period of consultation on the plan. The Child Poverty Strategy was on the agenda of the Children's Services Scrutiny Commission for 12 September
Decision taker:	Cabinet
Service department	Decision could potentially affect most service departments
Executive member	Clare Campion-Smith
Item cleared with executive member on :	Signed off by the executive member on 1 Aug 2011
Anticipated date of decision:	15 December 2011 (slipped from 24 November 2011)
Principal consultees:	This will be a consultation with practitioners within the council and across partner agencies including the voluntary and community sector, rather than a public consultation.
Means of consultation:	The draft strategy will be posted on the Children and Young people's blog and the link widely circulated.
Consultation period:	12 weeks from August 2 to October 25 2011
When & how to make representations:	On the children and young people's blog at bristolchildren.wordpress.com or by e-mail to childrensneeds.assessment@bristol.gov.uk
Documents which will be used to inform the decision and the date of availability:	The Child Poverty Strategy, updated following consultation, will be made available approximately 1 week before the decision.
Contact name: Address: Telephone: Fax: Email:	Alison Jackson Rm 370 Council House (0117) 903 7731 (0117) 903 7738 alison.jackson@bristol.gov.uk

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	C&AF 08.11/12
Title:	Children and Young People's Specialist Commissioning Plan
Wards affected:	All
Summary of decision to be taken:	<p>The specialist commissioning plan will lay out Bristol's commissioning intentions in relation to placements for children in care and care leavers for the period 2012-15</p> <p>It will detail how Bristol will continue to meet new Children Act guidance specifically the Sufficiency Duty upon the local authority to provide a sufficient range of high quality accommodation within the local authority's area</p>
Reason why key decision:	The decision will result in expenditure of over £500,000 on children's placements
Corporate priorities:	<p>Making a difference</p> <p>Raising standards in the key services that we need to improve</p> <ul style="list-style-type: none"> ● for efficient, responsive services that deliver value for money placements for children and young people who require the care of the local authority
Financial position :	Placement budget provision is in the revenue budget and included in the medium term financial plan
Scrutiny Input :	Children's Services Commission on 12 September 2011
Decision taker:	Cabinet
Service department	Children, Adults & Families
Executive member	Councillor Campion-Smith
Item cleared with executive member on :	Cleared with the executive member on 14 June 2011
Anticipated date of decision:	26 January 2012
Principal consultees:	<p>Children in care and care leavers</p> <p>Children's families</p> <p>Children's health partners</p> <p>Bristol public</p>
Means of consultation:	<p>Meeting with children in care and care leavers</p> <p>Circulation of the plan to key stakeholders</p> <p>web based consultation</p>
Consultation period:	October 2011
When & how to make representations:	Via e-mail and web responses to the Service Manager, Specialist Commissioning and Services - ann.james@bristol.gov.uk
Documents which will be used to inform the decision and the date of availability:	The commissioning plan will be submitted in full to Cabinet to consider, not less than 5 clear working days before their meeting

Contact name:

Address:

Telephone:

Fax:

Email:

Ann James, Service Manager, Specialist Commissioning and Services

CYPS Avondale Road, Redfield, Bristol BS5 9AX

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**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	CA&F 07.11-12
Title:	Transforming Health and Social Care
Wards affected:	All
Summary of decision to be taken:	To seek approval to proceed with the transformational change programme detailed in the business case
Reason why key decision:	<ol style="list-style-type: none"> 1. the decision is likely to result in expenditure or savings of over £500,000;or 2. the decision is likely to be significant in terms of its effect on communities.
Corporate priorities:	Developing flexible, self directed and quality services that actively promote choice, independence and well being
Financial position :	Provision in the revenue budget
Scrutiny Input :	Health and Social Care Commission - date TBC
Decision taker:	Cabinet
Service department	Health and Adult Social Care
Executive member	Councillor Jon Rogers
Item cleared with executive member on :	Signed by the executive member on 7 July 2011
Anticipated date of decision:	24 November 2011 (slipped from 29 September)
Principal consultees:	Service users, staff and trade unions
Means of consultation:	Formal process and time line being established
Consultation period:	31 August 2011
When & how to make representations:	In writing or e-mail to contact below
Documents which will be used to inform the decision and the date of availability:	The report to Cabinet will be available 5 clear working days before the anticipated date of decision
Contact name: Address: Telephone: Fax: Email:	Alison Comley Strategic Director, Health and Social Care 0117 9223290 alison.comley@bristol.gov.uk

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	CA&F 06.11-12
Title:	Bristol Youth Links Commissioning Plan
Wards affected:	Citywide - All
Summary of decision to be taken:	Agree proposals to commission Bristol Youth Links Services for 2012 to 2017
Reason why key decision:	<ol style="list-style-type: none"> 1. the decision is likely to result in expenditure or savings of over £500,000; 2. the decision is likely to be significant in terms of its effect on communities.
Corporate priorities:	The Bristol Youth Links Strategy was agreed by Bristol Children and Young People's Trust in April 2010. The decisions made contribute to the MTFP and the corporate priority to raise standards in key services that are efficient and responsive, for children and young people.
Financial position :	The proposals are resourced through the revenue budget and Early Intervention Grant (EIG), subject to outcomes of any commissioning exercise. The savings identified within the proposals are included in the Medium Term Financial Plan.
Scrutiny Input :	12 September Children's Services Commission
Decision taker:	Cabinet
Service department	Children, Young People and Skills
Executive member	Gary Hopkins and Claire Campion-Smith
Item cleared with executive member on :	Signed by the executive member on 11 July 2011
Anticipated date of decision:	Cabinet 24 November 2011.
Principal consultees:	Children and young people Stakeholders (Schools, Health, Safer Bristol, Police, VCSE) Providers (existing and potential)
Means of consultation:	Customer questionnaires, stakeholder events, market testing event, equality groups meetings, VCSE network meetings, Draft commissioning plan 90 day consultation – advertised by letter to all providers on BEPs, to stakeholders according to communication plan, also shared via an on-line blog.
Consultation period:	31 st May – 30 th August 2011
When & how to make representations:	By response to questionnaire published on Consultation Finder and Bristol Youth Links BLOG . The DRAFT Bristol Youth Links (BYL) Commissioning Plan and background papers is published on Bristol Youth Links BLOG for consultation at: http://bristolchildren.wordpress.com/consultations/bristolyouthlinks/
Documents which will be used to inform the decision and the date of availability:	Report: Appendices: Appendix 1: Summary of consultation responses Appendix 2: Proposed commissioning plan including the needs analysis, service and staff equalities impact assessments, a procurement options appraisal and service specification.

Contact name:

Rose Richards, Service Manager, Youth, Play and Outdoor Education

Phone: 0117 35 25714

Email: rose.richards@bristol.gov.uk

Post: Bristol City Council, Colston 33, Colston Avenue, Bristol BS1 4UA

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	CA&F 04.11-12
Title:	CYPS 'Making the Changes' Programme
Wards affected:	All
Summary of decision to be taken:	<p>Approval to proceed with the transformational change programme detailed in the CYPS 'Making the Changes' Business Case (to be finalized by August 2011)</p> <p>Recommendations will include changes pertaining to:</p> <ul style="list-style-type: none"> • Moving to 'area working' arrangements for CYPS services • Implementation of a 'first point of contact' for universal services – e.g. admissions, family information service • Streamlining of service user pathways into and between CYPS services and those of partner agencies • Establishment of a single approach to strategic functions across the Children, Adults & Families directorate with an 'Enabling Hub'
Reason why key decision:	<ol style="list-style-type: none"> 1 The decision is likely to result in expenditure or savings of over £500,000 and 2 The decision is likely to be significant in terms of its effect on communities.
Corporate priorities:	Raising standards in the key services we need to improve – for children and young people.
Financial position :	Detailed financial planning is being undertaken as an integral component of work to developing a full business case. The final business case will be based on financial evaluation of resources that will be available.
Scrutiny Input :	Scrutiny input is required from People/Children's Services Scrutiny Commission.
Decision taker:	Cabinet
Service department	Children and Young People's Services
Executive member	Councillor Clare Campion-Smith
Item cleared with executive member on :	Signed by the executive member on 23 May 2011
Anticipated date of decision:	24 November 2011 (slipped from 29 September)
Principal consultees:	Consultation with staff and key stakeholders, including schools and children's trust partners will be undertaken on relevant aspects of the business case. The trade unions will also be consulted on relevant aspects.
Means of consultation:	Consultation will be primarily undertaken through meetings with key stakeholders, but also through some focus/staff reference groups.
Consultation period:	See above
When & how to make representations:	To People/Children's Services Scrutiny Commission and to Cabinet.

Documents which will be used to inform the decision and the date of availability:	'Making the Changes' – Programme Business Case Executive Summary 'Making the Changes' – Programme Business Case
Contact name: Address: Telephone: Fax: Email:	Nicola Waterworth and Lucia Dorrington, Programme Managers, Children and Young People's Services