

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	CS 01.11-12
Title:	St Mary-le-Port, High Street/ Wine Street
Wards affected:	Cabot and city wide
Summary of decision to be taken:	To confirm the preferred site option that will form the basis for consultation on the redevelopment of St-Mary-le-Port.
Reason why key decision:	1 The Capital receipt will exceed £500k 2 The decision will have an affect on the local community
Corporate priorities:	Securing a capital receipt The implementation of Policy for the development of that area of the City
Financial position :	No financial input is required at this time. Any agreement with the developer will seek to secure a fee indemnity for any council external costs.
Scrutiny Input :	AO to discuss with MCR how the scrutiny commission should be dealt with (possibly Resources Scrutiny Commission)
Decision taker:	Cabinet
Service department	Corporate Services
Executive member	Cllr Simon Cook
Item cleared with executive member on :	Signed by the executive member on 3 May 2011
Anticipated date of decision:	Slipped from 29 September 2011 to pending.
Principal consultees:	The public and local stakeholders
Means of consultation:	Preliminary consultation had already taken place before the selection of the preferred developer in 2006. Public consultation took place between 12 th Oct. and 8 th Nov 2006. It is proposed that a further programme of stakeholder and public consultation will be undertaken after the Cabinet decision on the preferred development site option.
Consultation period:	See above
When & how to make representations:	Through the future consultation process
Documents which will be used to inform the decision and the date of availability:	Report and appendices that will include the masterplan option to be recommended.
Contact name: Address: Telephone: Fax: Email:	Jan Reichel Property and Finance B Bond Smeaton Road Bristol BS1 6EE Tel: 0117 922 4032 Fax: 0117 922 4676 jan_reichel@bristol-city.gov.uk

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	N&CD 13.11-12
Title:	Local Authority Mortgage Scheme (LAMS)
Wards affected:	All
Summary of decision to be taken:	Approval to deposit an initial capital sum of £2,000,000 with Financial Lenders as cash backed indemnity for first time buyers. (to include £1m for LloydsTSB and provision to extend the scheme to other lenders approved by Sector Treasury Services)
Reason why key decision:	This is capital expenditure in excess of £500,000. Local Authority participants in the scheme are required by the lending institution to deposit a minimum of £1,000,000. The lump sum deposit will be returned to the Council at the end of the 5 year term.
Corporate priorities:	Our City: Ambitious together.
Financial position :	The LAM scheme has been included in the Medium Term Financial Plan.
Scrutiny Input :	None envisaged
Decision taker:	Cabinet
Service department	Neighbourhoods & City Development
Executive member	Councillor Anthony Negus, Housing, Property Services & Regeneration
Item cleared with executive member on :	Signed off by the executive member on 14 September 2011
Anticipated date of decision:	15 December 2011
Principal consultees:	LAMS is a private mortgage scheme initially offered by LloydsTSB. Other national financial organisations are expected to join in the coming months. No external consultation undertaken .
Means of consultation:	N/A
Consultation period:	N/A
When & how to make representations:	N/A
Documents which will be used to inform the decision and the date of availability:	Eco Impact Assessment EQIA Screening Form Cabinet Report

Contact name:

Address:

Telephone:

Fax:

Email:

Valerie Watkis/Tim Southall**4th floor, Amelia Court, Pipe Lane, Bristol BS1 5AA****0117 3525130****valerie.watkis@bristol.gov.uk**

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**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	CA&F 09.11-12
Title:	Child Poverty Strategy
Wards affected:	All
Summary of decision to be taken:	To endorse the Child Poverty Strategy for the city
Reason why key decision:	The Child Poverty Strategy is likely to be significant in terms of its effect on communities.
Corporate priorities:	Sharing in our city's prosperity Making a difference for Children and Young People Addressing Health and Wealth inequalities
Financial position :	Some priorities within the strategy may require actions which redirect focus possibly including through service remodelling or commissioning and it is recognised by all partners that appropriate actions would need to be cost-neutral and contained within the reducing budget envelope.
Scrutiny Input :	Scrutiny input is envisaged during the period of consultation on the plan. The Child Poverty Strategy was on the agenda of the Children's Services Scrutiny Commission for 12 September
Decision taker:	Cabinet
Service department	Decision could potentially affect most service departments
Executive member	Clare Campion-Smith
Item cleared with executive member on :	Signed off by the executive member on 1 Aug 2011
Anticipated date of decision:	15 December 2011 (slipped from 24 November 2011)
Principal consultees:	This will be a consultation with practitioners within the council and across partner agencies including the voluntary and community sector, rather than a public consultation.
Means of consultation:	The draft strategy will be posted on the Children and Young people's blog and the link widely circulated.
Consultation period:	12 weeks from August 2 to October 25 2011
When & how to make representations:	On the children and young people's blog at bristolchildren.wordpress.com or by e-mail to childrensneeds.assessment@bristol.gov.uk
Documents which will be used to inform the decision and the date of availability:	The Child Poverty Strategy, updated following consultation, will be made available approximately 1 week before the decision.
Contact name: Address: Telephone: Fax: Email:	Alison Jackson Rm 370 Council House (0117) 903 7731 (0117) 903 7738 alison.jackson@bristol.gov.uk

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	CS 07.11-12
Title:	Treasury Management Mid-Year Report 2011/12
Wards affected:	All
Summary of decision to be taken:	To present the mid year Treasury Management position for 2011/12 and approve required action as appropriate. In addition, approval of the Ethical Investment Policy and Prudential Indicators.
Reason why key decision:	Decisions may result in expenditure / savings in excess of £500,000 and/or be significant in terms of their effect on communities.
Corporate priorities:	Contributes to delivering all corporate priorities
Financial position :	Relates to borrowing and lending activity in 2011/12.
Scrutiny Input :	Resources Scrutiny Commission - date to be agreed.
Decision taker:	Cabinet
Service department	All
Executive member	Leader of the Council
Item cleared with executive member on :	Signed off by the Leader on 10 October 2011
Anticipated date of decision:	15 December 2011
Principal consultees:	None directly
Means of consultation:	N/A
Consultation period:	N/A
When & how to make representations:	N/A
Documents which will be used to inform the decision and the date of availability:	The report to Cabinet will be available 5 working days before the anticipated date of decision.
Contact name: Address: Telephone: Fax: Email:	Peter Robinson, Service Director - Finance Resources Directorate, The Council House 0117 9222419 peter.robinson@bristol.gov.uk

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	N&CD 14.11-12
Title:	HWRC Wood Contract: Request for Delegated Powers to Procure
Wards affected:	All
Summary of decision to be taken:	For cabinet to authorise the procurement of a wood recycling contract, for the waste wood collected at Bristol City Council's 2 Household Waste Recycling Centres (HWRCs).
Reason why key decision:	This contract is very likely to result in expenditure of over £500,000
Corporate priorities:	This proposal will help the Council to make Bristol a sustainable city, via protecting our environment for future generations.
Financial position :	This proposal is adequately resourced via provision in the revenue budget
Scrutiny Input :	It is envisaged that scrutiny input will not be required as this decision relates to a procedural matter, rather than policy
Decision taker:	Cabinet
Service department	Neighbourhoods
Executive member	Cllr Gary Hopkins
Item cleared with executive member on :	Signed by the executive member on 21 September 2011
Anticipated date of decision:	15 December 2011
Principal consultees:	Not Applicable
Means of consultation:	Not Applicable
Consultation period:	Not Applicable
When & how to make representations:	In writing or by email to the contact below before 07.11.11
Documents which will be used to inform the decision and the date of availability:	Cabinet Report: HWRC Wood Contract: Request for Delegated Powers to Procure. Available from 07.11.11
Contact name: Address: Telephone: Fax: Email:	Sean Spencer-Wort Brunel House, St George's Road, BS1 5UY 0117 922 3020 sean.spencerwort@bristol.gov.uk

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	C&AF 12.11-12
Title:	Primary School Places – Capital Implications
Wards affected:	All
Summary of decision to be taken:	To seek authority to progress proposals to provide additional primary school places for September 2012 and beyond, where these have capital funding implications
Reason why key decision:	<ol style="list-style-type: none"> 1. the decision is likely to result in expenditure or savings of over £500,000;or 2. the decision is likely to be significant in terms of its effect on communities.
Corporate priorities:	Not applicable
Financial position :	Included in the capital programme
Scrutiny Input :	Children's Services Scrutiny will be considering the issue of school place provision during an inquiry session on 17 th November
Decision taker:	Cabinet
Service department	CYPS
Executive member	Cllr Campion-Smith
Item cleared with executive member on :	Signed by the executive member on
Anticipated date of decision:	15th December 2011
Principal consultees:	Consultation was undertaken through the development of the School Organisation Strategy. The decisions relate to the implementation of that strategy
Means of consultation:	Already undertaken
Consultation period:	Not applicable
When & how to make representations:	E-mail to the contact below
Documents which will be used to inform the decision and the date of availability:	The report to Cabinet will be available 5 working days before the anticipated date of decision.
Contact name: Address: Telephone: Fax: Email:	Mick Branaghan Bristol City Council, Council House, College Green 0117 9223384 N/A michael.branaghan@bristol.gov.uk

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	N&CD 21.11-12
Title:	Construction contract for the external planned maintenance to Brandon House and Northfield House, including satellite blocks (Mawdley, Berrycroft & Berchels House)
Wards affected:	Bedminster and Hotwells.
Summary of decision to be taken:	To seek approval to procure a contract through competitive tender for the Planned Maintenance of Brandon House and Northfield House.
Reason why key decision:	The decision is likely to result in expenditure of over £500,000.
Corporate priorities:	Achieving Value for money and service improvements.
Financial position :	The proposal is properly resources by provision in the Housing Revenue Account, additional ERDF will also be available to help fund these works.
Scrutiny Input :	N/A
Decision taker:	Cabinet.
Service department	Neighbourhoods
Executive member	Anthony Negus.
Item cleared with executive member on :	Signed by the executive member on 1 November 2011
Anticipated date of decision:	15 December 2011
Principal consultees:	Service User Groups and Fire Safety
Means of consultation:	Service user meetings, open days/tenant consultation
Consultation period:	N/A
When & how to make representations:	In writing or by e-mail to Jason Price
Documents which will be used to inform the decision and the date of availability:	Cabinet report that will be available 5 working days before the anticipated date of decision.
Contact name: Address: Telephone: Fax: Email:	Jason Price A shed, Sandy Park, Brislington, Bristol 01173525453 jason.price@bristol.gov.uk

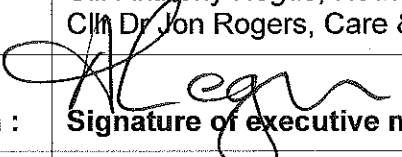
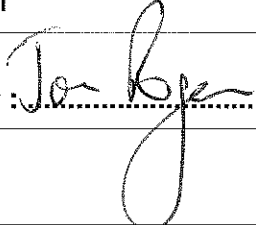
**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	CS 08.11-12
Title:	Revenue Budget 2012/13, including fourth monitor for 2011/12
Wards affected:	All
Summary of decision to be taken:	To finalise the Cabinet's revenue budget recommendations to be considered at the Council's budget meeting on 28 February 2012.
Reason why key decision:	The revenue budget will include proposals which will result in expenditure/savings in excess of £500,000. Expenditure will be significant in terms of its effect on communities.
Corporate priorities:	The Council's Medium Term Financial Plan
Financial position :	Relates to detailed spending plans against directorate revenue budgets
Scrutiny Input:	Resources Scrutiny Commission meetings: 4th/9th and 11th January 2012
Decision taker:	Cabinet
Service department	All
Executive member	Leader of the Council
Item cleared with executive member on :	Signed by the executive member on 26 January 2011
Anticipated date of decision:	26 January 2012
Principal consultees:	None directly
Means of consultation:	N/A
Consultation period:	N/A
When & how to make representations:	N/A
Documents which will be used to inform the decision and the date of availability:	The report to Cabinet will be available 5 working days before the anticipated date of decision.
Contact name: Address: Telephone: Fax: Email:	Peter Robinson, Service Director - Finance Resources Directorate, The Council House 0117 9222419 peter.robinson@bristol.gov.uk

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	CS 10.11-12
Title:	Capital Programme and Treasury Management Strategy 2012/15 plus quarterly monitor of the Capital Programme 2011/12.
Wards affected:	All
Summary of decision to be taken:	<p>To finalise the plans for the capital spend and financing arrangements for 2012/15 for recommendation at the Council Budget meeting on 28 February 2012;</p> <p>To finalise the Treasury Management Strategy for 2012/15 for recommendation at the Council Budget meeting on 28 February 2012;</p> <p>To present the quarterly capital monitoring position and approve required action as appropriate.</p>
Reason why key decision:	Decisions may result in expenditure / savings in excess of £500,000 and/or be significant in terms of their effect on communities.
Corporate priorities:	Contributes to delivering all corporate priorities
Financial position :	Relates to detailed spending plans against directorate capital allocations
Scrutiny Input:	Resources Scrutiny Commission, budget scrutiny meeting in January 2012
Decision taker:	Cabinet
Service department	All
Executive member	Deputy Leader of the Council
Item cleared with executive member on :	Signed by the executive member on 2011
Anticipated date of decision:	26 January 2012
Principal consultees:	None directly
Means of consultation:	N/A
Consultation period:	N/A
When & how to make representations:	N/A
Documents which will be used to inform the decision and the date of availability:	The report to Cabinet will be available 5 working days before the anticipated date of decision.
Contact name: Address: Telephone: Fax: Email:	<p>Peter Robinson, Service Director - Finance Resources Directorate, The Council House 0117 9222419</p> <p>peter.robinson@bristol.gov.uk</p>

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	<i>Leave blank - Democratic Services will provide</i> N & CD 17.11-12
Title:	West of England Home Improvement Agency Commissioning
Wards affected:	All Bristol wards and across the West of England
Summary of decision to be taken:	To approve future spend on home improvement agency (HIA) services, to be delivered through a recommissioned service across the West of England.
Reason why key decision:	<ol style="list-style-type: none"> 1. The decision is likely to result in 10% savings on Bristol City Council's current expenditure of £951,207 (across Neighbourhoods and Health & Social Care) 2. The decision is likely to have a significant positive impact on the quality of HIA services available to older and disabled people.
Corporate priorities:	The proposal helps BCC meet the second of its 'Our City' corporate aims - to achieve lasting improvements in key services, including those for older and disabled people.
Financial position :	Provision in the revenue budget of Neighbourhoods and Health & Social Care Directorates, including the Supporting People budget.
Scrutiny Input :	Aids and adaptations was considered by Quality of Life Scrutiny in October 2010 and full council approved it's recommendations in March 2011 covering a new integrated service and a full mapping exercise of related services. This proposal has emerged as a result of the SC recommendations. No further scrutiny input is envisaged.
Decision taker:	Cabinet
Service department	Neighbourhoods, Strategic Housing
Executive member	Cllr Anthony Negus, Housing, Property Services & Regeneration Cllr Dr Jon Rogers, Care & Health
Item cleared with executive member on :	  Signature of executive member : Date 28.09.11.....
Anticipated date of decision:	Thursday 26 th January 2012.
Principal consultees:	Groups other than local authority staff and councillors include: <ul style="list-style-type: none"> • service users • voluntary groups that represent service users • agencies who refer clients to HIAs and ILCs • potential providers
Means of consultation:	<ul style="list-style-type: none"> • Commissioning Strategy published on the BCC website • Email out to key stakeholders • Online survey • Local drop-in stakeholder events • Market providers' day
Consultation period:	Monday 3 rd October to Wednesday 28 th December 2011
When & how to make representations:	Representations can be made by completing the online survey, in writing or by email to the contact below.
Documents which will	<ul style="list-style-type: none"> • Cabinet Report

be used to inform the decision and the date of availability:	<ul style="list-style-type: none">• Equality Impact Assessment• Environmental Impact Assessment
Contact name: Address: Telephone: Fax: Email:	Marion Britton, Project Manager Commissioning Team, Bristol City Council, Amelia Court, Pipe Lane, Bristol, BS1 5AA Marion.britton@bristol.gov.uk

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**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	C&AF 08.11/12
Title:	Children and Young People's Specialist Commissioning Plan
Wards affected:	All
Summary of decision to be taken:	<p>The specialist commissioning plan will lay out Bristol's commissioning intentions in relation to placements for children in care and care leavers for the period 2012-15</p> <p>It will detail how Bristol will continue to meet new Children Act guidance specifically the Sufficiency Duty upon the local authority to provide a sufficient range of high quality accommodation within the local authority's area</p>
Reason why key decision:	The decision will result in expenditure of over £500,000 on children's placements
Corporate priorities:	<p>Making a difference</p> <p>Raising standards in the key services that we need to improve</p> <ul style="list-style-type: none"> ● for efficient, responsive services that deliver value for money placements for children and young people who require the care of the local authority
Financial position :	Placement budget provision is in the revenue budget and included in the medium term financial plan
Scrutiny Input :	Children's Services Commission on 12 September 2011
Decision taker:	Cabinet
Service department	Children, Adults & Families
Executive member	Councillor Campion-Smith
Item cleared with executive member on :	Cleared with the executive member on 14 June 2011
Anticipated date of decision:	26 January 2012
Principal consultees:	<p>Children in care and care leavers</p> <p>Children's families</p> <p>Children's health partners</p> <p>Bristol public</p>
Means of consultation:	<p>Meeting with children in care and care leavers</p> <p>Circulation of the plan to key stakeholders</p> <p>web based consultation</p>
Consultation period:	October 2011
When & how to make representations:	Via e-mail and web responses to the Service Manager, Specialist Commissioning and Services - ann.james@bristol.gov.uk
Documents which will be used to inform the decision and the date of availability:	The commissioning plan will be submitted in full to Cabinet to consider, not less than 5 clear working days before their meeting

Contact name:	Ann James, Service Manager, Specialist Commissioning and Services
Address:	CYPS Avondale Road, Redfield, Bristol BS5 9AX
Telephone:	0117 3534025
Fax:	
Email:	ann.james@bristol.gov.uk

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	CS 09.11-12
Title:	Refocus of Approach to managing and using property across the City
Wards affected:	All
Summary of decision to be taken:	Cabinet is asked to consider the proposals to refocus the way the Council manages and uses property. This covers both internal arrangements and the strategic management of property across the city.
Reason why key decision:	the decision is likely to be significant in terms of its effect on communities and how we work with external organisations to use property in a more proactive way.
Corporate priorities:	These proposals will help to promote more effective management of property by establishing a "Corporate Landlord" function and a more proactive approach to managing the council's assets across the city. It will show how we propose to take a more innovative approach to using property across the city to meet the strategic objectives.
Financial position :	At this time there are no significant financial implications.
Scrutiny Input :	Resources Scrutiny Commission - December 2011
Decision taker:	Cabinet
Service department	Corporate Services/City Development and Neighbourhoods
Executive member	Anthony Negus
Item cleared with executive member on :	Signed by the executive member on 1 November 2011
Anticipated date of decision:	January 26 th 2012
Principal consultees:	n/a
Means of consultation:	n/a
Consultation period:	n/a
When & how to make representations:	Representations should be made in writing to the Strategic Director (Corporate Services) by 23 rd December 2011.
Documents which will be used to inform the decision and the date of availability:	A review of the current organisational arrangements is currently taking place. The report presented at the end of the review will form one of the background documents. This will be published 5 days prior to the meeting.
Contact name: Address: Telephone: Fax: Email:	Will Godfrey Council House will.godfrey@bristol.gov.uk

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	N&CD 23.11-12
Title:	Parks and Green Spaces – Land disposal
Wards affected:	All
Summary of decision to be taken:	Cabinet to agree the process for Neighbourhood committee's making decisions on Sites that should be disposed or not. The Incentive scheme and information for Neighbourhood Committees The time frame
Reason why key decision:	1. the decision is likely to be significant in terms of its effect on communities.
Corporate priorities:	Parks and Green Space Strategy
Financial position	Sites if sold would have providing funding to deliver the Parks and Green Space Strategy. If Sites are not sold that funding is now not available
Scrutiny Input :	Cross Party working group, and recommendations from Full Council 22 November 2011
Decision taker:	Cabinet
Service department	Environment and Leisure
Executive member	Gary Hopkins
Item cleared with executive member on :	All intended Forward Plan items <u>must be</u> cleared with the relevant executive member in advance. The exec member's handwritten signature is required on every proforma which is submitted and date of signing. <u>The item will not be accepted on to the Forward Plan unless and until this is done.</u> Signature of executive member : Date
Anticipated date of decision:	26 January 2012
Principal consultees:	Full Council
Means of consultation:	Neighbourhood committee / Neighbourhood Partnership meeting
Consultation period:	
When & how to make representations:	By attending your Neighbourhood Partnership
Documents which will be used to inform the decision and the date of availability:	Cabinet report
Contact name: Address: Telephone: Fax: Email:	Tracey Morgan Brunel House St. George's Road Bristol Tracey.morgan@bristol.gov.uk

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**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	N&CD 26.11-12
Title:	Community Investment Fund – Funding Recommendations
Wards affected:	All
Summary of decision to be taken:	To decide on grant funding to the voluntary and community sector from Neighbourhoods and Communities Community Investment Fund. Grants are awarded under 3 outcome themes : Centres for Community Action : total £350,000 Stronger Communities Grant : £300,000 Supporting Recovery from Substance Misuse : £100,000
Reason why key decision:	The decision is likely to be significant in terms of its effect on communities. The funding totals £750k in 2012/13 but it has an impact on equalities and deprived communities in Bristol and there is strong public interest in the allocations.
Corporate priorities:	The council's vision for a thriving voluntary and community sector in Bristol : We are committed to positive engagement and partnership working between the public and third sector to achieve the greatest benefits and outcomes for Bristol's citizens. This includes involving the VCS in all stages of the commissioning cycle and ensuring the VCS has commissioning and investment opportunities that will enable the sector to thrive.
Financial position :	£650k in the N&C revenue budget 2012/13 £100k in the Safer Bristol budget 2012/13
Scrutiny Input :	Quality of Life Scrutiny Commission commented on the Community Investment Strategy 2012-15 on 27 th June 2011
Decision taker:	Cabinet
Service department	Neighbourhoods and City Development
Executive member	Cllr Guy Poultney
Item cleared with executive member on :	All intended Forward Plan items <u>must be</u> cleared with the relevant executive member in advance. The exec member's handwritten signature is required on every proforma which is submitted and date of signing. The item will not be accepted on to the Forward Plan unless and until this is done. Signature of executive member : Date
Anticipated date of decision:	26/1/12
Principal consultees:	Public and in particular voluntary and community sector organisations
Means of consultation:	Website Public meetings

Consultation period:	12 week period to May 2011
When & how to make representations:	Strategy consultation has ended
Documents which will be used to inform the decision and the date of availability:	Details of how grant applications were evaluated List of organisations recommended for funding Organisations not recommended for funding
Contact name: Address: Telephone: Fax: Email:	Gillian Douglas 3 rd floor, Brunel House 0117 922 2664 Gillian.Douglas@bristol.gov.uk

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	N & CD 20.11-12
Title:	Implications of Self-financing for the Housing Revenue Account
Wards affected:	All
Summary of decision to be taken:	Approval to the new self financing arrangements and consequential service impacts and opportunities.
Reason why key decision:	The remodelling of the way in which the Housing Revenue Account (HRA) will affect 28,000 tenancies across the City. It is likely to have a significant impact on communities
Corporate priorities:	
Financial position :	Expenditure (revenue & capital) will be resourced within the Budget set for 2012/13 with the new self financing arrangements that operate from April 2012.
Scrutiny Input :	Quality of Life and/or Resources Scrutiny - date to be confirmed
Decision taker:	Cabinet
Service department	Neighbourhood & City Development
Executive member	Cllr A Negus
Item cleared with executive member on :	Signed by the executive member on 11 October 2011
Anticipated date of decision:	23 February 2012
Principal consultees:	Housing Management Board, Service User Groups
Means of consultation:	To be confirmed
Consultation period:	Minimum 12 weeks if management arrangements for tenancies are impacted
When & how to make representations:	Formal consultation will be utilised, if these are required.
Documents which will be used to inform the decision and the date of availability:	
Contact name: Address: Telephone: Fax: Email:	Steven Barrett & Mary Ryan St Annes House 0117 9224082 Steven.barrett@bristol.gov.uk and Mary.Ryan@bristol.gov.uk

Means of consultation:	To be confirmed
Consultation period:	To Be confirmed
When & how to make representations:	In writing or by email to the contact below before the end of the consultation period.
Documents which will be used to inform the decision and the date of availability:	The report to Cabinet will be available 5 working days before the anticipated date of decision.
Contact name: Address: Telephone: `Fax: Email:	Dan Offord City Design Group Brunel House 0117 9036554 daniel.offord@bristol.gov.uk

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	N&CD 25.11-12
Title:	Approval of Community Infrastructure Levy (CIL) Draft Charging Schedule for consultation and subsequent submission for independent examination
Wards affected:	All
Summary of decision to be taken:	Cabinet is being asked to approve the CIL Draft Charging Schedule for a mandatory four-week consultation period followed by its submission to the Planning Inspectorate for independent examination.
Reason why key decision:	The CIL regulations require the following processes to be followed: <ul style="list-style-type: none"> • Cabinet approval is required in order to commence the four-week statutory consultation process of the CIL Draft Charging Schedule. This is proposed to be from 2 March 2012 to 30 March 2012. • Full Council is required to confirm that all the regulations have been complied with, prior to submission of the CIL Draft Charging Schedule for examination - this is proposed for 27 March 2012. • Full Council is required to adopt the CIL Charging Schedule following its examination
Corporate priorities:	Income from CIL can contribute to the delivery of any corporate priorities that require the delivery of infrastructure.
Financial position:	The introduction of CIL is to be cost neutral. CIL is anticipated to generate an income stream of approximately £4,000,000 per year once it is fully up and running, which is to be spent on infrastructure.
Scrutiny Input:	The Preliminary Draft Charging Schedule was considered by the Sustainable Development and Transport Scrutiny Commission on 1 December 2011
Decision taker:	Cabinet
Service department	Neighbourhoods and City Development
Executive member	Cllr Anthony Negus
Item cleared with executive member on:	Signature of executive member: Date
Anticipated date of decision:	23 February 2012
Principal consultees:	Following Cabinet approval, the CIL Draft Charging Schedule will be subject to a mandatory four-week consultation period prior to being submitted for independent examination. This consultation will be in accordance with the Statement of Community Involvement and the consultation strategy produced for the introduction of CIL
Means of consultation:	See above
Consultation period:	See above
When & how to make representations:	During the consultation period and in accordance with the CIL regulations
Documents which will be used to inform the decision and the date of availability:	CIL Viability Study – this is a public document and is currently available on the Council's website
Contact name: Address: Telephone: Email:	Jim Cliffe Planning Obligations Manager, Floor 2, Brunel House 0117 903 6724 jim.cliffe@bristol.gov.uk

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	N&CD 27.11-12
Title:	Adopt new Environmental Access Standards
Wards affected:	all
Summary of decision to be taken:	Adopt the 3 rd edition of the Environmental Access Standards as council policy
Reason why key decision:	The decision is likely to be significant in terms of its effect on communities. The document sets out the standards that the city council will apply to our own buildings and services and the wider built environment in Bristol. Application of the Standards will ensure an accessible and inclusive environment for all citizens but particularly disabled people who face daily barriers to moving around the city.
Corporate priorities:	The Equalities Policy 2008, amended 2011.
Financial position :	Promotion of the Standards is led by the Equalities Team. Costs of implementation through new builds, refurbishments and developments has to be built in to each project.
Scrutiny Input :	Not planned
Decision taker:	Cabinet
Service department	Neighbourhoods and City Development
Executive member	Cllr Guy Poultney
Item cleared with executive member on :	All intended Forward Plan items <u>must be</u> cleared with the relevant executive member in advance. The exec member's handwritten signature is required on every proforma which is submitted and date of signing. The item will not be accepted on to the Forward Plan unless and until this is done. Signature of executive member : Date
Anticipated date of decision:	23 February 2012
Principal consultees:	BPAC (Bristol Physical Access Chain)
Means of consultation:	Face to face meetings with members of BPAC
Consultation period:	April 2011
When & how to make representations:	Consultation completed

Documents which will be used to inform the decision and the date of availability:	Environmental Access Standards October 2011
Contact name: Address: Telephone: Fax: Email:	Gillian Douglas Brunel House 0117 922 2664 Gillian.Douglas@bristol.gov.uk

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	C&AF 11.11-12
Title:	Commissioning Plan for High Support (Preventing Homelessness) Accommodation
Wards affected:	All
Summary of decision to be taken:	Approval of the level and range of support contracts into emergency hostel and high support homeless prevention accommodation required and the recommended procurement route/s.
Reason why key decision:	The decision will result in expenditure of over £500,000
Corporate priorities:	<p>“Our services contribute to these council/partnership outcome(s)</p> <ul style="list-style-type: none"> • Reducing health and wealth inequality • Building stronger and safe communities <p>Housing Strategy: Theme 2 – Early Bird : provide advice and intervention across agencies to prevent crisis, increase choice and access : improve housing offer to better meet a range of needs</p> <p>Preventing Homelessness Strategy: This has 5 objectives:</p> <ul style="list-style-type: none"> • Homelessness prevention • Early intervention • Multi-disciplinary approaches • Individual solutions • Value for money <p>All of which the Commissioning Plan will assist in delivering.</p>
Financial position :	<p>The expenditure on High Support Accommodation in the area of Preventing Homelessness was £5.8m in 2010/11 and £5.6m in 2011/12, and is funded by the Supporting People revenue budget (within Health and Social Care).</p> <p>The implementation of this Commissioning Plan is expected to deliver savings of 20-30%, which is more than could be achieved by tactical changes to current provision.</p> <p>The delivery of savings to the Supporting People budget in a way that maintains the appropriate level of preventative support services for vulnerable people is a key requirement of the Medium Term Financial Plan.</p>
Scrutiny Input :	The proposals in the draft commissioning plan will be brought to Quality of Life Scrutiny meeting in October 2011 (as part of an organised event around impact of current welfare reforms).
Decision taker:	Cabinet
Service department	Neighbourhoods and City Development Health & Social Care

Executive member	Anthony Negus Jon Rogers
Item cleared with executive member on :	Signed off by the executive member on 26 July 2011.
Anticipated date of decision:	29 March 2012
Principal consultees:	Supporting People service providers, landlords and key referral agencies
Means of consultation:	Circulate draft plan to all service providers, referral agencies and range of provider forum. Make available through Consultation finder, the Strategy & Commissioning web-page and a series of consultation events
Consultation period:	Elements of the commissioning plan have been consulted on through its development – including workshop in April 2011. Draft consultation plan will be published at end of July with a 90 day period allowed for further consultation.
When & how to make representations:	Comments through provider representatives on Preventing Homelessness Board or in writing/ by email to Claire Welsh within 90 day period – specific dates will be clarified in Draft Commissioning Plan.
Documents which will be used to inform the decision and the date of availability:	Draft Commissioning Plan – end July 2011 - to include: <ul style="list-style-type: none"> • Results of Service user and front line staff engagement • Procurement option appraisal • Equality Impact Assessment • Risk Assessment <p>Report on April 2011 workshop – already available</p>
Contact name: Address: Telephone: Fax: Email:	Claire Welch Amelia Court, Pipe Lane 0117 352 5140 Claire.welch@bristol.gov.uk

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	RE 07.10-11
Title:	New Ways of Working Programme Business Case
Wards affected:	All
Summary of decision to be taken:	The New Ways of Working Programme has developed significantly since it was originally approved by Cabinet in 2008. The programme is unlikely to be completed within the original authorisation so a revised Business Case is being submitted for the Programme.
Reason why key decision:	1. The decision will result in expenditure or savings of over £500,000
Corporate priorities:	1. Strategic Options 2. Development of staff conditions 3. Green Agenda
Financial position :	<ul style="list-style-type: none"> • provision in the revenue budget • included in the Medium Term Financial Plan • included in the capital programme
Scrutiny Input :	Resources Scrutiny Committee - September 2011
Decision taker:	Cabinet
Service department	All
Executive member	Mark Wright
Item cleared with executive member on :	Signed off by the executive member on 26 January, 2010
Anticipated date of decision:	29 March 2012
Principal consultees:	Unions & Self Organised Groups (Disabled Employee Group in particular)
Means of consultation:	Meetings - informal process
Consultation period:	Consultations to be completed by February 28 th 2011.
When & how to make representations:	By email to the NWOW Programme Manager at NWOW@bristol.gov.uk
Documents which will be used to inform the decision and the date of availability:	NWOW Cabinet Report supported by the detailed NWOW Programme Business Case
Contact name: Address: Telephone: Fax: Email:	NWOW Programme Manager Floor 5, BBond Deputy Chief Executive Directorate Tel: 0117 35 25564 NWOW@bristol.gov.uk

Contact name:

Address:

Telephone:

Fax:

Email:

Alison Comley

Strategic Director Health & Social Care

0117 9037860

alison.comley@bristol.gov.uk

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**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	<i>Leave blank - Democratic Services will provide</i>
Title:	Delivering An Effective Social care System - Delivery of Residential care
Wards affected:	All
Summary of decision to be taken:	To approve a 3 year plan for the delivery of residential care for older people.
Reason why key decision:	<ol style="list-style-type: none"> 1. the decision is likely to result in expenditure or savings of over £500,000;or 2. the decision is likely to be significant in terms of its effect on communities.
Corporate priorities:	Developing flexible, self directed and quality services that actively promote choice, independence and well being
Financial position :	<ul style="list-style-type: none"> • provision in the revenue budget • included in the Medium Term Financial Plan
Scrutiny Input :	Health & Adult Social Care Scrutiny 19 th March 2012
Decision taker:	Cabinet 29 th March 2012
Service department	Health & Social Care
Executive member	Jon Rogers
Item cleared with executive member on :	<p align="center"> <i>Signature of executive member : </i> Date <u>25/11/11</u> </p>
Anticipated date of decision:	29 th March 2012
Principal consultees:	Current service users Carers Potential service users wider public
Means of consultation:	Programme of consultation meetings commencing 5 th December - 29 th Feb 2012 Consultation finder questionnaire from 1 st Dec Citizens Panel
Consultation period:	1 st December 2011- 29 th February 2012
When & how to make representations:	In writing or by email to the contact below before 29/2/12 Through Consultation finder residential.consultation@bristol.co.uk
Documents which will be used to inform the decision and the date of availability:	The report to Cabinet will be available 5 working days before the anticipated date of decision.

Contact name:

Address:

Telephone:

Fax:

Email:

Alison Comley

Strategic Director Health & Social Care

0117 9037860

alison.comley@bristol.gov.uk

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**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	N&CD 22.11-12
Title:	Carriageworks and Westmoreland House
Wards affected:	Cabot, Ashley and Cotham
Summary of decision to be taken:	Approval of a development brief with the inclusion of the outcome of community consultation. Approval of a process to select a development partner.
Reason why key decision:	The project value will be in excess of £500,000. The decision is likely to be significant in terms of its effect on communities.
Corporate priorities:	BDF Core strategy Better Neighbourhood Economic wellbeing
Financial position :	The current phase of work is funded by a grant from the Homes and Communities Agency
Scrutiny Input :	A briefing note has been circulated to SD&T Scrutiny Commission leads. Potential for a report to the commission in March 2012.
Decision taker:	Cabinet
Service department	City Development
Executive member	Councillor Anthony Negus
Item cleared with executive member on :	Signed by the executive member on 22 November 2011
Anticipated date of decision:	26 April 2012
Principal consultees:	Community Stakeholder Group (ongoing) Homes and Communities Agency English Heritage
Means of consultation:	Public consultation facilitated by external consultants and designed in consultation with the community stakeholder group.
Consultation period:	Community consultation is taking place between August and December 2011. Consultation will continue through out the project life.
When & how to make representations:	The community consultation phase 1 has ended. Phase 2 will take place on 3 and 4 December 2011 through two open, public drop in sessions in the community.
Documents which will be used to inform the decision and the date of availability:	A report to Cabinet will be available 5 clear working days prior to the meeting.
Contact name: Address: Telephone: Fax: Email:	Jan Reichel Corporate Property, B Bond, Smeaton Road, Bristol BS1 6EE 0117 922 4032 0117 922 4676 jan.reichel@bristol.gov.uk

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	CA&F 15.11-12
Title:	The future role of the local authority in education
Wards affected:	All
Summary of decision to be taken:	<p>1 - The key strategic and operational roles to be undertaken by Bristol City Council in the future - as these relate to:</p> <ul style="list-style-type: none"> ● sufficiency of school places and fair access ● achievement and attainment ● vulnerable children, including children with special educational needs ● strategic leadership ● other roles as relevant, including services which may be traded. . <p>2 - The proposed strategy and timescale for implementation of proposals</p>
Reason why key decision:	The decision is likely to be significant in terms of its effect on communities.
Corporate priorities:	Raising attainment of children and young people in the city
Financial position :	<p>The proposal will be properly resourced in terms of:</p> <ul style="list-style-type: none"> • provision within the medium term financial plan • resources needed to deliver the proposals, including the transition to any new arrangements.
Input :	It is proposed that there should be input by the Children's Services Scrutiny Commission - date not yet determined but prior to the Cabinet meeting.
Decision taker:	Cabinet
Service department	Children and Young People's Services
Executive member	Councillor Clare Campion Smith
Item cleared with executive member on :	<p>All intended Forward Plan items <u>must be</u> cleared with the relevant executive member in advance. The exec member's handwritten signature is required on every proforma which is submitted and date of signing. <u>The item will not be accepted on to the Forward Plan unless and until this is done.</u></p> <p>Signature of executive member : Date</p>
Anticipated date of decision:	April 2012
Principal consultees:	Schools (Head Teachers and Governors), staff, trade unions.
Means of consultation:	A range of consultation approaches will be utilised including meetings and written communication.
Consultation period:	February - end March
When & how to make representations:	In writing or by email to the contact below before end March .
Documents which will be used to inform the decision and the date of availability:	Report to Cabinet. At least 5 working days before the date of decision.

Contact name:

Nick Batchelar - Service Director or Annie Hudson - Strategic Director

Address:

Telephone:

Fax:

Email: