

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	C&ND 05.11-12
Title:	Bristol Rapid Transit – Submission of Schemes to DFT
Wards affected:	All
Summary of decision to be taken:	The final submissions for the DFT need to be sent off by 9 th September 2011. The report will ask for approval to submit the schemes and give details of routes, specifications and costs.
Reason why key decision:	Expenditure over £500,000 The decision is significant in terms of effect on communities
Corporate priorities:	Improvements to the Transport Network
Financial position :	The report sets out the DFT funding position and the various local contributions.
Scrutiny Input :	Scrutiny dates still be arranged.
Decision taker:	Cabinet
Service department	City Development
Executive member	Councillor Tim Kent, Transport
Item cleared with executive member on :	Signed by the executive member on 13 June 2011
Anticipated date of decision:	21 st July 2011
Principal consultees:	There is a programme of consultation with residents and businesses along the routes.
Means of consultation:	Leaflets, workshops.
Consultation period:	From early June until mid July
When & how to make representations:	By e-mail to the contact below
Documents which will be used to inform the decision and the date of availability:	All will be listed on the Travel + website
Contact name: Address: Telephone: Fax: Email:	Alun Owen Brunel House, St George's Road, Bristol 0117 9037481 alun.owen@bristol.gov.uk

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	RE 07.10-11
Title:	New Ways of Working Programme Business Case
Wards affected:	All
Summary of decision to be taken:	The New Ways of Working Programme has developed significantly since it was originally approved by Cabinet in 2008. The programme is unlikely to be completed within the original authorisation so a revised Business Case is being submitted for the Programme.
Reason why key decision:	1. The decision will result in expenditure or savings of over £500,000
Corporate priorities:	1. Strategic Options 2. Development of staff conditions 3. Green Agenda
Financial position :	<ul style="list-style-type: none"> • provision in the revenue budget • included in the Medium Term Financial Plan • included in the capital programme
Scrutiny Input :	Resources Scrutiny Committee - September 2011
Decision taker:	Cabinet
Service department	All
Executive member	Mark Wright
Item cleared with executive member on :	Signed off by the executive member on 26 January, 2010
Anticipated date of decision:	26 January 2012
Principal consultees:	Unions & Self Organised Groups (Disabled Employee Group in particular)
Means of consultation:	Meetings - informal process
Consultation period:	Consultations to be completed by February 28 th 2011.
When & how to make representations:	By email to the NWOW Programme Manager at NWOW@bristol.gov.uk
Documents which will be used to inform the decision and the date of availability:	NWOW Cabinet Report supported by the detailed NWOW Programme Business Case
Contact name: Address: Telephone: Fax: Email:	NWOW Programme Manager Floor 5, BBond Deputy Chief Executive Directorate Tel: 0117 35 25564 NWOW@bristol.gov.uk

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	CS 04.11-12
Title:	Monitor of the revenue budget and capital programme
Wards affected:	All
Summary of decision to be taken:	To present monitoring reports at regular intervals and approve required action as appropriate.
Reason why key decision:	Decisions may result in expenditure / savings in excess of £500,000 and/or be significant in terms of their effect on communities.
Corporate priorities:	Contributes to delivering all corporate priorities
Financial position :	Relates to spending plans against directorate revenue budgets and capital allocations, together with the overall position for the Council
Scrutiny Input:	Regular monitoring reports will be submitted to the Resources Scrutiny Commission
Decision taker:	Cabinet
Service department	All
Executive member	Leader of the Council
Item cleared with executive member on :	Signed by the Leader on May 2011
Anticipated date of decision:	21 July 2011, 29 September 2011 (draft dates); November 2011 and January 2012 (incorporated within report on the Budget for 2012/13) - dates not yet fixed
Principal consultees:	None directly
Means of consultation:	N/A
Consultation period:	N/A
When & how to make representations:	N/A
Documents which will be used to inform the decision and the date of availability:	The report to Cabinet will be available 5 working days before the anticipated date of decision.
Contact name: Address: Telephone: Fax: Email:	Peter Robinson, Service Director - Finance Resources Directorate, The Council House 0117 9222419 peter.robinson@bristol.gov.uk

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	CS 01.11-12
Title:	St Mary-le-Port, High Street/ Wine Street
Wards affected:	Cabot and city wide
Summary of decision to be taken:	To confirm the preferred site option that will form the basis for consultation on the redevelopment of St-Mary-le-Port.
Reason why key decision:	1 The Capital receipt will exceed £500k 2 The decision will have an affect on the local community
Corporate priorities:	Securing a capital receipt The implementation of Policy for the development of that area of the City
Financial position :	No financial input is required at this time. Any agreement with the developer will seek to secure a fee indemnity for any council external costs.
Scrutiny Input :	AO to discuss with MCR how the scrutiny commission should be dealt with (possibly Resources Scrutiny Commission)
Decision taker:	Cabinet
Service department	Corporate Services
Executive member	Cllr Simon Cook
Item cleared with executive member on :	Signed by the executive member on 3 May 2011
Anticipated date of decision:	29 September 2011
Principal consultees:	The public and local stakeholders
Means of consultation:	Preliminary consultation had already taken place before the selection of the preferred developer in 2006. Public consultation took place between 12 th Oct. and 8 th Nov 2006. It is proposed that a further programme of stakeholder and public consultation will be undertaken after the Cabinet decision on the preferred development site option.
Consultation period:	See above
When & how to make representations:	Through the future consultation process
Documents which will be used to inform the decision and the date of availability:	Report and appendices that will include the masterplan option to be recommended.
Contact name: Address: Telephone: Fax: Email:	Jan Reichel Property and Finance B Bond Smeaton Road Bristol BS1 6EE Tel: 0117 922 4032 Fax: 0117 922 4676 jan_reichel@bristol-city.gov.uk

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	C&AF 08.11/12
Title:	Children and Young People's Specialist Commissioning Plan
Wards affected:	All
Summary of decision to be taken:	<p>The specialist commissioning plan will lay out Bristol's commissioning intentions in relation to placements for children in care and care leavers for the period 2012-15</p> <p>It will detail how Bristol will continue to meet new Children Act guidance specifically the Sufficiency Duty upon the local authority to provide a sufficient range of high quality accommodation within the local authority's area</p>
Reason why key decision:	The decision will result in expenditure of over £500,000 on children's placements
Corporate priorities:	<p>Making a difference</p> <p>Raising standards in the key services that we need to improve</p> <ul style="list-style-type: none"> ● for efficient, responsive services that deliver value for money placements for children and young people who require the care of the local authority
Financial position :	Placement budget provision is in the revenue budget and included in the medium term financial plan
Scrutiny Input :	Children's Services Commission on 12 September 2011
Decision taker:	Cabinet
Service department	Children, Adults & Families
Executive member	Councillor Campion-Smith
Item cleared with executive member on :	Cleared with the executive member on 14 June 2011
Anticipated date of decision:	26 January 2012
Principal consultees:	<p>Children in care and care leavers</p> <p>Children's families</p> <p>Children's health partners</p> <p>Bristol public</p>
Means of consultation:	<p>Meeting with children in care and care leavers</p> <p>Circulation of the plan to key stakeholders</p> <p>web based consultation</p>
Consultation period:	October 2011
When & how to make representations:	Via e-mail and web responses to the Service Manager, Specialist Commissioning and Services - ann.james@bristol.gov.uk
Documents which will be used to inform the decision and the date of availability:	The commissioning plan will be submitted in full to Cabinet to consider, not less than 5 clear working days before their meeting

Contact name:	Ann James, Service Manager, Specialist Commissioning and Services
Address:	CYPS Avondale Road, Redfield, Bristol BS5 9AX
Telephone:	0117 3534025
Fax:	
Email:	ann.james@bristol.gov.uk

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	CA&F 07.11-12
Title:	Transforming Health and Social Care
Wards affected:	All
Summary of decision to be taken:	To seek approval to proceed with the transformational change programme detailed in the business case
Reason why key decision:	<ol style="list-style-type: none"> 1. the decision is likely to result in expenditure or savings of over £500,000;or 2. the decision is likely to be significant in terms of its effect on communities.
Corporate priorities:	Developing flexible, self directed and quality services that actively promote choice, independence and well being
Financial position :	Provision in the revenue budget
Scrutiny Input :	Health and Social Care Commission - date TBC
Decision taker:	Cabinet
Service department	Health and Adult Social Care
Executive member	Councillor Jon Rogers
Item cleared with executive member on :	Signed by the executive member on 7 July 2011
Anticipated date of decision:	29 September 2011
Principal consultees:	Service users, staff and trade unions
Means of consultation:	Formal process and time line being established
Consultation period:	31 August 2011
When & how to make representations:	In writing or e-mail to contact below
Documents which will be used to inform the decision and the date of availability:	The report to Cabinet will be available 5 clear working days before the anticipated date of decision
Contact name: Address: Telephone: Fax: Email:	Alison Comley Strategic Director, Health and Social Care 0117 9223290 alison.comley@bristol.gov.uk

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	CA&F 06.11-12
Title:	Bristol Youth Links Commissioning Plan
Wards affected:	Citywide - All
Summary of decision to be taken:	Agree proposals to commission Bristol Youth Links Services for 2012 to 2017
Reason why key decision:	<ol style="list-style-type: none"> 1. the decision is likely to result in expenditure or savings of over £500,000; 2. the decision is likely to be significant in terms of its effect on communities.
Corporate priorities:	The Bristol Youth Links Strategy was agreed by Bristol Children and Young People's Trust in April 2010. The decisions made contribute to the MTFP and the corporate priority to raise standards in key services that are efficient and responsive, for children and young people.
Financial position :	The proposals are resourced through the revenue budget and Early Intervention Grant (EIG), subject to outcomes of any commissioning exercise. The savings identified within the proposals are included in the Medium Term Financial Plan.
Scrutiny Input :	Likely at 12 September Children's Services Commission
Decision taker:	Cabinet
Service department	Children, Young People and Skills
Executive member	Gary Hopkins and Claire Campion-Smith
Item cleared with executive member on :	Signed by the executive member on 11 July 2011
Anticipated date of decision:	Cabinet 29 September 2011.
Principal consultees:	Children and young people Stakeholders (Schools, Health, Safer Bristol, Police, VCSE) Providers (existing and potential)
Means of consultation:	Customer questionnaires, stakeholder events, market testing event, equality groups meetings, VCSE network meetings, Draft commissioning plan 90 day consultation – advertised by letter to all providers on BEPs, to stakeholders according to communication plan, also shared via an on-line blog.
Consultation period:	31 st May – 30 th August 2011
When & how to make representations:	By response to questionnaire published on Consultation Finder and Bristol Youth Links BLOG . The DRAFT Bristol Youth Links (BYL) Commissioning Plan and background papers is published on Bristol Youth Links BLOG for consultation at: http://bristolchildren.wordpress.com/consultations/bristolyouthlinks/
Documents which will be used to inform the decision and the date of availability:	Report: Appendices: Appendix 1: Summary of consultation responses Appendix 2: Proposed commissioning plan including the needs analysis, service and staff equalities impact assessments, a procurement options appraisal and service specification.

Contact name:

Rose Richards, Service Manager, Youth, Play and Outdoor Education

Phone: 0117 35 25714

Email: rose.richards@bristol.gov.uk

Post: Bristol City Council, Colston 33, Colston Avenue, Bristol BS1 4UA

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	CA&F 05.11-12
Title:	REVIEW OF DENOMINATIONAL TRANSPORT POLICY ARRANGEMENTS IN BRISTOL
Wards affected:	All
Summary of decision to be taken:	That approval is given for the removal of discretionary (non statutory) travel for all new admissions to denominational schools with effect from September 2012.
Reason why key decision:	The decision will result in savings of over £500,000 and the decision is likely to be significant in terms of its effect on specific communities within the City.
Corporate priorities:	Raising the standards in the key services that we need to improve: <ul style="list-style-type: none"> ● for efficient and responsive services - improving ... value for money of our services
Financial position :	The review of the service and implications to the Medium Term Financial Plan have been identified.
Scrutiny Input :	None at this stage
Decision taker:	Cabinet
Service department	Children and Young people's Services
Executive member	Executive Member: Children and Young people
Item cleared with executive member on :	Signed by the executive member on 25 May 2011
Anticipated date of decision:	21 st July 2011
Principal consultees:	A public consultation was undertaken in 2010
Means of consultation:	The consultation was undertaken through the Bristol Consultation web site. Additionally, the Diocese and denominational school were contacted so that they were made aware of the consultation.
Consultation period:	The consultation took place between 2 nd November 2010 and 14 th December 2010 (six weeks).
When & how to make representations:	Representations were made via an on-line questionnaire, e-mail or by post.
Documents which will be used to inform the decision and the date of availability:	Cabinet report

Contact name:

Address:

Telephone:

Fax:

Email:

Mick Branaghan, Service Manager Capital, Assets and Access

Council House

College Green

Bristol

Tel.0117 922 3394

Fax. 0117 903 7775

email. Michael.branaghan@bristol.gov.uk

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	CA&F 04.11-12
Title:	CYPS 'Making the Changes' Programme
Wards affected:	All
Summary of decision to be taken:	<p>Approval to proceed with the transformational change programme detailed in the CYPS 'Making the Changes' Business Case (to be finalized by August 2011)</p> <p>Recommendations will include changes pertaining to:</p> <ul style="list-style-type: none"> • Moving to 'area working' arrangements for CYPS services • Implementation of a 'first point of contact' for universal services – e.g. admissions, family information service • Streamlining of service user pathways into and between CYPS services and those of partner agencies • Establishment of a single approach to strategic functions across the Children, Adults & Families directorate with an 'Enabling Hub'
Reason why key decision:	<ol style="list-style-type: none"> 1 The decision is likely to result in expenditure or savings of over £500,000 and 2 The decision is likely to be significant in terms of its effect on communities.
Corporate priorities:	Raising standards in the key services we need to improve – for children and young people.
Financial position :	Detailed financial planning is being undertaken as an integral component of work to developing a full business case. The final business case will be based on financial evaluation of resources that will be available.
Scrutiny Input :	Scrutiny input is required from People/Children's Services Scrutiny Commission.
Decision taker:	Cabinet
Service department	Children and Young People's Services
Executive member	Councillor Clare Campion-Smith
Item cleared with executive member on :	Signed by the executive member on 23 May 2011
Anticipated date of decision:	September 2011.
Principal consultees:	Consultation with staff and key stakeholders, including schools and children's trust partners will be undertaken on relevant aspects of the business case. The trade unions will also be consulted on relevant aspects.
Means of consultation:	Consultation will be primarily undertaken through meetings with key stakeholders, but also through some focus/staff reference groups.
Consultation period:	See above
When & how to make representations:	To People/Children's Services Scrutiny Commission and to Cabinet.

Documents which will be used to inform the decision and the date of availability:	'Making the Changes' – Programme Business Case Executive Summary 'Making the Changes' – Programme Business Case
Contact name: Address: Telephone: Fax: Email:	Nicola Waterworth and Lucia Dorrington, Programme Managers, Children and Young People's Services INSERT CONTACT DETAILS

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	C&ND 06.11-12
Title:	Funding Major Transport Schemes - Options for Bristol's Local Contribution
Wards affected:	All
Summary of decision to be taken:	To consider the funding options available and decide which ones to take forward to DfT in support of the funding bid.
Reason why key decision:	1. The decision will result in expenditure over £500,000 to take the schemes to through to full implementation.
Corporate priorities:	The funding is in support of the Rapid Transit Schemes that have been highlighted in JLTP3 as key transport priorities for the next 25 years.
Financial position :	Investigative work has been funded. If Cabinet agree to take one or more funding options forward, further investigative work will be required.
Scrutiny Input :	None at this stage
Decision taker:	Cabinet
Service department	City Development
Executive member	Councillor Tim Kent
Item cleared with executive member on :	Signed by the executive member on 7 July 2011
Anticipated date of decision:	Cabinet on 1 September 2011
Principal consultees:	The Rapid Transit Schemes were identified in JLTP3 which was consulted on widely. Funding options have also been introduced at meetings with the business community.
Means of consultation:	JLTP3 public engagement ran from June to October 2010, with over 4,500 responses received. Recent business meetings have been attended by around 100 organisations.
Consultation period:	See above
When & how to make representations:	Further comments in writing or by e-mail to the contact below
Documents which will be used to inform the decision and the date of availability:	Workplace Parking Levy Business Case (one of the potential funding options)

Contact name:

Address:

Telephone::

Email:

Alistair Cox

Service Manager, City Transport

City Development

Floor 3 Wilder House

Tel: 0117 9222357

fax: 0117 9036716

Email: Alistair.cox@bristol.gov.uk

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	C&ND 04.11-12
Title:	Community Investment Strategy 2012-15
Wards affected:	all
Summary of decision to be taken:	To approve the Community Investment Strategy which will then be used to invite funding applications from the voluntary and community sector and to make decisions about allocations.
Reason why key decision:	The decision is likely to be significant in terms of its effect on communities - this is one of the council's main grants programme. The strategy will affect the way in which the council invests in the VCS and hence impacts directly on communities.
Corporate priorities:	Equalities Thriving voluntary and community sector Thriving neighbourhoods
Financial position :	£1M revenue budget within Neighbourhoods and Communities
Scrutiny Input :	Quality of Life scrutiny commission 27 June 2011
Decision taker:	Cabinet
Service department	Neighbourhoods
Executive member	Cllr Barbara Janke
Item cleared with executive member on :	Signed by the Leader of the Council on 13 June 2011
Anticipated date of decision:	21 July 2011
Principal consultees:	Voluntary and community organisations in Bristol
Means of consultation:	Web-based submissions. Programme of open meetings with the VCS. Presented at partnership meetings to ensure direct consultation e.g. with Bristol Legacy Commission.
Consultation period:	March to May 2011 consultation ended 30/5/11
When & how to make representations:	Consultation on the strategy has been completed
Documents which will be used to inform the decision and the date of availability:	Community Investment Strategy 2012-15 Summary of consultation responses and how these have been responded to. Equalities Impact Assessment
Contact name: Address: Telephone: Fax: Email:	Gillian Douglas Neighbourhoods and Communities, 3rd floor, Brunel House 0117 922 2664 gillian.douglas@bristol.gov.uk

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	C&ND 03.11/12
Title:	Report on Structural Appraisal of Trenchard St MSCP and Options for Repairs and Future Life Care Plan
Wards affected:	Cabot
Summary of decision to be taken:	That Cabinet authorise: <ol style="list-style-type: none"> 1. Structural repairs for Trenchard St MSCP to be undertaken to provide a 10 year life extension as recommended in the Blue Sky Consultancy Report. 2. Expenditure of £1,064,475 to be approved to repair the car park in order to provide the additional 10 years operational life. The cost of the repairs to Trenchard Street car park to be funded by prudential borrowing of £714,475, together with available Parking Service reserves of £350,000. The prudential borrowing will be repaid from car parking income. 3. Approval to be sought for prudential borrowing of £714,475.
Reason why key decision	The decision is likely to result in expenditure or savings of over £500,000.
Corporate priorities:	Ambitious Together: Trenchard MSCP is required to maintain and continue growth in the local economy and to transport policy by maintaining convenient access to central businesses and institutions.
Financial position :	The recommendation to secure a further 10 years operational life from the car park by a refurbishment spend of £1.1m with the corresponding extension of car parking income of around £2.1m per annum would appear the best value for money option against the options considered. The costs will be funded by £350 k of available parking reserves with the balance of £714 k provided by prudential borrowing to repaid over a 10 year period at an interest rate of 5.5%.
Scrutiny Input :	SD&TSC - date to be determined
Decision taker:	Cabinet
Service department	Neighbourhood and City Development
Executive member	Councillor Tim Kent, Transport
Item cleared with executive member on :	Signed by the executive member on 1 June 2011
Anticipated date of decision:	21 July 2011
Principal consultees:	N/A
Means of consultation:	N/A
Consultation period:	N/A
When & how to make representations:	In writing or by email to the contact below.

Documents which will be used to inform the decision and the date of availability:	Cabinet Report & associated appendices Equalities impact assessment
Contact name: Address: Telephone: Fax: Email:	David Bunting, Group Manager, Parking Services. Wilder House 0117 9273501 0117 9223393 david.bunting@bristol.gov.uk

**-BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	C&ND 02.11-12
Title:	Residents' Parking Scheme update
Wards affected:	Cabot, Cotham
Summary of decision to be taken:	To approve proposed amendments to the Kingsdown Residents' Parking Scheme (RPS) and to consider the development of future residents' parking schemes for the city.
Reason why key decision:	The outcome will have a significant impact on local communities in the city.
Corporate priorities:	Better Neighbourhoods - enabling local residents and business people to park more easily in their neighbourhood Ambitious Together - tackling congestion (through managing commuter parking)
Financial position :	There is provision within the Kingsdown RPS project budget to make amendments to the scheme.
Scrutiny Input :	SD&TSC - date to be determined
Decision taker:	Cabinet
Service department	Neighbourhood and City Development
Executive member	Councillor Tim Kent, Executive Member for Transport
Item cleared with executive member on :	Signed by the executive member on 1 June 2011
Anticipated date of decision:	21 July 2011
Principal consultees:	Residents in the Kingsdown RPS area Local ward members
Means of consultation:	Letter to all residents seeking feedback regarding the scheme
Consultation period:	11 th - 27 th May 2011
When & how to make representations:	In writing or by e-mail to respark@bristol.gov.uk
Documents which will be used to inform the decision and the date of availability:	List of responses to consultation and officers feedback on each List of proposed amendments to the scheme
Contact name: Address: Telephone:: Email:	Terry Bullock, Traffic Manager, Brunel House, St Georges Road, Bristol, BS1 5UY respark@bristol.gov.uk

**BRISTOL CITY COUNCIL
KEY DECISION TO BE TAKEN**

Ref No:	C&AF 01.11-12
Title:	School Organisation Strategy
Wards affected:	All
Summary of decision to be taken:	Following a consultation exercise to give final approval for the adoption of the principles and proposals of the School Organisation Strategy which outlines the current and anticipated levels of demand for school places to 2014.
Reason why key decision:	The decision is likely to be significant in terms of its effect on communities. The decision will involve approval of the Capital Investment Strategy in excess of £500,000.
Corporate priorities:	The proposal addresses the corporate priority to undertake a review of school places and implement recommended actions whilst protecting and maximising outcomes for service users (children, young people and families).
Financial position :	This proposal may identify savings from revenue budgets.
Scrutiny Input :	
Decision taker:	Cabinet
Service department	Children and Young People's Services
Executive member	Councillor Clare Campion-Smith
Item cleared with executive member on :	Signed by the Executive Member on 20 April, 2011
Anticipated date of decision:	July 2011
Principal consultees:	City wide consultation.
Means of consultation:	Full engagement via meetings and on the 'AskBristol' site.
Consultation period:	Consultation 6 weeks.
When & how to make representations:	● Writing, e-mail
Documents which will be used to inform the decision and the date of availability:	Feedback from the consultation.
Communication Strategy	There may be an adverse community re-action to the proposals relating the proposals outline in the School Organisation Strategy. This could materialise as: <ul style="list-style-type: none"> ● Negative media coverage on the proposals; ● negative comments to the Statutory Consultation Process.
Contact name: Address: Telephone: Fax: E-mail:	Michael Branaghan The Council House, College Green, Bristol 0117 92233854 0117 9037775 michael.branaghan@bristol.gov.uk