



AGENDA

Meeting	Date	Time	Location
Bristol Tree Forum	4 th April 2011	18:00 - 19:30	The Council House
Apologies			

1. Apologies / welcome (Hugh Holden)
2. Minutes of last meeting and matters arising (Hugh Holden 30 minutes)
3. Tree Bristol - review of 2010/11 tree planting programme (Josie Sadler 30 minutes)
4. The Big Tree Plant grant application (Richard Ennion 15 minutes)
- Break - 15 minutes
5. Update Planning Policy / development and trees (Richard Ennion 10 minutes)
6. Letter to Neighbourhood Partnership (Clive Stevens 30 minutes)
7. Quick updates (Community Orchard Windmill Hill, Build-outs and Trees, Arboricultural Officers, Veteran Tree Action Plan, Tree Planting Design Plan, Trees and the Area Green Space Plans) (Various 45 minutes)
8. Any other business
9. Date of next meeting

Distribution	
To:	Bristol Tree Forum
CC:	



MINUTES

<i>Meeting</i>	<i>Date</i>	<i>Time</i>	<i>Location</i>
Bristol Tree Forum	4 th April 2011	18:00-19:30	Council House
Attendees			
<p>CS - Clive Stevens - Tree Champion for Bishopston, Redland and Cotham NP, HH - Hugh Holden - Bristol Civic Society (Chair), SF - Stephanie French - Tree Champion for Henleaze, Stoke Bishop and Westbury on Trym NP, RE - Richard Ennion - BCC Horticultural Services Manager, BB - Ben Barker and GM - Guy Malkerson - Greater Bedminster Partnership, RB - Richard Bland - Clifton & Hotwells Improvement Society</p>			
Apologies		CC	
<p>Russell Horsey, Cllr Lesley Alexander, Jon Clark, Vassili Papastavrou, Michele Lavelle, Cllr Bev Knott, Steve Micklewright</p>		<p>Tree Forum Members</p>	

Agenda Item	Discussion Points/ Outcomes & Actions	Actions
1	<p>Apologies</p> <p>As above</p> <p>Welcome</p> <p>No new attendees.</p>	
2	<p>Minutes and Matters Arising</p> <p>Minutes of meeting on the 10th January 2011 accepted as a true record. Actions outstanding were not discussed.</p>	
3.	<p>Tree Bristol 2010/11 Review</p> <p>RE gave a short presentation on TreeBristol achievements over the past 12-months. The presentation is available at www.bristol.gov.uk/treeforum. Headline achievements:</p> <ul style="list-style-type: none"> • 1,200 trees planted • 22 community tree planting events • £12,450 raised (community groups, business & private sponsors) <p>Issued raised:</p> <p>a) Not offering plaques discourages commemorative sponsorship. This was noted. Attaching a small plaque to the tree guard is being considered. This could feature a short message and promote TreeBristol. The plaque would be with the tree for around 3-years until the guard was removed;</p>	<p>a) + b) Josie Sadler</p>

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	<p>b) TreeBristol could target companies and organisations planning a milestone event, for example Bristol Naturalist Society are celebrating 150 years in 2012, and</p> <p>c) Hugh Holden will contact Triodos Bank to see if they are interested in supporting Tree Bristol.</p>	HH
4.	<p>The Big Tree Plant grant application</p> <p>An application to the Big Tree Plant will be submitted to the August / September 2011 decision panel (when announced). The Forest of Avon Trust are leading the project and have appointed Emma Whitaker (formerly TreeBristol Officer - maternity cover for Josie Sadler) to progress the community aspect of the project. Partners include Trees for Cities, The Woodland Trust, Tree Bristol and the Forest of Avon Trust. A Project Initiation Document, detailing this project is available at www.bristol.gov.uk/treeforum</p> <p>Issues discussed:</p> <p>a) Will the project target groups already interested in planting trees? Answer: yes. RE to ensure that Emma Whitaker has a list of organisations know to be actively progressing tree planting ideas in their neighbourhood.</p> <p>b) What happens in areas that are less clear about where they want trees / trees could go? Answer: where plans are less clear we will promote general community support for tree planting and seek funds on that basis leaving the detail for later.</p>	RE
5.	<p>Update Planning Policy / development and trees</p> <p>The council's planning department confirm that a revised version of the DM (Development Management) policies and 'preferred approach' for the Site Allocations is due in Summer 2011. The comments from previous respondents are being used to update the DM policies (ie comments made by the Tree Forum on DM7 in particular have been considered). Any revised DM policies issued in the Summer will be subject to further statutory consultation - so there will be further opportunity to comment on the detail, structure or anything else about the tree policy.</p> <p>The impact of development on trees subject to a TPO was discussed with examples given that post development the amenity value of some trees had been lessened as they were now less visible (e.g. prominent trees becoming 'back garden trees'). RE agreed to raise this issue with the tree officers responsible for planning advice to determine whether this was a material consideration.</p>	RE
6.	<p>Letter to Neighbourhood Partnerships</p> <p>The Tree Forum endorsed Clive's 'letter to the neighbourhood Partnerships'. In practice, Clive will liaise with the NP coordinators with a view to attending three NP forum meetings to promote the</p>	CS

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	<p>paper and the desire for action behind it. Ben made the point that not everything needs to go on a NP agenda - ideas can be circulated via email / discussion and if favoured then progressed.</p> <p>RE was asked to define the services his team could offer relating to tree planting, tree care, community support - the purpose being to give NP a practical route to getting more trees planted in their area.</p>	RE
7.	<p>Quick updates</p> <p><u>Community Orchard Windmill Hill</u> - Guy gave a presentation on the event held a few weeks back to plant a community orchard in Windmill Hill. The group congratulated Guy on the project. Guy agreed to RE's suggestion that TreeBristol could promote such successful community led tree planting projects - Josie Sadler to contact Guy and determine the best way to do this.</p> <p><u>Build- outs and Trees</u> - the council has adopted the 'Highways Scheme Quality Assurance' process. The scheme requires that a Project Manager, based in highways, be assigned to progress any highway improvement scheme (it is understood that highway officers will be assigned to the NP areas). The process recognises public realm benefits such as tree planting and requires consultation across council departments to ensure that all benefits are adequately incorporated. Schemes, when ready, will be subject to consultation and, depending on local arrangements, may be delegated to NP for decision. The council's tree management service will be consulted as a matter of course when highways schemes afford opportunities for tree planting such as build outs and other capital projects.</p> <p><u>Arboricultural Officer</u> - RE is seeking to appoint an additional tree officer to increase capacity in the tree management and tree advice services. A job advert is due to go out before the end of April for a 1-year fixed term post.</p> <p><u>Veteran Tree Action Plan</u> - this is at first draft and has been discussed by the sub group, Some minor amendments were requested before it is ready for wider consultation: this will be done before the next Tree Forum meeting.</p> <p><u>Tree Planting Design Guide</u> - as above.</p> <p><u>Trees, Area Green Space Plans and proposed disposal sites</u> - For sites including trees that have merit to be made subject to a Tree Preservation Order an Area TPO will be made before disposal. This will afford protection to all trees (allowing for statutory exemptions). When a planning application is submitted for such sites then the requirement for a British Standard 5837 tree survey will help identify individuals or groups of trees worthy of TPO. For some disposal sites a design brief may be progressed as the council wishes to dictate the form of development. It is anticipated that for such sites a BS 5837 survey would be progressed before disposal and hence, if appropriate, a more detailed form of TPO could be made ahead of such sites being sold.</p>	<p>Josie Sadler</p> <p>RE</p> <p>RE</p>

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	<p>Stoke Lodge was discussed and the view given by officers that it is not expedient to make a TPO for this site on the basis that the trees here are subject to ongoing good arboricultural management. As previously advised, this decision can be reviewed by the relevant planning sub committee subject to a councillor request and acceptance by the committee to do so. The Tree Forum wished to record their view that the 'past record of CYPS is not conducive to trust their ongoing commitment to good arboricultural management'.</p>	
<p>8.</p>	<p>Any other business</p> <p>None</p>	
<p>9.</p>	<p>Date of next meeting</p> <p>Tuesday 5th July 2011 18:00 - 20:00 @ the Council House</p>	