

Mobility scooter store - User instructions

To unlock and open the store

1. Keep clear of the front of the store. Stay to the side of the store.
2. Unlock the store by turning the key clockwise.
3. **Remove** the key before attempting to raise the lid.
4. Press in the 'UP' button **and keep it pressed in**. The lid and front panel will move upwards until you take your finger off the button. Open fully.
5. Unplug your charger lead. (Check that the battery has charged up).
6. Reverse out.
7. Close and lock.

To close and lock the store - Never leave the store open

1. Keep clear of the front of the store. Stay to the side of the store.
2. Press in the 'DOWN' button and keep it pressed in. The lid and front panel will move down and close.
3. Ensure that the lid is fully down before trying to lock the store.
4. Lock the store by inserting the key and turning it anti clockwise.
5. Remove the key. **Do not leave the store unlocked.**

Charging your buggy battery

1. Plug your charger plug directly into the socket outlet provided.
2. Check every time that the lights on your charger light up (small red or green lights).
3. If they **do not** light up see the 'Problems' section that follows.

Take Care !

1. The **only** equipment on or in the store that needs regular oiling is the key hole (with WD 40 type oil) and the hinge (use '3 in 1' type oil) where there are two oiling holes on each side.
2. **Never** oil the lifting arm that raises and lowers the lid.
3. Do not tamper with other equipment or the battery which operates the lid opening mechanism.
4. **Never** attempt to raise the lid manually.

Problems - What to do

Key stiff to turn

- Spray WD40 (or similar) penetrating oil into key hole.

Lid opens / closes more slowly than usual

- It is very important to report this to the Repairs and Maintenance Service on 0117 922 2200 as soon as you notice this happening. This will be because the battery that operates the lid is running down and not automatically recharging. It will go flat and the lid won't open.
- Your buggy may not be charging either. Check the small green / red lights on your charger.

Lid fails to open or close after you've followed the instructions

- Call the Repairs and Maintenance Service on 0117 922 2200

Buggy not charging

- If this happens it may be that the electricity supply has been cut off or your charger may be faulty.
- To test if the electricity supply is on or off, plug in and switch on another small portable electrical device. For example a 'plug in' night light, hair dryer or mobile phone and charger.
- If there is no electric supply call the Repairs and Maintenance Service on 0117 922 2200.
- If the electricity supply is on, but your buggy is not charging, your charger may have fused or broken. Please contact the person or company that you bought it from.

Lost Key

- Visit your closest Customer Service Point where you can purchase a new key for £10 each.
- If you do not know where your closest Customer Service Point is contact the Customer Services Centre on 0117 922 2200 or visit www.bristol.gov.uk/csp to find out.

(It may be better to get a spare key cut and keep it somewhere safe)