

Alister Palmer

Sarah O'Driscoll
Bristol City Council
Neighbourhoods/City Development
City Hall
College Green
Bristol
BS1 5TR

22nd August 2016

Dear Sarah,

Thank you for your email to me dated 14th July 2016.

I apologise for the delay in getting back to you regarding our application for a defined Neighbourhood Planning Forum area and status.

Mindful of the matters raised in your email regarding the process of achieving designation as a Neighbourhood Planning Forum, this letter seeks to set out a response which hopefully will meet all your concerns.

1. The name and area of the Neighbourhood Planning Forum

As you know, we have functioned as a group from early 2016 and have held a number of meetings. Originally, we identified an area which presented some difficulties as it crossed a boundary into another ward (Filwood) that was designated as a Neighbourhood Planning Forum.

Since then, we have met to discuss the preferred area and name and, on **Wednesday 17th August, 2016** at St Augustine's Church Whitchurch, we called a meeting of the enrolled membership of the Forum to ensure we had full support for a motion that redefined the Forum boundary and name.

The motion was proposed by Jane Hewer and seconded by Phil Smith that:

*...the Forum name be called **The Hengrove and Whitchurch Park Neighbourhood Planning Forum** and the defined area be that of the **Hengrove and Whitchurch Park Ward**.*

There were 55 people in attendance at the meeting (3 non-voting) and the motion was carried overwhelmingly with 50 in favour and 2 against.

The decision to follow the ward boundary makes it much easier to access data and information for the area (population and other demographic information), to inform residents of proposals and to engage with the Neighbourhood Forum and Neighbourhood Partnership for the Ward.

In light of the change of name and boundary, a revised constitution has been adopted (see attachment) which is identical to that previously submitted to you but with the Forum name changed. As before, it allows for any resident of the area or person employed or working in the area to be a member of the Forum.

2. Membership of the Forum

A list of the current **membership of the Forum** is attached containing the names and addresses of each person who has attended our meetings and expressed a desire to become a member of the Forum. This provides proof of residence in the area. The list includes the three elected Ward Councillors. There are a few members who are not resident in the area and they are identifiable on the list by the colour orange. They include Anne and Jim White who are serving as consultants and reside in Chew Magna. Eleven other people on the list have yet to provide an address and these are identified in pink. Those who are members of the current committee are shown in pale blue. We recognize that this will need to be thinned down to 11 members to be consistent with the constitution.

I also enclose a **map of the distribution of members geographically** and a list of the various communities of interest that we have identified so far. As you will understand there is much more detail to be added to the list and that it is best regarded as a 'membership list in the making'.

The two co-chair persons of the Forum are **Andrew Gamlin** and myself, **Alister Palmer**, the Secretary is **Phil Tonkin** and the treasurer is **Marie Werrett**.

3. The Purpose of the Forum

In 2005, Bristol City Council approved a master plan for mixed use development of the area known as Hengrove Park. This wasn't implemented and eventually became superseded by Phase 1 (2008), which includes the Hengrove Park Leisure Centre, Skills Academy, South Bristol Community Hospital, development plots and associated infrastructure. The Council also announced its intention to have a Phase 2 development involving a much larger number of dwellings with appropriate infrastructure and services.

The Forum is being established to enable the community to engage thoroughly with the planning process to ensure a development of the highest quality on Hengrove Park, and in other parts of the ward, that meet the current demand for housing and serve the vision and needs of the local community.

Our aim is to seek the improvement of the social, economic and environmental wellbeing of the neighbourhood known as the Hengrove and Whitchurch Park Ward.

Our aim is develop a plan that gives the wider community better access to basic services and infrastructure and builds the foundations for a better place to live, work and play.

This will be achieved through engagement with the Hengrove Park Phase 1 and Phase 2 development plans and orders and developments in other locations within the ward.

The Forum will seek to identify, designate, promote and endeavour to bring about the development or redevelopment of sites within the area for among other things, housing, employment, recreation, green spaces, local services, and transport and the provision of social, recreation, retail, employment, business, transport and environmental services to improve the wellbeing of residents and businesses within the area.

Trusting that the above meets the criteria set out in your letter, **we now wish to apply for Neighbourhood Planning Forum status** for the area known as the 'Hengrove and Whitchurch Park Ward' as shown on the attached map.

We would be grateful for confirmation of our Neighbourhood Planning Forum Status through a Memorandum of Understanding, and for your support in identifying the further key milestones for delivery of the Hengrove and Whitchurch Park Neighbourhood Development Plan. As soon as possible, we will prepare and share with the Council a work programme for the preparation of the Neighbourhood Development Plan.

Do let me know if you require any further information or amendments to the information and documentation provided.

Yours sincerely,



Alister Palmer
Co-Chair

