
MINUTES

<i>Meeting</i>	<i>Date</i>	<i>Time</i>	<i>Location</i>
Partnership Board	08/03/2018	3-5pm	City Hall

Present

Dom Wood, VCS Advocate, 1625 Independent People
 Fiona Castle, VCS Advocate, Imayla CIC
 Jacqui Jensen, Service Director – Care & Support, Children & Families, Bristol City Council
 Jenny Theed, Director of Nursing & Operations, Sirona Care & Health (CIC)
 Jon Angell, Principal, Representative Secondary Heads' Association
 Julie Edwards, VCS Advocate, Childcare Manager, BAND
 Kirsty Alexander, GP Representative and Clinical Commissioning Lead for Maternity, Children & Young Peoples Services, CCG (Co Chair)
 Nigel Colston, Avon and Somerset Police
 Richard Lyle, Programme Director, Community & Partnerships/Deputy Operations Director
 Sarah Salmon, Head Knowle West Children Centre and Nursery School, Early Years Representative

In Attendance

Bonnie Curran, Policy and Partnerships, Bristol City Council
 Jo Williams, Consultant in Public Health, Chair of the Joint Health Outcomes Challenge Group, also on behalf of Sue Milner
 Nakita Singh, SEND Operational Planning and Development Manager (Item 3)
 Fiona Lightwood, Attendance Manager, Bristol Education Welfare Service (Item 5)

Apologies

Dr Susan Milner, Interim Director of City Wellbeing, Resilience and Strategic Partnerships (DPH)
 Cllr Helen Godwin, Cabinet Member for Children and Young People
 David Hussey, Headteacher, member of Special Schools Partnership

1. Welcome & Apologies

A number of apologies were noted.

2. Minutes and Matters Arising

The minutes of the meeting 11th January were confirmed as accurate. Actions complete with the exception of those carried forward in the appended action record.

There were no declarations of interest.

Richard Lyle was awaiting information about the NHS England capital bid. *He confirmed after the meeting that £300k has been agreed by the CCG for investment in the Electronic*

3. Special Educational Needs and Disability: LGA Peer Review

Board members had received a written report on the LGA Peer Review findings. Sue Rogers reminded the Board that Bristol had proactively invited the Review as an opportunity to reflect and ensure focussed improvement.

The review had identified good practice across all areas but highlighted the urgency required to move improvements forward. Sue Rogers stressed the need to make the changes required in a thorough way so that the change is sustainable

The review found 'commitment at all levels' to improve outcomes for children and young people with SEND but an absence of accountability and scrutiny of performance to make this happen. The Board noted the Monitoring and Planning Group that has been put in place to drive improvements and the ongoing work that is underway to clarify the governance arrangements.

Richard Lyle and Kirsty Alexander flagged potential changes in health representation due to CCG transformation and restructure. They agreed to clarify ongoing partnership leads once arrangements are clear.

Sue Rogers provided an overview of the actions being taken in response to the review. Partners urged the SEND Challenge Group to ensure that there is specificity in the actions and requirements of partners within the action plan as this is essential for the partnership to hold partners to account.

A Local Area SEND Strategy is currently being developed and there is a live consultation calling for views from young people, parents and partners. Board members were encouraged to share information and engage in the consultation.

4. Highlight Reports:

4.1. Joint Health Outcomes

Jo Williams, Chair of the Joint Health Outcomes Group, talked through the highlight report from the group. She highlighted the mental health consultation response that had been collated, and developments regarding the maternity services transformation plan and the completed JSNA Chapter on Women's Health.

The JHOG are reviewing the workplan and will be considering their role in addressing the findings of the LGA SEND Peer Review.

4.2. Think Family

Ann James talked through the highlight report from the Think Family Challenge Group. Bristol has submitted a bid for 'Earned Autonomy' within the Troubled Families Programme, if successful in the bid this could result in an additional £1million for the local system.

The Targetted Youth Support Contract has been awarded and will be announced in the coming days.

The Early Help Team will be renamed Families in Focus to avoid confusion with the *Early Help Approach* across the partnership.

An Early Help Strategy is being developed. This proces will be led by the Think Family Challenge Group. The Strategy will be open to public consultation.

4.3. Participation

There was no report from the Participation Challenge Group but it was noted that Ann James is now the Board's link to the challenge group and that there would be a full item on the work of the Challenge Group at the next meeting. The Board were reminded to

nominate representatives if they were not already involved.

5. Attendance Strategy

Sue Rogers and Fiona Lightwood updated the Board on progress in developing the strategic approach to improving attendance, this included revised Children Missing Education Guidance issued to all schools and revisions to the Education Penalty Notice Code of Conduct.

Engagement work is ongoing with schools and other partners to develop the Attendance Strategy. Board members reiterated the need to ensure that the strategy takes a city approach and demonstrates how all partners have a role to play in delivering improvements. It was also flagged that parental views on the strategy must be sought during development.

It was also suggested that Sue Rogers consider meeting with local magistrates to talk about the local approach to enforcing local school attendance policy.

Fiona Lightwood welcomed the invitation to continue the conversation with individual Board members. A draft strategy will come back to the Board before it is agreed. The strategy will be accompanied by a toolkit for schools.

6. Childrens Services Transformation

Ann James updated on progress within the transformation programme.

The area locality integration work is developing well. Partners have attended workshops to further develop the local model, working to a common set of principles across the three areas. Work to develop the Team around the School model is ongoing and Ann is due to meet with BASHP.

Health colleagues flagged the need to ensure that the CCG changes to locality models, and 'childrens community hubs' linked in with these developments.

Richard Lyle, Ann James and Tessa Bailey have met to discuss strategic commissioning and are looking at how the cross cutting agenda issues can be addressed jointly. They are looking to commission a piece of work that will analyse costs and seek to drive out efficiencies in improving outcomes through joint commissioning.

Richard suggested that the 'Healthier together STP programme' might be a good home for this stream of work as it could also be transferrable across BNSSG

Ann James updated on the work with Skylakes who have been engaged to deliver an edge of care service. The long term view is to develop an inhouse team, centred on families but this is a good interim arrangement that is working to the aim that more children live with families.

Jacqui Jensen updated on a recent 'Hot Coffee Hot Topic' (HCHT) hosted by the Mayor which focussed on DVA. DVA was situated in the context of a broader picture and understanding of the impact of Adverse Childhood Experiences.

Board members watched a short video on [ACE's](#) and were invited to engage in an event on the 12th of April where the conversation started at the HCHT event would be extended to consider how Bristol could become an 'ACE aware city'.

Board members were supportive of the progress being made within the programme and

welcomed the discussion about a city approach to ACEs.

7. One City Plan

Victoria Bleazard introduced the work underway to develop the 'One City Plan', which is due to be launched on the 8th of June. The Plan will take a longer term whole city approach to addressing city issues. Victoria gave an overview of the process to date and noted that in many ways this was a process of a city learning to plan together.

City Partnerships had collectively considered what they would like to see in the Plan and the CFPB were invited to do the same.

The Board reflected on the need to incorporate an approach that recognises a need to balance resource across a spectrum of need and that also addresses inequality.

The Board were keen to see the City Plan connect with the work on ACEs. The themes put forward were health and wellbeing, early intervention and resilient families & ACEs. They were keen to ensure that Learning City were championing attendance and educational outcomes for children and young people across the city.

Board members were asked to consider further and send additional comment to Bonnie Curran.

8. Any Other Business

None

<i>Agenda Ref. Item</i>	<i>Actions</i>	<i>Lead</i>	<i>Progress</i>
	Carried forward from September		
2	2.1 Jenny Theed to notify the Board on any progress or developments relating to the NHS England Capital bid	Jenny Theed	Complete – see above
3	3.1 Dom Wood and Annette Jones to explore data collection processes for youth homelessness and SEND March update: to be taken forward by Youth Housing Delivery Group	Dom Wood & Annette Jones	Complete
	Carried forward from November		
7	7.1 Bonnie and Dom to discuss sharing of data, e.g. whether performance score card could be improved re Housing, and availability of data re Care Leaver accomodation routes March update: to be taken forward by Youth Housing Commisioners	Dom Wood	Complete
	7.2 Gillian Douglas and Sue Rogers to speak about housing teams going into schools to share information. Dom may be able to support this under 1625 contract only until March	Sue Rogers	
	7.3 Sue Rogers, Gillian Douglas and Dom Wood to explore data available for identifying which schools young people that are presenting as homelessness have come from	Sue Rogers	

Agenda Ref. Item	Actions	Lead	Progress
	Actions March		
3	3.1 Kirsty to clarify health representation within CFPB structure following restructure of CCG arrangements.	Kirsty Alexander	
	3.2 SEND Challenge Group to develop action plan following Peer Review, with specificity about the requirements of partners to aid good governance.	Sue Rogers	
	3.2 Board members to share informaton about the SEND Strategy consultation and encourage engagement.	Board members	
4	4.1 Board members to ensure appropriate representation in the Participation Challenge Group	Board members	
5	5.1 Sue to consider engaging with local magistrates in the consultation on Bristol's Attendance Strategy	Sue Rogers	
	5.2 Kirsty Alexander and Fiona Lightwood to discuss Attendance Strategy	Fiona Lightwood	
	5.3 Sue Rogers to ensure that the Attendance Strategy takes a city approach that engages all partners	Sue Rogers	In progress
6	6.1 Ann James and Richard Lyle to ensure links are made between CCG transformation relating to community children's services so that they connect with development of integrated locality model.	Ann James / Richard Lyle	
	6.2 Richard Lyle to explore whether the Healthier Together STP programme could be a good strategic home for the work required to further develop joint commissioing	Richard Lyle	
	6.3 Board members to hold the 12 th April for the ACE Bristol event. Further detail to follow.	Jacqui Jensen	Complete
7	7.1 Board members to send any further comment on the One City Plan to Bonnie Curran. Bonnie to collate and feedback to Victoria Bleazard.	Board members	Complete.