
MINUTES

<i>Meeting</i>	<i>Date</i>	<i>Time</i>	<i>Location</i>
Partnership Board	10/05/2018	3-5pm	City Hall

Present

Cllr Helen Godwin, Cabinet Member for Children and Young People
 David Hussey, Headteacher, member of Special Schools Partnership
 Dr Jacqui Jensen, Service Director – Care & Support, Children & Families, Bristol City Council
 Jon Angell, Principal, Representative Secondary Heads' Association
 Kirsty Alexander, GP Representative and Clinical Commissioning Lead for Maternity, Children & Young Peoples Services, CCG (Co Chair)
 Andy Bennett, Avon and Somerset Police
 Julie Edwards, VCS Advocate, Childcare Manager, BAND
 Fiona Castle, VCS Advocate, Imayla CIC
 Dom Wood, VCS Advocate, 1625 Independent People
 Ann James, Acting Director, Children's Services, Bristol City Council
 Dr Jo Williams, Public Health Consultant, Bristol City Council

In Attendance

Bonnie Curran, Policy and Partnerships, Bristol City Council
 Pete De Boer

Apologies

Jenny Theed, Director of Nursing & Operations, Sirona Care & Health (CIC)
 Richard Lyle, Programme Director, Community & Partnerships/Deputy Operations Director
 Lucy Driver, Head at St Pauls Nursery and Children's Centre and Chair of the Early Years Heads group / Sarah Salmon, Head Knowle West Children Centre and Nursery School, Early Years Representative

1. Welcome & Apologies

A number of apologies were noted.

2. Minutes and Matters Arising

The minutes of the meeting of the 8th March were confirmed as accurate.

Conversations are ongoing regarding health representation on the Children and Families Board following CCG restructure. All other actions closed or complete with the exception of those carried forward in the appended action record.

There were no declarations of interest.

3. Participation Challenge Group

Pete De Boer gave an overview of the work of the Participation Challenge Group and the Bristol City Youth Council.

The next round of elections will be in February 2019. Over 12,500 young people voted in the previous election, which included a diverse group of young people. 28 young people were elected and there are a further 5 co opted places from 'Key Group Forums' which represent equalities groups. eVoting will be trialed at the next election.

Board members were reminded that the Youth Council and these forums are always available as a reference group.

The Youth Council have developed some Participation Standards that they hope professionals will adhere to in their work in engaging with children and young people. The Board suggested a 'mirror document' was developed that shows how agencies will deliver on the participation standards.

The Participation Challenge Group have developed a self assessment tool. In some cases they felt that consultation activity could be enhanced to model co production but examples of good practice in enabling young people's participation were shared. This included, CYP Voice Network, chaired by Healthwatch, Off the Record Mentality project, the Shadow Safeguarding Board and young people on interview panels.

There are lots of pockets of very good practice, but we need to improve coalescence of messages and availability of this for partners involved in service design and commissioning.

Board members were all asked to consider and share good practice and improvements that could be made in their own service areas, and to ensure links with the Challenge Group where helpful.

Ann James is now the Board representative on the Participation Challenge Group.

4. Highlight Reports:

The Board noted the progress reported in the highlight reports.

5. Serious Case Review Learning

Jacqui Jensen updated the Board on the outcomes of recent Serious Case reviews. She highlighted concerns relating to clarity and ownership of the Lead Professional role and the concerns in SCRs regarding a lack of coordination despite significant involvement with a family.

The Board agreed to support the improvement work required for the lead professional role and the associated processes. They agreed that it was a collective responsibility and discussed the need for development work to respond and build on previous learning relating to the role, and be honest about the reality of the demands.

Jacqui agreed to feed the discussion back in to the BSCB who will make a decision on how best to take the work forward.

6. Annual Report of the Director of Public Health

Jo Williams presented the Annual Report of the Director of Public Health for information. The report had been produced by the previous DPH. Jo Williams talked through the report and flagged that some of the data will have moved on but analysis remains relevant for current streams of work such as ACEs and THRIVE.

The report is scheduled to go to the Health and Wellbeing Board. Board members were invited to share the report with colleagues and networks as appropriate.

Jo agreed to clarify the timescales relating to the next DPH report and for the availability of the Children's element of the JSNA.

7. Adverse Childhood Experiences

A Task and Finish Group has been established to develop our approach to ACEs. The group is being managed by Cllr Helen Godwin with support from the Mayor's Office. The Task and Finish group will work with partners to develop a Bristol strategy to address ACEs and become an ACE aware city.

A conference is being planned for January, details to follow.

This builds on the discussions had at the workshop in April which also demonstrated widespread support for a joined up approach.

A commitment to address ACEs has been embedded in the One City Plan.

The Board were supportive of these developments and were invited to join the discussions as part of the Task and Finish Group meetings.

8. AOB

Ann will forward details of the forthcoming EPIC Awards with the Board, including details of how they can sponsor an award. This has been a really successful celebration of our children in care.

<i>Agenda Ref. Item</i>	<i>Actions</i>	<i>Lead</i>	<i>Progress</i>
	Carried forward from March		
2	2.1 Richard Lyle to explore whether the Healthier Together STP programme could be a good strategic home for the work required to further develop joint commissioning	Richard Lyle	Meeting scheduled for the 21 st June to pick this up
3	3.1 Attendance Strategy to be scheduled for discussion at a future meeting	Sue Rogers	
	May Actions		
3	3.1 Participation: Board members were all asked to consider and share good practice and improvements that could be made in their own service areas, and to ensure links with the Challenge Group where helpful.	All	

Agenda Ref. Item		Actions	Lead	Progress
5.	5.1	Jacqui Jensen to feed the discussion regarding the Lead Professional role back in to the BSCB who will make a decision on how best to take the work forward.	Jacqui Jensen	CFPB to lead this work. Workshops planned.
6	6.1	Board members to share the DPH report with colleagues as appropriate	All	Complete
	6.2	Jo Williams to clarify the timescales relating to the next DPH report and for the availability of the Children's element of the JSNA	Jo Williams	JSNA report scheduled for November Board meeting
7.		Bonnie to share dates of the Task and Finish Group meetings, Board members welcome to join all that they are able to,	Bonnie Curran	Complete
8		Ann James to share details of EPIC Awards and sponsorship arrangements	Ann James	Complete