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**MINUTES**

<i>Meeting</i>	<i>Date</i>	<i>Time</i>	<i>Location</i>
Partnership Board	09/11/2017	3-5pm	City Hall

**Present**

Cllr Helen Godwin, Cabinet Member for Children and Young People  
 David Hussey, Headteacher, member of Special Schools Partnership  
 Dom Wood, VCS Advocate, 1625 Independent People  
 Fiona Castle, VCS Advocate, Imayla CIC  
 Jacqui Jensen, Service Director – Care & Support, Children & Families, Bristol City Council  
 Jenny Theed, Director of Nursing & Operations, Sirona Care & Health (CIC)  
 John Readman, Strategic Director – People, Bristol City Council (Co-Chair)  
 Richard Lyle, Programme Director, Community & Partnerships/Deputy Operations Director  
 Sally Hogg, Interim Director of Public Health, BCC

**In Attendance**

Bonnie Curran, Policy and Partnerships, Bristol City Council  
 Rebecca Cross, Strategic Commissioning Manager (Children), People Directorate BCC / NHS Bristol CCG (Item 4)  
 Gillian Douglas, Head of Housing Options, Bristol City Council (Item 7)

**Apologies**

Jon Angell, Principal, Representative Secondary Heads' Association  
 Lesley Woakes, Head of Primary Care & Public Health, NHS England  
 Lucy Driver, Head at St Pauls Nursery and Children's Centre and Chair of the Early Years Heads group  
 Marilyn Harrison, Assistant Chief Officer, Bristol and South Gloucestershire LDU Cluster  
 Kirsty Alexander, GP Representative and Clinical Commissioning Lead for Maternity, Children & Young Peoples Services, CCG (Co Chair)  
 Becky Pollard, Director of Public Health, Bristol City Council  
 Paul Bull, Headteacher, May Park Primary, member of Primary Heads Association Bristol

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**1. Welcome & Apologies**

A number of apologies were noted.

**2. Minutes and Matters Arising**

The minutes of the meeting 9thh September were confirmed as accurate. Actions complete with the exception of those carried forward in the appended action record.

There were no declarations of interest.

**3. Bristol Children's Charter**

Cllr Godwin gave an overview of progress in developing the Bristol Children's Charter.

Initial response to the draft Charter has been very positive, but there were some concerns about how aspirational it was and whether it could be delivered. The Board were also positive about the draft but shared these concerns about getting the right balance between being aspirational, clear about children's rights and realistic about the challenges.

Cllr Godwin stressed the importance of ensuring it was not an adult led piece of work and outlined plans for children and young people's ongoing involvement.

Partners who had been consulted were keen to be involved in making the pledges a reality. Board members stressed that it was important to continue to explore how the development of the Charter could be used to lever funds and develop partnerships to achieve the outcomes.

The Charter could potentially be included in the red health book used by health visitors and parents. National Children's Day in early June has been proposed as a potential launch date but further development is required and it will need to be approved by Cabinet.

#### **4. Recent Inspections**

##### **4.1 CQC Thematic Review of mental health services for children and young people**

Rebecca Cross gave an overview of the CQC Thematic Review of mental health services for children and young people, which took place in September. Written feedback has not yet been received but feedback at the end of the inspection had been broadly positive. Inspectors reported that they had identified strengths in our work in schools, and robust eating disorder services and crisis outreach services

Rebecca will return to the Board once formal feedback has been received from the Care Quality Commission. The Board thanked everyone who had been involved in the review.

##### **4.2 Joint Targeted Area Inspection: Neglect**

Between 16 and 20 October 2017, Ofsted, the Care Quality Commission (CQC), HMI Constabulary (HMICFRS) and HMI Probation (HMI Prob) undertook a joint inspection of the multi-agency response to abuse and neglect in Bristol City Council. The purpose of a JTAI is to provide findings about what partner agencies are doing well, and what they need to improve. There is no 'judgement' given, a narrative report is provided following the inspection. 15 inspectors from the four different inspectorates spent 5 days in Bristol undertaking meetings with staff and reviewing cases from education, health, drugs services, probation, police, social care and the Youth Offending Team.

Bristol has not yet had written feedback from the inspection but this will be shared with the Board once available. Initial feedback was that we have firm foundations for further improvement and good self awareness of where improvement is required.

Partners will develop an action plan in response to the findings and this will be shared with the Partnership Board.

#### **5. Corporate Parenting Strategy**

Deferred to future meeting

#### **6. Children's Services Transformation**

Following the discussion at the previous Board meeting a Partner Workshop has been planned for the 4<sup>th</sup> December. Jacqui Jensen shared the outline for the day and encouraged Board members to delegate if they are not able to be there on the day.

The Board discussed the proposals and made some suggestions. They were positive about the opportunity to move forward with improvement work so that we pull services

together effectively, share risk and secure good outcomes for families more quickly.

## 7. Challenge Group Focus: Housing

Gillian Douglas attended the Board as co Chair of the Early Intervention and Preventing Homelessness (EI&PH) Challenge Group of the Homes Board. The CFPB works jointly with this challenge group on housing as a priority. Gillian provided the Board with an overview of the current housing and homelessness context in Bristol, this included the following:

- 4,000 homeless households presenting per annum
- c1,000 have a homelessness duty accepted
- Greatest volume : ending of a private rented tenancy, 'told to leave' by family and friends. But also health, rent arrears, domestic violence, harassment, relationship breakdown
- 1,172 households presented to Homelessness Prevention Team in quarter one 2017/18
- 518 households in some form of temporary accommodation under Housing Act duties (30/9/17). 432 were families with a total of 882 children accommodated

Gillian addressed each of the shared objectives that have been agreed between the EI&PH Challenge Group and the Board, and gave an update on progress. Refer to slides for details.

Gillian highlighted issues such as welfare reform and the increasing cost of housing as significant factors adding stress to the system.

Closer working with social care colleagues was seen to be having a positive impact on the work of the Housing Options team, enabling advisors to have more confidence in talking about family context – which is all material to resolving housing issues.

Figures for temporary accommodation have been growing annually but there has been a reduction since June.

There is a statutory duty to have a homelessness strategy, Bristol's strategy will need to be refreshed next year.

The Board agreed that the KPI to reduce homelessness required review as this is not the crux of the matter and doesn't illustrate the real issue or outcomes.

Dom Wood presented to the Board on the development of the Youth Homelessness Hub (MAPS), commissioned by Bristol City Council and recently launched by 1625 Independent People.

MAPS offers:

**Mediation** – helping young people and their families to talk things through and find solutions

**Assessment** – working out what young people need to prepare for independence and having a safe place to live

**Prevention** – intervening early to prevent young people from becoming homeless

**Support** – helping young people to develop positive relationships and progress on their journey to learning, employment and living independently

Dom reported that the MAPs Service was reporting good early outcomes – and that one of the key strengths is co location of staff from multiple agencies.

The annual Think Family conference the day prior to the Board meeting had also focussed on Housing. Dom shared details of the Hub with a wide range of partners there.

The Board discussed the data and the service developments Gillian and Dom had presented. The Board discussed the role schools could play in preventing homelessness and helping young people understand local housing options. A number of actions were agreed, see action log.

The Board agreed it would be beneficial to maintain the reporting arrangement with the EI&PH Challenge Group.

## 8. Challenge Group Highlight Reports

The Board noted the progress being made by the Challenge groups and supported the planned next steps.

Sue Rogers was approved as the Chair of the SEND Challenge Group and the Board representative for the Challenge Group.

The Board noted the planned LGA SEND Peer Review, and welcome this.

## 9. Any Other Business

The Board were invited to join the Child Friendly City exhibition in the Vestibule Space

<i>Agenda Ref. Item</i>	<i>Actions</i>	<i>Lead</i>	<i>Progress</i>
	<b>Carried forward from September</b>		
2	2.1 Jenny theed to notify the Board on any progress or developments relating to the NHS England Capital bid.	Jenny Theed	
3	3.1 Dom Wood and Annette Jones to explore data collection processes for youth homeslessness and SEND	Dom Wood & Annette Jones	
	<b>November Actions</b>		
	3 Cllr Godwin to continue to incorporate feedback from Board members in the development of the Childrens Charter	Cllr Godwin	Ongoing
4	4.1 Rebecca Cross to report back to the Board following written feedback from the CQC	Rebecca Cross	Scheduled - January
	4.2 Jacqui Jensen to share the JTAI report with Board members once available	Jacqui Jensen	Complete
	4.3 JTAI Action Plan to be discussed with the Board once developed	Jacqui Jensen	
5	5 Corporate Parenting Strategy to come to a future meeting.	Jacqui Jensen /	

<b>Agenda Ref. Item</b>	<b>Actions</b>	<b>Lead</b>	<b>Progress</b>
		Ann James	
6	6.1 Bonnie to recirculate the eventbrite booking link for the 4 <sup>th</sup> Decmber workshop.	Bonnie Curran	Complete
	6.2 Board members to develop slides that can be shared at the workshop setting out their current strategic content, their ask, and their offer.	All	Complete
	6.3 Jacqui to report back to the Board on the outcomes of the Partner Workshop.	Jacqui Jensen	January meeting
7	7.1 Bonnie and Dom to discuss sharing of data, e.g. whether performance score card could be improved re Housing, and availability of data re Care Leaver accomodation routes	Dom Wood	
	7.2 Gillian Douglas and Sue Rogers to speak about housing teams going into schools to share information. Dom may be able to support this under 1625 contract only until March	Sue Rogers	
	7.3 Sue Rogers, Gillian Douglas and Dom Wood to explore data available for identifying which schools young people that are presenting as homelessness have come from	Sue Rogers	
	7.4 Bonnie to share sldies with Board members	Bonnie Curran	Complete