

# **St Pius X Catholic Primary School**

## **Success with Faith**



### **Admissions Policy 2018-2019**

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<b>Considered by</b>	<b>Finance &amp; Resource Committee</b>
<b>Approved by Full Governing Body</b>	
<b>Signature of Chair of Governors</b>	

# **St Pius X Catholic Primary School**

## **“SUCCESS WITH FAITH”**

***Committed to working together as a loving Christian Community that is centred on the Gospel teachings of Christ***

## **Admissions Policy 2018-19**

**St Pius X is a Catholic Voluntary Aided Primary School which was established by the Diocese of Clifton to serve the parish of St Pius X, Withywood, Bristol. Within the legal framework allowed and the Admission Number which is 30, it is the intention that all baptised Catholic children living within the parish will be offered a place at St Pius X. So that parents/carers may determine whether they live within the parish, a map is available in the School Office.**

### **Introduction**

The Governing Body, acting in accordance with the Department of Education School Admissions Code, in conjunction with the Clifton Diocese and, in consultation with Bristol City Council, is responsible for the admission of pupils.

The Admissions Number for the Reception Year 2018-19 is 30 pupils. The number of places available for years one to six is also 30. If the school is not oversubscribed for Reception intake, all applicants will be offered a place. In accordance with infant class size legislation the Governing Body will not breach its Admissions Number of 30 for reception or key stage one. Exceptions to this would only be made in accordance with the School Admission Code.

### **Making an Application**

1. Applications for a Reception place should be made through the child's home Local Authority (LA). For children living in Bristol, application should be made on the Bristol Local Authority common admissions form ( available from the School Office on request) and sent to : **Schools Admissions Department, PO Box57,Bristol BS99 7EB.** **Applications for Reception Class places must be made by 23.59 on the 16<sup>th</sup> January 2018, to be considered in the first round of allocations. Online Applications can be completed at [www.bristol-cyps.org.uk/schools/admissions](http://www.bristol-cyps.org.uk/schools/admissions) . Where appropriate, copies of a baptismal certificate or a letter from an appropriate Church/Religious leader should be submitted to the School office at St Pius X Catholic Primary School by 23.59 on 15<sup>th</sup> January 2018, to be considered in the first round of allocations. Your home**

Council will make an offer to those who qualify for a place on behalf of the Governing Body.

2. In order to be considered in certain categories, as defined in this policy, by the Governing Body, which is the Admissions Authority, **it is essential to send relevant documentary evidence of faith to the School Office at Gatehouse Avenue, Withywood, BS13 9AB, irrespective of how you make your application. This must be submitted by 23.59 on 15<sup>th</sup> January 2018 to be considered in the first round of allocations.**

### **Consideration of Applications**

1. If there are fewer applications than places available, all applicants will be offered a place. If there are more applications than places available, all applications will be considered in accordance with the oversubscription criteria below, given in order of priority, and your home Council will make an offer to those who qualify for a place on behalf of the Governing Body.
2. Casual (in-year) applications that fall outside the Reception Intake Admissions' rounds, should be made directly to the school using the Bristol Local Authority form, and will in the event of over-subscription, be considered by the Governing Body Admissions Committee against the priorities listed below.

### **Oversubscription criteria**

1. Children who are Baptised Catholic and are in Care at the time of application and baptised Catholic children who were previously in Care but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order) immediately following having been in Care.
2. Children who are baptised Catholic and who live in the parish of St. Pius X, Withywood with a brother or sister who will be attending the school at the time of admission.
3. Children who are baptised Catholic and who live in the parish of St Pius X, Withywood.
4. Children who are baptised Catholics and who live outside the parish of St Pius X, Withywood and who will have a brother or sister attending the school at the time of admission.
5. Children who are baptised Catholics and who live outside the parish of St Pius X, Withywood.
6. Children in Care at the time of application and children who were previously in Care but ceased to be so (or became subject to a child arrangements order or special guardianship order) immediately following having been in Care who are not baptised Catholics with a brother or sister who will be attending the school at the time of admission.
7. Children in Care at the time of application and children who were previously in Care but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order) immediately following having been in Care who are not baptised Catholics.
8. Other children

## **A MAP OF THE PARISH OF ST PIUS X IS AVAILABLE AT THE SCHOOL ON REQUEST**

### **Tiebreakers**

Priority within each category above, exceed the number of places available, priority will be given in sequence to :

1. Baptised Catholic Children
2. Children with a brother or sister who will be attending the school at the time of admission
3. Random allocation (drawing of lots) supervised by someone independent of the school.

### **Baptismal Certificates and Supporting Evidence**

1. Supporting evidence as required for some of the above oversubscription criteria must be submitted for both Reception Intake and In-Year applications.
2. A Certificate of Baptism or equivalent, or where not available, a letter from an appropriate church/religious leader confirming in their opinion the child is baptised or has been received into the Catholic Church must be sent to the School Office. Evidence for Reception Intake must be submitted by the closing time and date of 23.59 on 15<sup>th</sup> January 2018, to be considered for the first round of allocations.

### **Definitions**

#### *Baptised Catholic*

Baptised Catholic Children in the context of this policy means a child baptised as a Roman Catholic in a Church which is in Communion with the See of Rome or baptised into another Christian denomination but has been subsequently received into a Catholic Church which is In Communion with the See of Rome.

#### *Children in Care*

“Children in Care” are children who are (a) in the care of the local council or (b) being provided with accommodation by a local council in the exercise of their social services function (see the definition in section 22(1) of the Children Act 1989)

#### *For Children previously in care :*

This includes - children who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children Act 2002 (see section 46 adoption orders) child arrangements orders are defined in section 8 of the Children Act 1989, as amended by section 12 of the Children and Families Act 2014. Child arrangements orders replaced residence orders and any residence order in force prior to 22 April 2014 is deemed to be a child arrangements order.

In accordance with section 14A of the Children Act 1989, a Special Guardianship Order is defined as an order appointing one or more individuals to be a child's special guardian (or special guardians)

#### *Brother and Sister*

This includes - full brothers/sisters are defined as children who have the same biological or adoptive parents. Half brothers/sisters are defined as children who share only one biological or adoptive parent. Step brothers/sisters are defined as children who are not necessarily related biologically (including foster children) but are living in the same household for the majority of the time at the address considered to be the address of the child for whom the application is made. A child must be living at an address for at least 50% of the time to be considered as living there for the majority of the time. A brother or sister must be attending (or expected by the school to be attending) the school at the time of admission.

### Parent

This includes all those people, including carers, who have parental responsibility for a child as set out in the Children Act 1989. All references within this policy to parent(s) therefore include carers accordingly.

### **Children with a Statement of Special Educational Needs or an Education, Health and Care Plan**

Where a school is named in a child's Statement of Special Educational Needs or Education, Health or Care Plan, the Admission Authority is legally required to admit the child to the school. Where St Pius X School is named in the Statement or Plan, such children will therefore be allocated places before the oversubscription criteria is applied. Applications of this type will take priority over all requests for places.

**There is a different procedure for children with a Statement of Special educational Needs or Education Health or Care Plan. Their parent/carer should apply for a place via the service dealing with Special Education Needs at their home Council.**

### **Appeals Procedure**

Parent/carers have the right to appeal against refusal by the Governing Body to admit their child and should put their appeal in writing. Appeals should be made in writing to the Clerk to the Governors care of the school at Gatehouse Avenue, Withywood, Bristol BS13 9AB. Appeals will be arranged by the Diocesan Department for Schools and Colleges in accordance with the School Admission and Appeals Code on Schools Appeals.

### **Deferred Entry**

A parent/carer offered a place for children who have not yet reached their fifth birthday have the right to defer his/her entry to school. In these circumstances, parents can start their child at school in the Reception year group at a later stage in the academic year, however, the child must be in full time education by the start of the term (1,3 or 5 as appropriate) following his/her fifth birthday and cannot defer beyond the beginning of the final term of the school year for which the offer was made.

All children offered a place are entitled to a full time place in the September following their fourth birthday. Where parents wish, children may take up their place part-time until the

child reaches compulsory school age.

### **Admissions of children outside their normal age group**

Applications for delayed or accelerated entry in cases where parents would like their child to be admitted to a year group outside of the chronological age year group, will be considered. The reasons for the request must be fully explained in writing, along with any supporting evidence, and sent to the school. Parents of summer born children (born between 1 April and 31 August) can ask the school to admit their child into the Reception year, one year after they would normally enter the school.

Decisions will be made on the basis of the circumstances of each case and in the best interests of the child.

Where a request for a child to be admitted outside their normal age group is agreed, that enables a child to be included as part of the Reception Intake allocations, the application will then be processed in accordance with these arrangements and over-subscription criteria where applicable.

**UNLESS EXCEPTIONAL CIRCUMSTANCES APPLY THAT ARE ACCEPTED BY THE GOVERNORS APPLICATIONS SHOULD BE SUBMITTED ONLINE OR ON PAPER BY THE CLOSING TIME AND DATE OF :**

**23.59 HOURS ON THE 15TH JANUARY 2018**

**APPLICATIONS SUBMITTED AFTER THE CLOSING TIME AND DATE WILL BE TREATED AS A LATE APPLICATION AND WILL NOT BE CONSIDERED IN THE FIRST ROUND OF ALLOCATIONS**

**ON-TIME APPLICATIONS WILL BE INFORMED OF THE OUTCOME OF THEIR APPLICATION ON 17TH APRIL 2018 BY THEIR HOME COUNCIL**

**ST PIUS X CATHOLIC PRIMARY SCHOOL  
GATEHOUSE AVENUE  
WITHYWOOD  
BRISTOL BS13 9AB**

email : [stpiusp@bristol-schools.uk](mailto:stpiusp@bristol-schools.uk)

telephone: 0117 3772165

**Office/Business Manager : Mrs Alison Adams**