



## **Wicklea Academy**

**Executive Headteacher:** Stella Sage

**Head of School:** Matthew Morgan

**Address:** Wicklea Academy, Wick Road, St Anne's,  
Bristol BS4 4HR

**Tel:** 0117 9030480

**e-mail:** [info@wickleaacademy.com](mailto:info@wickleaacademy.com)

**PAN:** 90

**NOR:** 235

Wicklea Academy is a new purpose built Junior Academy with outstanding facilities and wonderful grounds. It offers an education that supports and challenges each child to fulfil their true potential. Pupils leave Wicklea confident, motivated and fully prepared for the next stage of their education and look back on their time here with affection and pride.

It is a school with high expectations of staff and pupils. It is part of the Waycroft Multi Academy Trust and follows the same exciting and varied curriculum. Wicklea is a Building Learning Power school and applies the Rights Respecting School ethos.

### **WICKLEA ACADEMY Policy for Admissions 2018-2019**

#### **Article 28**

You have the right to a good quality education.  
You should be encouraged to go to school to the  
highest level you can.

#### **RATIONALE:**

Applications to attend Wicklea Academy are welcomed from all families.

The Governors of the School are responsible for their own Admission Policy and arrangements are in line with the Admissions Code of Practice and the Bristol City Council Coordinated Admissions Schemes.

#### **TIMING OF ADMISSION**

Pupils will normally be admitted at age seven in the September of the school year during which they reach their eighth birthday.

#### **TIMING OF APPLICATIONS**

As a Junior School Wicklea Academy automatically has places for children who have attended St Anne's Infant School. If there are any additional places available applications need to be made through Bristol City Council's School Admissions Department.

## OVER-SUBSCRIPTIONS CRITERIA FOR WICKLEA ACADEMY

The admission number for each year of entry to the School is 90. This means that all applications will be agreed until the admission number is reached. If a year group is over-subscribed a set procedure will be followed to ensure places are allocated fairly.

The oversubscription criteria are as follows:

1. Children in public care, or those previously looked after or who have a Statement of Special Educational Needs or/and Education, Health and Care Plan that names the school.

### Special Educational Needs

Children with a Statement of Special Educational Need/Education, Health and Care Plan follow the transfer arrangements set out in the SEN Code of Practice and associated regulations and are not subject to the general admission arrangements.

Other children without a Statement of SEN/Education, Health and Care Plan will be subject to the general admission arrangement.

2. Any children who have a brother or sister already at the school who will still be on roll in the September of the year of entry.

3. Tie-Breaks

Direct line distance from home to school will be used as a tie-break when there are more applicants than places and criteria 1 and 2 above have been implemented.

Distances will be measured in a straight line from the child's home address to the central point on the school's site.

Where two or more children live in a flat or other multi-home dwelling and it is not possible to determine which applicant lives closest to the preferred school as measured in a direct line from the building to the school; the available place(s) will be allocated by drawing lots.

### SIBLING

Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.

### MULTIPLE BIRTHS

Wicklea Academy will maintain class sizes with a maximum of 30. If there are fewer available spaces than the number of children because of an application for twins, triplets etc. offers will be made for the elder/est child(ren) up to the PAN. However, the children will be offered an alternative school by the LA to which they can all/both be admitted.

### PLEASE NOTE: HOME ADDRESS

The home address given on the application form must be the address where the child resides for most of the week with his or her parent or carer. Where a child has a joint address, then the address where the child Tax Credit is paid will be taken as the child's home address. Evidence may be required in this instance. **IMPORTANT INFORMATION: False information will jeopardise your child's placement.**

## **APPLICATIONS AT OTHER TIMES OF THE YEAR (IN-YEAR APPLICATIONS)**

The Local Authority is responsible for co-ordinating all in-year admissions for Wicklea Academy. An application form will need to be completed for children wishing to apply after the normal admissions round, or for years other than Reception. This form must be completed and returned to the Local Authority. The Local Authority will forward any applications for the School to the Governing Body to consider against their oversubscription criteria. The Governing Body considers this within a required timescale and informs the Local Authority of the decision. The Local Authority will then inform the parent/guardian of the decision on behalf of the School. Parents/carers applying for places in an oversubscribed school will be informed of their right of appeal.

## **WAITING LISTS**

Where a place at Wicklea Academy cannot be offered, parents/carers will be able to request that their child's name is placed on a waiting list.

Where an application is received the child's name will be retained on the Bristol Local Authority waiting list until the end of the academic year. If a place becomes available at the school, the place will be offered in accordance with the published oversubscription criteria and not the length of time a child's name has been on a waiting list. Names will be removed from the lists if requested or if the offer of a place that becomes available is not accepted. Positions on waiting lists may change due to new applications received.

Placing a child's name on a waiting list does not affect the parents' right of appeal against an unsuccessful application.

## **APPEALS PROCEDURE**

Parents have a right of appeal to an independent panel against any decision made by the governors regarding the admission of their child.

Information about the appeal procedure will be provided where a place at Wicklea Academy has been refused.

Please read in conjunction with Bristol City Council Admissions Policies which give further information including:

- When the academy has the right to withdraw an offered place.

Contacts:

[info@wickleaacademy.com](mailto:info@wickleaacademy.com)

[school.admissions@bristol.gov.uk](mailto:school.admissions@bristol.gov.uk).