Allocation Statement for Oasis Academy John Williams - September 2019

As Oasis Academy John Williams is oversubscribed, the criteria stated in the booklet ‘A guide for parents and carers on applying for a secondary school place for the school year 2019-2020’ have been applied to allocate the places that are available at the Academy.

485 on-time applications (256 first preferences, 135 second preferences, 93 third preferences and 1 fourth preference) have been received for Oasis Academy John Williams which has an admission number of 162.

As the Academy is oversubscribed Oasis Community Learning has agreed to increase the admission number to 180 for this year's entry in response to parental preference.

How the initial allocation of places was made

The 180 places have been allocated to the following children:

1. Those children who are defined as ‘Children in Care' at the time of the application; or children who were previously in care, but immediately after being in care became subject to an adoption order, child arrangement order, or special guardianship order. (4 places)

2. Those children with siblings who will be members of years 7 to 11 at the Academy on the date when the applicant would be admitted. The term sibling means full, step, half, adopted or fostered brother or sister, or other child living permanently within the same household. The Academy reserves the right to ask for proof of relationship. (62 places)

3. Those children who live the nearest by direct line distance from the Academy within the area of first priority. (114 places)

The furthest distance offered a place in this category was 1.493 km.
The appeal panel will take into account the reasons for your preference, and individual circumstances relating to your application. You may wish to write a further letter to the appeal panel in advance of your appeal. Any additional correspondence should be sent to School Admissions as soon as possible.

You will be given not less than 10 school days’ notice of the date, time and place of the hearing at which you can be present and speak. You can, if you wish, be accompanied by a friend who may speak for you and represent your views to the appeal panel. Parents for whom English is not the first language may wish to arrange for an interpreter to be present.

You are encouraged to attend the appeal panel meeting. If you prefer not to attend the panel will consider the case based on your written submission(s). Alternatively, a friend or representative may present the appeal on your behalf.

You may wish to write down in advance what you wish to say to the panel, and use your own notes to speak from on the day. It is important that you don’t think afterwards of something you forgot to say, or wish you had said, as the panel must not accept additional information after the appeal has been heard.

You will need to demonstrate that your child’s need for a place at the school outweighs the Admission Authority’s reasons for refusing a place. You should consider how that school will meet your child’s individual needs. What will your child gain from attending your preferred school that he/she will not get from attending any other school?

You are also welcome to submit additional letters of support from professionals or other parties who have been, or are currently, involved with your child. Please submit all supporting documentation by 3rd May 2019. These may be letters which substantiate your case, or actively support your preference. The appeal panel will take into account all submissions received by 3rd May 2019.

Appeals are normally held at City Hall, Bristol. When you arrive for your appeal, you will be directed to a waiting area. The Clerk to the Independent School Appeals Panel will explain the procedure of the appeal hearing before the appeal begins.

The sequence of events is likely to be:

**School’s Case:**

i) Presentation of the school’s case by the representative of the Admission Authority  
ii) Questioning by the parent/carer(s) and the Appeal Panel  
iii) Summing-up by the representative of the Admission Authority

**Parent/Carer’s Case:**

iv) Presentation of the case by the parent/carer  
v) Questioning by the Appeal Panel/representative of the Admission Authority  
vi) Summing-up by the parent/carer

If more than one family are appealing for the same school on the same day all parents/carers are invited to the same School’s case hearing. The Parent/Carer’s case will be held in private and will be confidential. It should not be necessary for a child to attend, or for there to be witnesses, other than a friend or interpreter mentioned previously.

The appeal panel will ask all parties to withdraw while considering a decision. The decision of the appeal panel will be sent to you in writing by the Clerk to the School Appeals Panel. The decisions of appeal panels are binding upon the parent and the Admission Authority, but parents have statutory rights under other legislation should they wish the matter to be investigated further.

**Useful Links**
Department for Education (DfE) [https://www.gov.uk/government/publications/school-admissions-code--2](https://www.gov.uk/government/publications/school-admissions-code--2)
Advisory Centre for Education provides online leaflets and guidance for parents: E-mail: enquiries@ace-ed.org.uk  
Website: www.ace-ed.org.uk  
Advice Line: 0300 0115 142
Letter of Appeal – Oasis Academy John Williams

Parent/Carer Contact Details – BLOCK CAPITALS

Parent/Carer Name _____________________________________________________________

Home Telephone Number _______________________________________________________  

Mobile Telephone Number _____________________________________________________  

Alternative Telephone Number ___________________________________________________

Email address __________________________________________________________________

Child’s Details

First Name(s): __________________________________________________________________

Surname/Family Name: ___________________________________________________________

Date of Birth: __________/________/________

Address: ___________________________________________________________________

______________________________________________________________________________

Reasons for Preference/Grounds for Appeal:

Please provide your grounds for appeal in writing as soon as possible. An appeal hearing cannot be set up until the written grounds for appeal are received. _If required, please continue on a separate sheet._

Signed (Parent/Carer): ____________________________ Date: __________/________/________

Please return by 3rd May to: School Admissions (City Hall), Bristol City Council, PO Box 3176, BRISTOL, BS3 9FS. Alternatively email a scanned version of this form (or a similar document containing all of the requested information) to school.admissions@bristol.gov.uk