

Privacy Notice – Local Crisis and Prevention Fund.

Bristol City Council is the data controller for the purposes of the Data Protection Act 1998 and other relevant regulations. You can contact us on 9222 900 or in writing to Bristol City Council, PO Box 3176, BRISTOL, BS3 9FS. You can email the data protection officer at Data.protection@bristol.gov.uk

Your information will be used so that we can administer your application for the Local Crisis and Prevention Fund (LCPF) in to perform a specific task in the public interest that is set out in law and in accordance with the requirements of Bristol City Council's Local Crisis and Prevention Fund policy. Data protection law describes this legal basis as *'necessary for compliance with a legal obligation'*.

Your personal data may be shared with other organisations that we have contracted to provide services in the administration of Local Crisis and Prevention Fund.

Your personal data may be shared with other teams within the Council in order to provide a service to you, to ensure our records are kept up to date, to determine entitlement to Local Crisis and Prevention Fund or otherwise where we are required to do so under other legislation. We may also share it with other government bodies such as the Department for Work and Pensions (DWP) and HM Revenues and Customs (HMRC) and local authorities if necessary in order to correctly administer your claim. We may share the data with third parties if we are required by law to do so, this may include the Police or Government Agencies. We will not sell your data or use it for marketing purposes without your consent.

We will keep your personal data for as long as we are required to do so under relevant legislation or in accordance with our operational requirements.

We may have obtained your data from a third party, such as DWP, HMRC, the Council's Benefit Service or other relevant departments or a support worker.

In certain circumstances you have the right to have data held about you erased, or the use of it restricted, you may be able to object to processing as well as the right to have your data transferred to another data controller.

You can ask to see what information we hold about you. You can do this by contacting:

Senior Data Protection Officer
Bristol City Council
ICT Commissioning and Information Governance
P O Box 3176
BRISTOL
BS3 9FS
Data.protection@bristol.gov.uk

If you have any questions regarding the data being processed please contact the Data Protection Officer as above. You also have a right of complaint to the Information Commissioner's Office (ICO) at www.ico.org.uk if are not happy with the way the council is handling your personal information.