

Privacy Notice for young people

When you meet with the Youth Offending team we need to collect information about you, this is called your 'data'. This notice will tell what information we collect about you. It will also explain how we use this and who we may share it with.

What details/information we need to collect?

The details that we need to collect about you include: your name, address, gender, ethnicity, physical or mental health condition, Sexual health, Religious / other belief, Health ,Parent / Carer information, Any ID number (e.g. Passport number), Information about your finances, school college or work. Information relating to your family and lifestyle. Information about any crimes you may have done or been accused of, Information about criminal proceedings, outcomes and sentences that involve you.

There are various laws which tell the YOT what we must do and these include us having to collect your data and use this to make sure we do everything we are supposed to. An example of one of these laws is called the 'Crime and Disorder Act 1998'.

How long will we keep your details for?

We usually keep information about you stored until your 23rd birthday. This is longer at the moment however as the government who run the country are undertaking an 'enquiry'. An enquiry is where they want to look through stuff from the past to check people have been treated fairly.

Why we need to collect your details ?

We collect your details in order to help us to understand your situation and to help us to support you in the best way we can. This includes keeping notes of when we have seen you and when we speak to other people about you. By keeping your details we look at ways of improving our service. We also are required to keep your information to help us manage your risk towards others and help you to be safe .This means we sometimes share your details with other agencies.

Who we share your details with and why?

We may share your details with the following agencies- Ministry of Justice, Youth Justice board, Bristol City Council Avon and Somerset Police, National Probation Service, Working Links, Catch22 , CAMHs and the Ministry of Justice. The reason we do this is detailed above.

Your rights in terms of your details

You have the right to ask to see what information we have about you and if we have made mistakes within this information you can ask for them to be put right. There may be some times when you have the right for information about you to be deleted. You can do this by asking your YOT worker to 'access your records' or also by contacting Senior Data Protection Officer Bristol City Council ICT Commissioning and Information Governance PO Box 3176 BRISTOL BS3 9FS Data.protection@bristol.gov.uk.

[Please see full privacy notice for more detailed information](#)