

# CCTV Privacy Notice

Bristol City Council operates CCTV systems across the city for the purposes of prevention and detection of crime under Section 115 of the Crime and Disorder Act 1998. New camera requests follow the [surveillance camera code of practice](#). Image data is retained for 30 days unless an incident occurs. Data is retained as long as is required for evidence if an incident occurs.

Our camera locations are available to the public and can be found here

<http://maps.bristol.gov.uk/pinpoint/?service=localinfo&layer=council+cctv+cameras&sidebar=false&extent=2500>

Bristol City Council is the data controller for the purposes General Data Protection Regulation ('GDPR'). It also refers where applicable to the Data Protection Act 2018 ('DPA18') including Regulation (EU) 2016/679 which means it determines what your data is used for and why it is collected.

Under the GDPR, Bristol Careline is a 'data Controller and Processor'. This means that we are responsible for deciding how we hold and use personal information about you. We are required under data protection legislation to notify you of the information contained in this Privacy Notice.

## What is GDPR?

The General Data Protection Regulation (GDPR) is a new, European-wide law that replaces the Data Protection Act 1998 in the UK. It places greater obligations on how organisations handle personal data. ([Information Commissioner's Office](#))

GDPR is the most important change to data privacy in over 20 years and has been designed to:

- harmonise data privacy laws across Europe
- protect and empower all EU citizens' data privacy and
- reshape the way organisations approach data privacy

([GDPR Portal](#))

GDPR will become enforceable from 25<sup>th</sup> May 2018.

If you have any questions about this Privacy Notice, or concerns as to how your data is processed you can contact any of the following:

- The Data Protection Officer for Bristol City Council, through email [information.management@bristol.gov.uk](mailto:information.management@bristol.gov.uk) or in writing at the following address:

Bristol Operations Centre (100 TS), Bristol City Council, PO Box 3176, Bristol, BS3 9FS or email [emergency.control@bristol.gov.uk](mailto:emergency.control@bristol.gov.uk)

## Subject Access Request (SAR)

To provide you with information requested under a Subject Access Request, we will process your two official identification documents, which show your name, date of birth & current address along with your full face photo. We are collecting this data to enable us to correctly identify the subject and provide you with CCTV footage of yourself as requested under a Subject Access Request.

We will hold this information until you have been provide with the requested footage or notified the footage is not available, this should be no longer than 30 days after making the request as set out by the surveillance cameras commissioners code of practice. After this, your information will be deleted. We will use this information to confirm your identification only in order to provide footage.

Subject access request can be access via this link

<https://www.bristol.gov.uk/data-protection-foi/make-a-data-protection-request-subject-access-request>

You have the right to ask for access to your data and where data is found to be inaccurate to have that data corrected. In certain circumstances you have the right to have data held about you erased, or the use of it restricted

You may 'Request to have Personal Data Erased' by writing to;

Bristol Operations centre (100 TS), Bristol City Council, PO Box 3176 or email [emergency.control@bristol.gov.uk](mailto:emergency.control@bristol.gov.uk)

- This is not an absolute right. Where we are required to retain the data for a lawful reason (typically where there has been a contractual arrangement and in order to be able to provide the service to you or information must be retained to comply with financial laws), then we will reject the request to erase data, and explain our reasons.
- Where we can accept your request for erasure, the data in question will be deleted within one month and we will make no charge for this.

You have the right to lodge a complaint to the relevant Supervisory Authority, if you believe that we have not complied with the requirements of the GDPR or DPA18 regarding your personal data. In the UK the relevant Supervisory Authority is the Information Commissioner's Office. [www.ico.org.uk](http://www.ico.org.uk).