

Privacy Notice for Flax Bourton Public and Forensic Mortuary

HM Senior Coroner for Avon is the data controller for the purposes of the Data Protection Act 1998 and other regulations including the General Data Protection Regulation (Regulation (EU) 2016/679), which means they determine what your data is used for and why it is collected. The purpose of this privacy notice is to tell you about what data is collected about you when you use our service, how that data is used and who it may be shared with.

The contact details of the data controller are: HM Senior Coroner for Avon, The Courthouse, Old Weston Road, Flax Bourton, North Somerset, BS48 1UL, 01275 461920.

What data we need to collect and the legal basis for processing it:

We may process data such as personal details, family details, lifestyle and social circumstances, financial details, and employment and education details.

We may also process sensitive classes of data about offences and alleged offences, physical or mental health details, racial or ethnic origin, religious or other beliefs, sexual orientation, and criminal proceedings, outcomes and sentences.

We are collecting this data because we are required to under the Coroners and Justice Act 2009 and the Human Tissue Act 2004.

How long we will keep your data for:

- Viewing or formal identification booking information – 30 years
- Consent, waiver and other forms – 30 years
- Context, background and supporting information – 1 month

Why we need to collect your data:

We will use this data for:

- Booking viewings and formal identifications of the deceased
- Documenting consent or agreement to invasive procedures on the deceased and/or conditions/restrictions on viewing or formal identification
- Context, background and supporting information when determining the cause of death
- Supporting you in ensuring your loved-one is taken into the care of your nominated Funeral Director as soon as possible

Who we share your data with and why:

- Viewing or formal identification booking information is not shared with a third party, as it is used in-house to manage appointments
- Consent, waiver and other forms may be shared with regulatory authorities, such as the Human Tissue Authority or Academy for Healthcare Science, so that they can regulate and have oversight of our activities, ensuring we are acting within the terms of our licence and/or professional registration

- Context, background and supporting information is shared with specialist doctors called Consultant Histopathologists, who are employed by local NHS Trusts, so that they can carry out autopsies and determine the cause of death on behalf of HM Senior Coroner for Avon

Where we have received your data from a third party:

Context, background and supporting information is received from Coroner's Officers who are employed by Avon and Somerset Police. The data we have may include personal details and/or sensitive classes of data.

Your rights as a data subject:

You have the right to ask for access to your data and where data is found to be inaccurate to have that data corrected. In certain circumstances you have the right to have data held about you erased, or the use of it restricted. You may be able to object to processing and may also have the right to have your data transferred to another data controller.

You also have a right of complaint to the Information Commissioner's Office (ICO) at www.ico.org.uk if you think we have not dealt with your information in a proper manner.

You can ask to see what information we hold about you and have access to it. You can do this by contacting:

HM Senior Coroner for Avon
Flax Bourton Coroner's Court
The Courthouse
Old Weston Road
North Somerset
BS48 1UL

01275 461920
avoncoronersteam@bristol.gov.uk

Other questions about the data being processed may also be sent to the above address.

Fraud Prevention and Detection:

Bristol City Council is required by law to protect the public funds it administers. It may share information provided to it with other bodies responsible for auditing, administering public funds, or where undertaking a public function, in order to prevent and detect fraud. For more information visit www.bristol.gov.uk/data-protection-foi/fraud-prevention-and-detection.