

Privacy Notice

Bristol City Council is the data controller for the purposes of the Data Protection Act 1998 and other regulations including the General Data Protection Regulation (Regulation (EU) 2016/679), which means it determines what your data is used for and why it is collected. The purpose of this privacy notice is to tell you about what information we collect about you when you use our service, how we use that information and who we may share it with.

The contact details of the data controller are Bristol City Council - Highway Network Management.

What data we need to collect and the legal basis for processing it:

To provide this service, we will process name, address, email address, telephone number and business address (when provided). We are collecting this data because it is in the public interest to process this in order for Bristol City Council to fulfil its obligations as the Highway Authority and to manage the use of the Highway under Road Traffic Regulation Act 1984 and relevant Temporary Traffic Regulation Orders/Notices (TTRO/TTRN); the Traffic Management Act 2004; the New Roads and Street Works Act 1991; the Highways Act 1980; and the Countryside and Rights of Way Act 2000.

If you don't allow us to use your data this will mean that Bristol City Council cannot provide this service.

How long we will keep your data for:

We will/may hold this information for up to 6 years. After this, your information will be deleted or archived.

Why we need to collect your data:

We will use this information for the provision and management of the service, as designated under relevant national legislation and Temporary Traffic Regulations Orders and Notices issued by Bristol City Council.

Your rights as a data subject:

You have the right to ask for access to your data and where data is found to be inaccurate to have that data corrected. In certain circumstances you have the right to have data held about you erased, or the use of it restricted. You may be able to object to processing and may also have the right to have your data transferred to another data controller.

You also have a right of complaint to the Information Commissioner's Office (ICO) at www.ico.org.uk if you think we have not dealt with your information in a proper manner.



You can ask to see what information we hold about you and have access to it. You can do this by contacting:

Senior Data Protection Officer
Bristol City Council
ICT Commissioning and Information Governance
P O Box 3176
BRISTOL
BS3 9FS
Data.protection@bristol.gov.uk

Other questions about the data being processed may also be sent to the above address.

Fraud Prevention and Detection:

Bristol City Council is required by law to protect the public funds it administers. It may share information provided to it with other bodies responsible for auditing, administering public funds, or where undertaking a public function, in order to prevent and detect fraud. For more information visit www.bristol.gov.uk/data-protection-foi/fraud-prevention-and-detection.