

Privacy Notice

Parking Services – Penalty Charge Notice (PCN)

Bristol City Council is the data controller for the purposes of the Data Protection Act 1998 and other regulations including the General Data Protection Regulation (Regulation (EU) 2016/679), which means it determines what your data is used for and why it is collected. The purpose of this privacy notice is to tell you about what information we collect about you when you use our service, how we use that information and who we may share it with.

The contact details of the data controller are Bristol City Council – Parking Services

What data we need to collect and the legal basis for processing it:

To provide this service, we will process name, address, telephone number, email address, vehicle registration details including but not limited to make, model and colour. We are collecting this data because it is in the public interest to process this in order for Bristol City Council to fulfil its legal obligations as the Highway Authority and take enforcement action under the Traffic Management Act 2004 and Transport Act 2000.

How long we will keep your data for:

We will/may hold this information for up to 6 years. After this, your information will be deleted or archived.

Why we need to collect your data:

We will use this information for the enforcement of Penalty Charge Notices issued under the Traffic Management Act 2004 and Transport Act 2000.

Who we share your data with and why:

This data will/may be shared with the Traffic Penalty Tribunal, Traffic Enforcement Centre, Enforcement Agents, European Parking Collections agencies and Vehicle Removal Contractor; so that outstanding Penalty Charge Notice can be enforced.

Where we have received your data from a third party:

We got your data from Driver and Vehicle Licensing Agency (DVLA). In some cases this data may have been supplied by a previous owner/registered keeper as part of the enforcement process under the Traffic Management Act 2004 or Transport Act 2000.

Your rights as a data subject:

You have the right to ask for access to your data and where data is found to be inaccurate to have that data corrected. In certain circumstances you have the right to have data held about you erased, or the use of it restricted. You may be able to object to processing and may also have the right to have your data transferred to another data controller.



You also have a right of complaint to the Information Commissioner's Office (ICO) at www.ico.org.uk if you think we have not dealt with your information in a proper manner.

You can ask to see what information we hold about you and have access to it. You can do this by contacting:

Senior Data Protection Officer
Bristol City Council
ICT Commissioning and Information Governance
P O Box 3176
BRISTOL
BS3 9FS
Data.protection@bristol.gov.uk

Other questions about the data being processed may also be sent to the above address.

Fraud Prevention and Detection:

Bristol City Council is required by law to protect the public funds it administers. It may share information provided to it with other bodies responsible for auditing, administering public funds, or where undertaking a public function, in order to prevent and detect fraud. For more information visit www.bristol.gov.uk/data-protection-foi/fraud-prevention-and-detection.