

## Bristol City Council Equality Impact Relevance Check



This tool will identify the equalities relevance of a proposal, and establish whether a full Equality Impact Assessment will be required. Please read the guidance prior to completing this relevance check.

<b>What is the proposal?</b>	
Name of proposal	Review of procurement procedures including spending on contracts and cards
Please outline the proposal.	Review of spend in each key area of commitment, using category management approaches.
What savings will this proposal achieve?	£5m (£1m p.a.)
Name of Lead Officer	Rob Logan

<b>Could your proposal impact citizens with protected characteristics?</b> (This includes service users and the wider community)
Please outline where there may be significant opportunities or positive impacts, and for whom.
There are unlikely to be significant positive impacts on citizens with protected characteristics.
Please outline where there may be significant negative impacts, and for whom.
There are unlikely to be significant negative impact on citizens with protected characteristics arising from any proposal to increase efficiency. There could be potential impact if a proposal were to arise to withdraw (or not replace) a service, but the more efficiencies can be identified through category management, the smaller the requirement for this should be.

<b>Could your proposal impact staff with protected characteristics?</b> (i.e. reduction in posts, changes to working hours or locations, changes in pay)
Please outline where there may be significant opportunities or positive impacts, and for whom.
There are unlikely to be significant positive impacts on staff with protected characteristics.
Please outline where there may be negative impacts, and for whom.
There are unlikely to be significant negative impact on staff with protected characteristics arising from any proposal to increase efficiency. It is anticipated that efficiencies will arise from improvements in external spend.

<b>Is a full Equality Impact Assessment required?</b>
Does the proposal have the potential to impact on people with protected characteristics in the following ways: <ul style="list-style-type: none"> <li>• access to or participation in a service,</li> </ul>

- levels of representation in our workforce, or
- reducing quality of life (i.e. health, education, standard of living) ?

Please indicate yes or no. If the answer is yes then a full impact assessment must be carried out. If the answer is no, please provide a justification.

No.

Category Management will challenge historic means of purchasing and consolidation. It is not anticipated that this will lead to fundamental changes in the ability of City Council services to meet the accessibility and other needs of service users with protected characteristics.

Service Director sign-off and date:  
Chris Holme January 2018

Equalities Officer sign-off and date:  
Cherene Whitfield  
30 January 2018