

Bristol City Council Equality Impact Relevance Check




This tool will identify the equalities relevance of a proposal, and establish whether a full Equality Impact Assessment will be required. Please read the guidance prior to completing this relevance check.

What is the proposal?	
Name of proposal	To reduce availability of Statutory Ceremony Room Ceremonies.
Please outline the proposal.	<p>By offering the Statutory Ceremony Room only on Monday and Tuesday (in lieu Mon – Fri) to provide a more cost effective service for the Council. It is a statutory requirement that a room at the statutory fee (£50) is reasonably available at the Register Office. This room must accommodate 2 witnesses. Currently this service is available Mon – Fri.</p> <p>To provide the statutory service however, the actual cost is £150 and therefore the service is running at a deficit. This proposal would provide citizens with a choice. If they wish to be married/civil partnered in a basic statutory ceremony they will be able to do so on Monday or Tuesday. There are 3 other rooms available Weds – Friday on a price scale ranging from £195 to £760</p>
What savings will this proposal achieve?	Over the course of a year it is anticipated that income will increase by £41K
Name of Lead Officer	Elizabeth Matthews

Could your proposal impact citizens with protected characteristics? (This includes service users and the wider community)
Please outline where there may be significant opportunities or positive impacts, and for whom.
None
Please outline where there may be significant negative impacts, and for whom.
None

Could your proposal impact staff with protected characteristics? (i.e. reduction in posts, changes to working hours or locations, changes in pay)
Please outline where there may be significant opportunities or positive impacts, and for whom.

None
Please outline where there may be negative impacts, and for whom.
None

Is a full Equality Impact Assessment required?	
<p>Does the proposal have the potential to impact on people with protected characteristics in the following ways:</p> <ul style="list-style-type: none"> • access to or participation in a service, No • levels of representation in our workforce, or No • reducing quality of life (i.e. health, education, standard of living) ? No 	
<p>Please indicate yes or no. If the answer is yes then a full impact assessment must be carried out. If the answer is no, please provide a justification.</p>	<p>No, the ceremony side of the service will remain fully accessible to all parties.</p>
<p>Service Director sign-off and date:</p>  <p>10 January 2018</p>	<p>Equalities Officer sign-off and date: Wanda Knight 21/8/17</p>