

## **Terms of Reference**

Established by Mayor Marvin Rees on 22 October 2019, the Western Harbour Advisory Group will help create objectives for the proposed future redevelopment of Western Harbour and shape its direction.

The Advisory Group will act as a Commission whose role is to listen, filter and explore a wide range of stakeholder views, to ensure that those views are represented in the consultation process and where relevant, inform design principles.

The Advisory Group will meet to:

- Inform the engagement and consultation approach and programme.
- Inform the proposed design development approach and programme.
- Assist and facilitate engagement with stakeholders, helping to keep stakeholders informed and inviting feedback, where appropriate.

### **Membership:**

A core group of circa 14 - 18 invited members that specifically represent key local businesses, community and resident organisations as well as representatives of Bristol City Council and partners.

Membership will be by invitation only. This will be reviewed annually and can contract, expand and respond to changing circumstances. Group members will represent specific sectors and networks in the city and have proven ability to convene, influence, champion and bring different organisations, including those on the wider Western Harbour Reference Group list, together to deliver outcomes for the city.

Named representative members of the Advisory Group as of 22 October 2019 can be found at Appendix A.

**Equality and Diversity:** The Group will recognise and encourage the valuable and enriching contribution that people from all backgrounds and experiences bring to the city and will try to ensure that the Group is reflective of this. All individuals should be treated on the basis of merit and without prejudice. The board therefore, aims to actively promote equality of opportunity and freedom from discrimination on grounds of age, cultural background, class, disability, ethnicity, gender, sexual orientation, gender reassignment, faith, part-time worker, language, union activity, and an individual's health status. We will strive vigorously to remove conditions which place board members at a disadvantage and will actively challenge bigotry and discrimination.

### **Chair:**

John Savage

**Members:** Normally between 14 - 18 representatives from a range of sectors representing key local businesses, community and resident organisations (see Appendix A). Plus the following from Bristol City Council.

Head of the Mayor's Office  
Executive Director/Director Growth and Regeneration/Economy of Place

**Tenure of Membership:** To be reviewed annually unless circumstances dictate otherwise.

**Frequency of Meetings:** Approximately monthly with an annual planned programme of meetings.

**Substitution for Meetings:** Substitution is not permitted except in the case of public authorities.

**Attendance by Non-Group Members:** Invitations may be extended to non-Group members, where their input or advice supports the discussion taking place at the meeting.

**Communication and Engagement:** Bristol City Council will oversee communication to engage citizens and partners in priorities agreed by the Group. Group members are encouraged to disseminate communications and encourage engagement within their areas of influence.

**Access to information:** Information will be shared with the advisory group as necessary throughout the process.

**Declaration of Interest and Confidentiality:** Group members should declare any items under discussion which are of direct personal or professional interest. At times the Group will consider sensitive and/or confidential items, which shall remain so until agreed otherwise.

**Review:** The Group will keep the purpose of its work, priorities for action and governance structure under regular review.

## **Western Harbour Advisory Group**

### **Appendix A: Group Membership**

1. John Savage, Bristol Chamber of Commerce & Initiative (Chair)
2. James Durie, Business West
3. Simon Dicken, Bedminster Business Improvement District
4. David Turner, Ashton Gate
5. Gareth Blacker, Homes England
6. John Hirst, Destination Bristol
7. Chris Bond, Hope Community Church
8. Dennis Gornall, Cumberland Basin Stakeholder Group
9. Marti Burgess, City Centre Revitalisation Group
10. Matthew Tanner, SS Great Britain
11. Ian Wilkinson, Underfall Yard
12. David Mellor, Architect
13. Paul Baker, Bristol Property Agents
14. Siena Jackson-Wolfe, Youth Mayor
15. Mohamed Aidid, Youth Mayor
16. Alex Hearn, North Somerset Council
17. Sandra Meadows, Voscur