



MEETING NOTE

<i>Meeting</i>	<i>Date</i>	<i>Time</i>	<i>Location</i>
Advisory Group	27 th November 2019	4pm – 6pm	Lord Mayor's Reception, City Hall, Bristol

Attendees	<p>Bristol City Council Stephen Peacock, Executive Director, Growth & Regeneration Colin Molton, Bristol City Council Nuala Gallagher, Director Economy of Place Adam Crowther, Head of Strategic City Transport Jon Severs, City Design Manager Rozina Akram, Senior Project Manager Louise Madge, Senior External Communications Officer</p> <p>External</p> <p>Chair - John Savage, Bristol Chamber of Commerce & Initiative Simon Dicken, Bedminster BID Martin Griffith, Ashton Gate John Hirst, Destination Bristol Chris Bond, Hope Community Church Dennis Gornall, Cumberland Basin Stakeholder Group Marti Burgess, City Centre Revitalisation Group Paul Hassan, Community organisations representative Matthew Tanner, SS Great Britain Sandra Meadows, Voscur Ian Wilkinson, Underfall Yard David Mellor, Architect Paul Baker/Chris Grazier, Bristol Property Agents Alex Hern, North Somerset Council (Substitute for Lucy Shomali)</p> <p>Invited Freddie Palmer, Social Amy Bodey, Social</p>
Apologies	<p>Mohamed Aidid, Youth Mayor Kevin Bourner, Homes England Marti Burgess, City Revitalisation Group David Carter, - WECA James Durie, Business West Siena Jackson-Wolfe, Youth Mayor Lucy Shomali, North Somerset Council</p>

Item	Item
1.	<p>Welcome, context and overview – John Savage</p> <ul style="list-style-type: none"> • After welcoming attendees and leading introductions, the Chair set out the main objective of the meeting was to clarify the group’s role and its responsibility for working with wider stakeholders to create a two-way dialogue allowing the council, with the Advisory Group, to disseminate information and listen.
2.	<p>Review of Meeting Note – John Savage</p> <ul style="list-style-type: none"> • The group reviewed the October meeting note and suggested some minor amends. • In future the meeting note will be shared with the group one week before the meeting.
3.	<p>Terms of Reference – John Savage</p> <ul style="list-style-type: none"> • Asked for any comments on the Terms of Reference and for any further comments to be sent to the Director for Economy and Place. • Bristol City Council officers will continue to provide ongoing briefings to councillors, but the Advisory Group will remain political neutral. <p><i>Action – Email any last comments on T of R to the Western Harbour Senior Project Manager</i></p>
4.	<p>Outline of timeline/process – Nuala Gallagher/Rozina Akram</p> <ul style="list-style-type: none"> • Shared a draft indicative timeline that outlined the stages up to beginning the phased build of Western Harbour. Consultation on masterplan options would begin in 2020 following the appointment of a masterplan design team and phased development of Western Harbour would begin from 2022. <p>Key points discussed included:</p> <p>Collaboration/consultation</p> <ul style="list-style-type: none"> • The process must be done in collaboration with local communities and other stakeholders. • There is real opportunity for co-production with communities. • Consulting with local communities and other stakeholders will be an ongoing process. • Building trust with the local community and other stakeholders will be vital. • Must communicate the aspiration to local communities and other stakeholders to help increase understanding of the opportunity. People to be engaged in order to allow them to fully understand and relate to the proposal and facilitate collaboration. • There is a lack of understanding of the areas that are and could be suitable for

development – outlining these will help people understand the opportunity.

- Conversation must be with the whole of Bristol.
- Examples from other cities that have realised similar visions will help bring the aspiration and opportunity to life.
- Due to the early stage and thus the limited information that is available at this time, there are limits to the forms of engagement that can be undertaken before the appointment of a masterplan design team.
- A key question to ask local communities and other stakeholders is ‘What is the Bristol you want for 30 years’ time?’ Western Harbour can be shaped around the answer to this question. Also recognising the importance of different character areas within the cities and building on existing area and character strengths.
- There is a lot of good will out there, whilst some people are concerned there are others who are excited by the opportunity. We must allay concerns and foster the excitement around the opportunity.

Transport/connectivity

- We must communicate the current and predicted future traffic flows and help people understand the factors that will influence changes to these flows, including the Clean Air Zone, mass transit and changes to regional transport infrastructure.
- The process must remain flexible to changes to transport infrastructure - impacts of mass transit and/or significant reductions to traffic flowing through the area - in the wider area and enable integration of flood mitigating infrastructure.
- Significantly reducing traffic volumes must be an ambition.
- Traffic in Hotwells can be reduced by measures already in place; again this must be an ambition.
- Wider changes on both sides of the river must be considered and the process must ensure areas are linked both in terms of transport connectivity but also in sense of place and community.
- How can we also build in the role of water transportation, into the aspirations for the area?

Process

- Western Harbour will only be realised with the investment of public money, but opportunity to leverage private sector investment must also be realised to benefit Bristol.
- Explained the ambition is to appoint a full masterplan design team that will include all necessary disciplines to take Western Harbour forward.

5. Communications Update – Louise Madge/Freddie Palmer

- Updated on work taking place to communicate the opportunity
- Explained key messages have been updated and the group’s comments reflected. Will be shared with the Advisory Group in January.
- Outlined a webpage which will sit within the Bristol City Council website and contains information on Western Harbour to help aid the understanding of local communities and other stakeholders. Over time this will be expanded to become

	<p>an online portal for Western Harbour.</p> <ul style="list-style-type: none"> • Outlined plans for other communications and engagement activity are being devised to help broaden the conversation and aid understanding of the opportunity. <p>Key points discussed included:</p> <ul style="list-style-type: none"> • Need to communicate what we are doing to bring local communities and other stakeholders on the journey with us. • Agreed Terms of Reference and meetings notes will be published on the webpage to help local communities and other stakeholders understand what the group is doing. • Need to build an understanding about how the community can help shape Western Harbour. • Need to clearly communicate how the project interacts with the climate emergency. • We need to rebuild and re-establish trust • Building trust is key; therefore we need to genuinely listen. We also need to go out and talk to people to clarify misinformation. • We are here to keep a balanced approach communicating honestly and acting as a conduit to ensure a two-way dialogue. • It's important the community feels part of this, that is key. • What needs to be clear from the outset is how the development process is going to progress. • Need to be aware the name of Western Harbour is new to most people. • Need to learn from consultation and engagement that has been well received and is considered best practice.
6.	<p>Proposed Stakeholder Reference Group – John Savage</p> <ul style="list-style-type: none"> • Explained process of engagement with stakeholders must remain flexible to allow it to be as constructive as possible. Once stakeholders have been identified initial meetings will be arranged to update on Western Harbour and listen to feedback. • Shared a draft list of stakeholders and welcomed suggestions from the group. <p><i>Action – Email suggested stakeholders to Western Harbour Senior Project Manager</i></p> <p>Key points raised by members of the group included:</p> <ul style="list-style-type: none"> • Must engage with representative range of ages. • The group have an important role in identifying stakeholders but must also help the facilitation of meetings through their networks and, where appropriate, help lead the meetings.
7.	<p>Strategic/Wider Infrastructure work – Nuala Gallagher/Colin Molton</p> <ul style="list-style-type: none"> • Highlighted a wider piece of work looking at supporting infrastructure within a sub-regional context - • A West of England Combined Authority representative will attend the next meeting to discuss this work and, similarly, a presentation on mass transit and wider

	<p>strategic infrastructure in a Bristol context will be given to inform the group.</p> <p><i>Action – organise a representative from WECA to update on the wider strategic infrastructure work.</i></p>
8.	<p>AOB</p> <ul style="list-style-type: none"> • Location of future meetings to take in areas across the city, ideally within the Western Harbour. Suggestions of venues/offers to host welcome. • A tour of the area for the group would be beneficial. • A meeting schedule will be provided to allow people to plan. • Reconfirmed no substitutes except for public bodies <p><i>Action - Group members to suggest/offer suitable venues</i></p>
9.	<p>KEY ACTIONS</p> <p><i>Action - Email any last comments on T of R to the Western Harbour Senior Project Manager</i></p> <p><i>Action - Email suggested stakeholders to Western Harbour Senior Project Manager</i></p> <p><i>Action – organise a representative from WECA to update on the wider strategic infrastructure work. BCC</i></p> <p><i>Action - Group members to suggest/offer suitable venues</i></p>