Household Waste Recycling Centres Permit Scheme

www.bristol.gov.uk/hwrcpermit
Our Household Waste Recycling Centres are provided for Bristol residents to dispose of waste from their home.

Unfortunately, some businesses try to use the centres, either through ignorance or to avoid paying to dispose of their waste.

It is illegal for businesses to use the Household Waste Recycling Centres. It is also unfair to other businesses that dispose of their waste responsibly and it puts extra pressure on Bristol City Council’s budgets and therefore, your council tax bill.

Experience has shown that a permit scheme is a fair and effective way of reducing the wrongful use of our centres.

Who needs a permit?
All Bristol residents who own a van, pickup truck or use a trailer over 1.52 metres (five feet) in length, will need a permit to be able to dispose of their waste at our Household Waste Recycling Centres.

How does the scheme work?
A permit is valid for 12 months from the date of issue, in which 12 visits can be made to a Household Waste Recycling Centre.

Permit holders will only be able to use the Household Waste Recycling Centres to dispose of waste on the followings days of the week:
- Tuesday
- Wednesday
- Thursday
- Saturday
Terms and Conditions

- Permits are free of charge and issued per household.
- Permits are vehicle, person and address specific.
- You must be the vehicle owner to apply for a permit.
- If you move home or change your vehicle you will need to apply for a new permit. Existing permit needs to be enclosed with your application.
- A copy of your Vehicle Registration Document (V5 log book providing all pages of the V5 document), photo card and paper counterpart of your driving licence and a recent council tax or utility bill must be enclosed with your application. We are unable to process your application without this evidence.
- You will need to show your permit to staff on every visit. Details of your visit, including the type of waste you bring in, may be logged.
- You may be subject to spot checks to ensure you are a Bristol resident.
- After the permit expiry date you will need to renew your permit. Any unused visits are not transferable.
- You can only use the permit to dispose of waste from the address where the permit is registered.
- The permit cannot be used to dispose of waste from a business. This includes traders carrying out work in your home or a landlord bringing in waste from their rented properties.
- A limit on certain waste types is in operation at our Household Waste Recycling Centre. This affects all residents including permit holders. Please visit www.bristol.gov.uk/hwrc for more information.
Height restrictions
The height restriction at the Household Waste Recycling Centres is 2.4 metres. If you have a permit for a vehicle over this height you will need to use our Avonmouth centre on a Saturday morning between 8am – 11am.

Disposing of waste with a hire vehicle/trailer
If you need to bring waste to a Household Waste Recycling Centre in a hired vehicle or trailer over 1.52 metres you will not require a permit. Only hire agreements of three days or less will be admitted. You will need to show staff a copy of your hire agreement, a recent council tax or utility bill and a copy of your photo card and paper counterpart of your driving licence at every visit.

The height restrictions arrangement applies to hire vehicles over 2.4 metres.

Damaged or lost permits
Damaged permits need to be returned to us with a covering letter explaining why it needs replacing and a new one will be issued.

Lost permits requests need to be made in writing. A lost permit will be reissued with one visit deducted for each month that has passed since the issue date.

We reserve the right to investigate any request for a replacement permit.

How is the permit scheme monitored?
Our staff have the full authority to:

- Inspect permits and the type of waste in the vehicle. The details may be logged.
- Have the right to refuse entry if a valid permit is not shown on request.
Further action may be taken if they suspect the waste is not from your own home. This could include a home visit from a council officer and/or legal action being taken by the Environment Agency.

The council reserves the right to investigate permit use and if necessary to withdraw individual permits in cases of misuse or abuse.

If you have any comments or questions relating to the permit scheme, please feel free to contact us:

- recyclingcentre.permit@bristol.gov.uk
- 0117 922 2100
- Vehicle Permit application (100TS), PO Box 3176, BRISTOL BS3 9FS.

Please be aware that depositing business waste at the Household Waste Recycling Centre is a breach of Section 34 of the Environmental Protection Act 1990 and can lead to a fine or even conviction.

Unacceptable behaviour: Violence, aggression, threatening behaviour or harassment towards council employees is unacceptable and will not be tolerated. No employee should be required to accept it as part of their job. Incidents will be recorded, investigated and reported to the police if considered appropriate.

If you would like this information in another language, Braille, audio tape, large print, easy English, BSL video or CD rom or plain text please contact 0117 922 2100
Please complete the form, save it and send it with your scanned documents to recyclingcentre.permit@bristol.gov.uk

Vehicle registration

Trailer size (if applicable)

Name

Address

Post code

Contact number

Email address

You must scan and send the following evidence with your application:

- Copy of your Vehicle Registration Document - all pages (V5 log book)
- Copy of your driving licence – both photo card and paper counterpart
- Copy of your recent council tax or utility bill

I have read and understood the conditions for the receipt of my permit. I can confirm that I will be carrying waste from my own home and in my own vehicle, unless hired. I confirm that I will not be carrying commercial or industrial waste in my vehicle. I will not loan my vehicle or permit to anyone.

Please send your completed application and evidence to: recyclingcentre.permit@bristol.gov.uk