

Quality Questions and Pricing Evaluation

Bristol City Council will use the following price/quality ratio for tender evaluation

Quality	70%
Price	30%

Using the information contained within the sections in this document complete the separate application form provided.

The detailed award criteria are as follows:

Evaluation Criteria	Weighting
1. QUALITY	70%
• Company Overview & Concept	40%
• Environment and Wellbeing	50%
• Management and Staff	10%
2. PRICE	30%
• Pricing schedule	100%

Evaluation Criteria	Weighting	Score based on Evidence Submitted
QUALITY	70%	
Company Overview and Concept	20%	<p>BCC's aim is that its catering concession holders shall deliver a high quality food and beverage service that integrates with the local community. This will be achieved through employing local staff, using local suppliers wherever possible, supporting local community projects etc.</p> <p>You should submit a statement that creates a picture of the style of service proposed. This should include :</p> <ul style="list-style-type: none"> • Anticipated customer profile / type of user • Proposed food and beverage offer • How the proposal fits in with existing local offer • Details of how the proposal supports local communities • Intended opening hours • Details of signage / livery
Environmental & Wellbeing	50%	<p>Environmental</p> <p>BCC is committed to promoting environmental sustainability. This is also a requirement of our Street Trading Policy as set out in The Street Trading Policy document https://www.bristol.gov.uk/documents/20182/35152/Street%20Trading%20Policy%20v1.2.pdf/8d03afdc-0370-4a5e-a67e-42edbe24a375</p> <p>Your submission must include the following information.</p>

		<p>Details of vehicle / trading unit</p> <ul style="list-style-type: none">• Type / Make / Model of vehicle Vehicles should be less than 10 years old (unless restored to a high standard)• How the trading unit will be powered Where mains power is available and metered this must be used. The use of generators/running engines will not be permitted.• You should include a photograph of the trading unit. <p>Procurement of Goods</p> <ul style="list-style-type: none">• Details to show commitment to the sustainable procurement of goods and services• Promote locally and ethically sourced foods <p>Waste Management</p> <ul style="list-style-type: none">• How you will maximise the prevention of waste and promote re-use and recycling of waste. <p>Wellbeing</p> <p>With the majority of adults in Bristol being overweight or obese and a real issue with tooth decay in children, BCC is committed to help by increasing the availability of healthier food and drink options for everyone.</p> <p>Details of the Bristol Eating Better Award outlining our approach to healthy eating can be found at</p> <p>https://www.bristol.gov.uk/food-business/bristol-eating-better-award-scheme</p> <p>BCC is currently working on a version of the Bristol Eating Better Award for mobile food vendors and we would encourage our concessionaires to support this scheme.</p> <ul style="list-style-type: none">• Proposals should demonstrate a commitment to offer food that is healthier and more environmentally friendly. Or• Proposals should demonstrate that an attempt has been made to offer a small selection of healthier alternatives <p>You should demonstrate that adequate food management systems are in place showing a commitment to good food hygiene.</p> <p>Proposals should be sensitive to the needs of the public, provide diversity and consumer choice and enhance the character, ambiance and safety of local environments. You should provide sufficient information to address these factors.</p>
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Business Viability	20%	<p>The bidder will be expected to clearly demonstrate that they have a financially viable proposition by providing details of their proposed tariff and supplying annual turnover forecasts for the term of the agreement.</p> <p>The concession holder shall not take advantage of the prime location and 'captive audience' to charge excessively above market prices. Prices shall be benchmark closely with the market in the locality.</p> <p>Tenderers will be asked to explain prices or forecasts proposed in the tender where tenders appear to be abnormal in relation to the service offer.</p>
Management & Staffing	10%	The management and staffing proposals and rates of pay show a commitment to fair pay and achieving high standards of service and an understanding of operating within an environment where demand fluctuates at short notice.

PRICE	30%	
Pricing Schedule	100%	<p>The financial offer to BCC for the term of the agreement should be stated as an annual amount.</p> <p>Tenderers will be asked to explain prices or forecasts proposed in the tender where tenders appear to be abnormal in relation to the service offer.</p>