



## Health and Social Care

### MEETING

<b>Meeting</b>	<b>Date</b>	<b>Time</b>	<b>Location</b>
Learning Difficulties Partnership Board Meeting	13.03.14	10.00am – 2.00pm	<b>City Hall – Room 15</b>
<b>Attendees</b>			
<p>Mike Hennessey: Co-chair, Service Director, Care Management            Alistair Henderson: Planning &amp; Development Manager, Lead Officer LDPB            David Goodhind: Co-chair &amp; Service User            Mary Moore: City of Bristol College            Rachel Beatty: Commissioning Officer            Vicki Jefferies – Bristol South Drop In / PMLD champion            Lizanne Harland: Community Commissioning Manager - CCG            Sheena Huggins: Service Manager – Day Services            Mike Winnicott: Service Manager – Care Services            Mel Rogers: Strategic Commissioning Manager            Alison Sutton: Senior Health &amp; Housing Officer            Julie Collison: CLDT Locality Manager            Claire Hayward: Provider Representative (Freeways)            Mark Hamilton: Planning &amp; Development Manager - Children's Services            Sam Radford: Carers Support Centre            Mary Brennan: Family Carer Representative            Mandie Lewis: Family Carer Representative            Sue Smith: Healthwatch Representative            Jeffery Osborne: Service User Representative            Caris Douglas: Service User Representative            Rose Martin: Support to Service User Reps            Laura Coke: Service User Representative            Paula Cordell: CQC Compliance Inspector            Rachel Tomlinson: Forest of Avon Trust            Councillor Barbara Janke – Deputy Mayor            Paul Taylor-Morris – Minute-Taker</p> <p>Rebecca Lancaster-Gaye: Social Worker (Observing)</p>			
<b>Apologies</b>			
<p>Debbie Millar – Strategic Manager CLDT            Lin Blight – Locality Manager CLDT Central            Debb Stevenson – Provider Representative (Milestones)            Councillor Glenise Morgan</p>			
<b>Agenda Item</b>	<b>Discussion Points/ Outcomes &amp; Actions</b>		<b>Actions</b>
1.	<p>Introductions were made and apologies taken.</p> <p>Items for any other business were agreed.</p>		

<p>2.</p>	<p><b>Safeguarding Conference - Claire Hayward</b></p> <p>CH described work that the safeguarding adult's board is doing. There is a Conference on 18<sup>th</sup> June at the Vassal Centre that is LD specific and is for service users and family carers. (10.00 – 2.30) There is another conference for Older People later that week and staff events later in the year.</p> <p>The event will concentrate on how to stay safe and how to report concerns. There will be speakers, a Misfits performance, market stalls and workshops.</p> <p><b>ACTION:</b> Service Users and Family Carers to note the date. Alistair to circulate agenda and invite nearer the time</p> <p><b>Providers Report - Claire Hayward</b></p> <p>CH referred to the providers report that had been circulated with concerns regarding cuts in Commissioning, loss of expertise in the Council, quality assurance, issues regarding paying a living wage and the use of zero hour contracts.</p> <p>MH gave an update on the Council budget. This was agreed at full council on 18<sup>th</sup> February. There had been many changes following the consultation which included input from this board.</p> <p>Regarding savings, front line services are being made a priority, but there is a need to reduce 800 full time equivalent posts in the Council. Where possible it is hoped this can be achieved by voluntary severance. This is a complex process, bigger than anything the council has done like this in the past. Senior management has been reduced and the process now continues to other staff levels.</p> <p>MR described how teams in Commissioning had changed, there is now a variety of staff grades and the functions of contract and quality will be separated.</p> <p>There has been a reduction in Commissioning Managers and we have to change the way we do things, but will continue to support initiatives like the LD provider forum, the Autism forum, and the LD Care Pathway.</p> <p>We will continue to develop staff expertise in Commissioning and acknowledge this is a real challenge for us.</p> <p>Regarding Zero Hour Contracts, this suits some staff but we all want fair conditions for staff. Providers are keen to have more discussion with Commissioning staff about this.</p> <p>MR agreed to talk to Leon Goddard – Strategic Commissioning</p>	<p><b>S.U's F.C's AH</b></p>
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	<p>Manager about what is done in domiciliary care regarding zero hour contracts and report back. <b>ACTION</b> Mel Rogers</p> <p>The Council has agreed to implement the living wage which would be a real challenge for providers unless fees reflected this. It is early days but this will need consideration in the tendering process.</p> <p>In general discussion family carers expressed significant concern about the loss of specialist knowledge in both commissioning and care management.</p> <p>MH said that we are no longer specialist, but are committed to not to lose sight of service user and carer needs. Having a People Directorate with a new Strategic Director - John Readman we are going to be better placed for joint work with Children’s services.</p> <p>LH said that the CCG are considering moving to a structure that has a People Directorate.</p>	<b>MR</b>
3	<p><b>Councillor Barbara Janke</b></p> <p>Councillor Janke introduced herself and explained her title and responsibilities as Deputy Mayor for Health &amp; Social Care.</p> <p>Councillor Janke is the Chair of the Health &amp; Wellbeing Board and her other duties include working with Public Health which is now part of the council, Neighbourhood Partnerships, Health Inequalities and Adult Learning.</p> <p>Councillor Janke described the work of the Health and Wellbeing Board including how it has responded to the Winterbourne View Serious case review and the recommendations of the Confidential Inquiry into the premature deaths of people with L.D. For further information about the board click on the following link:</p> <p><a href="http://www.bristol.gov.uk/page/council-and-democracy/health-and-wellbeing-board">http://www.bristol.gov.uk/page/council-and-democracy/health-and-wellbeing-board</a></p> <p>Councillor Janke is keen for the LDPB to have relevant links to the Health and Wellbeing Board and the recent presentation from Lesley Russ and Alistair Henderson regarding the Confidential Inquiry had a significant impact on members and actions as a result are planned.</p> <p>There is a seminar re Health Inequalities and LD in May that Councillor Janke is promoting and attending.</p> <p><b>Action</b> – Lesley and Alistair to give an update on the seminar at the next board meeting.</p> <p>MH described targets to be achieved regarding Winterbourne view that the Council and Clinical Commissioning groups are working on. alongside an in depth review that is happening .</p>	<b>LR &amp; AH</b>

<p>4</p>	<p><b>Family Carers Report</b></p> <p>Sam, Mary and Mandie presented the report that had been circulated.</p> <p><u>Changing Places facility at City Hall</u></p> <p>AH has sent off the Project Documents to make this happen. A specification for the work has been agreed that meets the needs of English Heritage and fits in with the Mencap campaign recommendations.</p> <p>We have an identified budget so the work will happen this year. MH and AH agreed it has taken too long to get to this stage.</p> <p>Updates will continue – ACTION Alistair</p> <p><u>School Road</u></p> <p>Family Carers are worried about the closure of School Road; concerns include timescales and whether there is enough alternative respite provision available.</p> <p>MW said there is a range of respite arrangements possible, for example Shared Lives have 30 people offering respite support at the moment.</p> <p>The starting point is the assessment of the 50 individuals and their Families. The local authority has a duty to meet assessed needs. The importance of friendships is noted.</p> <p>JC said that the local CLDT are keen to support people through their anxieties at a time of change and are willing to be included in the process</p> <p>MR said the staff in Commissioning will be working with care services and care management to analyse and gaps in respite provision and then approach providers. In the day opportunities review a lot of new services emerged as the market developed, obviously it has to be noted that you do not get like for like services when you are looking at individual need.</p> <p>Assessment will happen for School Road ahead of assessment of people using the drop in services. SH commented that many people have already had assessments in the day opportunities review process so joint work will be helpful as we already know many people’s circumstances.</p> <p>Carers assessments were discussed as was a common sense approach to carers being part of the service user assessment.</p> <p>Carers have a high regard for services at School Road. Due to the</p>	<p><b>AH</b></p>
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way the closure of The Bush day centre was handled, some carers have a lack of trust in the Council and following the Carers protocol for change could help a smoother way to implement new services.

### Shared Lives

Mike W gave clarification regarding plans to develop the Shared Lives service. There are 350 Service Users with LD in Residential or Nursing care.

It is part of the Mayors plans to expand Shared Lives Placements to accommodate about 35 people who were in residential care. Research has shown there are people are keen to move from residential care and options include the Community Support Accommodation project that members are familiar with.

There are 83 Shared Lives carers at the moment, the recruitment process is going well with 14 people going through the process

Concerns were raised that there is a conflict of interest if Shared Lives providers are also City Council employees. MH said he would find out how many people did this

**ACTION** Mike Winnicott

**MW**

Family carers asked if they could request Social Workers they knew MH said that would be inappropriate as the Team Managers decide on who is best placed to take on work.

### Bristol Community Links

SH described the work done in the Units on signposting and advice as well as the day care support. Sheena also gave an update on building work at the North a site. There had been delays due to bad weather, details of the formal launch will follow.

**SH**

**ACTION** Sheena Huggins

SH described the garden work being done at the Central Hub and the 77 new referrals made to the new Community Links services.

Carers said it seems there is a drop off in expectation and provision regarding what can be achieved once a person with LD transitions to adulthood.

CLDT do not always get referrals for services that are needed and therefore do not provide them. There is a perception that some therapies are not needed in adulthood.

Members discussed hydrotherapy as an example and Lizanne H agreed to consider feedback and issues around this.

Due to time limits items 7, 8 and 9 on the carers report will need to be dealt with outside the board or carried over to the next meeting.

5	<p><b>Forest of Avon – Woodland Projects</b>  <b>Rachel Tomlinson</b></p> <p>Rachel described her work with Nicola Ramsden on the “Into The Woods Project”, they work with people with LD. and feel that green spaces can improve people’s quality of life and it helps them to keep in touch with nature and the world around them.</p> <p>Rachel talked through a presentation that AH will circulate ACTION</p> <p>Access to toilets and changing can be a challenge, Claire H said that Freeways in Leigh Woods have accessible changing rooms that , people are welcome to use.</p> <p>For more information contact:  Nicola Ramsden Forest of Avon Trust  The Estate Office, Ashton Court Estate, Bristol BS41 9JN  Tel: 0117 963 3383 Mob : 07889279418  <a href="http://www.forestofavontrust.org">http://www.forestofavontrust.org</a></p>	AH
6	<p><b>Issues arising from Work Groups</b></p> <p><u>Employment</u></p> <p>AH said we must not lose sight of Employment as a priority – remember what Lal Heaton had said. Project Search is looking for a new employer for placement / internships</p> <p><u>Health</u></p> <p>Mike H - The Better Care Fund needs to be brought to this meeting.</p> <p><b>ACTION</b> Alistair to agenda</p> <p><u>Housing</u></p> <p>Alison Sutton was welcomed as the Housing Lead and will run the Housing sub group. AS spoke about adaptations that are being made at the CSA projects</p>	AH
7	<p><b>South West LD Network Event 12/03/14</b></p> <p>Verbal updates were given by members who attended the event the day before. 15 LD partnership Boards attended.</p> <p>The Joint Health &amp; Social Care Self assessment LD Framework returns were discussed. Here is a summary of good and bad result across the Southwest in respect of the 3 themes..</p>	

## **1 HEALTH**

### Good

- Hospital Liason Nurses
- Annual Health Check
- People not known to services

### Need to Improve

- Access to screening
- Health Action Plans
- Communications with other providers

## **2 BEING SAFE**

### Good

- Plans regarding current and future need
- NHS Contract compliance
- Safeguarding in services

### Need to Improve

- Support reviews
- Monitoring of provider contracts
- Service User involvement in training and recruitment

## **3 LIVING WELL**

### Good

- Supporting People into Employment
- Reasonable Adjustments

### Need to Improve

- Effective Transitions
- Service Planning & personal budgets

There was a lot of discussion about people with LD being able to enjoy a range of friendships and relationships and that this should be a future priority as it is what people said they wanted.

The big thing that helps inclusion is people with LD being seen, in the work place, having friends and partners and living in the community.

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### **Service User Issues**

Due to staff shortages we did not have a service user report or questions; however this agenda slot will continue as a standing item.

9	<p><b>AOB as agreed</b></p> <p>Carers had a question regarding DWP 28 day rule as 4 Carers had their DLA stopped. AH asked that he be sent this as a formal question and A.S agreed to facilitate a response from the Welfare Reform and Money Advice Service.</p> <p>ML The Government has announced the end of the Independent Living Fund, it closes on 30<sup>th</sup> June 2015. This will need discussion at a future meeting.</p> <p>MM gave an update on Project Search, there was an open event on 11<sup>th</sup> March. Information and application pack were circulated</p>	<p><b>Carers AH /AS</b></p> <p><b>ML / AH</b></p>
10	<p><b>Previous Minutes and Action List</b></p> <p>Minutes agreed as accurate</p> <p>Alistair Henderson:</p> <ul style="list-style-type: none"> <li>• We do need to think about links to transitions, I have a clear steer from Children’s services not to invent something new. Once Directorate Structures settle we will re visit this</li> <li>• Presentation on Bristol and Me to be carried forward.</li> <li>• Co Chair. AH presented <u>David Goodhind</u> with a card signed by members and a bottle of wine. David has served 4 years – 2 terms as Co Chair. Mike Hennessey thanked David for his work and commitment to the board and for helping and supporting him with chairing. Members gave a round of applause</li> <li>• A new Co Chair has been nominated and agreed, this is <u>Jeffery Osborne</u> who is making the natural shift from Service User rep to Co-Chair. JO said he is keen to do a good job and members welcomed him to this new role.</li> </ul>	<p><b>AH</b></p> <p><b>AH</b></p>
13:15	<p>Close for Working Lunch</p> <p>Next Meeting</p> <p><b>Thursday 12th June 2014 10.00 – 14.00 at City Hall</b></p>	<p><b>All note</b></p>