



Bristol Learning Difficulties Partnership Board



Minutes of the meeting 13th June 2013 at City Hall, room 15

Who came

Mike Hennessey: Co-chair, Service Director, Care Management

Alistair Henderson: Planning & Development Manager, Lead Officer LDPB

Lal Heaton: Service Manager, Care Management, (LD)

Sheena Huggins: Service Manager, Longer Term Services

Sally Hesford: Project Manager/Housing Group Lead

Jeffery Osborne: Service User Representative

Rose Martin: Service User Support (People First)

Mandie Lewis: Family Carer Representative

Mary Brennan: Family Carer Representative

Vicki Jeffries: PCP Co-ordinator & PMLD champion

Claire Hayward: Director of Community Services – Freeways

Lizanne Harland: Community Commissioning Manager (PCT)

Lin Blight: Locality Manager CLDT Central

Keith Bates: Employment Lead

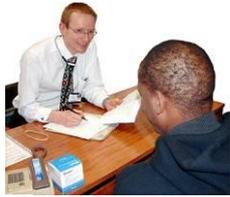
Laura Coke: Service User Representative
Debs Stevenson: Milestones Trust
Gemma Holden: Strategic Planning & Commissioning
Lesley Russ: Public Health / Health Group Lead
Mark Hamilton: Planning & Development Manager (CYPS)
Caris Douglas: Service User Representative
Wendy Sharman: Commissioning Manager
Paula Cordell: Care Quality Commission
Samantha Flowers; Service Manager BCC – Speaker re Welfare Reform
Kate Spreadbury Service Manager BCC – Speaker re Safeguarding Adults
James Brown: BCC admin support / minutes
Tony Anagnostopoulos – Commissioning Officer
BCC – Speaker re Slivers of Time

Apologies

David Goodhind: Co-chair
Vin Martin: Service User Support
Sam Radford: Family Carer Representative
Paula French: Commissioning Manager
Pam Stenning: Family Carer Representative
Roger Moyse : Manager CLDT
Terina Lewin – City of Bristol College



People at the meeting introduced themselves. MH welcomed everyone. There were no declarations of interest.



Annual Health Checks – Lizanne Harland

Lizanne H told us on the new NHS structures.

In Bristol the aim was for 80% of people with Learning Difficulties to have an Annual Health Check. 72% have been done.

Lizanne H said the quality of the health checks are looked at to make sure there is a standard across GP practices.

LB told us about how important the quality of the Health Checks are. Some of these are being done by staff in the CLDT.

Members talked about how we must look at the whole person when Health Checks are done. We need to follow up the checks with health action plans and details about any referrals made. The challenge is to give support and not take over. Lizanne H told us GPs were being trained to look at Health Plans more thoroughly after the Health Checks.

 <p>The image contains four distinct visual elements. At the top, there are two human feet, one slightly behind the other, both outlined in a thick red line. Below the feet are two overlapping posters. The left poster is blue and features the word 'Epilepsy' in white, with a photograph of a group of people below. The right poster is pink and features the text 'Look after your heart' in white, with a silhouette of a human torso and a red heart below. At the bottom of the image, two men are standing side-by-side. The man on the left is wearing a green t-shirt and blue jeans, while the man on the right is wearing a dark suit and a yellow tie.</p>	<p>We talked about how important foot care and what can happen if it is not thought about and provided if needed.</p> <p>ML talked about long-term health conditions and how important these are to annual health checks and plans.</p> <p>Family carers often have the all information about a service users health & history. If they are left out, valuable information may be missed.</p>
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Service Users Report – Jeffrey Osbourne

JO went through the service users report about transport including the rise in taxi fares, and the night rate starting at 9pm. Black and Minority groups rely on taxis and buses to meet their peers. People who use wheelchairs are having problems with accessible taxis at times of school runs.

MH explained the strong links between BCC and taxi services. Taxi drivers are being trained in equality and disability awareness to get Gold standard awards.

Transport is an issue that goes across many Boards and market forces are very relevant. MH will speak to Peter Mann, Service Director for Transport. He said that service users can get involved in the on-going transport consultation.

Further details about Community Transport consultations, taxi regulation etc can be found at: <http://www.bristol.gov.uk/page/transport-and-streets/community-transport-commissioning-strategy-consultation-2013>



JO asked about the Travel Buddy and Safe Havens projects. AH is arranging for Travel Buddies and Safe Places to come to the September Partnership Board. AH will email out leaflets about these projects.



We talked about service users getting to community activities. CH said that they had to provide 24 hour support. She would be surprised if any provider did not offer support to community activities.



Welfare Reform – Sam Flowers

SF said she would give the report. She could not give benefit advice or talk about any individual cases or complex technical details.



There are 42 changes to benefits. The government wants people to be better off in work and they want to reduce fraud.

SF talked about, Universal credit, savings, personal independence payments and what will happen because of changes. MH said it



was an interesting subject. Service users and carers are worried about the changes.

ML asked if BCC had thought about how many young adults would not be able to work as they would not get the new rating and would not be entitled to tax credits. SF said it was hard to know what was going to happen until a few cases had come up.

The DWP will write to each person to tell them about the changes. They did not release information on individuals benefits because it is confidential. That makes it difficult for BCC to send out their own information. SF would raise it with DWP. SF had also encouraged services and service managers to take up Welfare Rights and Money Advice (WRAMAS) training. Here is a link to the WRAMAS website in Bristol:

<http://www.bristol.gov.uk/page/financial-help-and-benefits/welfare-rights-and-money-advice-service-wramas>



Sally H asked if a user could request their Housing Benefit went to their landlord. SF explained the government did expect most people to receive their Housing Benefit themselves, but people could choose for this to go direct to the landlord.

Lizanne H asked about the need for easy read letters to go to people with learning difficulties on benefits. SF agreed to contact the DWP about this.

Presentation from SF will be e mailed out in PDF format

  	<p><u>Family carers report</u></p> <p>ML and MB presented the Family Carers report that had been sent round. Members know that SR is off sick. While she is away the Carers Support Centre should send another member of staff to support the Family Carer Representatives. Family carers to feed this back.</p> <p>ML spoke about the worry of lost friendships during the day service changes. MH and other officers know about this. In the past they have commissioned providers to provide extra activities for this.</p> <p>It was found that users soon found other interests and other ways of getting their social needs met. However in terms of Care Management it is important to understand relationships and what people really wanted. Wendy Sharman will feed this issue back to colleagues in Commissioning.</p>



AH said that one way to meet this social need is “Bristol and Me” the People and Places project which could be accessed in all HUBs and Drop-ins.

ML talked about users being asked what they would do if their parents were no longer around, which upset them. It was agreed that this is an important part of reviews and assessments but sensitivity and planning are needed to do his the right way

MH and Lal H had contacted the team manager about this and some staff are meeting with family carers to discuss it. Lal Heaton said report specific incidents to her.

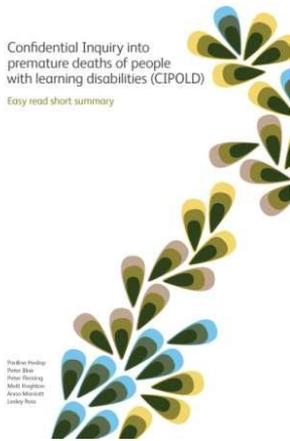
ML talked about Service users being asked to sign forms without the use of capacity tools. Lal H said that capacity is a complex issue as the starting point with the Mental Capacity Act is at first to assume understanding. Where people have been asked to sign forms around reviews / assessments, it has been done with the best of intentions to assist the service user with ownership.



MB talked about safeguarding and preventing the abuse of service users by support workers. It was agreed that this is and service quality is everyone's business. Consultations are taking place on the Health & Social Care Quality Framework.

CH told us how providers are keen to look at complaints to ensure safety and quality in services.

Confidential Inquiry into premature deaths of people with learning disabilities (CIPOLD)
Easy read short summary



Headline: Health
Peter Blair
Peter Manning
Mark Doughton
Alex Woodman
Lesley Russ

Confidential Enquiry – Lesley Russ

LR presented a report that will be sent out to members and talked about some of the 18 recommendations.

ML explained the similarities with her daughter's circumstances and asked how the recommendations would be put in place.



We were particularly concerned about the findings regarding the life expectancy of Women with Learning Difficulties. MH said that this Health Inequality in Bristol is a Health & Wellbeing board issue.

Lizanne H said the recommendations from the Inquiry were going directly to the Clinical Commissioning Group. LR is keen to link recommendations to the Health and Wellbeing Partnership Board. AH and LR to think about how we can do this through the Health Inequalities Partnership.

ML talked about Care Co-ordination and how Family Carers share health information.



LR explained that Hospital Liaison Nurses had been shown to be extremely effective. CH said that some good practice had taken place alongside the bad things in the report.

LB suggested this be a standing agenda item for the Board to monitor.



Norman Lamb, government minister, was due to report on what the government would do. He would release a report at the end of June about the recommendations coming out of the Winterbourne View serious case review.





Work Groups

Due to time constraints AH suggested people met with representatives from the Work Groups over the lunch period if they had anything to ask about their reports.



Safeguarding Update – Kate Spreadbury

KS presented a report that will be sent to members.

Human Rights are the basis for Safeguarding Adults in Bristol. KS talked about the duties of the Council and the work of the Safeguarding Adults Board.

There is an Easy read guide. AH will send this round. LR said a DVD had been released at a recent launch event. It encourages people with learning difficulties to recognise and report abuse. Freeways Trust had done a lot of work on a training pack for this. Members looked findings in the presentation. KS said the “No Secrets” policy for Safeguarding Adults in Bristol is being updated.

	<p>Many things are important to the update including findings from the Winterbourne View serious case review.</p> <p>Board members like to have an annual update on Safeguarding</p>
 	<p><u>AOB</u></p> <p><u>Autism strategy – Lal Heaton</u></p> <p>A brief update had been sent round. The strategy is done. It will be released when a conference on the subject takes place in the near future. An Autism Forum will meet 2 - 3 times a year to look at how the strategy is put in place.</p> <p>More money had been given to the Bristol Autism Spectrum Service so they can complete assessments. Social Work staff in this team will consider how Social Care can best work with people with autism.</p> <p>A full presentation on the strategy would be useful at a future meeting.</p> <p>Lal Heaton to think about who would be best to do this.</p>



Day Centre

Day Service Changes – Sheena Huggins

Lawrence Link and Westleigh are closed. Users in the Greville day centre are having assessments.

There has been a lot of work on recruitment and selection and 2 of the 3 HUB Managers have been appointed. VJ had been appointed to a Practitioner Manager position.

The Bristol 600 HUB would offer 2 changing and personal areas. Some areas are for private things and some opened to the public. Building work was a third of the way completed and was on schedule to open in early August. Lanercost has a lot of building work going on so that it can open in Jan 2014. There is also building work at St Georges is currently and was on schedule to open in early August.



A provider event was taking place on 19th June at the Greenway Centre in Southmead between 9:30-1.

SH will give an update in September

	<p><u>Slivers of Time</u></p> <p>Tony Anagnostopoulos gave an update of “Slivers of Time”. This is an online booking and payment system for buying care. Contact details were given out on a hand-out. People can contact Tony for further details.</p>
	<p>Previous minutes & Action List</p> <ul style="list-style-type: none"> • ML asked about Changing Rooms. MH said it was a complicated issue and involved the planned refurbishment of City Hall. He would speak to Gordon Skinner who was involved in the project. • AH is putting together a questionnaire for LDPB about how the board works. AH asked for suggestions for a members’ survey within the next 4 weeks.



- ML asked if the Board needed an update on the changes in the 0-25 service. AH suggested contacting Bernadette Hurd who was leading on the work in CYPS Strategic Planning / Commissioning.



Next meeting

17th September 2013



City Hall



10:30 am