



## Learning Disabilities Partnership Board

### MINUTES

<b>Meeting</b>	<b>Date</b>	<b>Time</b>	<b>Location</b>
Learning Disabilities Partnership Board Meeting	Thursday 11 September 2014	10am – 2pm	Room 15 City Hall
<b>Attendees</b>			
<p>Mike Hennessey: Co-chair, Service Director, Care Management            Alistair Henderson: Planning &amp; Development Manager, Lead Officer LDPB            Mary Moore: City of Bristol College            Sheena Huggins – Service Manager            Jeffery Osborne Co Chair &amp; Service User Representative            Rachel Beatty – Commissioning Officer            Amy Sohi - Commissioning Officer            Laura Coke - Service User Representative            Glenise Morgan - Councillor            Claire Hayward - Provider Representative (Freeways)</p> <p>Lin Blight – Clinical Service Manager CLDT            Debbie Millar - Strategic Manager for LD BCH            Mary Moore – City of Bristol College            Lesley Russ – Public Health LD Specialist nurse            Kevin Caffrey – Bristol Community Links (Central)            Mandie Lewis - Family Carer representative            Sam Radford – Carers Support Centre            Cathy Truman – Service User Support            Paula French - CCG Commissioning LD &amp; MH            Louise deCordova – Planning Officer            Mark Hamilton - Planning &amp; Development Manager - Children’s services</p> <p>Lucy Armour – Care Quality Commission            Robert Absalom – Service User (observing)            Tracey Hyde – Service User (observing)            David Goodhind – Service User (observing)            Simon Allen and Jess Winkler - BASS            Judy Porter -            Sheren Webb – Sixteen Project            Suzy Robson – Family Link Worker            Juliet Price – Transition Support Worker            Will Britton - Mobile Technology for Independence</p>			
<b>Apologies</b>			
<p>Lucy Parsons – CHC            Keith Bates – Employment Lead            Sheila Jolley – Provider Rep (Milestones Trust)            Alison Sutton – Housing Lead            Sue Smith Healthwatch</p>			

<b>Item</b>	<b>Discussion Points/ Outcomes &amp; Actions</b>	<b>Actions</b>
1.	<p><b>Introductions &amp; Apologies</b></p> <p>Members, speakers and observers were all welcomed, and items for AOB were agreed</p>	
2.	<p><b>Care Home Strategy</b></p> <p>Amey Sohi – Commissioning Officer</p> <p>AS circulated an Easy Read Summary of the Care Home Commissioning Strategy and consultation. The consultation will run until 29th October. Members were urged to encourage organisations and individuals to get involved to have a voice and shape the future strategy. Feedback from the consultation would be shared in a 'You said...we did' document. Further feedback would then finalise the Strategy by January 2015</p> <p>There was a brief question and answer session and some comments were noted as follows:</p> <p>Mandy Lewis – Carer Representative referred to a lack of local residential provision for young adults with profound and multiple Learning disabilities. Out of county placements are happening now, so it would be a help if the strategy could assist in addressing this gap in service provision.</p> <p>Claire Hayward – Provider representative – advised that the market needed clear guidance and forecasting about future demand</p> <p>Lesley Russ - with understanding the needs of children we can plan for adult services The new SEND assessments for children would enable planning ahead at least 4 years in advance such detail could provide clear signals to the market about what services would be needed.</p> <p>Sam Radford – Carers Support Centre was concerned that the consultation had not been widely circulated among the carers networks and suggested communications should involve schools</p> <p><u><b>ACTION</b></u> – Members to encourage organisations and individuals to respond to the consultation.</p>	<b>All</b>
3	<p><b>Service User Report</b></p> <p>Service Users supported by Cathy Truman</p> <p>Report circulated in advance.</p> <p>Advocacy and Lack of local service – It was noted that this was still of concern to Members and that the services offered by organisations such as the Citizens Advice have their limits.</p> <p>MH said the council is looking at building Commissioning capacity regarding advocacy. There is advocacy for complaints and we can spot purchase such support.</p>	

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	<p>Service user rep vacancies - AH was writing to forums with the job descriptions and application process and asked for provider support to enable people to access the information provided and apply.</p> <p>AH hopes that the selection and elections for new reps could take place ahead of the December meeting.</p> <p>Non accessible forms The public health representative felt that accessible forms at GP surgeries posed a valid question and felt that Healthwatch may be best placed to take this forward and would raise this with the Health Work Group and then refer to the CCG..</p> <p>Drop in Centres – It was noted that members concerns regards lack of activities There are courses run at the Community Links and drop ins.</p> <p>Social groups – It was noted that Members valued a range of social activities and asked that the Board continue to support existing groups such as Rhythm of the night ran by the Misfits Theatre Company.</p>	
4.	<p><b>Bristol Autism Spectrum Service</b></p> <p>Simon Allen and Jess Winkler</p> <p>BASS gave a presentation introducing the autism services provided for adults and described some of the post diagnostic support work available at the Create Centre such as anxiety management and social skills, self-help problem solving, music therapy, self-facilitated prevention work.</p> <p>The Social workers in the team are looking at out of county placements to support people to move nearer to their family and friends.</p> <p>This prompted a question and answer session with some further comment as follows: Mandie highlighted that the adult services needed to continue working to develop the links with children services to ensure consistent transitions from children to adult services.</p> <p>Lesley suggested a closer join up with SEND and transition services to provide better pathways where service users were not yet diagnosed but exhibit autism traits.</p> <p>MH advised that the Mayor of Bristol’s Education &amp; Skills Commission had put forward recommendations for early intervention to tackle barriers to employment Learning and Skills in disadvantaged groups within the 14-25 years age range.</p> <p><u>ACTION</u> – AH to mail out the presentation and David Goodhind to produce an easy read version for the board.</p>	AH DG
5.	<p><b>Wellbeing Project Updates and views of Members</b></p> <p>Alistair Henderson – Planning and Development Manager</p> <p>AH described projects to the board that could be financed by the Wellbeing Fund and invited feedback on the projects; what we should be asking of them and what we should ask when we monitor what they do. This is a very brief summary.</p>	

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	<ul style="list-style-type: none"> <li>• <u>Carers Support</u> (SR made a declaration of interest and did not join in the discussion) Family carers, service users and public health made positive comments about this work. Family breakdowns have been prevented and work in partnership on ILF closure, changes in services and the planned closure of School Road helped to provide information, support and reduce anxiety. All members agreed that the role should continue</li>   <li>• <u>Travel Buddies</u> We have had presentations from the project, it needs ongoing development, and we must monitoring numbers of users and prioritise those affected by the closure of School Road, people who access work and learning and support people to independently maintain social contacts. Service Users suggested agreed that Travel Buddies could help with concessionary forms and that AH should check what we ask of them and revise where necessary. Members agreed that the project should continue and noted that the Wellbeing Fund is just one stream of funding to the project.</li>   <li>• <u>Misfits</u> – Members are very familiar with the work of the Misfits Theatre Company. We are considering funding presentations on the Care Act 2014, Better Care Fund, Safeguarding Adults and Big Health check events. They are also working on training materials regarding Mental Capacity Act. Members are aware that it is a challenging time for the Misfits and are keen to support them.</li>   <li>• <u>Project 16</u> – Sheren gave an overview of the project and what the plans were regarding delivering on the job support and assistance in gaining real work. This project is supported by the Employment work group as one that has tangible results. Sheren described the work of Project Search and other developments. Members are really keen and requested an update in 6 months' time.</li> </ul>	
6.	<p><b>Family Carers Report</b></p> <p>Mandie Lewis and Sam Radford (report circulated in advance)</p> <p><u>School Road</u></p> <p>Sheena Huggins gave an update and explained the timeline to alternative provision being sought. This had been some delays due to restructuring. School Road staff are supporting social workers with their assessments and Managers have highlighted who are the priorities for assessments.</p> <p>15 service user assessments will be completed in the near future, some are known following assessments completed in the day opportunities review.</p> <p>MH described the work Bristol City Council is doing on commissioning requirements.</p>	

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	<p><u>Changing places update</u></p> <p>MH was pleased to announce that the facility was completed. ML and AH were thanked for their stamina in working on the development.</p> <p><u>Care management</u></p> <p>Some carers had raised concerns to representatives regarding Care Direct response times and procedures regarding call backs.</p> <p>ACTION : MH to check current Care Direct response protocol</p> <p>Secondly there have been some instances of Social Workers admitting their lack of experience in Learning Disabilities.</p> <p>MH described how expertise is shared in teams and how this example is disappointing and can be discussed outside of the meeting</p> <p><u>BCC Day Services</u></p> <p>Martin Walsh gave an update on day services and the drop in facilities. The drop in services not individuals attending are being reviewed to consider locations and focus on outputs such as employment.</p> <p>Members were interested in the service specification for day opportunities, occupancy rates, and courses available at Community Links.</p> <p>ACTION : MW to send AH details of service specification, occupancy / referral rates and courses ran at day services for circulation to members</p> <p><u>Postural Care</u></p> <p>Following discussion and representation from CLDT it was agreed this should be a future agenda item.</p> <p>ACTION: AH to agenda for future meeting</p> <p><u>Deprivation of Liberties</u></p> <p>Recent developments regarding DoL's regarding people who are not in hospital or residential care were discussed. This has big implications for Social Workers.</p> <p>MH described how Bristol City Council has employed a lawyer for Court of Protection work, also there is a senior practitioner and admin staff recruited to the DoLs team. The council is in the process of training the first batch of 22 social workers.</p> <p>ACTION AH to arrange DoLs presentation at a future Board meeting</p> <p><u>Carer Representative Vacancies</u></p> <p>Sam Radford is working on recruitment for this.</p>	<p><b>MH</b></p> <p><b>MW</b></p> <p><b>AH</b></p> <p><b>AH</b></p>

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7.	<p><b>Mobile Technology for Independence</b></p> <p>Will Britton – Inclusive Media Solutions – presentation</p> <p>WB gave an interesting presentation of the use of technology to support people through transition and change and to learn independent skills.</p> <p>Pilot trials of the technology are currently being undertaken by Plymouth Hospital and North Somerset Council.</p> <p>There was a brief question and answer session.</p> <p>ACTION: WB's presentation to be circulated</p> <p>Update with good news, Will has been selected as a finalist of Start up of the year 2014 see: <a href="http://www.startuploans.co.uk/bigcomp2014/">http://www.startuploans.co.uk/bigcomp2014/</a></p>	AH
8.	<p><b>LD Providers Report and Safeguarding Conferences 2015</b></p> <p><u>Claire Hayward</u></p> <p>Report had been circulated in advance.</p> <p>Providers were in support of changing the term to Learning Disabilities.</p> <ul style="list-style-type: none"> <li>• Safeguarding Conference</li> </ul> <p>CH provided feedback regarding the Safeguarding conferences and plans for these in 2015. The group had reluctantly cancelled 2 events for service users due to a poor pick up date and we need the board and all providers to full promote this for next year. Further details to follow.</p> <ul style="list-style-type: none"> <li>• Sleep in pay</li> </ul> <p>Providers are concerned about the extra funding that may be required and the potential impact on quality of care. Providers are looking at options for example; the thinking is to no longer provide sleep ins but provide waking staff instead.</p> <p>MH advised that there was to be a Living wage conversation with council staff at a meeting on Tuesday.</p> <p>ACTION: MH to feedback to the Board the results of that meeting</p>	MH
9	<p><b>Any Other Business</b></p> <ul style="list-style-type: none"> <li>• <u>Learning Disability or Difficulty</u></li> </ul> <p>Having completed research with other partnership board and groups representing people with LD, AH advised that Bristol is not in keeping with national language and members all agreed that the term Learning Disabilities should be used. This still allows a full commitment to working to a social model of disability. The term learning difficulty can still be used, but according to all parties it has proved to be unhelpful at times.</p>	

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	<ul style="list-style-type: none"> <li>• <u>Issues arising from Work Group Reports</u></li> </ul> <p><u>Health</u></p> <p>Members are referred to the Health work Group report circulated before the meeting, in this a number of concerns were raised including Safeguarding not being taken seriously how new DoLs guidance will be delivered and disappointment re the safeguarding conferences being cancelled</p> <p><u>Housing</u></p> <p>The Board discussed whether a housing work group was needed at present and it was thought that other matters could be prioritised such as service users wanting Friends and Relationships to be a priority.</p> <ul style="list-style-type: none"> <li>• <u>Action Lists and agendas</u></li> </ul> <p>AH has the challenge to prioritise the action list, particularly in respect of agenda items requested. For example there is an agenda item regarding Intimate Care Plans pencilled in for December</p> <p>ACTION AH to update Action List once these minutes are agreed and then members need to check this for things they may be required to do.</p> <ul style="list-style-type: none"> <li>• <u>Next Meeting</u></li> </ul> <p>Thursday 11<sup>th</sup> December 10.00 – Venue to be confirmed</p>	<p><b>AH / All</b></p>