



## Learning Difficulties Partnership Board



### MINUTES

<b>Meeting</b>	<b>Date</b>	<b>Time</b>	<b>Location</b>
LDPB	13 <sup>th</sup> June 2013	10:30-14:30	<b>City Hall, Room 15</b>
<b>Attendees</b>			
<p>Mike Hennessey: Co-chair, Service Director, Care Management            Alistair Henderson: Planning &amp; Development Manager, Lead Officer LDPB            Lal Heaton: Service Manager, Care Management, (LD)            Sheena Huggins: Service Manager, Longer Term Services            Sally Hesford: Project Manager/Housing Group Lead            Jeffery Osbourne: Service User Representative            Rose Martin: Service User Support (People First)            Mandie Lewis: Family Carer Representative            Mary Brennan: Family Carer Representative            Vicki Jeffries: PCP Co-ordinator &amp; PMLD champion            Claire Hayward: Director of Community Services – Freeways            Lizanne Harland: Community Commissioning Manager (PCT)            Lin Blight: Locality Manager CLDT Central            Keith Bates: Employment Lead            Laura Coke: Service User Representative            Debs Stevenson: Milestones Trust            Gemma Holden: Strategic Planning &amp; Commissioning            Lesley Russ: Public Health / Health Group Lead            Mark Hamilton: Planning &amp; Development Manager (CYPS)            Caris Douglas: Service User Representative            Wendy Sharman: Commissioning Manager            Paula Cordell: Care Quality Commission            Samantha Flowers; Service Manager BCC – Speaker re Welfare Reform            Kate Spreadbury Service Manager BCC – Speaker re Safeguarding Adults            James Brown: BCC admin support / minutes            Tony Anagnostopoulos – Commissioning Officer BCC – Speaker re Slivers of Time</p>			
<b>Apologies</b>			<b>CC</b>
<p>David Goodhind: Co-chair            Vin Martin: Service User Support            Sam Radford: Family Carer Representative            Paula French: Commissioning Manager            Pam Stenning: Family Carer Representative            Roger Moyse : Manager CLDT            Terina Lewin – City of Bristol College</p>			

<b>Agenda Item</b>	<b>Discussion Points/ Outcomes &amp; Actions</b>	<b>Action</b>
1.	MH welcomed attendees to meeting, introductions were made and apologies taken. There were no declarations of interest.	
2.	<p><b>Annual Health Checks – Lizanne Harland</b></p> <p>Lizanne H gave some background on the new NHS structures.</p> <p>In Bristol the aim was for 80% of people with Learning Difficulties having an annual health check, 72% has been achieved.</p> <p>Lizanne H described how the quality of the current health checks are considered to ensure a standard across GP practices.</p> <p>LB reiterated the importance of quality in the Health Checks; some of these are being done by staff in the CLDT.</p> <p>Members discussed how a whole person approach is needed. Regarding outcomes, the checks need to be followed up with health action plans and details of referrals made, the challenge being to give support, and not take over. Lizanne H explained GPs were being trained to look at Health Plans more thoroughly after the Health Checks.</p> <p>Various members referred to the importance of foot care and the implications if it is not considered and provided where necessary.</p> <p>ML raised the issue of long-term health conditions and their relevance to annual health checks and plans.</p> <p>Family carers often have the all information regarding a service users health &amp; history and if they are left out, valuable information may be missed.</p>	
3.	<p><b>Service Users Report – Jeffrey Osbourne</b></p> <p>JO went through the service users report which raised issues with transport including the rise in taxi fares, and the night rate starting at 9pm. Black and Minority groups rely on taxis and buses to meet their peers, and people who use wheelchairs are having problems with accessible taxis at times of school runs.</p> <p>MH explained the strong links between BCC and taxi services. Taxi drivers are being trained in equality and disability awareness to gain Gold standard awards. Transport is an issue that goes across many Boards and market forces are very relevant.. MH would speak to Peter Mann, Service Director for Transport, and encouraged service users to get involved in the on-going transport consultation.</p> <p>Further details about Community Transport consultations, taxi regulation etc can be found at:</p> <p><a href="http://www.bristol.gov.uk/page/transport-and-streets/community-transport-commissioning-strategy-consultation-2013">http://www.bristol.gov.uk/page/transport-and-streets/community-transport-commissioning-strategy-consultation-2013</a></p>	MH

<b>Agenda Item</b>	<b>Discussion Points/ Outcomes &amp; Actions</b>	<b>Action</b>
	<p>JO asked about the Travel Buddy and Safe Havens projects. AH is arranging for representatives from Travel Buddies and Safe Places to attend the September Partnership Board, in the meantime AH to email out leaflets regarding these projects.</p> <p>Members discussed service users accessing community activities. CH said that they were contracted to provide 24 hour support and she would be surprised if any provider did not offer access to community activities.</p>	<b>AH</b>
4.	<p><b>Welfare Reform – Sam Flowers</b></p> <p>SF explained she would present the report but could not give benefit advice or comment on any individual cases or complex technical details.</p> <p>SF went through the Welfare Reform presentation there are 42 changes to benefits. The government wants people to be better off in work and they want to reduce fraud.</p> <p>SF talked about, Universal credit, savings, personal independence payments and the impact of changes, MH commented it was an interesting subject, but a concerning issue for service users and carers.</p> <p>ML asked if BCC had considered how many young adults would not be able to work as they would not get the new rating and would not be entitled to tax credits. SF said it was hard to predict what was going to happen until a few cases had presented themselves.</p> <p>The DWP will write to each claimant to explain the changes. They did not release data on individuals benefits due to confidentiality, so it was difficult for BCC to send out their own communications. SF would raise it with DWP. SF had also encouraged services and service managers to take up Welfare Rights and Money Advice (WRAMAS) training. Here is a link to the WRAMAS website in Bristol:  <a href="http://www.bristol.gov.uk/page/financial-help-and-benefits/welfare-rights-and-money-advice-service-wramas">http://www.bristol.gov.uk/page/financial-help-and-benefits/welfare-rights-and-money-advice-service-wramas</a></p> <p>Sally H asked if a user could request their Housing Benefit went to their landlord. SF explained the government did expect most people to receive their Housing Benefit themselves, but people could opt for this to go direct to the landlord.</p> <p>Lizanne H asked about the need for easy read letters to go to people with LD on benefits, SF agreed to contact the DWP about this.</p> <p>Presentation from SF to be e mailed out in PDF format</p>	<p>SF</p> <p>AH</p>
5.	<p><b>Family Carers Report</b></p> <p>ML and MB presented the Family Carers report that had been circulated. Members appreciate that SR is off sick, but there is an expectation that in her absence the Carers Support Centre should send another member of staff to support the Family Carer Representatives. Family cares to feed this back.</p>	<b>ML</b>

<b>Agenda Item</b>	<b>Discussion Points/ Outcomes &amp; Actions</b>	<b>Action</b>
	<p>ML spoke about the anxiety of lost friendships during the day service changes. MH and other officers have experience of this and in the past had commissioned providers to provide extra activities for this.</p> <p>It was found that users soon found other interests and other means of getting their social needs met. However in terms of Care Management it is important to understand relationships and what people really wanted. Wendy Sharman will feed this issue back to colleagues in Commissioning</p> <p>AH said that one way to meet this social need is “Bristol and Me” the People and Places project which could be accessed in all HUBs and Drop-ins.</p> <p>ML raised the issue of users being asked what they would do if their parents were no longer around, which upset them. It was agreed that this is a relevant aspect of reviews and assessments but sensitivity and planning are needed to do his the right way</p> <p>MH and Lal H had contacted the relevant team manager about this and some staff are meeting with family carers to discuss it. Specific incidents could also be referred direct to Lal Heaton.</p> <p>ML raised the issue of Service users being asked to sign forms without the use of capacity tools. Lal H said that capacity is a complex issue as the starting point with the Mental Capacity Act is initially to assume understanding. Where people have been asked to sign forms around reviews / assessments, it has been done with the best of intentions to assist the service user with ownership.</p> <p>MB raised the issue of safeguarding and preventing the abuse of service users by support workers. It was agreed that this is and service quality is everyone’s business Consultations are taking place on the Health &amp; Social Care Quality Framework.</p> <p>CH made reference to how providers are keen to consider complaints to ensure safety and quality in services.</p>	WS
6	<p><b>Confidential Enquiry – Lesley Russ</b></p> <p>LR presented a report that will be sent out to members and highlighted some of the 18 recommendations.</p> <p>ML explained the similarities with her daughter’s circumstances and asked how the recommendations would be implemented.</p> <p>Members were particularly concerned about the findings regarding the life expectancy of Women with Learning Difficulties MH commented that this Health Inequality in Bristol is a Health &amp; Wellbeing board issue.</p>	AH

<b>Agenda Item</b>	<b>Discussion Points/ Outcomes &amp; Actions</b>	<b>Action</b>
	<p>Lizanne H commented the recommendations from the Inquiry were going directly to the Clinical Commissioning Group. LR is keen to link recommendations to the Health and Wellbeing Partnership Board.</p> <p>AH and LR to consider how we can do this via the Health Inequalities Partnership.</p> <p>ML described the issue of Care Co-ordination and how Family Carers share health information.</p> <p>LR explained that Hospital Liaison Nurses had been shown to be extremely effective and CH mentioned that some good practice had taken place alongside the negatives mentioned in the report.</p> <p>LB suggested this be a standing agenda item for the Board to monitor.</p> <p>Norman Lamb, government minister, was due to report on how the government would respond, and would release a report at the end of June attached to the recommendations coming out of the Winterbourne View serious case review.</p>	<p>AH LR</p> <p>AH LR</p>
7	<p><b>Issues arising from Work Groups</b></p> <p>Due to time constraints AH suggested attendees met with representatives from the Work Groups over the lunch period if they had issues they wished to raise.</p>	
8	<p><b>Safeguarding Update – Kate Spreadbury</b></p> <p>KS presented a report that will be circulated to members.</p> <p>Human Rights are the basis for Safeguarding Adults in Bristol. KS described the duties of the Council and the work of the Safeguarding Adults Board.</p> <p>There is an Easy read guide available (AH to circulate) and LR said a DVD had been released at a recent launch event. It encourages people with learning difficulties to recognise and report abuse, Freeways Trust had done a lot of work on a training pack for this.</p> <p>Members considered the stats and findings in the presentation. KS referred to how the “No Secrets” policy for Safeguarding Adults in Bristol is being updated, many things are relevant to the update including findings from the Winterbourne View serious case review.</p> <p>Board members like to have an annual update on Safeguarding</p>	<p>AH</p> <p>AH</p> <p>AH KS</p>

<b>Agenda Item</b>	<b>Discussion Points/ Outcomes &amp; Actions</b>	<b>Action</b>
9	<p><b>AOB</b></p> <p><u>Autism strategy – Lal Heaton</u></p> <p>A brief update had been circulated. The strategy had been completed and will be released when a conference on the subject will take place in the near future. An Autism Forum will meet 2 - 3 times a year to consider implementation of the strategy.</p> <p>Further money had been allocated to the Bristol Autism Spectrum Service in order for them to complete assessments. Social Work staff in this team will consider how Social Care can best work with people with autism.</p> <p>A full presentation on the strategy would be useful at a future meeting. Lal Heaton to consider who would be best to do this.</p> <p><u>Day Service Changes – Sheena Huggins</u></p> <p>The transformation of the Day Services was on-going. Lawrence Link and Westleigh had now closed. Users in the Greville day centre are having assessments.</p> <p>There has been a lot of work on recruitment and selection and 2 of the 3 HUB Managers have been appointed. VJ had been appointed to a Practitioner Manager position.</p> <p>The Bristol 600 HUB would offer 2 changing and personal areas in the unit with some areas designated private and some opened to public access. Building work was a third of the way completed and was on schedule to open in early August.</p> <p>Lanercost was undergoing extensive building work with a view to it opening in Jan 2014. St Georges was currently undergoing refurbishment and was on schedule to open in early August.</p> <p>A provider event was taking place on 19<sup>th</sup> June at the Greenway Centre in Southmead between 9:30-1.</p> <p>SH will give a further update in September</p> <p><u>Slivers of Time</u></p> <p>Tony Anagnostopoulos gave an update of “Slivers of Time”, an online booking and payment system for buying care. Contact details were circulated on a hand-out, people can contact Tony for further details.</p>	Lal H

<b>Agenda Item</b>	<b>Discussion Points/ Outcomes &amp; Actions</b>	<b>Action</b>
10	<p><b>Previous minutes &amp; Action List</b></p> <ul style="list-style-type: none"> <li>• ML raised the issue of Changing Rooms. MH said it was a complicated issue due to the logistics involved and the planned refurbishment of City Hall. He would speak to Gordon Skinner who was involved in the project.</li> <li>• AH is putting together a questionnaire for LDPB regarding how the board functions. AH asked for suggestions for a members' survey within the next 4 weeks.</li> <li>• ML asked if the Board needed an update on the changes in the 0-25 service. AH suggested contacting Bernadette Hurd who was leading on the work in CYPS Startegic Planning / Commissioning.</li> </ul>	<p>MH</p> <p>ALL</p> <p>AH</p>
	<p><b>Next meeting 17th September 2013, City Hall, 10:30</b></p>	