



Learning Disabilities Partnership Board

Meeting	Date	Time	Location
Learning Disabilities Partnership Board Meeting	9 th June 2016	10.00 am – 1.45pm	St James Priory
Attendees			
Joe Mairura	Interim Service Manager – Co Chair		
Alistair Henderson :	Planning & Development Manager, Lead Officer LDPB		
Jeffery Osborne :	Co Chair & Service User Representative		
Mary Moore :	City of Bristol College		
Laura Coke :	Service User Representative		
Andy Bright	Provider Representative (Brandon Trust)		
Mandie Lewis :	Family Carer representative		
Valerie Stone :	Family Carer Representative		
Chris Chart	Carers Support Centre		
Cathy Truman :	Service User Support		
Phillipa Cozens	CLDT Manager		
Richard Sayer	Clinical Services Manager - BCH		
Gary Gardner	- Travel Buddies Project / Service User		
David Soodeen	GP		
Claire Hayward :	Provider Representative (Freeways Trust)		
Paula French :	CCG Commissioning LD & MH		
Tracy Smith	Health Trainers Manager		
Carol Watson	Head of Birth – 25 service		
Keith Bates :	Employment Lead		
Annette Jones	Service Manager – Children (Additional needs)		
Nakita Singh	Local Offer Officer		
Geraldine Summers	Planning & Development Manager		
Apologies			
Mike Hennessey :	Service Director BCC / Co-Chair		
Daphne Branchflower	Healthwatch Representative		
Martin Walsh	Team Manager		
Debbie Millar :	Strategic Manager for LD BCH		
Carole Adams	CLDT		
Helen Pitches	Strategic Commissioning Manager		
Alison Sutton :	Housing Lead		
Vicki Jefferies :	Bristol South Drop in / PMLD champion		
Adrian Millar	Travel Buddies / Service User		
Helder Pedro	Travel Buddies Coordinator		

Item	Discussion Points/ Outcomes & Actions	Actions
1.	<p>Introductions & Apologies</p> <p>JO Chaired the first half of the meeting and welcomed members, speakers and observers. Introductions were made and apologies noted. There were no declarations of interest. Items were agreed for AOB</p>	
2.	<p>Findability: Bristol's Local Offer - Nakita Singh</p> <p>NS talked through the presentation that had been circulated in advance.</p> <p>Bristol has a duty to coproduce and publish accessible information about services and provisions for children with special educational needs and disabilities. (SEND)</p> <p>The local offer links to the through the SEND Partnership Board to the Children and Families Board.</p> <p>NS will send further updates to AH for circulation, in the meantime people are encouraged to look at the Findability website and forward it to their contacts: http://www.findabilitybristol.org.uk/</p>	
3	<p>SEND Partnership Group - Carol Watson</p> <p>CW talked about the new Special Educational Needs and Disabilities (SEND) Partnership Board. The board is part of delivering improvements from the Children & Families Act 2014.</p> <p>The board is accountable for all work related to SEND. This includes the Birth – 25 service and their work includes preparing for adulthood with themes of independent living, employment & training, health, social networks and the local offer we just talked about.</p> <p>The SEND Partnership Board engages in joint planning and concentrates on outcomes that make a difference, it reports to the Children & Families Board.</p> <p>ML hoped that the SEND PB will assist in addressing gaps in service provision so there are appropriate services in Bristol rather than using out of area placements.</p> <p>Actions</p> <ul style="list-style-type: none"> • AH to circulate today's presentation • The SEND Partnership Board is seeking a rep from the LDPB to be a member of their board. Any expressions of interest to go to AH by the end of June. 	<p>AH</p> <p>All</p>

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4	<p>Service User Questions and Comments Laura Coke / Cathy Truman</p> <p>AH and CT have talked to LC about chairing arrangements in the future. LC will Co-chair the next meeting as a one off for experience and to give JO a break, he will still attend as a service user.</p> <p>Service users interested in being members of the LDPB should come along and observe and then if interested contact AH direct or via support staff.</p> <p>Today GG really enjoyed attending the meeting and will talk to travel buddies about regular attendance.</p> <p>LC mentioned the importance of face to face and telephone contact as not everyone has easy access to computers or the skills to use them. For example if you are a victim of hate crime you want to be in contact with a person. This point was repeated in comments regarding the Adult Social Care Strategic plan.</p> <p>LC asked questions about qualifications for attending college courses; this does not apply to courses for people with learning Disabilities.</p> <p>LC was interested in talking to college students about the LDPB and her role as a service user representation. If this happens AH agreed to support Laura in doing this.</p>	<p>LC CT</p> <p>GG / HP</p>
5.	<p>Employment Group Delivery Plan - Keith Bates</p> <p>KB talked about the proposed delivery plan from the Employment group which uses an evidence based approach to supporting people with LD in to work.</p> <p>The approach concentrates on getting the support right, finding people who want to work and encouraging others to do so and work with employers.</p> <p>Members talked about the links with Learning City, the many benefits of being in work, reasonable adjustments and how people with LD being seen in employment gives a strong feeling of being included in society.</p> <p>JM asked members to vote on the employment groups proposed actions, work plan and next steps; all members agreed that this is the right way forward.</p> <p>Actions</p> <ul style="list-style-type: none"> • Today's presentation to be circulated to members • Project 16 to give an update at a future LDPB meeting 	<p>KB / AH</p>
6.	<p>Project Rainbow – Learning City Change group - Annette Jones</p> <p>AJ talked through the report that had been circulated and described how Project Rainbow came from a carers group who were parents with children approaching 17 years of age.</p>	

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	<p>Supported by Learning City the project wants to avoid the need for residential college placements outside Bristol by considering housing needs, independence / lifeskills training, employment and accessing leisure interests.</p> <p>If the Project can show progression then this will bring in funding opportunities. This includes lifeskills as well as academic achievements.</p> <p>The project has gained accreditation for further education courses and 24 people have accessed the course.</p> <p>Actions At a future meeting, short videos of young people's stories will be shown stories.</p>	AJ
7.	<p>Family Carers Report Chris Chart & Family Carer reps</p> <p>Regarding support for the end of people's life many members responded with details of how agencies worked together and staff training.</p> <p>PF agreed to take the Carers comments to the CCGs end of Life group.</p> <p>The following website may be helpful: www.nhs.uk/planners/end-of-life-care/Pages/End-of-life-care.aspx</p> <p>Members talked about questions regarding 1:1 support</p> <p>It is not easy to give general answers to questions as it depends on the purpose of the 1:1 and specifically what is it being Commission for; it may be very specific to a purpose or more general to a person.</p> <p>1:1 support can be quite stifling / limiting for the service user.</p> <p>AH is willing to refer specific questions regarding respite or day care to the relevant Bristol City Council managers outside of the board meeting.</p> <p>Regarding specialist LD knowledge in Social Work teams JM and CW described the work that is done across teams in complex cases. Some carers feel the lack of specialist teams is not helpful.</p> <p>Lifelong learning was discussed including how this could be built in to support plans. AH agreed to contact Jane Taylor, Head of Employment, Skills and Learning with a view to presenting a future agenda item on Learning City.</p> <p>Members listened to concerns about specialist placements that are a long distance from Bristol. PF described how as part of the Transforming Care Partnership Bristol CCG and the Council are working together to limit this.</p> <p>With health placements, these are only long distance if it is absolutely necessary. Numbers are very small and it has to be agreed via a panel that confirms the placement is appropriate and is time limited.</p> <p>Regarding Community Support services, carers are keen to have influence in the selection of service providers in the Commissioning process. AH agreed to pass on this relevant staff</p>	<p>AH</p> <p>AH</p> <p>AH Carers</p>

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	Due to running out of time, questions 8 and 10 on the carers report will be brought forward to the September meeting, or there will be direct responses outside of the board meetings.	AH MH
8.	<p>Adult Social Care Strategic Plan - Geraldine Summers</p> <p>GS talked through the report and members made the following points in listing priorities for the ASC strategic plan:</p> <ul style="list-style-type: none"> ○ People with LD to have access to mainstream living including activities and services. ○ More proper changing places across the city ○ Information, advice and guidance to be accessible including easy read materials. ○ Telephone and face to face contact from the Council is vital as many people cannot access or use computers. ○ Fully value and respect family carers recognising their unique long term role in supporting people with LD and recognise the vital role of Respite Care in supporting them ○ Transport / getting about in the City is a priority ○ Advocacy for people with Learning Disabilities is important to being person centred. ○ Being safe in all settings. ○ Living well and living a long life. ○ Support the most vulnerable, for example children and adults with profound and multiple learning disabilities and their family carers needs. This to be in all areas of life; health, housing, learning community / mainstream living. 	
9	<p>Matters arising from Work / Sub group reports:</p> <p><u>Providers</u></p> <p>CH spoke about access to psychological therapies and how we need to ensure people with LD have fair access. AH has a contact at the CCG who may be able to provide more information on this for the board, and will make contact.</p>	AH

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	<p><u>Health</u></p> <p>Minutes of the meeting had been circulated. It was noted that these will need to be out into an easy read format in the future. The group needs to consider representation at its meetings.</p> <p>There had been a lot of discussion about support for people with complex needs when admitted to hospital. In response VS made the point that the information on the passport needs to be transferable and acted on when people have appointments or are admitted</p>	<p>Health Group</p>
<p>10</p>	<p>Any Other Business</p> <p>1. <u>Public Health representation</u></p> <p>Action JM agreed to check with MH for responses from Public Health regarding their engagement with the LDPB and how health equalities for people with LD will be promoted in the future. This item has carried forward across a few LDPB meetings.</p> <p>2. <u>Accessible Information Standard (AIS)</u></p> <p>The Accessible Information Standard (AIS) comes into force on 31.07.16, it is not just an NHS requirement but also applies to publicly funded adult social care services. Members are encouraged to look at the website:</p> <p>www.england.nhs.uk/ourwork/patients/accessibleinfo</p> <p>There was a lot of discussion at the board about information being accessible. Members agreed that we must insist on easy read versions of reports and presentations in the future.</p> <p>This action applies to everyone</p> <p>AH will e mail an easy read document regarding the AIS</p> <p>3. <u>Safeguarding Adults</u></p> <p>CH referred to discussions at the Safeguarding Adults Board regarding the LD mortality programme, as they felt the LDPB may be interested in hearing an update on this.</p> <p>Action AH to arrange a person for a future presentation to the board.</p> <p>4. <u>Carers Support worker post</u></p> <p>ML and VS raised serious concerns about the pending loss of the carers support post. AH has raised the issue with MH Service Director.</p> <p>MH and AH will consider this in the near future with colleagues in Commissioning regarding how to support this.</p>	<p>JM / MH</p> <p>All</p> <p>AH</p> <p>AH</p>

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	<p>AH stressed that the voice, views and expertise of family carer representatives is greatly valued by Bristol City Council.</p> <p>5. <u>Respite Care Guidance</u></p> <p>AH has spoken to MH about the views of Family Carers on respite care. In care management a lot of lessons were learned from the closure of School Road. For example; some people had used services more out of fear of losing them rather than the amount being what they needed.</p> <p>It has clear that fair standards for respite are needed but these cannot be prescriptive, there is not a limit and all are considered on an individual basis within the assessment processes.</p> <p>Respite care needs to be fair for all disabled people, older people and their carers.</p>	
11	<p>Next Meeting</p> <p><u>Thursday 8th September</u> 10.00 – 2.00pm at City Hall</p>	