



Bristol Covid-19 Local Engagement Board

Minutes

Meeting:		Date:	Time:	Location:
Bristol Covid-19 Local Engagement Board		04/09/2020	14:00 – 15:00	Zoom
Co-Chair	Marvin Rees, Mayor of Bristol Cllr Asher Craig, Deputy Mayor of Bristol			
Attendees:				
Cllr Asher Craig	(AC)	-	Deputy Mayor	
Cllr Claire Hiscott	(CH)	-	Horfield Ward Councillor	
Cllr Paula O'Rourke	(PO)	-	Clifton Ward Councillor	
Cllr Gary Hopkins	(GH)	-	Knowle Ward Councillor	
Mike Jackson	(MJ)	-	BCC Chief Executive	
Tim Borrett	(TB)	-	BCC Director: Policy, Strategy and Partnerships	
Christina Gray	(CG)	-	BCC Director of Public Health	
Saskia Konyenburg	(SK)	-	BCC Head of External Communications & Consultation	
Sophie Shirt	(SS)	-	BCC Deputy Head of External Communications	
Beth Wash	(BW)	-	BCC Senior External Communications Officer	
Louise Madge	(LM)	-	BCC External Communications Officer	
Andrea Dell	(AD)	-	BCC Head of City Office	
Jon Toy	(JT)	-	BCC Consultation & Engagement Manager	
Hazaifa Adamali	(HA)		Respiratory Consultant - Southmead Hospital	
James Durie	(JD)		Business West	
David Jarrett	(LG)	-	Bristol, North Somerset & South Gloucestershire Clinical Commissioning Group	
Sandra Meadows	(SMe)	-	VOSCUR	
Ines Lage	(IL)	-	TUC	
Apologies:			CC:	
Marvin Rees	-	Mayor of Bristol	Andrea Dell	- Head of the City Office
Sue Mountstevens	-	Police & Crime Commissioner	Penny Germon	- BCC Service Manager, Neighbourhoods & Communities
Sado Jirde	-	Black South West Network	Ross Turner	- DA - Minute Taker
Prof. Olivette Otele	-	Commission on Race Equality		
Nigel Costley	-	TUC		

Agenda Item:	Time:	Discussion Points / Outcomes & Actions:	Owner
1.	14:00	Welcome and apologies	AC
2.	14.05	Review of minutes and actions TB shared the minutes/actions from the previous meeting with attendees. Actions outstanding: <ul style="list-style-type: none"> CG advised that representation from the Care Sector on this Board had been identified and an appointment was imminent (CG) CG, SK, PG to meet initially about resources and how best to deploy them 	TB

		<p>around Bristol – wider partners would be consulted (CG, SK, PG)</p> <ul style="list-style-type: none"> • Apologies for this meeting had been received from the Civil Protection Unit representative (TB) • Terms of Reference updated to be circulated to members of the Board (TB) • Car sharing and its association with CV-19 transmission – CG has information and campaign materials to circulate to Board member (CG) • TB - 'Your City, Our Future survey' – this is an open action and the survey is available until 9 September. Members of the Board were thanked for their participation. <p>All other actions completed.</p>	
3.	14:10	<p>Terms of Reference / Board Governance</p> <ul style="list-style-type: none"> • The updated Terms of Reference were noted. • Membership should be extended to include representation from PCC and A&S Police (TB). • AC considered the membership complete at this time. • To remove this item from the agenda going forward. 	<p>TB</p> <p>TB</p> <p>TB</p>
4.	14:15	<p>Public Health / Local Outbreak Management Planning Update</p> <ul style="list-style-type: none"> • CG shared PowerPoint presentation with attendees and explained the operational and strategic mechanisms in the structure nationally, regionally and locally and how they relate to outbreak monitoring and management. Public safety is of the greatest importance. • The Bristol Covid-19 Local Engagement Board is one of two committees that drive the local outbreak management plan. <p>Action: CG to circulate the PowerPoint presentation to Board members</p>	<p>CG</p> <p>CG</p>
5.	14:25	<p>Current and forthcoming communications campaigns and activity</p> <p>SK shared PowerPoint presentation with attendees.</p> <ul style="list-style-type: none"> • Current situation and government insights through polling the public. • Localised issues around social distancing in shops would be managed by letters, posters for communities and shop owners handing out masks to customers. • Young people's behaviour and mass gathering with no observance of social distancing. SK and team are working on a campaign to target this audience. • Local CV-19 testing in Netham Park – the community had raised concerns and BCC had engaged with them using a variety of methods with success • Back to school – BCC had assisted parents especially in relation to behaviour education for children around the issues of CV-19/ • National campaigns to be taken up locally: relaunch of stay alert campaign for autumn/winter, winter flu and vaccine, working with universities. <p>Action: SK and IL to liaise about roundtable discussions with union representatives and local communities, and Ward members</p> <p>Action: SK to circulate the PowerPoint presentation to Board members</p>	<p>SK</p> <p>SK, IL</p> <p>SK</p>
6.	14.30	<p>LOMP Survey and Engagement</p> <p>JT shared PowerPoint presentation with attendees.</p> <ul style="list-style-type: none"> • The survey questions target concerns on the effects of local lockdown, face coverings, social activities, testing, and the obstacles to compliance. 	<p>JT/BW</p>

		<ul style="list-style-type: none"> Once approved by CG, the survey would be released in September for a duration of 6 weeks (longer if necessary). To reach communities who typically are low respondents, other methods would be used to target this audience and the survey duration extended. Alternative survey formats to be explored particularly around easy read. The survey aims to understand Bristol citizens' perceptions and obstacles to them adopting CV-19 control measures and to encourage them to do so. BCC aim to encourage Bristol citizens to complete and share the survey. Phase 1 is about the comms with a press release, and working with partners. The Mayor would be actively involved through video and face-to-face engagement. There is a role for face-to-face engagement in targeted areas with community connectors. Paper copies of the survey (20,000) would be distributed with freepost to areas of high deprivation, at a cost of £8-10k. Phase 2 is responsive to target to gaps in the response using social media, community engagement and focus groups if required using both face-to-face and online engagement <p>Action: JT to circulate the PowerPoint presentation to Board members</p>	JT
7.	14:40	<p>Community, business and stakeholder engagement – Board sharing <i>to include Community Tensions and community cohesion issues referred by City Leaders group.</i></p> <p>TB – a referral had been received from the City Leaders' Group meeting about ABS, which is increasing, and the impact on social cohesion. Police had requested a discussion to explore a course of action and to work with city partners, CG, SK and members of this Board.</p> <p>GH – in South Bristol there is building resentment about the activities of Extinction Rebellion.</p> <p>HA – North Bristol: that the study on CV-19 patients illustrates the majority of CV-19 patients are recovering and some with exhaustion well after recovery. The results from research groups on CV-19 are positive.</p>	AC
8.	14:55	<p>Summary, actions and next steps TB recapped actions from meeting:</p> <p>ACTION – care sector involvement in the Board (CG) ACTION – community engagement meetings (SK/IL) ACTION – CG to share PowerPoint presentation ACTION – SK to share PowerPoint presentation ACTION – JT to share PowerPoint presentation ACTION – TB and the issue around compliance and universities (TB)</p>	<p>TB</p> <p>CG SK,IL CG SK JT TB</p>
9.	14:58	<p>Closing remarks</p> <p>AC thanked everyone for attending.</p>	AC