



Licensing Team (Temple Street)  
 Bristol City Council, PO Box 3399, Bristol, BS1 9NE  
 Tel 0117 357 4900  
 Email [licensing@bristol.gov.uk](mailto:licensing@bristol.gov.uk)  
 Web [www.bristol.gov.uk/taxis](http://www.bristol.gov.uk/taxis)

**Local Government (Miscellaneous Provisions) Act 1976  
 Town Police Clauses Act 1847  
 Application for the Grant of a Licence for a Vehicle to operate as**

<b>HACKNEY CARRIAGE</b>		<b>PRIVATE HIRE VEHICLE</b>	
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Please note that all applications must be in the name of the person/company that can prove entitlement to licence the vehicle. Your attention is drawn to question 3E.  
 You must ensure that you complete ALL the boxes.

<b>1. PERSONAL DETAILS</b>			
Family / Surname / Company			
First Names			
Date of Birth			
Contact Telephone No.			
Email address			
<b>2. CURRENT RESIDENTIAL ADDRESS (Where you live) / REGISTERED COMPANY ADDRESS</b>			
House name / number or flat number			
Street			
Area			
Town / City			
Post Code			
How long have you lived at this address	Years	Months	
<b>3. VEHICLE DETAILS</b>			
A. Vehicle Registration No.			
B. Vehicle Make/Model			
C. Is the vehicle wheelchair accessible?	Yes	No	
<b>Colour: Hackney Carriages must be Bristol Blue.</b> <b>Private Hire Vehicles may not be any shade of Blue.</b> <b>NO TINTS ARE ALLOWED ON ANY VEHICLE</b>			
D. Date of first registration			
E. Entitlement to licence the vehicle: (a) Bill of Sale (b) Invoice stating paid in full (c) Hire Purchase Agreement (d) Lease Agreement * (*and letter from the leasing company advising that they are content for the vehicle to be licensed as either a hackney carriage or private hire vehicle.)		You must submit one of these documents at the time of application. The application must in the name of the person/company specified on the document. The application must also be signed by this person or by a person authorised to sign on behalf of the company.	
F. Number of passenger seats in vehicle.			

G. Are you the registered keeper of the vehicle (are you named on the DVLA registration document). If you have answered NO then please give details of the registered keeper.	Yes		No	
H. Are there any other interested parties in the vehicle – such as renting, finance, shared ownership? If you have answered YES please give details of other interested parties including their name address and contact telephone numbers and the nature of their interest.	Yes		No	
I. Is this vehicle to be used as a temporary replacement for another licensed vehicle?	Yes		No	
J. If YES please provide details of the vehicle which it is to replace including name of proprietor, plate number of vehicle it is replacing, start date of replacement and anticipated duration of replacement.				
K. Hackney Carriages only: Do you intend to use the vehicle entirely or predominantly for private hire use outside of Bristol?	Yes		No	
L. Hackney Carriages only: (a) European Community Whole Vehicle Type Approval Certificate (b) Certificate of Conformity	You must submit both of these documents at the time of application.			
M. Is the proprietor of the vehicle a Private Hire or Hackney Carriage licence holder? <b>If Yes</b> please provide the badge number.  <b>If no</b> please provide a basic disclosure which is dated no earlier than 2 months prior to the date of this complete application	Yes		No	
N. Have you lived outside of the UK for a continuous period of 3 months or more within the last 5 years?	Yes		No	
O. If YES have you provided a certificate of good character (or similar) from each country you have lived?	Yes		No	

Section 57(3) of the Local Government (Miscellaneous Provisions) Act 1976 states: If any person knowingly or recklessly makes a false statement or omits any material particularly in giving information he or she shall be guilty of an offence.

(i) I hereby make an application for the grant of a (\*Delete as appropriate) \*Private Hire Vehicle / \*Hackney Carriage licence.

(ii) I also hereby certify that all statements made in this application are true and correct and that I have not withheld any information.

(iii) In signing this application I also declare that I am aware that licence plates and any associated items which may be issued to me remain the property of Bristol City Council at all times.

(iv) I am aware that if my vehicle is wheelchair accessible, it will be included on a list of designated vehicles under the Equality Act 2010 which will be published on the Council website. I am aware if I wish to appeal this vehicle being placed on the list, I can appeal under S172(4) of the Equality Act 2010, within 28 days of being placed on the list.

Form amended as of 05.04.2022

**Signed:** .....  
**Capacity:** .....  
**Print Name:** .....  
**Date.:** .....

**CHECKLIST:** Please ensure that you bring all of the following; failure to supply them may result in your application being rejected or delayed.

ITEM	Y / N		Y / N
<b>Fee:</b>		Current meter calibration certificate, mandatory for Hackney Carriages. If meter installed in a private hire vehicle a calibration certificate is required and to be accompanied by a copy of the tariff that it is set to.	
Completed application form.			
Current insurance certificate.		For Hackney Carriages & wheelchair accessible Private Hire Vehicles: Certificate of Conformity & European Community Whole Vehicle Type Approval Certificate	
Current satisfactory vehicle inspection certificate from Sandy Park Vehicle test centre (No older than 6 weeks of age on date of application)		For Hackney Carriages - Confirmation of colour of vehicle from supplier or, if it has been sprayed or wrapped, from workshop	
Evidence of entitlement to licence vehicle – see section 3E		For Hackney Carriages – Evidence that the vehicle is Euro 6 of higher standard	
Registration document (V5)		Basic disclosure or confirmation of badge number	
Certificate of good character (if applicable)			

## PROPRIETORSHIP REQUISITION

Section 40 Town Police Clauses Act 1847

Section 48 of the Local Government (Miscellaneous Provisions) Act 1976

Please note this requisition forms a part of the application for a hackney carriage/ private hire vehicle licence. Your attention is drawn to the provisions of Section 40 of the Town Police Clauses Act 1847 and section 48, sub section (3)(a) of the Local Government Miscellaneous Provisions) Act 1976 reproduced overleaf.

I (Insert Name) .....  
Of (Insert Address) .....

Hereby declare that I am a proprietor of the vehicle registration number .....  
More fully described in the application of (insert name on application form) .....  
.....

For a (\*delete as appropriate) \*Hackney Carriage / \*Private Hire Vehicle licence and that the following are the full names and addresses of the applicant herein and of every proprietor or part proprietor of such vehicle, or person concerned, either solely or in partnership with any other person, in the keeping, employing or hiring of such vehicle. This information is true to the best of my knowledge and belief.

Signed: ..... (Proprietor) Date: .....

Full Name	Address	State Nature of Association E.g. proprietor/partner/driver

Please note each person listed must sign and date this requisition

Signed: ..... Date: .....

## Section 40 Town Police Clauses Act 1847

Before any such licence is granted a requisition for the same, in such form as the commissioners from time to time provide for that purpose, shall be made and signed by the proprietor or one of the proprietors of the hackney carriage in respect of which such licence is applied for; and in every such requisition shall be truly stated the name and surname and place of abode of the person applying for such licence, and of every proprietor or part proprietor of such carriage, or person concerned, either solely or in partnership with any other person, in the keeping, employing or letting to hire of such carriage; and any person who, on applying for such licence, states in such requisition the name of any person who is not a proprietor or part proprietor of such carriage, or who is not concerned as aforesaid in the keeping, employing or letting to hire of such carriage and also any person who wilfully omits to specify truly in such requisition as aforesaid the name of any person who is a proprietor or part proprietor of such carriage, or who is concerned as aforesaid in the keeping, employing or letting to hire of such carriage, shall be liable to a penalty not exceeding [level one on the standard scale].

## Section 48 (3)(a) The Local Government (miscellaneous Provisions Act) 1976

48 (3) In every vehicle licence granted under this section there shall be specified –

(a) the name and address of –

(i) the applicant; and

(ii) every other person who is a proprietor of the private hire vehicle in respect of which the licence is granted, or who is concerned, either solely or in partnership with any other person, in the keeping, employing, or letting on hire of the private hire vehicle.

## Section 80 The Local Government (miscellaneous Provisions Act) 1976

“proprietor” includes a part-proprietor and, in relation to a vehicle which is the subject of a hiring agreement or hire-purchase agreement, means the person in possession of the vehicle under that agreement;

### **Data Protection Privacy Notice:**

Full details of how Regulatory Services uses your data and why it is collected can be found at the following link:

[https://www.bristol.gov.uk/en\\_US/about-our-website/privacy](https://www.bristol.gov.uk/en_US/about-our-website/privacy)