

Stall EX25-26, The Corn Exchange

Application Guidance

Application deadline 31/01/2026

Overview

St Nicholas Market's Team are currently offering a trading opportunity within Bristol's prestigious and historical Exchange Market Hall, for which applications are now being formally invited from interested parties.

Trading will be licenced on a six-day week basis (Monday to Saturday) and the market stall on offer must be open for business from 9:30am to 5pm daily (subject to periodic review and changes). Additionally, occasional Sunday and evening trading is required throughout the year, especially during the summer months and Christmas period.

The currently vacant stall (EX25/26) is situated at the front of the Exchange Hall, immediately to the right upon entering the hall from the foyer. It is approximately 17.4 sqm in size and the annual licence fee for this current financial year being £7050 (approx. £136 per week) inclusive of an electricity supply (rent is subject to annual inflationary increase and periodic review).

Licence Fee Consultation: The council is conducting a consultation with existing resident businesses which may affect the license fee for this unit. The results of this consultation are not yet conclusive – please speak to the markets team about this to gain any further understanding you may require.

We encourage applicants to visit the stall in question in order to familiarise themselves with its location, for those who may require any form of access assistance or guidance please contact a member of the Markets Team.

Application process

Due to the stall's location, we are only accepting applications for retail, the sale of pre-packaged foodstuffs, (such as oils or dried pasta for example) or services. Applicants are advised to include images of the products they wish to sell when submitting their application, which may help with the review process.

Ready to apply? Express your interest by completing an application form (found [alongside this application guidance document on our website](#)), and return it by post, e-mail (markets@bristol.gov.uk), or hand-deliver to St Nick's Markets Office situated within the Glass Arcade (opposite Crafty Beans).

Remember, the **deadline for applications is Saturday 31st January 2026**. After this, successful applicants will be shortlisted for interview.

Stall location

Please visit the pitch to understand its location and size. Note that the current trader will remain in residence until this vacancy is filled.

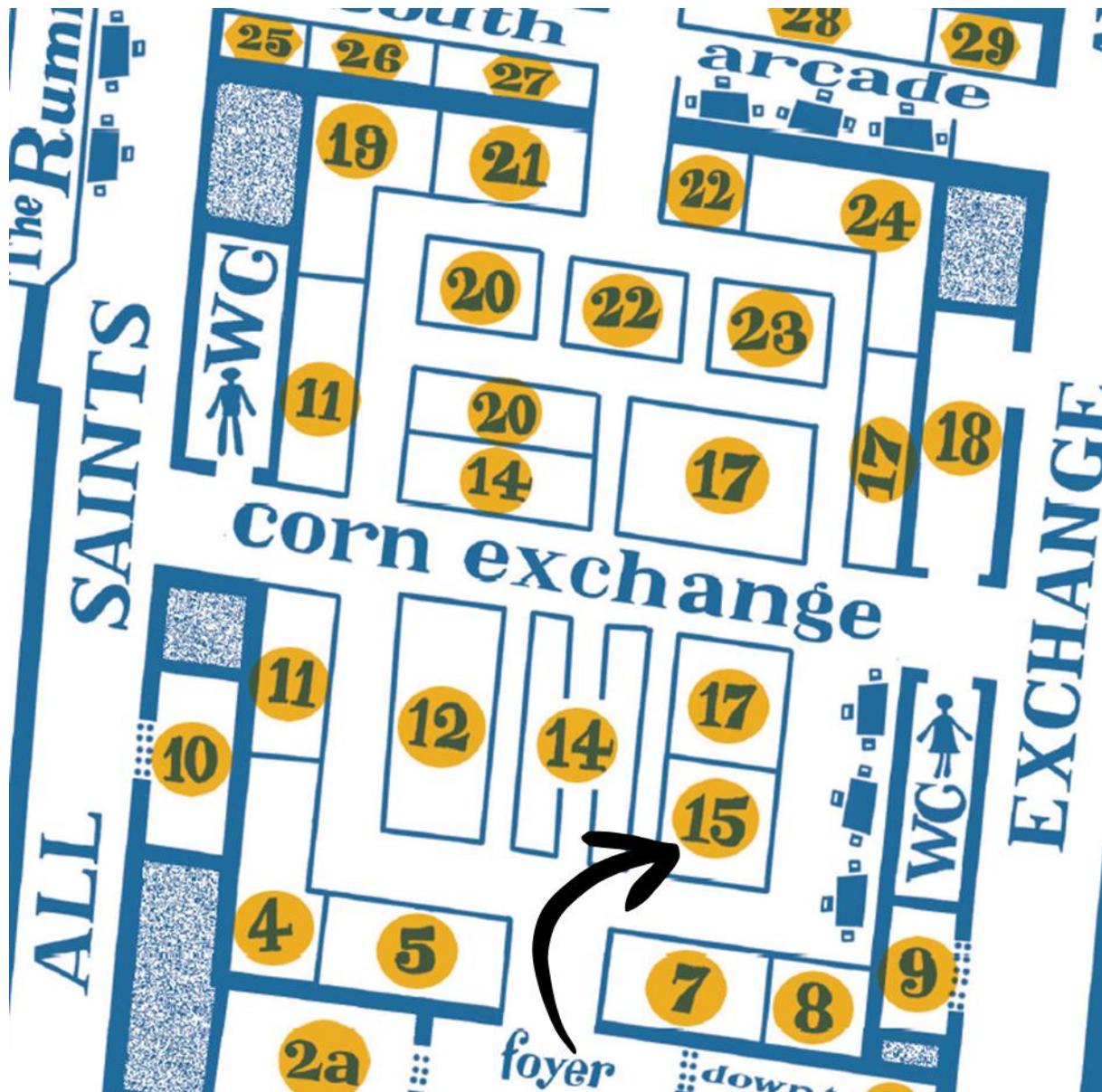
If you require assistance with access, our Markets Team is here to help. Don't hesitate to contact us with any questions about this trading opportunity.

Address: St Nicholas Market, Covered Market, Corn St, Bristol BS1 1JQ.

Waymarking Stall number: **15**.

[View the location on Google Maps.](#)

Map of vacant stall







Balance of Trade Policy

Please keep in mind the following: In addition to the scoring criteria mentioned below, applications will be evaluated based on St. Nicholas Markets' Balance of Trade Policy (which can be found on our website) and whether the proposed products are suitable for the market.

In the event there is considerable overlap with current market licensee(s) the application will not qualify for scoring.

Inappropriate products or services may include those that have the potential to cause offence, physical harm, or practical inconvenience.

Existing or previous St Nicholas Market traders

For applicants who may be existing or previous St Nicholas Market traders, licence agreement terms & conditions compliance will be taken into account. Applications may be rejected pre-scoring based on levels of compliance with existing or previous licence.

Scoring Criteria

Interviews will be scored on the following criteria:

Scoring Criteria	Score percentage
Offer of customer service. Service is defined as to make fit for use, adjust, repair, maintain goods, or alternatively to offer a personal service to the customer.	10
Locally sourced or made goods.	10
Previous similar retail experience. Similar experience being market trading (indoor and or outdoor).	10
Existing business website or social media.	5
Concise and market relevant business plan. No more than one side of A4 paper.	5
Product authenticity. See authenticity rating guide on page 5 for reference.	30
Product originality. See originality rating guide on page 5 for reference.	30

Authenticity rating guide

Products will be rated based on their authenticity using the following scoring system:

0-6: Products in this range are generally disqualified from being traded. These are products produced with little or no regard for appearance, quality, or items better suited to other markets operated by third parties. For example, goods catering towards 'cheap & cheerful' or bulk-buy items.

7-12: Products in this range just meet the requirements for sale and may only be accommodated in specific cases or upon customer request.

13-18: Represents products created or presented acceptably, with attention to overall appearance and quality.

19-24: Indicates a product that meets the required standard but may have minor areas for improvement.

25-30: Applied to products of the highest evaluation, nearly perfect with minor imperfections that do not significantly affect the overall quality, especially for hand-made products.

Originality rating guide

Products will be rated based on their originality and uniqueness using the following scoring system:

0-6: These products are very common, lacking originality, and readily available at numerous outlets. They are generally not suited for our market.

7-12: Low-quality products will only be considered for sale in specific cases or at customers' explicit requests.

13-18: Products showing some originality and attention to a unique appearance.

19-24: Represents originality with minor aspects that could be improved.

25-30: These products or services exhibit the highest level of uniqueness and novelty, making them perfect for St Nicholas Market. Minor similarities to other products would not significantly impact their originality rating.



Interview Process

Applicants need to achieve a combined score of **60** or higher to qualify for an interview. If there are six or more qualifying candidates, only the top five scoring applicants will be shortlisted. Should nobody be appointed after the initial interviews, any remaining applicants with scores over **60** will be invited for further interviews in order of their scores (again in order of highest scoring). This process will repeat until an appointment is made or all possible viable candidates are exhausted.

Interviewees will be asked to bring along example products and or images, comprehensively detail the range of products they wish to offer, effectively communicate stall presentation and display ideas, as well as inform of any business promotion and marketing plans. Interviewees will also be asked to expand on their short and long-term business plans.

The offer of a trading stall will be based purely on interview performance, with the highest-scoring candidate being successful (subject to the desired outcome). Shortlisted applicants will be informed of the selection criteria prior to attending the interview.

Trading Terms & Conditions

A current example of St Nicholas Market's licence document issued to market traders can be found online alongside this application form.

Contact information

Telephone 0117 9224014

E-mail markets@bristol.gov.uk

Address: Market Office, The Glass Arcade, St Nicholas Market, Bristol BS1 1JQ