

Safer Street Fund

Privacy Notice

Bristol City Council is the data controller for the purposes of the Data Protection Act 2018 and other regulations including the General Data Protection Regulation (Regulation (EU) 2016/679), which means it determines what your personal data is used for and why it is collected. The purpose of this privacy notice is to tell you about how we collect and use personal data in connection with our service. We may update this privacy notice from time to time. When we do this, we will communicate any changes to you and publish the revised privacy notice on our website.

Our main address is City Hall, College Green, Bristol, BS1 5TR and our contact details can be found at <https://bristol.gov.uk>.

What data we need to collect and use?

To complete this survey, we will collect and use some or all of the personal information below:

- Name
- Address
- Telephone Number
- Email Address
- Any additional information you choose to disclose in your answers which is relevant to the purpose described below.

We are gathering this information for the purposes of understanding the acquisitive crime situation in the Manor Farm area and how we can tackle it. We may also gather statistical information from other sources such as the police.

How do we use your personal information?

We will use data to contact you and store the information you provide in order to;

- Understand the scope of the issue
- Understand residents views
- Inform decision making

Who else might we share your personal information with?

Sometimes we may need to share your information, but we will only do so where we have your consent or it is necessary or required by law. We will only share the minimum information for each circumstance. We may share some of your personal information with one or more of the following:

- **Housing Department**
- **Community Safety Department**

- Police

Will my personal data be sent outside the UK?

No personal information is routinely sent or held outside the UK. Should the transfer of personal information outside the UK become necessary, it will only take place if permitted by law, and then only where there are appropriate safeguards in place to protect the data.

What is the legal basis for our use of your personal information?

The information below shows the legal bases we are relying on to use your personal or special category (sensitive) personal information. You can see a list of the full legal bases we may rely on by looking at our main privacy notice.

Personal information

Our legal bases for using your personal information are to

- Exercise our tasks in the public interest

Our additional legal bases for using your special category information are;

- Substantial public interest

How long we will keep your personal information?

We will hold this information for as long as it is needed or we are required to do so by law.

In relation to *the Safer Street Survey* the time period is not specified. The period of time we will hold this information will be for 12 months after the end of the project on the 31st of March 2020.

After this, your personal information will be deleted. However the statistical information extracted will be archived.

Your rights as a data subject:

The law gives you a number of rights to control what and how personal information is used by us, including the right to access a copy of your personal information and withdraw your consent when we rely on your permission to use your personal data. Full details about your rights can be found in our [main privacy notice](#). To access a copy of your personal information, more details and how to make a request can be found on our website [here](#). To update or correct your information if it is inaccurate please contact Citizens Services [here](#).

You can exercise any of these rights, ask questions about how we use your personal data or complain by contacting us at data.protection@bristol.gov.uk or by writing to our data protection officer at:

Data Protection Officer
Information Governance
Bristol City Council
City Hall
College Green

Bristol
BS1 5TR

If you think we have dealt with your information inappropriately or unlawfully, you have the right to complain to the ICO at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Website: <https://ico.org.uk/>

Fraud Prevention and Detection:

Bristol City Council is required by law to protect the public funds it administers. It may share information provided to it with other bodies responsible for auditing, administering public funds, or where undertaking a public function, in order to prevent and detect fraud. For more information visit www.bristol.gov.uk/data-protection-foi/fraud-prevention-and-detection.