



Taxi Vehicle Renewal (Hackney Carriage and Private Hire) Local Government (Miscellaneous Provisions) Act 1976 Town Police Clauses Act 1847

Please note this form will NOT be processed unless ALL sections below are completed

Your licence numbers

Reference No: (eg. 12/03456/ABCDE)	
Vehicle Registration Number: (eg. AB12 CDE)	
Licence Type: (Private Hire/Hackney)	
Plate Number: (eg. 1234)	

Your vehicle details

Make and Model: (eg. Ford Transit)	
Colour: (eg. Bristol Blue)	
Number of passenger seats: (eg 4 passengers)	
Date of first registration: (01/01/2018)	
VIN/Chassis/Frame Number: (Part 4 of V5 document)	
Vehicle Inspection Test Date:	
Private Hire Operator: (leave blank if Hackney Carriage)	

Your details - proprietor

Name:	
Address:	
Email address:	
Mobile phone number:	

Licensing Team (Temple Street) **Jonathan Martin**

Bristol City Council
PO Box 3399
Bristol BS1 9NE

Licensing and Trading Standards www.bristol.gov.uk
Manager

Website



Registered Keeper (if different to proprietor)

Name:	
Address:	

Interested Parties

Any person connected to the vehicle, including the driver and anyone hiring the vehicle must be listed here. Add additional pages for further information.

Name:	
Address:	

Length of Licence

The length of the licence is determined by the age of the vehicle, please select the appropriate:

- Six (6) Months** £97.00 (if vehicle is over 8 years old)
 One Year £193.00 (if vehicle is under 8 years old)

Declaration

Your licence could be suspended if you're not truthful when confirming the following statements.

I confirm that:

- I am the owner of the vehicle.
- The vehicle has passed its Council vehicle inspection, or is in the process of being completed.
- The vehicle is insured from the date of the new licence.
- Hackney Carriage only – I do not intend for my Hackney Carriage Vehicle to be used predominantly as a Private Hire Vehicle outside of Bristol.
- I am aware that if my vehicle is wheelchair accessible, it will be included on a list of designated vehicles under the Equality Act 2010 which will be published on the Council website. I am aware if I wish to appeal this vehicle being placed on the list, I can appeal under S172(4) of the Equality Act 2010, within 28 days of being placed on the list.
- As the proprietor of this vehicle I can confirm my badge number is.....

or

- As the proprietor of this vehicle I do not hold a private hire or hackney carriage driver licence but have provided a basic disclosure which is dated no earlier than 2 months prior to the date of this complete application

We'll check these details before issuing your new licence. If we're unable to confirm any of the above we may not be able to issue you with a new licence.

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What the Law says:

Section 57(3) of the Local Government (Miscellaneous Provisions) Act 1976 states: If any person knowingly or recklessly makes a false statement or omits any material particularly in giving information he or she shall be guilty of an offence.

Signature:	
Print name:	
Date:	

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Renewal Processing

Once you've completed the form you can drop off your application at the Citizen Service Point at 100 Temple Street or post your application form to:

Licensing team (Temple Street)
Bristol City Council
PO Box 3399
Bristol BS1 9NE

Please note completing this form does NOT guarantee the licence will be renewed, as your renewal is still yet to be processed.

If successful, your new licence and plate will be posted to the address listed above.

Please note it will take at least ten working days to process your application.

If there's a problem with your application we'll get in touch.

If you have provided an email address, we will send you an email when your licence has been issued.

You should destroy your old licence as soon as you have received your new one in the post. It's your responsibility to ensure that your old licence isn't used illegally.

Contact the Licensing Team

You'll need to contact the Licensing Team if your circumstances have changed or you are having problems renewing your licence.

Call us on 0117 357 4900 or email licensing@bristol.gov.uk

Bristol City Council is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information, see <http://www.bristol.gov.uk/nfi> or contact the Licensing Team at licensing@bristol.gov.uk or on 0117 357 4900

Data Protection Privacy Notice:

Full details of how Regulatory Services uses your data and why it is collected can be found at the following link:

https://www.bristol.gov.uk/en_US/about-our-website/privacy

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Interested Parties – the Law:

Proprietorship requisition
Section 40 Town Police Clauses Act 1847

Section 48 of the Local Government (Miscellaneous Provisions) Act 1976

Please note this requisition forms a part of the application for a hackney carriage/ private hire vehicle licence. Your attention is drawn to the provisions of Section 40 of the Town Police Clauses Act 1847 and section 48, sub section (3)(a) of the Local Government Miscellaneous Provisions) Act 1976 below.

Section 40 Town Police Clauses Act 1847

Before any such licence is granted a requisition for the same, in such form as the commissioners from time to time provide for that purpose, shall be made and signed by the proprietor or one of the proprietors of the hackney carriage in respect of which such licence is applied for; and in every such requisition shall be truly stated the name and surname and place of abode of the person applying for such licence, and of every proprietor or part proprietor of such carriage, or person concerned, either solely or in partnership with any other person, in the keeping, employing or letting to hire of such carriage; and any person who, on applying for such licence, states in such requisition the name of any person who is not a proprietor or part proprietor of such carriage, or who is not concerned as aforesaid in the keeping, employing or letting to hire of such carriage and also any person who wilfully omits to specify truly in such requisition as aforesaid the name of any person who is a proprietor or part proprietor of such carriage, or who is concerned as aforesaid in the keeping, employing or letting to hire of such carriage, shall be liable to a penalty not exceeding [level one on the standard scale].

Section 48 (3)(a) The Local Government (miscellaneous Provisions Act) 1976

48 (3) In every vehicle licence granted under this section there shall be specified –

(a) the name and address of –

(i) the applicant; and

(ii) every other person who is a proprietor of the private hire vehicle in respect of which the licence is granted, or who is concerned, either solely or in partnership with any other person, in the keeping, employing, or letting on hire of the private hire vehicle.

Section 80 The Local Government (miscellaneous Provisions Act) 1976

“proprietor” includes a part-proprietor and, in relation to a vehicle which is the subject of a hiring agreement or hire-purchase agreement, means the person in possession of the vehicle under that agreement;”

Amended 05.04.2022

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