

Blue Badge Replacement



Lost, Stolen, Damaged or Change of Name

Your details (Individual Badge)

Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other

First name Last name

Date of birth / / (DD / MM / YYYY)

Town of birth Country

National Insurance number

Address

..... Postcode

Email address

Phone number(s)

If your address has changed since your last application you must show us evidence of your new address. As proof of residency we accept copies of: council tax bill/benefit, housing benefit, BCC tenancy document, TV licence, driving licence, electoral roll form, school letter (under age of 19).

Organisation details (Organisational Badge)

Name of organisation

Main contact name

Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other

First name Last name

Address

..... Postcode

Email address

Phone number(s)

Badge details

Serial number Expiry date

Lost Blue Badge (£10 fee)

Details of how your badge was lost (e.g. date, location)

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Please note: if you subsequently find your Blue Badge and a payment has already been made a refund cannot be given.

Stolen Blue Badge (no fee payable)

Crime Reference Number

If your Blue Badge was stolen you'll need a Crime Reference Number you can get this online at www.avonandsomerset.police.uk/report/theft-stolen-property

Details of theft (e.g. date, location, house or car break in)

Damaged/illegible Blue Badge (£10 fee)

Return your Blue Badge with this application.

We can't issue a replacement badge unless your current badge is returned to:
Parking Services (Badges), Bristol City Council, PO Box 3176, Bristol. BS3 9FS

Change of name on Blue Badge (£10 fee)

Please confirm why your name has changed and enclose a copy of evidence of name change e.g. marriage certificate, divorce certificate, copy of Deed Poll).

Confirm your new name

Return your Blue Badge with this application.

We can't issue a replacement badge unless your current badge is returned to:
Parking Services (Badges), Bristol City Council, PO Box 3176, Bristol. BS3 9FS

Payment

If your badge has been lost, damaged/illegible, or you have changed your name we are unable to issue a replacement badge unless you have paid the £10 fee.

Payment options:

Enclose a cheque/postal order for £10 with your application. Please write the badge holder's full name and date of birth on the back of the cheque/postal order. Please make payable to Bristol City Council.

If no payment is enclosed with your application, we will contact you to request payment.

Payment can be made by debit/credit card to us over the telephone when we contact you

Or, we can tell you your reference number which you can use to pay by card online at www.bristol.gov.uk/pay. **You will need your reference number to do this.**

Or, we can tell you your reference number so that you can pay by cash, card or cheque at a Citizen Service Point (see www.bristol.gov.uk/csp). **You will need your reference number to do this.**

Declaration

- I confirm that, as far as I know, the details I have provided are complete and accurate. I realise that you may take action against me if I have provided false information in this request.
- I understand that I must promptly inform Bristol City Council of any changes that may affect my entitlement to a badge
- I understand that either:
 - I must not allow any other person to use the badge for their benefit and that I must only use the badge in accordance with the rules of the scheme as set out in the "Blue Badge scheme: rights and responsibilities in England" leaflet which was sent to me with my badge (individual).
 - Or,
 - I understand that the badge must only be used when transporting disabled people and that organisation must use the badge in accordance with the rules of the scheme (organisational).

The Council is under a duty to protect the public funds it administers, and to this end may use the information you have provided on your form for the prevention and detection of fraud. It may also share information with other bodies responsible for auditing or administering public funds for these purposes. For Information, see www.bristol.gov.uk/nfi or call **0117 922 2600**.

Signed Print name

Date

If the badge holder is over 18 and you are not the badge holder, please state your relationship to the badges holder, why they are unable to sign themselves and enclosing a copy of your authorisation to sign on their behalf.

How to submit your request, and contact details if you need assistance:

Please complete all parts of the form relevant to you, enclosing any evidence, £10 payment and badge if appropriate. **Failure to complete the form correctly will delay your request.**

**Post to: Parking Services (Badges),
Bristol City Council,
PO Box 3176,
Bristol BS3 9FS**

**Email: blue.badges@bristol.gov.uk
Telephone: 0117 922 2600**

If you would like this information in a different format, for example Braille, audio CD, large print, electronic, BSL DVD or community languages, please call 0117 922 2600 or email blue.badges@bristol.gov.uk