



Information Security Policy Statement

July 2026

1. Information Security Principle

Bristol City Council (BCC) recognise that information is a critical asset of the organisation and the need to protect this information by ensuring that it is processed and stored in a secure manner.

Implementing and maintaining Confidentiality, Integrity, and Availability are the three basic principles that support the secure management of information.

- **Availability** is the ability of a system to ensure that access is not denied to any authorised party.
- **Integrity** is the ability of a system to ensure that the system is modified only by authorised parties.
- **Confidentiality** is the ability of a system to ensure that an asset is viewed only by authorised parties.

2. Information Security Objectives

- Ensuring the confidentiality, integrity and availability of information and information assets belonging to BCC and entrusted to us by members of the public, our strategic partners and other third-party organisations.
- Adopting and maintaining the Information Security Management System (ISMS) which considers comprehensive security controls aligned to ISO/IEC 27001.
- Continually improving the ISMS by measuring the effectiveness of existing controls and adapting to new and emerging risks.
- Maintaining compliance with relevant UK legislation e.g. The Data Protection Act 2018 and UK General Data Protection Regulation (UK GDPR).
- Establishing information security objectives to improve information security compliance.
- Ensuring effective policies, standards, procedures and guidance are in place to support secure working practices.
- Educating and training staff to handle and process information securely.
- Ensuring specialist staff are available to provide support and guidance.
- Investigating and reporting of all actual and suspected security incidents.

The council's Information Security Management System (ISMS) is applicable to information produced, handled and stored including hardcopy data, electronic data, council records, policies and procedures, software and licenses and physical IT hardware from any source that is accessed by the council. The ISMS boundary contains the logical and physical services, products and activities provided from their premises at its core locations.