

Annex C – Protection of children: request for disclosure of material

Avon and Somerset Police Force, and CPS South West must use this form when requesting disclosure of information by Bristol City Council relating to alleged current or historical physical or sexual abuse against a young person 17 (seventeen) years or under at the time of the alleged incident. Send the completed form to

Disclosure@Bristol.gov.uk

Note: Other forces & agencies not party to the local Area Protocol must Schedule 2 Part 1 Para.2 Data Protection Act 2018 (formerly s29) information disclosure request.

1. The police are conducting a criminal investigation into allegations made against the following individuals:			
Name:			
Address:			
Date of Birth:			
2. The circumstances of the allegations are as follows: (attach case summary, key witness statements and expert reports as appropriate)			
3. Details of child/children involved in the allegations			
Name:			
Address:			
Date of Birth:			

Relationship to offender(s):			
Victim or Witness:			
Social Worker:			
Schools(s) attended (with dates):			
<p>4. I believe that your authority may hold the following material relating to the alleged offender(s) or the above child/children which may be relevant to my investigation. (describe material in precise detail, specify relevant time periods, relevant addresses, schools attended etc)</p>			
<p>5. In the circumstances of this investigation, it is important that arrangements are made for us to examine the material by:</p> <p>[Date]</p>			
<p>Stage reached in investigation:</p>			
<p>Date of next Court hearing:</p>			
<p>Contact details for CPS prosecutor:</p>			
<p>By signing this form below I understand that any material obtained by us will be treated as sensitive and dealt with in accordance with Criminal Procedure and Investigations Act 1996. In accordance with paragraph 3.5 Code of Practice CPIA, we are under a duty to pursue all reasonable lines of inquiry, whether these point towards or away from the suspect. Such lines of enquiry include seeking access to the above material which you may hold. Our investigation might be prejudiced or delayed if we are not allowed to access the material.</p> <p>In accordance with the Avon & Somerset Area Protocol re exchange of information in child abuse cases, we would ask that arrangements are made for us to examine the above material. Any material relating to Family Court Proceedings must not be made available except with consent of the court or in accordance with Family Procedure Rules 2010.</p>			

Signed:		
Print name:		Station:
Tel No:		Email address:
Is officer serving in child protection unit <i>or</i> paedophile unit? Please select		