

## Cleaning tasks at multi storey and walk up blocks of flats

| Tasks  | Multi-storey block of flats | Walk-up block of flats |
|--|-----------------------------|------------------------|
| Check and clean the outside of entrances                 | Yes                         | Yes                    |
| Sweep, clean and mop foyers                              | Yes                         | Yes                    |
| Sweep, clean and mop lifts                               | Yes                         | No                     |
| Sweep and mop stairwells                                 | Yes                         | Yes                    |
| Sweep and mop corridors                                  | Yes                         | No                     |
| Sweep walkways   | Yes                         | Yes                    |
| Clean internal and external lights, removing any cobwebs | Yes                         | Yes                    |
| Wash/wipe doors, window ledges and banisters             | Yes                         | Yes                    |
| Wash walls where necessary                               | Yes                         | Yes                    |

| Cleaning Tasks                                 | Multi-storey block of flats | Walk-up block of<br>flats |
|--|-----------------------------|---------------------------|
| Wash chute room floors                         | Yes                         | No                        |
| Clean communal laundries                       | Yes                         | Yes                       |
| Wash and disinfect bin rooms                   | Yes                         | No                        |
| Ensure refuse chutes are clear of obstructions | Yes                         | No                        |
| Check the site for any hazards and remove them | Yes                         | Yes                       |
| Litter pick communal areas                     | Yes                         | Yes                       |
| Prepare rubbish for removal                    | Yes                         | No                        |