**BRISTOL CITY COUNCIL COMMON APPLICATION FORM FOR STUDIO SCHOOLS AND UNIVERSITY TECHNICAL COLLEGES (UTC) FOR TRANFER IN SEPTEMBER 2024**



**Application for entrance into Year 10 at Digitech Studio School for September 2024.**

**If your child has an Education, Health and Care Plan DO NOT complete this application form. Contact the SEN Team to discuss how to apply for a place** [**sen@bristol.gov.uk**](mailto:sen@bristol.gov.uk)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| The Parent or Carer of the child requiring a school place should fill in this form. It is important that you also read the information on the school’s website. <http://digitechstudioschool.co.uk/>  Please note: (a) **This form must only be completed by parents applying for the above school/college who reside in Bristol**  (b) **ONLY ONE FORM SHOULD BE COMPLETED FOR EACH CHILD** | | | | | | |
| CHILD'S SURNAME: | | CHILD'S FIRST NAME(S): | BOY: | GIRL: | DATE OFBIRTH: | |
| CHILD'S HOME ADDRESS (including postcode)  .....................................................................................................................................................  Daytime Telephone No: ……………………………………………………………………………….  Home ......................... Work/Other……………………………………………………………..  Email address …………………………………………………………………………………………. | | | | | | |
| 1.(a) Please give the name and address of your child's present Secondary School in the box below: | | | | | | |
|  |  | | | | |  |
|  | | | | | | |
| 2.. I am applying for a place at Digitech Studio School. | | | | | | |
| 3. **Children in Care or children previously in Care**  Please tick the box if your child is in care or previously in care.  Please confirm name of Social Worker and Local Authority.  If child was previously in Care evidence will be required. | | | | | | |
| 4. Please sign and date this form below, and **submit it by 31st October 2023**  Name of Parent or Carer:  Mr/Mrs/Ms/Miss...................................................................................................  Signature: ............................................................ Date ..................................... | | | | | | |
| **PLEASE SUBMIT THIS FORM TO School Admissions (CH), Bristol City Council, PO Box 3399, BRISTOL, BS1 9NE Y 31st October 2023** | | | | | | |

**Fraud Declaration**

Bristol City Council is under a duty to protect the public funds and assets it administers. We may use the information you provide for the prevention and detection of fraud. We may also share this information with bodies responsible for auditing or administering public funds for these purposes. For further information visit [www.bristol.gov.uk/nfi](https://eur03.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.bristol.gov.uk%2Fnfi&data=05%7C01%7C%7C7250d1d5ca734a646d6708dbb53d00bf%7C6378a7a50f214482aee0897eb7de331f%7C0%7C0%7C638303045833031460%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=IXluJng8QiM2gMyEn1DK17guvD%2FVS%2B13OTL15BWi%2B0E%3D&reserved=0)

**The Data Protection Act 1998**

Fair Processing Notice (Schedule 1 Section 2 Subsection 1(a) and Section 3). UK GDPR and Data Protection Act 2018 Fair Processing Notice (Schedule 1, Section 2, Subsection 1(a) and Section 3). Local Authorities hold information on children and young people to provide education and care services and in doing so must comply with the UK GDPR and Data Protection Act 2018 This means, amongst other things that the data must only be used for specific purposes allowed by law. We are therefore writing to tell you about the types of data held, why that data is held, and with whom it may be shared. The Local Authority (LA) uses information about children to carry out specific functions for which it is responsible, such as the assessment of special educational needs, home to school transport requirements, admissions, pupil welfare, children looked after, exclusions and early years support. Anonymised information is used to derive statistics, to inform decisions on (for example) the funding of schools, to assess school performance and track service provision. Information may be kept on file for up to eight years after a child has left school. Information collected may be exchanged with other council departments and Children’s Services (for example other Local Authorities and the Local Health Authority) where there is a statutory requirement, or it is deemed to be of benefit to the child. To make sure children receive the services that they need, the Department for Education (DfE) plan to create a list of all children by bringing together data from different Children’s Services. In preparation for this, Bristol City Council’s People Directorate plans to gather information held locally to allow professionals working with a child to find out who else is involved. Children and young people, as data subjects, have certain rights under the Data Protection Act, including a general right of access to personal data held on them, with parents exercising this right on their behalf if they are too young to do so themselves. If you wish to access the personal data held about your child, please contact Bristol City Council in writing: Data Protection Officer, Bristol City Council, PO Box 3399, Bristol, BS1 9NE