

TRANSFER TO SECONDARY SCHOOL - SEPTEMBER 2020 APPLICATIONS FOR ABBEYWOOD COMMUNITY SCHOOL

457 applications were received by 31 October 2019 for Abbeywood Community School which has an Admission Level of 180 for the Year 7 intake in September 2020. Unfortunately, it has not been possible to meet all the requests for places at Abbeywood Community School and it has, therefore, been necessary to use Abbeywood Community School's published admission criteria to decide which applicants should be offered the available places.

6 places were required for children with an Education, Health and Care Plan which names Abbeywood Community School. The remaining 174 places have been offered to applicants in the following priority order:

4 child in public care or previously in public care

64 local siblings.

106 children for whom Abbeywood Community School was indicated as a preference, who live within the consortium area for which Abbeywood Community School, Bradley Stoke Community School and Patchway Community College have equal responsibility. The farthest child from Abbeywood Community School offered a place under this criterion is measured to a distance of 1.027 miles from the school.

March 2020

This form should only be completed if you wish to make a formal appeal for a place at Olympus Academy Trust:

ABBEYWOOD COMMUNITY SCHOOL

Please complete and return this form within 20 school days to Lisa Stevens at lisa.stevens@olympustrust.co.uk
Forms can also be sent to Olympus Academy Trust, c/o BSCS, Fiddlers Wood Lane, Bradley Stoke, BS32 9BS

Full name of child	
Date of birth	
Child's address	
Current school & year group	
Name of parent/carers	
Parent/carers address (if different from child's address)	
Mobile telephone number	
Home telephone number	
Email address (please print)	

WAITING LIST

Olympus maintains a waiting list for each school within the Trust. When a place becomes available, it will be offered in accordance with the oversubscription criteria outlined in the Admissions Policy, which can be found on the School website, and not the length of time an applicant's name has been on the waiting list.

PLEASE REMEMBER TO UPDATE OLYMPUS OF ANY CHANGES TO YOUR CONTACT DETAILS.

Reasons for Preference/Grounds for Appeal

Please continue on a separate sheet, if necessary, and attach

Allocation Statement for Ashton Park School - September 2020

As Ashton Park School is oversubscribed, the criteria stated in their published admissions policy available on the Academy and Local Authority websites have been applied to allocate the places that are available at the Academy.

481 on-time applications (183 first preferences, 143 second preferences and 155 third preferences) have been received for Ashton Park School which has an admission number of 216.

As the Academy is oversubscribed the Academy Trust has agreed to increase the admission number to 224 for this year's entry.

How the initial allocation of places was made

1 place is required for a child where the Academy is named in their Education, Health and Care Plan.

The remaining 223 places have been offered to the following children:

1. Those children who are defined as 'Children in Care' or children who were previously in care, but immediately after being in care became subject to an adoption order, child arrangement order, or special guardianship order. **(2 places)**
2. Those children living within the area of first priority for Ashton Park School, with siblings of statutory school age attending the Academy, who will still be on roll in September 2020. **(62 places)**
3. Those children who live within the area of first priority for Ashton Park School. **(106 places)**
4. Those children living outside the area of first priority with siblings of statutory school age attending the Academy who will still be on roll in September 2020. **(15 places)**
5. Those children living outside the area of first priority for Ashton Park School who live closest to the Academy as measured in a direct line from the home address to the Academy. **(38 places)**

The furthest distance offered a place in this category was **3.474 km**

School Appeals Guidance Notes for Ashton Park School

The appeal panel will take into account the reasons for your preference, and individual circumstances relating to your application. You may wish to write a further letter to the appeal panel in advance of your appeal. Any additional correspondence should be sent to School Admissions as soon as possible.

You will be given not less than 10 school days' notice of the date, time and place of the hearing at which you can be present and speak. You can, if you wish, be accompanied by a friend who may speak for you and represent your views to the appeal panel. Parents for whom English is not the first language may wish to arrange for an interpreter to be present.

You are encouraged to attend the appeal panel meeting. If you prefer not to attend the panel will consider the case based on your written submission(s). Alternatively, a friend or representative may present the appeal on your behalf.

You may wish to write down in advance what you wish to say to the panel, and use your own notes to speak from on the day. It is important that you don't think afterwards of something you forgot to say, or wish you had said, as the panel must not accept additional information after the appeal has been heard.

You will need to demonstrate that your child's need for a place at the school outweighs the Admission Authority's reasons for refusing a place. You should consider how that school will meet your child's individual needs. What will your child gain from attending your preferred school that he/she will not get from attending any other school?

You are also welcome to submit additional letters of support from professionals or other parties who have been, or are currently, involved with your child. Please submit all supporting documentation by 1st May 2020. These may be letters which substantiate your case, or actively support your preference. The appeal panel will take into account all submissions received by 1st May 2020.

Appeals are normally held at City Hall, College Green, Bristol. When you arrive for your appeal, you will be directed to a waiting area. The Clerk to the Independent School Appeals Panel will explain the procedure of the appeal hearing before the appeal begins.

The sequence of events is likely to be:

School's Case:

- i) Presentation of the school's case by the representative of the Admission Authority
- ii) Questioning by the parent/carer(s) and the Appeal Panel
- iii) Summing-up by the representative of the Admission Authority

Parent/Carer's Case:

- iv) Presentation of the case by the parent/carer
- v) Questioning by the Appeal Panel/representative of the Admission Authority
- vi) Summing-up by the parent/carer

If more than one family are appealing for the same school on the same day all parents/carers are invited to the same School's case hearing. The Parent/Carer's case will be held in private and will be confidential. It should not be necessary for a child to attend, or for there to be witnesses, other than a friend or interpreter mentioned previously.

The appeal panel will ask all parties to withdraw while considering a decision. The decision of the appeal panel will be sent to you in writing by the Clerk to the School Appeals Panel. The decisions of appeal panels are binding upon the parent and the Admission Authority, but parents have statutory rights under other legislation should they wish the matter to be investigated further.

Useful Links

Department for Education (DfE) <https://www.gov.uk/government/publications/school-admissions-code--2>
Advisory Centre for Education provides online leaflets and guidance for parents: E-mail: enquiries@ace-ed.org.uk Website: www.ace-ed.org.uk Advice Line: 0300 0115 142

Letter of Appeal – Ashton Park School

Parent/Carer Contact Details – BLOCK CAPITALS

Parent/Carer Name _____

Home Telephone Number _____

Mobile Telephone Number _____

Alternative Telephone Number _____

Email address _____

Child's Details

First Name(s): _____

Surname/Family Name: _____

Date of Birth: ____/____/____

Address: _____

Reasons for Preference/Grounds for Appeal:

Please provide your grounds for appeal in writing as soon as possible. An appeal hearing cannot be set up until the written grounds for appeal are received. *If required, please continue on a separate sheet.*

Signed (Parent/Carer): _____ **Date:** ____/____/____

Please return by 1st May to: School Admissions (City Hall), PO Box 3399, 100 Temple Street, BRISTOL, BS1 9NE. Alternatively email a scanned version of this form (or a similar document containing all of the requested information) to school.admissions@bristol.gov.uk

Transfer to Secondary School - September 2020

Allocation Sheet for Backwell School

National Offer Day (2 March 2020)

Backwell School has a Published Admission Number of 270.

532 preferences have been received for the school. It has, therefore been necessary to use the oversubscription criteria, as outlined below, to determine which of the applicants should be offered the places available.

The 270 available places have been offered to the following applicants:

Where a school is named in a child's Statement of Special Educational Needs or Education Health and Care Plan, the admission authority is legally required to admit the child to the school. Therefore such children are allocated places before the admissions criteria, detailed below, are applied.

EHCP	Number of offers
The school is named in a Statement of Special Educational Needs or Education Health and Care Plan.	1

	Admissions criteria	Number of offers
1	Looked-after children at the time of application and children who were previously looked after but ceased to be so because they were adopted (or became subject to a Child Arrangements Order or Special Guardianship Order) immediately following having been in Care.	2
2	Children with a brother or sister who will be attending the school (including in the Sixth Form).	111
3	Children of Backwell School staff employed on a permanent contract by the school for at least two years at the time of application, or where the member of Backwell School staff has been recruited to fill a post for which there is a demonstrable skill shortage. This does not include staff who work on the school site for other employers.	1
4	Children living in Backwell School's First Geographical Area.	121
5	Children not in the above categories.	34

The distance between home and school for the last child offered a place was 2.036 miles.

Any applicants not offered a place at the school have been refused because, under the terms of the School Standards Framework Act 1998 (as amended by the Education Act 2011), a place may be refused if the admission of an additional child would cause prejudice to the provision of efficient education or the efficient use of resources.

ONLY USE THIS FORM TO APPEAL FOR A NORTH SOMERSET SCHOOL

1. Childs details

First name (s)			
Last name			
Date of birth		Male <input type="checkbox"/>	Female <input type="checkbox"/>
Address			
	Postcode		

2. Applicants details

First name(s)			
Last name			
Home phone		Work phone	
Mobile phone		Email address	
Relationship to child <i>e.g. mother, father</i>			

3. School appealing for

Name of the school being appealed for	
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4. Declaration

North Somerset Council is registered with the Information Commissioner's Office for the purposes of processing personal data.

The information you provide will be held and used in accordance with the requirements of UK and European data protection law. The information will form part of your School appeals account, which will be held for two years.

Unless otherwise agreed with you, we will only collect the minimum personal data required to deliver the service, which includes child's name date of birth and home address, applicant name address and contact information. It does not include any special category personal information, or information relating to criminal convictions or offences.

The information will be used for the administration of School Appeals; our statutory duty under the School Admissions Code December 2014 (GDPR Article 6(1)(c)).

We will not use your personal information in a way that may cause you unwarranted nuisance. Failure to provide the information could result in the school appeal not being processed.

The information provided may be shared with schools, other council departments, other councils, North Somerset Community Partnership and Early Years setting (e.g. pre-schools), who have demonstrated that they have a lawful and legitimate interest in the information. The information will be used for the purposes of arranging and hearing a school appeal. At no point is your data shared or processed outside of the UK.

We may lawfully disclose information to public sector agencies to prevent or detect fraud or other crime, or to support the national fraud initiatives and protect public funds under the Local Audit and Accountability Act 2014. Under the

conditions of the Digital Economy Act 2017, we may also share personal data provided to us with other public authorities as defined in the Act, for the purposes of fraud or crime detection or prevention, to recover monies owed to us, to improve public service delivery, or for statistical research. We do not share the information with other organisations for commercial purposes.

You have the right to see the personal data we process about you, as well as the right of objection, rectification, restriction and erasure in some circumstances. For details of how to make such a request, please click [here](#).

If you have any questions or concerns about the way we process your personal data, our Data Protection Officer can be contacted at DPO@n-somerset.gov.uk.

I certify that I am the person with parental responsibility for the child named above and the information given is true and to the best of my knowledge and belief.

Signature

Date

My reasons for appealing are:

(Please attach additional sheets if necessary)



**CATHEDRAL
SCHOOLS
TRUST**



**BRISTOL CATHEDRAL
CHOIR SCHOOL**

ALLOCATION STATEMENT FOR ENTRY TO YEAR 7 2020

Bristol Cathedral Choir School (BCCS) is part of Cathedral Schools Trust who is the admission authority. BCCS is an Academy run independently from the local authority and funded directly by the Department for Education (DfE) for an agreed published admission number (PAN) of 150 students. BCCS is part of the coordinated admissions scheme with Bristol City Council.

Why has my child been unsuccessful in gaining a place at BCCS?

Bristol Cathedral Choir School (BCCS) has an admission number of **150** and has received **1331** on time applications for the academic year 2020/21. All **150** places have been offered in accordance with the oversubscription criteria, in order of priority, as set out in the published admission arrangements 2020/21.

How have the 150 places been allocated for year 7 2020?

13 places have been reserved at the request of the SEN team for children with an Education, Health and Care Plan (EHCP). The remaining **137** places have been allocated by applying the oversubscription criteria, in order of priority, as set out in the published admission arrangements 2020/21 for the 1st round of allocation (*a full copy of the admission arrangements is available to view on the school website*):

1. Looked after children and previously looked after children (**20 places**).
2. Probationer Chorister (**8 places**).
3. Music Specialists (**15 places**).
4. Children of staff (**0 places**).
5. Children on roll at Cathedral Primary School (**24 places**).
6. Children with a sibling(s) on roll at Bristol Cathedral Choir School (**53 places**).
7. Children by random allocation who live in Bristol postcode areas BS1 to BS16 (**17 places**).
8. Children by random allocation who live outside Bristol postcode areas BS1 to BS16 (**0 places**).

**YEAR 7 2020 APPEAL GUIDANCE - BEFORE COMPLETING AN APPEAL FORM WE
ADVISE YOU TO READ ALL PAGES IN THIS DOCUMENT**

As a parent/carer you have expressed a preference to your home local authority regarding the school you would like your child to attend. However, if the year group applied for is oversubscribed and has reached its published admission number (PAN), the admission authority may not be able to meet your preference. Compliance with your preference would “prejudice the provision of efficient education or the efficient use of resources” at the school. Under the Education Act a parent/carer has the right to appeal against the decision to refuse their child a place at a school for which they have applied for.

Bristol Cathedral Choir School (BCCS) has an admission number of **150** and has received **1331** on time applications for the academic year 2020/21. All **150** places have been offered in accordance with the oversubscription criteria, in order of priority, as set out in the published admission arrangements 2020/21 and there are no further places to offer.

How have the 150 places been allocated for year 7 2020?

13 places have been reserved at the request of the SEN team for children with an Education, Health and Care Plan (EHCP). The remaining **137** places have been allocated by applying the oversubscription criteria, in order of priority, as set out in the published admission arrangements 2020/21 for the 1st round of allocation (*a full copy of the admission arrangements is available to view on the school website*):

1. Looked after children and previously looked after children (**20 places**).
2. Probationer Chorister (**8 places**).
3. Music Specialists (**15 places**).
4. Children of staff (**0 places**).
5. Children on roll at Cathedral Primary School (**24 places**).
6. Children with a sibling(s) on roll at Bristol Cathedral Choir School (**53 places**).
7. Children by random allocation who live in Bristol postcode areas BS1 to BS16 (**17 places**).
8. Children by random allocation who live outside Bristol postcode areas BS1 to BS16 (**0 places**).

Oversubscription Criteria

- 1. Looked after children and previously looked after children.**

Looked after children and children who were previously looked after but immediately after being looked after became subject to an adoption, a child arrangements order, or special guardianship order (see the notes section at the end).

2. Probationer Chorister

Priority will next be given to up to 8 pupils based on their membership of the Probationer Chorister programme at Bristol Cathedral. Children admitted under this criterion are not included in the 10% admitted under Music Specialism. If there are more probationer choristers seeking admission than places available then the 8 places would be randomly allocated and the remainder placed on a waiting list. The applicant's address is not taken into consideration under this criterion.

3. Music Specialism

Next, 10% of the PAN will be allocated to children who have demonstrated an aptitude in our specialist subject area for music, using a music aptitude test for pitch, melody, texture and rhythm. The applicant's address is not taken into consideration under this criterion.

4. Staff

Pupils who are sons / daughters of serving employees of Bristol Cathedral Choir School. This will include all staff, full and part-time working 28 hours or more per week during term- time and who have been employed permanently at the school for two or more years at the time at which the application for admission to the school is made, and/or where the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage. The applicant's address is not taken into consideration under this criterion.

5. Feeder School

Priority will be given to children who are on the roll of Cathedral Primary School, as the designated feeder school for Bristol Cathedral Choir School. The applicant's address is not taken into consideration under this criterion.

6. Siblings

Pupils who, on the date of application, will have a sibling on roll at Bristol Cathedral Choir School (Year 7 to Year 11). The term "sibling" means a full, half, adopted, step brother or sister, but not cousins or other family members. A sibling must be living permanently with the applicant at the same address at the date of their application. The school may require proof of relationship and/or proof of residence. The applicant's address is not taken into consideration under this criterion.

7. Random Allocation

Random allocation will be used as a tie-break to decide the remainder of the places until all 150 have been filled from any of the following Bristol postcode areas from BS1 to BS16.

In the event of any places still available these will be allocated by random allocation to those applicants living outside of the above postcode areas. This process will be independently verified.

How do I appeal for a place at BCCS?

Once you have received the official paperwork from your local authority which provides the reason

why your child's application has been unsuccessful, please respond by the deadline requested. If you decide to appeal you will need to complete the BCCS appeal proforma with **your reasons in writing**. An appeal cannot be set up without your reasons in writing. The appeal pro forma is available from the school website: <http://bccs.bristol.sch.uk/admissions/appeals>

You will need to submit the appeal pro forma to the school by the deadline of **Friday 1st May 2020**. You may include any additional information which you feel is relevant to your appeal with this form and return it to: **Admissions, Bristol Cathedral Choir School, College Square, Bristol, BS1 5TS** or email it to admissions@cathedralschoolstrust.org

Appeals will not be accepted from applicants who:

- Did not name Bristol Cathedral Choir School on the common application form (CAF).
- Have been offered a higher preference i.e. a school that was placed higher on the CAF than the preference for Bristol Cathedral Choir School.

How does the appeal process work?

Democratic Services at Bristol City Council is employed by the admission authority to administer and conduct appeals for BCCS. They will organise an independent appeal panel which consists of 3 people with no prior connection to BCCS; a Chair, a Lay person and a member acquainted with education. There will also be a clerk in attendance to minute the appeal.

The independent appeal panel must follow a two stage decision making process for all appeals;
Stage 1 - You will be invited to attend, which will be in the presence of all those appealing for a place for Year 7. A presenting officer from the school will present the school's case and its decision not to admit the child. The panel will examine the decision by the school to refuse admission, whether the admission arrangements were correctly and impartially applied and whether the admission of an additional child would prejudice the provision of efficient education or the efficient use of resources.

Stage 2 - This is your individual appeal which will be held in private. The appeal panel must balance the prejudice to the school against your case for your child to be admitted. They will need to take into account your reasons for expressing a preference including what this school can offer your child that the allocated school or other schools cannot.

What happens once the appeal has been lodged with the school?

BCCS will acknowledge receipt of your appeal paperwork by letter or email and will forward all your appeal documents to Democratic Services.

When will the appeal be heard?

The Year 7 2020 appeals for BCCS are scheduled to commence from **Monday 1st June 2020**. Stage 1 will take place on this date and you will receive notification in writing from Democratic Services with a date and time for your individual appeal hearing (Stage 2).

Where will the appeal be held?

Appeals for BCCS will be heard at Bristol City Council, City Hall, College Green, Bristol BS1 5TR.

Who decides the outcome of the appeal?

The independent appeal panel must either uphold or dismiss an appeal. **A panel's decision that a child shall be admitted is binding on the school and the parents.** If your appeal is successful then a place will be offered at the school immediately. As a result, successful appeals will take the school over its published admission number. If your appeal is unsuccessful then your child will remain on the waiting list.

When do we know the result of the appeal?

You will receive written notification of the outcome of your appeal within five school days of the hearing, wherever possible.

What happens about the school place I've already been offered?

If you appeal, the place you have been offered at another school will be reserved by your home local authority pending the outcome of the appeal for BCCS.

What if I change my mind about appealing?

If, at any time, you want to withdraw your appeal or remove your child's name from the waiting list, please inform either the school via admissions@cathedralschoolstrust.org or Democratic Services via school.appeals@bristol.gov.uk

What if I do not attend my appeal hearing?

Where an appellant fails, or is unable, to attend and it is impractical to offer an alternative date the appeal may go ahead in your absence and a decision reached based on the written information submitted.

What if a place becomes available from the waiting list?

If your child qualifies for a place that has subsequently become available at BCCS whilst you are waiting for your appeal to be heard then in this event your appeal will be cancelled. N.B using your right to appeal will not affect your child being on the waiting list.

Waiting List

Cathedral Schools Trust is the admission authority for BCCS and maintains the waiting list. The waiting list will consist of applicants who have requested via the local authority to be put on the waiting list, those who lodge an appeal, or late applications. The waiting list is ranked in line with the oversubscription criteria, in order of priority. Late applicants who are 'looked after' or 'previously looked after' will be considered a higher priority than any on time applications. Where a place becomes available and there is no higher priority based on the oversubscription criteria to allocate, we will offer a place by carrying out a fresh round of random allocation of all remaining applicants on the waiting list.

Music Specialism Waiting List

Any applicant who declined a place offered under the 10% music aptitude criterion will be replaced from the next highest ranked applicant from the music specialism waiting list.

KEY POINTS – if you choose to appeal

- Read the admission arrangements so that you understand how places have been allocated.

- Send in your Appeal Pro Forma on time – **by Friday 1st May 2020.**
- Think about your child's needs.
- Find out about BCCS and the school you have been offered.
- Decide what is unique about BCCS in terms of meeting your child's needs.
- Prepare your case.
- Backup your points with evidence – simply stating your child lives locally, has friends at the school or has always wanted to attend BCCS is not evidence.

What are the appeal statistics for the last 5 years?

2019 Admission: 39 appeals heard; 3 were upheld.

2018 Admission: 55 appeals heard, 3 were upheld.

2017 Admission: 43 appeals heard, 5 were upheld.

2016 Admission: 48 appeals heard, 5 were upheld.

2015 Admission: 54 appeals heard, 4 were upheld.

What is the net capacity at BCCS?

The Department for Education (DfE) has confirmed that academies are not subject to the requirements on net capacity that are imposed upon maintained schools. The DfE agreed the admission limit with the sponsor as part of the funding agreement.

If you require any further information please contact the Admissions Officer via email admissions@cathedralschoolstrust.org or telephone 0117 353 5016.

This guidance is based on the published admission arrangements for Trinity Academy and the Department for Education, Code of Practice on School Admission and School Admission Appeals. For copies of the DfE Codes of Practice please visit www.education.gov.uk



I wish to appeal against the decision to refuse my child a place at Bristol Cathedral Choir School

Cathedral School Trust Admissions March 2019

Allocation Statement for Bedminster Down School - September 2020

As Bedminster Down School is oversubscribed, the criteria stated in their published admissions policy available on the Academy and Local Authority websites have been applied to allocate the places that are available at the Academy.

436 on-time applications (218 first preferences, 140 second preferences and 78 third preferences) have been received for Bedminster Down School which has an admission number of 216.

How the initial allocation of places was made

1 place is required for a child where the Academy is named in their Education, Health and Care Plan.

The remaining 215 places have been offered to the following children:

1. Those children who are defined as 'Children in Care' or children who were previously in care, but immediately after being in care became subject to an adoption order, child arrangement order, or special guardianship order. **(0 places)**
2. Those children attending Cheddar Grove or Wansdyke Primary Schools. **(59 places)**
3. Those children living within the area of first priority for Bedminster Down School, with siblings of statutory school age attending the Academy, who will still be on roll in September 2020. **(33 places)**
4. Those children who live within the area of first priority for Bedminster Down School. **(45 places)**
5. Those children living outside the area of first priority with siblings of statutory school age attending the Academy who will still be on roll in September 2020. **(21 places)**
6. Those children living outside the area of first priority for Bedminster Down School who live closest to the Academy as measured in a direct line from the home address to the Academy. **(57 places)**

The furthest distance offered a place in this category was **2.376 km**.

School Appeals Guidance Notes for Bedminster Down School

The appeal panel will take into account the reasons for your preference, and individual circumstances relating to your application. You may wish to write a further letter to the appeal panel in advance of your appeal. Any additional correspondence should be sent to School Admissions as soon as possible.

You will be given not less than 10 school days' notice of the date, time and place of the hearing at which you can be present and speak. You can, if you wish, be accompanied by a friend who may speak for you and represent your views to the appeal panel. Parents for whom English is not the first language may wish to arrange for an interpreter to be present.

You are encouraged to attend the appeal panel meeting. If you prefer not to attend the panel will consider the case based on your written submission(s). Alternatively, a friend or representative may present the appeal on your behalf.

You may wish to write down in advance what you wish to say to the panel, and use your own notes to speak from on the day. It is important that you don't think afterwards of something you forgot to say, or wish you had said, as the panel must not accept additional information after the appeal has been heard.

You will need to demonstrate that your child's need for a place at the school outweighs the Admission Authority's reasons for refusing a place. You should consider how that school will meet your child's individual needs. What will your child gain from attending your preferred school that he/she will not get from attending any other school?

You are also welcome to submit additional letters of support from professionals or other parties who have been, or are currently, involved with your child. Please submit all supporting documentation by 1st May 2020. These may be letters which substantiate your case, or actively support your preference. The appeal panel will take into account all submissions received by 1st May 2020.

Appeals are normally held at City Hall, College Green, Bristol. When you arrive for your appeal, you will be directed to a waiting area. The Clerk to the Independent School Appeals Panel will explain the procedure of the appeal hearing before the appeal begins.

The sequence of events is likely to be:

School's Case:

- i) Presentation of the school's case by the representative of the Admission Authority
- ii) Questioning by the parent/carer(s) and the Appeal Panel
- iii) Summing-up by the representative of the Admission Authority

Parent/Carer's Case:

- iv) Presentation of the case by the parent/carer
- v) Questioning by the Appeal Panel/representative of the Admission Authority
- vi) Summing-up by the parent/carer

If more than one family are appealing for the same school on the same day all parents/carers are invited to the same School's case hearing. The Parent/Carer's case will be held in private and will be confidential. It should not be necessary for a child to attend, or for there to be witnesses, other than a friend or interpreter mentioned previously.

The appeal panel will ask all parties to withdraw while considering a decision. The decision of the appeal panel will be sent to you in writing by the Clerk to the School Appeals Panel. The decisions of appeal panels are binding upon the parent and the Admission Authority, but parents have statutory rights under other legislation should they wish the matter to be investigated further.

Useful Links

Department for Education (DfE) <https://www.gov.uk/government/publications/school-admissions-code--2>
Advisory Centre for Education provides online leaflets and guidance for parents: E-mail: enquiries@ace-ed.org.uk Website: www.ace-ed.org.uk Advice Line: 0300 0115 142

Letter of Appeal – Bedminster Down School

Parent/Carer Contact Details – BLOCK CAPITALS

Parent/Carer Name _____

Home Telephone Number _____

Mobile Telephone Number _____

Alternative Telephone Number _____

Email address _____

Child's Details

First Name(s): _____

Surname/Family Name: _____

Date of Birth: ____/____/____

Address: _____

Reasons for Preference/Grounds for Appeal:

Please provide your grounds for appeal in writing as soon as possible. An appeal hearing cannot be set up until the written grounds for appeal are received. *If required, please continue on a separate sheet.*

Signed (Parent/Carer): _____ **Date:** ____/____/____

Please return by 1st May to: School Admissions (City Hall), PO Box 3399, 100 Temple Street, BRISTOL, BS1 9NE. Alternatively email a scanned version of this form (or a similar document containing all of the requested information) to school.admissions@bristol.gov.uk



BEECHEN CLIFF

TRANSFER TO SECONDARY EDUCATION SEPTEMBER 2020 **ALLOCATIONS SHEET FOR BEECHEN CLIFF SCHOOL** **PLACES AVAILABLE 168**

Applications for all schools have been considered under an equal preference system which means that all preferences (1st, 2nd, 3rd, 4th & 5th) for each school have been considered equally for places under the school's published admissions criteria. If there were any cases where more than one of the school preferences named on the application form could have been met only the highest preference school has been allocated by the Local Authority.

A total of **390** applications were originally received for Beechen Cliff School which has a published Admission Number of **162** but the Academy Trust has decided to work to a higher Admission Number of **168**. An extra one admission number was agreed by Academy Trust to allow for a tie Category D taking total to **169**. As the school was oversubscribed, following any offers of places to children with a Statement of Special Educational Needs, applications have been considered by the Governors/Academy Trust and places have been allocated in accordance with the school's published admissions criteria stated in the booklet 'A Secondary School for Your Child' and which are listed below in priority order. If, under any of the categories listed, places were offered and refused, priority was given to those who live closest to the school as measured in a direct line between the address point of the home and the address point of Beechen Cliff School.

1 place has been offered to children with a Statement of Special Educational Needs or Education, Health and Care Plan where the school has been named in their statement. These children are included within the Admission Number for the school. The Initial Allocation of remaining places on 02 March 2020 was made on behalf of the Governors/Academy Trust of Beechen Cliff School to:

Category A: 'Looked After Children and Previously Looked After Children': this is defined as a boy who is in the care of a local authority or provided with accommodation by that authority or who was previously looked after, but ceased to be so because they were adopted, became subject to a residence order or special guardianship order (See Section 22 of the Children Act 1989). **0 Children**

Category B: Where the applicant has a brother or sister, half-brother or half-sister, or step brother or step sister living at the same address for the majority of his/her time (more than 2.5 school days per week) and currently attending Beechen Cliff School and who will be in attendance at the time of application to the school (31st October 2019) **41 Children**

Category C: Children of staff at Beechen Cliff school, in either or both of the following circumstances,
a) where the member of staff has been employed by the school for two or more years at the time at which the application is made, and/or
b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage. **0 Children**

Category D: Up to 12 places to be allocated on the basis of sporting aptitude. 2 children had equal scores after test so an extra place was offered **13 children**

Category E: Within the Bath City boundary, after the allocation of places under criteria A to D, 36% of the remaining places were allocated to boys living to the north of the River Avon **35 children with the furthest direct line distance being 2.792 miles and** 44% to boys living to the south of the River Avon. **56 children with the furthest direct line distance being 1.349 miles.**

Category F: 20% of the remaining places were allocated to boys living beyond the Bath City boundary. **23 Children with the furthest direct line distance being 4.689 miles**

43 children in total have initially been refused a place at Beechen Cliff School. (All other preferences originally considered have qualified for another school as a higher preference)

Please Note If you decide to lodge a formal appeal for a place at this particular school your initial notification of intent to appeal should be sent to your home authority by **16 March 2020** and your letter of appeal should be sent to the **Clerk to the Appeals Panel, c/o Admissions & Transport, Lewis House, Manvers Street, Bath BA1 1JG** by **1st April 2020.**

Date of Statement: 2 March 2020



BEECHEN CLIFF

This form should only be used to appeal for Beechen Cliff School

Please return to: **Clerk to the Admission Appeals Panel, Admissions
& Transport, Lewis House, Manvers Street, Bath BA1 1JG**

LETTER OF APPEAL FOR ENTRY TO YEAR 7 FOR 2020/21

Commencing.....

Full Name of Pupil.....

Date of Birth.....

Address of Pupil

.....

.....

Postcode.....

Email address.....

Telephone No.....

Mobile No.....

Written by.....

Parent / Carer / Professor / Dr / Mr / Mrs / Miss / Ms

(delete appropriately)

Date.....

[illegible]



BEECHEN CLIFF

If attaching additional sheets please tick

TRANSFER TO SECONDARY SCHOOL - SEPTEMBER 2020 APPLICATIONS FOR BRADLEY STOKE COMMUNITY SCHOOL

544 applications were received by 31 October 2019 for Bradley Stoke Community School which has an Admission Level of 180 for the Year 7 intake in September 2020. Unfortunately, it has not been possible to meet all the requests for places at Bradley Stoke Community School and it has, therefore, been necessary to use Bradley Stoke Community School's published admission criteria to decide which applicants should be offered the available places.

4 places were required for children with an Education, Health and Care Plan which names Bradley Stoke Community School. The remaining 176 places have been offered to applicants in the following priority order:

3 children in public care or previously in public care

64 local siblings.

109 children for whom Bradley Stoke Community School was indicated as a preference, who live within the consortium area for which Abbeywood Community School, Bradley Stoke Community School and Patchway Community College have equal responsibility and who live closest to Bradley Stoke Community School. Distances from home to school are measured in a direct line between the address point of the child's home and a central point within the main school buildings using the Local Authority's computerised mapping system. The farthest child from Bradley Stoke Community School offered a place under this criterion is measured to a distance of 0.637 mile from the school.

March 2020

This form should only be completed if you wish to make a formal appeal for a place at Olympus Academy Trust:

BRADLEY STOKE COMMUNITY SCHOOL

Please complete and return this form within 20 school days to Lisa Stevens at lisa.stevens@olympustrust.co.uk
Forms can also be sent to Olympus Academy Trust, c/o BSCS, Fiddlers Wood Lane, Bradley Stoke, BS32 9BS

Full name of child	
Date of birth	
Child's address	
Current school & year group	
Name of parent/carers	
Parent/carers address (if different from child's address)	
Mobile telephone number	
Home telephone number	
Email address (please print)	

For September intakes, please indicate preference: 1st, 2nd or 3rd:

WAITING LIST

Olympus maintains a waiting list for each school within the Trust. When a place becomes available, it will be offered in accordance with the oversubscription criteria outlined in the Admissions Policy, which can be found on the School website, and not the length of time an applicant's name has been on the waiting list.

PLEASE REMEMBER TO UPDATE OLYMPUS OF ANY CHANGES TO YOUR CONTACT DETAILS.

Reasons for Preference/Grounds for Appeal

Please continue on a separate sheet, if necessary, and attach



Allocation Statement for BRISTOL BRUNEL ACADEMY - September 2020 – First Round

As Bristol Brunel Academy is oversubscribed, the criteria stated in their published admissions policy available on the Academy and Local Authority websites have been applied to allocate the places that are available at the Academy.

573 on-time applications (255 first preferences, 191 second preferences and 127 third preferences) have been received for Bristol Brunel Academy which has a published admission number of 232. The school has breached the admission number for Year 7 in September 2020 to 260.

3 places are required for children with the school named in their Education, Health and Care Plan.

This left 257 places to allocate using the published criteria.

How the Initial Allocation of Places was made

The **257 places** have been offered to the following children:

1. Those children who are defined as Children in Care or children who were previously in care but immediately after being in care became subject to an adoption, child arrangements or special guardianship order. **(8 places)**
2. Those children living within the area of first priority for Bristol Brunel Academy, with siblings of statutory school age attending the school, who will still be on roll in September 2020. **(66 places)**
3. Children who live within the area of first priority for Bristol Brunel Academy, who live closest to the school as measured in a direct line from the home address to the school. **(153 places)**
4. Those children living outside the area of first priority for Bristol Brunel Academy, with siblings of statutory school age attending the school, who will still be on roll in September 2020. **(16 places)**
5. Children who live outside the area of first priority for Bristol Brunel Academy, who live closest to the school as measured in a direct line from the home address to the school. **(14 places)**

The furthest distance offered a place in this category was **1.424 km**.



Bristol Brunel
Academy

Letter of Appeal – Bristol Brunel Academy

Parent/Carer Contact Details – BLOCK CAPITALS

Parent/Carer Name _____

Home Telephone Number _____

Mobile Telephone Number _____

Alternative Telephone Number _____

Email address _____

Child's Details

First Name(s): _____

Surname/Family Name: _____

Date of Birth: ____/____/____

Address: _____

Reasons for Preference/Grounds for Appeal:

Please provide your grounds for appeal in writing as soon as possible. An appeal hearing cannot be set up until the written grounds for appeal are received. *If required, please continue on a separate sheet.*

Signed (Parent/Carer): _____ Date: ____/____/____

Please return by 1st May 2020 to:

School Admissions (City Hall), PO Box 3399, 100 Temple Street, BRISTOL, BS1 9NE

Alternatively email a scanned version of this form (or a similar document containing all of the requested information) to Lucy.Danielyan@bristol.gov.uk

School Appeals Guidance Notes for Bristol Brunel Academy

The appeal panel will take into account the reasons for your preference, and individual circumstances relating to your application. You may wish to write a further letter to the appeal panel in advance of your appeal. Any additional correspondence should be sent to School Admissions as soon as possible.

You will be given not less than 10 school days' notice of the date, time and place of the hearing at which you can be present and speak. You can, if you wish, be accompanied by a friend who may speak for you and represent your views to the appeal panel. Parents for whom English is not the first language may wish to arrange for an interpreter to be present.

You are encouraged to attend the appeal panel meeting. If you prefer not to attend the panel will consider the case based on your written submission(s). Alternatively, a friend or representative may present the appeal on your behalf.

You may wish to write down in advance what you wish to say to the panel, and use your own notes to speak from on the day. It is important that you don't think afterwards of something you forgot to say, or wish you had said, as the panel must not accept additional information after the appeal has been heard.

You will need to demonstrate that your child's need for a place at the school outweighs the Admission Authority's reasons for refusing a place. You should consider how that school will meet your child's individual needs. What will your child gain from attending your preferred school that he/she will not get from attending any other school?

You are also welcome to submit additional letters of support from professionals or other parties who have been, or are currently, involved with your child. Please submit all supporting documentation by 3rd May 2019. These may be letters which substantiate your case, or actively support your preference. The appeal panel will take into account all submissions received by 3rd May 2019.

Appeals are normally held at City Hall, College Green, Bristol. When you arrive for your appeal, you will be directed to a waiting area. The Clerk to the Independent School Appeals Panel will explain the procedure of the appeal hearing before the appeal begins.

The sequence of events is likely to be:

School's Case:

- i) Presentation of the school's case by the representative of the Admission Authority
- ii) Questioning by the parent/carer(s) and the Appeal Panel
- iii) Summing-up by the representative of the Admission Authority

Parent/Carer's Case:

- iv) Presentation of the case by the parent/carer
- v) Questioning by the Appeal Panel/representative of the Admission Authority
- vi) Summing-up by the parent/carer

If more than one family are appealing for the same school on the same day all parents/carers are invited to the same School's case hearing. The Parent/Carer's case will be held in private and will be confidential. It should not be necessary for a child to attend, or for there to be witnesses, other than a friend or interpreter mentioned previously.

The appeal panel will ask all parties to withdraw while considering a decision. The decision of the appeal panel will be sent to you in writing by the Clerk to the School Appeals Panel. The decisions of appeal panels are binding upon the parent and the Admission Authority, but parents have statutory rights under other legislation should they wish the matter to be investigated further.

Useful Links

Department for Education (DfE) <https://www.gov.uk/government/publications/school-admissions-code--2>

Advisory Centre for Education provides online leaflets and guidance for parents:

E-mail: enquiries@ace-ed.org.uk Website: www.ace-ed.org.uk



Bristol Free School
Concorde Drive
Bristol BS10 6NJ

Tel: 0117 959 7200

admin@bristolfreeschool.org.uk
www.bristolfreeschool.org.uk

Headteacher: Mrs S. King

Allocation Statement for Bristol Free School - September 2020

Bristol Free School is a Free School independent from the Local Authority (LA), funded directly by the Department for Education (DfE), for a set number of places in each year group (Published Admission Number or PAN). Bristol Free School is its own Admissions Authority but its admissions arrangements are coordinated with the Local Authority in Bristol.

The reason why your child has not been offered a place is because there were more applications than places available. The published admission number is 200, and remains 200. But in anticipation of families in the APA who also seek places in the independent sector, the school has agreed to Bristol City Council "over offering" by 24 places in the first round only. This is to avoid the large number of students with BFS as a preference being needlessly disappointed in the first round. The criteria stated in Bristol Free School's admissions policy have been applied to allocate the 224 offers of places at the School in the first round. Any places, including those over 200, accepted in the first round, will be admitted by the school in September 2020

A total of **566 (252 x 1st Prefs, 197 x 2nd Prefs, 117 x 3rd Prefs)** on-time applications were received for Bristol Free School. 2 places are required for children with an Education Health & Care Plan (EHCP) whose needs can be met at the school. This left 222 places to offer using the published criteria. The table below shows how the places have been allocated against the School's admissions criteria for the School's admissions policy 2020.

BFS Admissions criteria 2020 - "This admissions policy applies to parents seeking admission for their children from September 2020 onwards.	Places offered
1. Children who are in the care of a local authority or provided with accommodation by that authority in accordance with section 22 of the Children Act 1989, at the time an application for a school is made; and children who have left care through adoption, a residence order or special guardianship order.	1
2. Children who, on the date of admission, will have a sibling on the roll of the school. Sibling means a full, step, half, adopted or fostered brother or sister, but not cousin, who will be living permanently with them at the same address at the date of their entry to the school; the school may require proof of relationship. This will only apply, if at the time of entry, both siblings reside at the same address inside the defined Admissions Priority Area (APA). The exception to this is the siblings from the school's Founding Year: In accordance with the admissions policy with which the school opened, siblings of the founding year 7 will be given sibling priority regardless of where they live.	76
3. For entry into the school (normally Year7) an Admissions Priority Area (APA) will apply. The APA is a geographic area based upon the Neighbourhood Partnership Area (NPA), centered upon, the BS9 area, modified to incorporate the area close to the school. i. 20% of the available in the APA places will be allocated to those applicants whose home address is closest to the school. The point to which measurements will be made is the mid-point on a line drawn between the centre of the Burghill Road and Concorde Drive entrances to the school. The furthest distance offer made under this category was 0.738km	29
ii. 80% of the available places in the APA will be allocated to those whose home address is closest to a point defined by the mid-point at the junction of Elmlea Avenue and Rylestone Grove; this point lies close to the centre of the NPA. The furthest distance offer made under this category was 1.417km	116
5. Should there be fewer applications from within the APA than there are available, then all applicants from outside the APA will be considered. Again, i. 20% of the available places will be allocated to those applicants whose home address is closest to the school. The point to which measurements will be made is the mid-point on a line drawn between the centre of the Burghill Road and Concorde Drive entrances to the school.	Not Applicable
ii. 80% of the available places will be allocated to those whose home address is closest to a point defined by the mid-point at the junction of Elmlea Avenue and Rylestone Grove; this point lies close to the centre of the NPA. In this instance, places available is defined as the number remaining after the application of criteria 1, 2, 3, 4i and 4ii."	Not Applicable





HIGH STANDARDS, HIGH ASPIRATIONS, HIGH EXPECTATIONS

Allocation Statement for BRISTOL METROPOLITAN ACADEMY – September 2020 – First Round

As Bristol Metropolitan Academy is oversubscribed, the criteria stated in their published admissions policy available on the Academy and Local Authority websites have been applied to allocate the places that are available at the Academy.

468 on-time applications (244 first preferences, 136 second preferences and 88 third preferences) have been received for Bristol Metropolitan Academy which has a published admission number of 180. The school has breached the admission number for Year 7 in September 2020 to 220.

3 places are required for children with the school named in their Education, Health and Care Plan.

This left 217 places to allocate using the published criteria.

How the Initial Allocation of Places was made

The **217 places** have been offered to the following children:

1. Those children who are defined as Children in Care or children who were previously in care but immediately after being in care became subject to an adoption, child arrangements or special guardianship order. **(6 places)**
2. Those children living within the area of first priority for Bristol Metropolitan Academy, with siblings of statutory school age attending the school, who will still be on roll in September 2020. **(49 places)**
3. Children who live within the area of first priority for Bristol Metropolitan Academy, who live closest to the school as measured in a direct line from the home address to the school. **(142 places)**
4. Those children living outside the area of first priority for Bristol Metropolitan Academy, with siblings of statutory school age attending the school, who will still be on roll in September 2020. **(18 places)**
5. Children who live outside the area of first priority for Bristol Metropolitan Academy, who live closest to the school as measured in a direct line from the home address to the school. **(2 places)**

The furthest distance offered a place in this category was **1.130 km**.

Letter of Appeal – Bristol Metropolitan Academy

Parent/Carer Contact Details – BLOCK CAPITALS

Parent/Carer Name _____

Home Telephone Number _____

Mobile Telephone Number _____

Alternative Telephone Number _____

Email address _____

Child's Details

First Name(s): _____

Surname/Family Name: _____

Date of Birth: ____/____/____

Address: _____

Reasons for Preference/Grounds for Appeal:

Please provide your grounds for appeal in writing as soon as possible. An appeal hearing cannot be set up until the written grounds for appeal are received. *If required, please continue on a separate sheet.*

Signed (Parent/Carer): _____ Date: ____/____/____

Please return by 1st May 2020 to:

School Admissions (City Hall), PO Box 3399, 100 Temple Street, BRISTOL, BS1 9NE

Alternatively email a scanned version of this form (or a similar document containing all of the requested information) to Lucy.Danielyan@bristol.gov.uk

School Appeals Guidance Notes for Bristol Metropolitan Academy

The appeal panel will take into account the reasons for your preference, and individual circumstances relating to your application. You may wish to write a further letter to the appeal panel in advance of your appeal. Any additional correspondence should be sent to School Admissions as soon as possible.

You will be given not less than 10 school days' notice of the date, time and place of the hearing at which you can be present and speak. You can, if you wish, be accompanied by a friend who may speak for you and represent your views to the appeal panel. Parents for whom English is not the first language may wish to arrange for an interpreter to be present.

You are encouraged to attend the appeal panel meeting. If you prefer not to attend the panel will consider the case based on your written submission(s). Alternatively, a friend or representative may present the appeal on your behalf.

You may wish to write down in advance what you wish to say to the panel, and use your own notes to speak from on the day. It is important that you don't think afterwards of something you forgot to say, or wish you had said, as the panel must not accept additional information after the appeal has been heard.

You will need to demonstrate that your child's need for a place at the school outweighs the Admission Authority's reasons for refusing a place. You should consider how that school will meet your child's individual needs. What will your child gain from attending your preferred school that he/she will not get from attending any other school?

You are also welcome to submit additional letters of support from professionals or other parties who have been, or are currently, involved with your child. Please submit all supporting documentation by 3rd May 2019. These may be letters which substantiate your case, or actively support your preference. The appeal panel will take into account all submissions received by 3rd May 2019.

Appeals are normally held at City Hall, College Green, Bristol. When you arrive for your appeal, you will be directed to a waiting area. The Clerk to the Independent School Appeals Panel will explain the procedure of the appeal hearing before the appeal begins.

The sequence of events is likely to be:

School's Case:

- i) Presentation of the school's case by the representative of the Admission Authority
- ii) Questioning by the parent/carer(s) and the Appeal Panel
- iii) Summing-up by the representative of the Admission Authority

Parent/Carer's Case:

- i) Presentation of the case by the parent/carer
- ii) Questioning by the Appeal Panel/representative of the Admission Authority
- iii) Summing-up by the parent/carer

If more than one family are appealing for the same school on the same day all parents/carers are invited to the same School's case hearing. The Parent/Carer's case will be held in private and will be confidential. It should not be necessary for a child to attend, or for there to be witnesses, other than a friend or interpreter mentioned previously.

The appeal panel will ask all parties to withdraw while considering a decision. The decision of the appeal panel will be sent to you in writing by the Clerk to the School Appeals Panel. The decisions of appeal panels are binding upon the parent and the Admission Authority, but parents have statutory rights under other legislation should they wish the matter to be investigated further.

Useful Links

Department for Education (DfE) <https://www.gov.uk/government/publications/school-admissions-code--2>

Advisory Centre for Education provides online leaflets and guidance for parents:

E-mail: enquiries@ace-ed.org.uk Website: www.ace-ed.org.uk



Letter of Appeal – Bristol Free School

Parent/Carer Contact Details – BLOCK CAPITALS

Parent/Carer Name _____

Home Telephone Number _____

Mobile Telephone Number _____

Alternative Telephone Number _____

Email address _____

Child's Details

First Name(s): _____

Surname/Family Name: _____

Date of Birth: ____/____/____

Address: _____

Reasons for Preference/Grounds for Appeal:

Please provide your grounds for appeal in writing as soon as possible. An appeal hearing cannot be set up until the written grounds for appeal are received. *If required, please continue on a separate sheet.*

Signed (Parent/Carer): _____ **Date:** ____/____/____

Please return by 15th May 2020 by email to: james.britton@bristol.gov.uk

If you do have to send it in the post please send to School Admissions (City Hall), FAO Jim Britton, School Admissions, Bristol City Council, PO Box 3399, 100 Temple St, Bristol, BS1 9NE

****please do NOT return this document to the school****

APPEALING FOR A PLACE AT BRISTOL FREE SCHOOL

'Under the Education Act parents have the right to appeal to an Independent Appeals panel against a school's decision not to offer their child a place.'

How do I appeal for a place?

Parents wishing to appeal for a place for their child at Bristol Free School should consider the following points before completing an appeal form.

To appeal, complete the Appeal Pro Forma which is available on Bristol City Council's website and attach additional information if you wish and return to the **School Admissions Team at Bristol City Council**. They will forward all relevant documentation to Democratic Services at Bristol City Council who will then organise the appeal giving you an appointment date and time.

Democratic Services will arrange an independent Appeals Panel which consists of 3 people who have no prior connection with the school: a lay person, a Chair and a member acquainted with education. The panel will consider the case put forward by you wanting to attend Bristol Free School and Bristol Free School's refusal to offer a place.

The panel must exercise discretion by balancing the weight of your reason for wanting your child to attend Bristol Free School against the school's published admissions arrangements. *I.e. the prejudice that an additional student would cause to the education of the students already offered a place and the Health and Safety of all the students in Bristol Free School, also taking into account Bristol Free School's published admissions arrangements.*

If you appeal, the place offered at an alternative school will be reserved until the result of the appeal is known. Places may become available at Bristol Free School at a later date because some parents, who may have been offered a place, change their mind or move from the area. If this happens, places will be allocated using the school's published admissions policy, giving equal consideration to those children whose parents have appealed for the school concerned and those children whose parents have indicated that they wish to remain on the waiting list for the school concerned.

N.B using your right to appeal will not affect your child being on the waiting list.

If, at any time, you want to withdraw your appeal or remove your child's name from the waiting list, please inform the school immediately. If your child qualifies for a place which has subsequently become available at Bristol Free School your appeal will be cancelled.

KEY POINTS – if you choose to appeal

- Send in your Appeal Pro Forma to Bristol City Council. **Do not send it to the School.**
- Think about your child's needs
- Find out about Bristol Free School and the offered school
- Decide what is unique about Bristol Free School in terms of meeting your child's needs
- Prepare your case
- Back up your points with evidence – *simply stating your child has always wanted to attend Bristol Free School is **not** evidence.*

Please note that this guidance applies to Bristol Free School ONLY. It is based on the School's Admissions Arrangements and the Department for Education's Code of Practice on School Admissions Appeals.

For Further Information

For a copy of the Bristol Free School Admissions Arrangements, please visit our website

www.bristolfreeschool.org.uk

or contact the school using the contact details above. For a copy of the DfE Code of Practice please visit

www.education.gov.uk.



COLSTON'S GIRLS' SCHOOL ALLOCATION STATEMENT Year 7 2020/2021

Our admissions arrangements:

Colston's Girls' School is an Academy independent from the Local Authority, funded directly by the Department of Education, for a set number of places in each year group (published admission number or PAN).

Our admissions arrangements are co-ordinated with the Local Authority in Bristol. Colston's Girls' School is its own Admissions Authority and has its own criteria and admissions arrangements. Information of our admissions arrangements follow below.

Why your daughter has not been offered a place at Colston's Girls' School:

The reason why your daughter has not been offered a place at Colston's Girls' School is because there were more applications than places available. The admission number is published every year in our Admissions

Arrangements, and in the Local Authority's "A guide for parents and carers on applying for a secondary school place for the school year 2019-20", and on the Colston's Girls' School website.

Our allocation of Year 7 places for September 2020:

The school received a total of 735 on-time applications and a further 11 applications received after the deadline of 31st October 2019. The School's PAN for Year 7 is 140.

3 places have been reserved for children with a Statement of Special Educational Needs (SEN) or Education, Health and Care Plan (EHCP).

All 140 available places have been allocated by applying the published oversubscription criteria, in order, as set out in the Admission Arrangements 2020/2021 for the first round of allocation:

Places were allocated as follows:

Applicants with SEN/EHCP	3
Looked After Children	8
Siblings	47
Staff	0
Children currently at The Dolphin School	32
Random Allocation	51

Late applicants (defined as applications received after the deadline for receipt of the Common Application Form of 31st October 2019) will be considered after the first round of random allocation. Late applications will be considered under 5.1 f) only.

ADMISSION PROCEDURES

(Extract from Admissions Policy 2020/2021)

Colston's Girls' School will admit pupils with Education, Health and Care Plans where Colston's Girls' School is named in the Plan.

Procedures where Colston's Girls' School is oversubscribed:

Where the number of applications for admission is greater than the published admission number of 148, applications will be considered against the criteria as set out in order below:

5.1 a) CHILDREN IN CARE

Priority will be given to 'Looked after Children'.

The definition is a 'looked after child' or a child who was previously looked after, but immediately after being looked after became subject to an adoption, residence or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989).

b) SIBLING

Children who, on the date of admission, will have an older sibling on the roll of Colston's Girls'

School. In order to be considered under the sibling criteria, parent(s)/carer(s) should indicate this on the Common Application Form by the deadline of 31st October 2019.

The term "sibling" is defined as a sister, but not cousins or other family members, under one of the following categories, and who will be living permanently with them at the same address at the date of their entry to the School.

Categories of Sibling

- (i) Full
- (ii) Half
- (iii) Step
- (iv) Adopted

After places have been allocated, the parent(s)/carer(s) may be required to supply proof of the sibling relationship by providing documentary evidence which might include birth date, adoption certificate, relevant court order, Home Office documents, proof of abode. In certain circumstances, Colston's Girls' School may reasonably require further evidence.

c) STAFF

Children who have a parent/carers who is a member of staff at Colston's Girls' School who has been employed for two or more years at the time at which the application for admission to the school is made, and/or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

In order to be considered under the staff criteria, parent(s)/carer(s) should indicate this on the Common Application Form by the deadline of 31st October 2019.

d) PUPILS CURRENTLY AT THE DOLPHIN SCHOOL

Female pupils currently attending The Dolphin School.

In order to be considered under this criteria, parent(s)/carer(s) should indicate this on the Common Application Form by the deadline of 31st October 2019.

e) RANDOM ALLOCATION –

Places will be allocated by Random Allocation. This process will be independently verified in conjunction with the local authority.

(i) 75% of these places will be offered to an inner catchment area which will include all addresses in post codes BS1 – BS16

(ii) 25% of these places will be offered to an outer catchment area which will include all addresses in post codes BS17 to BS49, BA1 to BA3, GL9, GL12, GL13, SN14.

f) REMAINING PLACES

Where places are still available, these will again be allocated by random allocation to those applicants living outside the above areas, detailed in 5.1 e).



Colston's Girls' School

APPEALS PROCEDURE

ADMISSIONS 2020/2021

THE APPEAL HEARING

Please read all pages in this booklet before completing your appeal form.

“Under The Education Act parents have the right to appeal to an Independent Appeal Panel against a school’s decision not to offer their child a place”

The School will arrange for an Independent Appeal Panel to consider the School's reasons for refusal and your reasons for wanting to attend the School.

The Panel will consist of three people (*two will have education experience and one will be a lay member*).

The Panel will consider the case put forward by you and the School, they must consider the admission arrangements for the School and the reasons why you want to attend that particular School. The Panel must exercise its discretion by balancing the weight of your argument (for wanting to attend) against the School’s reasons for refusal, *i.e. the prejudice that one more student would cause to the education of the students already offered and the Health and Safety of all the students on the school site, also taking into account the School's published admission arrangements.*

The decision of the Independent Appeal Panel is binding on the School and the Parents.

ADMISSION CRITERIA AND WAITING LIST INFORMATION

Parents wishing to appeal for a place for their child at the School should consider the following points before completing the Appeal Form.

Please ensure that you have received your official School decline letter before completing this form. This letter will give you the reason why your child’s application has been declined.

The School received 735 applications for the 140 places that are available for Year 7 entry in September 2020.

Please note that all the 140 places available have been offered. If places become available after the “national offer day”, these will be offered in accordance with the published admissions criteria, to those on the waiting list. We are unable to offer more than the 140 places available.

THE ADMISSION CRITERIA (Year 7)

Extract from Colston’s Girls’ School Admissions Policy 2020/2021:

Colston’s Girls’ School will admit pupils with Education, Health and Care Plans where Colston’s Girls’ School is named in the Plan.

Procedures where Colston’s Girls’ School is oversubscribed:

Where the number of applications for admission is greater than the published admission number of 168, applications will be considered against the criteria as set out in order below:

5.1 a) **CHILDREN IN CARE**

Priority will be given to 'Looked after Children'.

The definition is a 'looked after child' or a child who was previously looked after, but immediately after being looked after became subject to an adoption, residence or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989).

b) **SIBLING**

Children who, on the date of admission, will have an older sibling on the roll of Colston's Girls' School.

In order to be considered under the sibling criteria, parent(s)/carer(s) should indicate this on the Common Application Form by the deadline of 31st October 2019.

The term "sibling" is defined as a sister, but not cousins or other family members, under one of the following categories, and who will be living permanently with them at the same address at the date of their entry to the School.

Categories of Sibling

- (i) Full
- (ii) Half
- (iii) Step
- (iv) Adopted

After places have been allocated, the parent(s)/carer(s) may be required to supply proof of the sibling relationship by providing documentary evidence which might include birth date, adoption certificate, relevant court order, Home Office documents, proof of abode. In certain circumstances, Colston's Girls' School may reasonably require further evidence.

c) **STAFF**

Children who have a parent/carers who is a member of staff at Colston's Girls' School who has been employed for two or more years at the time at which the application for admission to the school is made, and/or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

In order to be considered under the staff criteria, parent(s)/carer(s) should indicate this on the Common Application Form by the deadline of 31st October 2019.

d) **PUPILS CURRENTLY AT THE DOLPHIN SCHOOL**

Female pupils currently attending The Dolphin School.

In order to be considered under this criteria, parent(s)/carer(s) should indicate this on the Common Application Form by the deadline of 31st October 2019.

e) **RANDOM ALLOCATION**

Places will be allocated by Random Allocation. This process will be independently verified in conjunction with the local authority.

- (i) 75% of these places will be offered to an inner catchment area which will include all addresses in post codes BS1 – BS16
 - (ii) 25% of these places will be offered to an outer catchment area which will include all addresses in post codes BS17 to BS49, BA1 to BA3, GL9, GL12, GL13, SN14
- f) **REMAINING PLACES**
Where places are still available, these will again be allocated by random allocation to those applicants living outside the above areas, detailed in 5.1 e).

WAITING LIST

All applicants who have not been offered a place, and notified their local education authority that they wish to go on the school's waiting list, will remain on the reserve list until 1 September 2020.

After 1 September 2020, all applicants may contact the school direct for their daughter's name to be added to the casual waiting list for an in-year admission.

N.B. Using your right to appeal will not change your child's inclusion on the waiting list.

If you require any further information regarding the School Admissions procedure, please read the Admissions Policy 2020/2021 which is available from the School website; www.colstonsgirls.org.

FOR PARENTS WHO WISH TO APPEAL

Parent(s)/carer(s) wishing to appeal against the School's decision should complete an Appeal Form stating the reason for the appeal based on the published Admissions criteria.

Completed appeal forms must be received at the School's address by the closing date Friday 15th May 2020.

The appeals will be heard in private by an Independent Appeal Panel during the week commencing **2nd June 2020**. The Clerk to the Appeal Panel will notify you of the date and time of your appointment.

- Appeals may be made in English or the parents' first language.
- Only one appeal per application is allowed.
- Appeals are conducted in person, and you may bring a friend.

Late appeals will only be considered in VERY exceptional circumstances.

Parents who wish to appeal should complete the following Appeal Form. This should then be detached and sent to:

The Clerk to the Appeal Panel
c/o Colston's Girls' School
Cheltenham Road
Bristol BS6 5RD
Email: admissions@colstonsgirls.org

COLSTON'S GIRLS' SCHOOL ACADEMY



**REQUEST FOR AN ADMISSION APPEAL
YEAR 7 2019/2020**

Details of Parent of Carer		
Full Name of Parent/Carer:		
Home Address of Parent/Carer:		
Telephone Numbers:	Home:	Mobile:
Email Address:		
Details of Child for whom you are Appealing		
Full Name of Child:		
Date of Birth of Child:		
Attendance at an Appeal Hearing		
Do you wish to attend a hearing of your Appeal?	YES / NO <i>Please delete as appropriate</i>	
Do you intend to be represented at a hearing or accompanied by a friend?	YES / NO <i>Please delete as appropriate</i>	
If YES, please give details:		
Name of representative/friend:		
Will the representative/friend be translating during the appeal?	YES / NO <i>Please delete as appropriate</i>	

Reasons for Appeal

It is important to provide the Independent Appeals Panel with full details so that the Panel has all the information which may be relevant to your case.

Please give details of the reason for your appeal in relation to the Academy's Admissions Policy.

I have read the Academy's Admissions Policy and would still like to appeal against the Academy's decision not to offer my child a place, because:

If you wish to submit documentary evidence in support of your appeal it should be attached. Please continue on a separate sheet if necessary.

Declaration

I wish to appeal against the decision of Colston's Girls' School not to offer my daughter a place. I confirm that all the information I have provided is accurate. I also agree to whatever checks may be carried out to verify accuracy.

Signed:

Date:

**This form must be returned to:
The Clerk to the Appeals Panel, c/o Colston's Girls' School, Cheltenham Road, Bristol, BS6 5RD
by Friday 15th May 2020**



Chew Valley School

Learn Grow Achieve

Headteacher: Gareth Beynon BA (Hons), MA

Chew Magna, Bristol BS40 8QB

Tel: (01275) 332272

Email: enquiries@chewvalleyschool.co.uk

Web: www.chewvalleyschool.co.uk

TRANSFER TO SECONDARY EDUCATION SEPTEMBER 2020

ALLOCATIONS SHEET FOR CHEW VALLEY SCHOOL PLACES AVAILABLE 210

Applications for all schools have been considered under an equal preference system which means that all preferences (1st, 2nd, 3rd, 4th & 5th) for each school have been considered equally for places under the school's published admissions criteria. If there were any cases where more than one of the school preferences named on the application form could have been met only the highest preference school has been allocated by the Local Authority.

A total of **331** applications were originally received for Chew Valley which has an Admission Number of **210**. As the school was oversubscribed applications have been considered by the Governors and places have been allocated in accordance with the school's published admissions criteria stated in the booklet 'A Secondary School for Your Child' and which are listed below in priority order. If, under any of the categories listed, places were offered and refused, priority was given to those who live closest to the school as measured in a direct line between the home address and the school.

3 places have been offered to children with a Statement of Special Educational Needs or Education, Health and Care Plan where the school has been named in their statement. These children are included within the Admission Number for the school.

The Initial Allocation of places on 02 March 2020 was made on behalf of the Governors/Academy Trust of Chew Valley School to:

- 1) Looked-after children at the time of application and children who were previously looked after but ceased to be so because they were adopted (or became subject to a child arrangement order or special guardianship order) immediately following having been in care. **1 Child**
- 2) Children from within the First Geographical Area with a brother or sister who will be attending the school (including the Sixth Form) on the admission date. **55 Children**
- 3) Children living within Chew Valley School's First Geographical Area. **70 Children**
- 4) Children living outside the First Geographical Area with a brother or sister who will be attending the school (including the Sixth Form) on the admission date. **31 Children**
- 5) Children of Chew Valley School staff employed on a permanent contract by the school for at least two years at the time of application, or where the member of Chew Valley School staff has been recruited to fill a post for which there is a demonstratable skill shortage. This does not include staff who work on the school site for other employers. **0 children**
- 6) Children not in the above categories. **50 Children. The furthest direct line distance offered in this category was 4.652 miles.**

18 children in total have initially been refused a place at Chew Valley School. (All other preferences originally considered have qualified for another school as a higher preference)

Please Note If you decide to lodge a formal appeal for a place at this particular school your initial notification of intent to appeal should be sent to your home local authority by **16 March 2020** and your letter of appeal for Chew Valley School should be sent by no later than **1 April 2020** to Admissions & Transport, Bath & North East Somerset Council, Lewis House, Manvers Street, Bath, BA1 1JG.

Date of Statement: 2nd March 2020



Appeal Form
Co-ordinated Admission Scheme
Transfer to Secondary Education

This form should only be used to appeal for Chew Valley School.

This completed form should be returned by the requested date to:
The Clerk to the Governors

C/o Admissions & Transport, Bath & North East Somerset LA, Lewis House, Manvers Street,
Bath, BA1 1JG.

As this form will be photocopied please complete it in BLACK ink.

Written By:	<i>Name of parent/carer</i>
Full Name of Child:	
Child's Date of Birth:	
Address of Child:	<div style="border-bottom: 1px solid black; margin-bottom: 2px;"></div> <div style="border-bottom: 1px solid black; margin-bottom: 2px;"></div> <div style="border-bottom: 1px solid black; margin-bottom: 2px;"></div> <div style="text-align: right;">Postcode:</div>
Daytime Telephone Number(s):	
Name of School Appealing for and Preference Number:	Preference No (i.e. 1 st , 2 nd , 3 rd , 4 th or 5 th)

Reasons for Preference/Grounds for Appeal

Any information you wish to submit in support of your appeal should be sent in by you, if possible, with your letter of appeal.

Please indicate if supporting evidence is included with this appeal letter. YES/NO (*delete as appropriate*)

(Please Continue Overleaf if needed)

[illegible]

If attaching additional sheets please tick this box ☐

10

Transfer to Secondary School - September 2020

Allocation Sheet for Churchill Academy and Sixth Form

National Offer Day (2 March 2020)

Churchill Academy and Sixth Form has a Published Admission Number of 270.

434 preferences have been received for the school. It has, therefore been necessary to use the oversubscription criteria, as outlined below, to determine which of the applicants should be offered the places available.

The 270 available places have been offered to the following applicants:

Where a school is named in a child's Statement of Special Educational Needs or Education Health and Care Plan, the admission authority is legally required to admit the child to the school. Therefore such children are allocated places before the admissions criteria, detailed below, are applied.

EHCP	Number of offers
The school is named in a Statement of Special Educational Needs or Education Health and Care Plan.	0

	Admissions criteria	Number of offers
1	Looked-after children at the time of application and children who were previously looked after but ceased to be so because they were adopted (or became subject to a Child Arrangements Order or Special Guardianship Order) immediately following having been in Care.	1
2	Children of Churchill Academy staff employed on a permanent contract by the school for at least two years at the time of application, or where the member of Churchill Academy staff has been recruited to fill a post for which there is a demonstrable skill shortage. This does not include staff who work on the school site for other employers.	3
3	Children living in Churchill Academy's First Geographical Area with a brother or sister who will be attending the school (not including where the brother or sister has only joined the school for Sixth Form education).	78
4	Children living in Churchill Academy's First Geographical Area living closest to the school	110
5	Children living outside Churchill Academy's First Geographical Area with a brother or sister who will be attending the school (not including where the brother or sister has only joined the school for Sixth Form education).	29
6	Children living outside Churchill Academy's First Geographical Area living closest to the school.	49

The distance between home and school for the last child offered a place was 6.581 miles.

Any applicants not offered a place at the school have been refused because, under the terms of the School Standards Framework Act 1998 (as amended by the Education Act

2011), a place may be refused if the admission of an additional child would cause prejudice to the provision of efficient education or the efficient use of resources.

ONLY USE THIS FORM TO APPEAL FOR A NORTH SOMERSET SCHOOL

1. Childs details

First name (s)			
Last name			
Date of birth		Male <input type="checkbox"/>	Female <input type="checkbox"/>
Address			
	Postcode		

2. Applicants details

First name(s)			
Last name			
Home phone		Work phone	
Mobile phone		Email address	
Relationship to child <i>e.g. mother, father</i>			

3. School appealing for

Name of the school being appealed for	
--	--

4. Declaration

North Somerset Council is registered with the Information Commissioner's Office for the purposes of processing personal data.

The information you provide will be held and used in accordance with the requirements of UK and European data protection law. The information will form part of your School appeals account, which will be held for two years.

Unless otherwise agreed with you, we will only collect the minimum personal data required to deliver the service, which includes child's name date of birth and home address, applicant name address and contact information. It does not include any special category personal information, or information relating to criminal convictions or offences.

The information will be used for the administration of School Appeals; our statutory duty under the School Admissions Code December 2014 (GDPR Article 6(1)(c)).

We will not use your personal information in a way that may cause you unwarranted nuisance. Failure to provide the information could result in the school appeal not being processed.

The information provided may be shared with schools, other council departments, other councils, North Somerset Community Partnership and Early Years setting (e.g. pre-schools), who have demonstrated that they have a lawful and legitimate interest in the information. The information will be used for the purposes of arranging and hearing a school appeal. At no point is your data shared or processed outside of the UK.

We may lawfully disclose information to public sector agencies to prevent or detect fraud or other crime, or to support the national fraud initiatives and protect public funds under the Local Audit and Accountability Act 2014. Under the

conditions of the Digital Economy Act 2017, we may also share personal data provided to us with other public authorities as defined in the Act, for the purposes of fraud or crime detection or prevention, to recover monies owed to us, to improve public service delivery, or for statistical research. We do not share the information with other organisations for commercial purposes.

You have the right to see the personal data we process about you, as well as the right of objection, rectification, restriction and erasure in some circumstances. For details of how to make such a request, please click [here](#).

If you have any questions or concerns about the way we process your personal data, our Data Protection Officer can be contacted at DPO@n-somerset.gov.uk.

I certify that I am the person with parental responsibility for the child named above and the information given is true and to the best of my knowledge and belief.

Signature

Date

My reasons for appealing are:

(Please attach additional sheets if necessary)

School Appeals Guidance Notes for Cotham School

The appeal panel will take into account the reasons for your preference, and individual circumstances relating to your application. You may wish to write a further letter to the appeal panel in advance of your appeal. Any additional correspondence should be sent to School Admissions as soon as possible.

You will be given not less than 10 school days' notice of the date, time and place of the hearing at which you can be present and speak. You can, if you wish, be accompanied by a friend who may speak for you and represent your views to the appeal panel. Parents for whom English is not the first language may wish to arrange for an interpreter to be present.

You are encouraged to attend the appeal panel meeting. If you prefer not to attend the panel will consider the case based on your written submission(s). Alternatively, a friend or representative may present the appeal on your behalf.

You may wish to write down in advance what you wish to say to the panel, and use your own notes to speak from on the day. It is important that you don't think afterwards of something you forgot to say, or wish you had said, as the panel must not accept additional information after the appeal has been heard.

You will need to demonstrate that your child's need for a place at the school outweighs the Admission Authority's reasons for refusing a place. You should consider how that school will meet your child's individual needs. What will your child gain from attending your preferred school that he/she will not get from attending any other school?

You are also welcome to submit additional letters of support from professionals or other parties who have been, or are currently, involved with your child. Please submit all supporting documentation by 1st May 2020. These may be letters which substantiate your case, or actively support your preference. The appeal panel will take into account all submissions received by 1st May 2020.

Appeals are normally held at City Hall, College Green, Bristol. When you arrive for your appeal, you will be directed to a waiting area. The Clerk to the Independent School Appeals Panel will explain the procedure of the appeal hearing before the appeal begins.

The sequence of events is likely to be:

School's Case:

- i) Presentation of the school's case by the representative of the Admission Authority
- ii) Questioning by the parent/carer(s) and the Appeal Panel
- iii) Summing-up by the representative of the Admission Authority

Parent/Carer's Case:

- iv) Presentation of the case by the parent/carer
- v) Questioning by the Appeal Panel/representative of the Admission Authority
- vi) Summing-up by the parent/carer

If more than one family are appealing for the same school on the same day all parents/carers are invited to the same School's case hearing. The Parent/Carer's case will be held in private and will be confidential. It should not be necessary for a child to attend, or for there to be witnesses, other than a friend or interpreter mentioned previously.

The appeal panel will ask all parties to withdraw while considering a decision. The decision of the appeal panel will be sent to you in writing by the Clerk to the School Appeals Panel. The decisions of appeal panels are binding upon the parent and the Admission Authority, but parents have statutory rights under other legislation should they wish the matter to be investigated further.

Useful Links

Department for Education (DfE) <https://www.gov.uk/government/publications/school-admissions-code--2>
Advisory Centre for Education provides online leaflets and guidance for parents: E-mail: enquiries@ace-ed.org.uk Website: www.ace-ed.org.uk Advice Line: 0300 0115 142

Allocation Statement for Cotham School - September 2020

As Cotham School is oversubscribed, the admissions criteria published on the School and Local Authority website have been applied to allocate the places that are available at the Academy.

679 on-time applications (175 first preferences, 239 second preferences and 265 third preferences) have been received for Cotham School which has an Admission Number of 243.

How the initial allocation of places was made

1 place was offered to children with Special Educational Needs where the Education Health & Care Plan names Cotham School.

The remaining 242 places have been offered to the following children:

1. Those children who are defined as 'Children in Care'; or children who were previously in care, but immediately after being in care became subject to an adoption order, child arrangement order, or special guardianship order. **(0 places)**
2. Those children living within the area of first priority for Cotham School, with siblings of statutory school age attending the Academy, who will still be on roll in Years 8-11 in September 2020 **(41 places)**
3. Those children who live within the area of first priority for Cotham School **(78 places)**
4. Those children living outside the area of first priority with siblings of statutory school age attending the Academy who will still be on roll in Years 8-11 in September 2020 **(62 places)**
5. Those children living outside the area of first priority for Cotham School who live closest to the Academy as measured in a direct line from the home address to the Academy **(61 places)**

The furthest distance offered a place in this category was **2.093 km**.

Letter of Appeal

Cotham School

Parent/Carer Contact Details – BLOCK CAPITALS

Parent/Carer Name _____

Telephone Number _____

Alternative Telephone Number _____

Email address _____

Child's Details

First Name(s): _____

Surname/Family Name: _____

Date of Birth: ____/____/____

Address: _____

Reasons for Preference/Grounds for Appeal:

Please provide your grounds for appeal in writing as soon as possible. An appeal hearing cannot be set up until the written grounds for appeal are received. *If required, please continue on a separate sheet.*

Signed (Parent/Carer): _____ Date: ____/____/____

Please return by 15th May 2020 by email if possible to james.britton@bristol.gov.uk

If you have to send it in the post please send it to School Admissions (City Hall), Bristol City Council, PO Box 3399, 100 Temple Street, BRISTOL, BS1 9NE.

Allocation Statement for FAIRFIELD HIGH SCHOOL – September 2020 – First Round

As Fairfield High School is oversubscribed, the criteria stated in their published admissions policy available on the Academy and Local Authority websites have been applied to allocate the places that are available at the Academy.

571 on-time applications (188 first preferences, 204 second preferences and 179 third preferences) have been received for Fairfield High School which has a published admission number of 216.

6 places are required for children with the school named in their Education, Health and Care Plan.

This left 210 places to allocate using the published criteria.

How the Initial Allocation of Places was made

The **210 places** have been offered to the following children:

1. Those children who are defined as Children in Care or children who were previously in care but immediately after being in care became subject to an adoption, child arrangements or special guardianship order. **(0 places)**
2. Children who have exceptional social or medical needs. **(0 places)**
3. Those children living within the area of first priority for Fairfield High School, with siblings of statutory school age attending the school, who will still be on roll in September 2020. **(37 places)**
4. Children who live within the area of first priority for Fairfield High School, who live closest to the school as measured in a direct line from the home address to the school. **(126 places)**
5. Children of Excalibur employees employed at the academy on a permanent, minimum 40% Full Time Equivalent contract with the Trust for two or more years at the time at which the application for admission is made or who have been recruited to fill a vacant post for which there is a demonstrable skill shortage. **(1 place)**
6. Those children living outside the area of first priority for Fairfield High School with siblings of statutory school age attending the school, who will still be on roll in September 2020. **(25 places)**
7. Children who live outside the area of first priority for Fairfield High School, who live closest to the school as measured in a direct line from the home address to the school. **(21 places)**
The furthest distance offered a place in this category was **1.192 km**.

An International Academy

Principal: **Ms Catriona Mangham BA Hons**
Excalibur Academies Trust: a company limited by guarantee
Registered in England: Company Number: 08146633
Registered Office: Granham Hill, Marlborough, Wiltshire SN8 4AX





**Fairfield
High School**
Achieving Excellence

Letter of Appeal – Fairfield High School

Parent/Carer Contact Details – BLOCK CAPITALS

Parent/Carer Name _____

Home Telephone Number _____

Mobile Telephone Number _____

Alternative Telephone Number _____

Email address _____

Child's Details

First Name(s): _____

Surname/Family Name: _____

Date of Birth: ____/____/____

Address: _____

Reasons for Preference/Grounds for Appeal:

Please provide your grounds for appeal in writing as soon as possible. An appeal hearing cannot be set up until the written grounds for appeal are received. *If required, please continue on a separate sheet.*

Signed (Parent/Carer): _____ **Date:** ____/____/____

Please return by 1st May 2020 to:

School Admissions (City Hall), PO Box 3399, 100 Temple Street, BRISTOL, BS1 9NE

Alternatively email a scanned version of this form (or a similar document containing all of the requested information) to Lucy.Danielyan@bristol.gov.uk

School Appeals Guidance Notes for Fairfield High School

The appeal panel will take into account the reasons for your preference, and individual circumstances relating to your application. You may wish to write a further letter to the appeal panel in advance of your appeal. Any additional correspondence should be sent to School Admissions as soon as possible.

You will be given not less than 10 school days' notice of the date, time and place of the hearing at which you can be present and speak. You can, if you wish, be accompanied by a friend who may speak for you and represent your views to the appeal panel. Parents for whom English is not the first language may wish to arrange for an interpreter to be present.

You are encouraged to attend the appeal panel meeting. If you prefer not to attend the panel will consider the case based on your written submission(s). Alternatively, a friend or representative may present the appeal on your behalf.

You may wish to write down in advance what you wish to say to the panel, and use your own notes to speak from on the day. It is important that you don't think afterwards of something you forgot to say, or wish you had said, as the panel must not accept additional information after the appeal has been heard.

You will need to demonstrate that your child's need for a place at the school outweighs the Admission Authority's reasons for refusing a place. You should consider how that school will meet your child's individual needs. What will your child gain from attending your preferred school that he/she will not get from attending any other school?

You are also welcome to submit additional letters of support from professionals or other parties who have been, or are currently, involved with your child. Please submit all supporting documentation by 3rd May 2019. These may be letters which substantiate your case, or actively support your preference. The appeal panel will take into account all submissions received by 3rd May 2019.

Appeals are normally held at City Hall, College Green, Bristol. When you arrive for your appeal, you will be directed to a waiting area. The Clerk to the Independent School Appeals Panel will explain the procedure of the appeal hearing before the appeal begins.

The sequence of events is likely to be:

School's Case:

- i) Presentation of the school's case by the representative of the Admission Authority
- ii) Questioning by the parent/carer(s) and the Appeal Panel
- iii) Summing-up by the representative of the Admission Authority

Parent/Carer's Case:

- iv) Presentation of the case by the parent/carer
- v) Questioning by the Appeal Panel/representative of the Admission Authority
- vi) Summing-up by the parent/carer

If more than one family are appealing for the same school on the same day all parents/carers are invited to the same School's case hearing. The Parent/Carer's case will be held in private and will be confidential. It should not be necessary for a child to attend, or for there to be witnesses, other than a friend or interpreter mentioned previously.

The appeal panel will ask all parties to withdraw while considering a decision. The decision of the appeal panel will be sent to you in writing by the Clerk to the School Appeals Panel. The decisions of appeal panels are binding upon the parent and the Admission Authority, but parents have statutory rights under other legislation should they wish the matter to be investigated further.

Useful Links

Department for Education (DfE) <https://www.gov.uk/government/publications/school-admissions-code--2>

Advisory Centre for Education provides online leaflets and guidance for parents:

E-mail: enquiries@ace-ed.org.uk Website: www.ace-ed.org.uk

Transfer to Secondary School - September 2020

Allocation Sheet for Gordano School

National Offer Day (2 March 2020)

Gordano School has a Published Admission Number of 336.

453 preferences have been received for the school. It has, therefore been necessary to use the oversubscription criteria, as outlined below, to determine which of the applicants should be offered the places available.

The 336 available places have been offered to the following applicants:

Where a school is named in a child's Statement of Special Educational Needs or Education Health and Care Plan, the admission authority is legally required to admit the child to the school. Therefore such children are allocated places before the admissions criteria, detailed below, are applied.

EHCP	Number of offers
The school is named in a Statement of Special Educational Needs or Education Health and Care Plan.	0

	Admissions criteria	Number of offers
1	Looked-after children at the time of application and children who were previously looked after but ceased to be so because they were adopted (or became subject to a Child Arrangements Order or Special Guardianship Order) immediately following having been in Care.	3
2	Children who reside within the First Geographical Area who have a sibling on roll at the school at the time of application who will still be on roll at the time of admission and who lives at the same home address.	120
3	Children who reside within the First Geographical Area or with a confirmed move to a home address within First Geographical Area which can be evidenced at the time of application.	213
4	Children not satisfying a higher criterion.	0

The distance between home and school for the last child offered a place was 1.660 miles.

Any applicants not offered a place at the school have been refused because, under the terms of the School Standards Framework Act 1998 (as amended by the Education Act 2011), a place may be refused if the admission of an additional child would cause prejudice to the provision of efficient education or the efficient use of resources.

ONLY USE THIS FORM TO APPEAL FOR A NORTH SOMERSET SCHOOL

1. Childs details

First name (s)			
Last name			
Date of birth		Male <input type="checkbox"/>	Female <input type="checkbox"/>
Address			
	Postcode		

2. Applicants details

First name(s)			
Last name			
Home phone		Work phone	
Mobile phone		Email address	
Relationship to child <i>e.g. mother, father</i>			

3. School appealing for

Name of the school being appealed for	
--	--

4. Declaration

North Somerset Council is registered with the Information Commissioner's Office for the purposes of processing personal data.

The information you provide will be held and used in accordance with the requirements of UK and European data protection law. The information will form part of your School appeals account, which will be held for two years.

Unless otherwise agreed with you, we will only collect the minimum personal data required to deliver the service, which includes child's name date of birth and home address, applicant name address and contact information. It does not include any special category personal information, or information relating to criminal convictions or offences.

The information will be used for the administration of School Appeals; our statutory duty under the School Admissions Code December 2014 (GDPR Article 6(1)(c)).

We will not use your personal information in a way that may cause you unwarranted nuisance. Failure to provide the information could result in the school appeal not being processed.

The information provided may be shared with schools, other council departments, other councils, North Somerset Community Partnership and Early Years setting (e.g. pre-schools), who have demonstrated that they have a lawful and legitimate interest in the information. The information will be used for the purposes of arranging and hearing a school appeal. At no point is your data shared or processed outside of the UK.

We may lawfully disclose information to public sector agencies to prevent or detect fraud or other crime, or to support the national fraud initiatives and protect public funds under the Local Audit and Accountability Act 2014. Under the

conditions of the Digital Economy Act 2017, we may also share personal data provided to us with other public authorities as defined in the Act, for the purposes of fraud or crime detection or prevention, to recover monies owed to us, to improve public service delivery, or for statistical research. We do not share the information with other organisations for commercial purposes.

You have the right to see the personal data we process about you, as well as the right of objection, rectification, restriction and erasure in some circumstances. For details of how to make such a request, please click [here](#).

If you have any questions or concerns about the way we process your personal data, our Data Protection Officer can be contacted at DPO@n-somerset.gov.uk.

I certify that I am the person with parental responsibility for the child named above and the information given is true and to the best of my knowledge and belief.

Signature

Date

My reasons for appealing are:

(Please attach additional sheets if necessary)

Transfer to Secondary School - September 2020

Allocation Sheet for Hans Price Academy

National Offer Day (2 March 2020)

Hans Price Academy has a Published Admission Number of 210.

352 preferences have been received for the school. It has, therefore been necessary to use the oversubscription criteria, as outlined below, to determine which of the applicants should be offered the places available.

The 210 available places have been offered to the following applicants:

Where a school is named in a child's Statement of Special Educational Needs or Education Health and Care Plan, the admission authority is legally required to admit the child to the school. Therefore such children are allocated places before the admissions criteria, detailed below, are applied.

EHCP	Number of offers
The school is named in a Statement of Special Educational Needs or Education Health and Care Plan.	1

	Admissions criteria	Number of offers
1	Looked-after children at the time of application and children who were previously looked after but ceased to be so because they were adopted (or became subject to a Child Arrangements Order or Special Guardianship Order) immediately following having been in Care.	6
2	Children with a sibling living within the Academy's Area of Prime Responsibility.	47
3	Children living within the Academy's Area of Prime Responsibility, living closest to the Academy.	109
4	Children with a sibling living outside the Academy's Area of Prime Responsibility.	19
5	Children living outside the Academy's Area of Prime Responsibility, living closest to the Academy.	28

The distance between home and school for the last child offered a place was 1.126 miles.

Any applicants not offered a place at the school have been refused because, under the terms of the School Standards Framework Act 1998 (as amended by the Education Act 2011), a place may be refused if the admission of an additional child would cause prejudice to the provision of efficient education or the efficient use of resources.

ONLY USE THIS FORM TO APPEAL FOR A NORTH SOMERSET SCHOOL

1. Childs details

First name (s)			
Last name			
Date of birth		Male <input type="checkbox"/>	Female <input type="checkbox"/>
Address			
	Postcode		

2. Applicants details

First name(s)			
Last name			
Home phone		Work phone	
Mobile phone		Email address	
Relationship to child <i>e.g. mother, father</i>			

3. School appealing for

Name of the school being appealed for	
--	--

4. Declaration

North Somerset Council is registered with the Information Commissioner's Office for the purposes of processing personal data.

The information you provide will be held and used in accordance with the requirements of UK and European data protection law. The information will form part of your School appeals account, which will be held for two years.

Unless otherwise agreed with you, we will only collect the minimum personal data required to deliver the service, which includes child's name date of birth and home address, applicant name address and contact information. It does not include any special category personal information, or information relating to criminal convictions or offences.

The information will be used for the administration of School Appeals; our statutory duty under the School Admissions Code December 2014 (GDPR Article 6(1)(c)).

We will not use your personal information in a way that may cause you unwarranted nuisance. Failure to provide the information could result in the school appeal not being processed.

The information provided may be shared with schools, other council departments, other councils, North Somerset Community Partnership and Early Years setting (e.g. pre-schools), who have demonstrated that they have a lawful and legitimate interest in the information. The information will be used for the purposes of arranging and hearing a school appeal. At no point is your data shared or processed outside of the UK.

We may lawfully disclose information to public sector agencies to prevent or detect fraud or other crime, or to support the national fraud initiatives and protect public funds under the Local Audit and Accountability Act 2014. Under the

conditions of the Digital Economy Act 2017, we may also share personal data provided to us with other public authorities as defined in the Act, for the purposes of fraud or crime detection or prevention, to recover monies owed to us, to improve public service delivery, or for statistical research. We do not share the information with other organisations for commercial purposes.

You have the right to see the personal data we process about you, as well as the right of objection, rectification, restriction and erasure in some circumstances. For details of how to make such a request, please click [here](#).

If you have any questions or concerns about the way we process your personal data, our Data Protection Officer can be contacted at DPO@n-somerset.gov.uk.

I certify that I am the person with parental responsibility for the child named above and the information given is true and to the best of my knowledge and belief.

Signature

Date

My reasons for appealing are:

(Please attach additional sheets if necessary)

Hayesfield

GIRLS' | MIXED
SCHOOL | SIXTH

TRANSFER TO SECONDARY EDUCATION SEPTEMBER 2020

ALLOCATIONS SHEET FOR HAYESFIELD GIRLS' SCHOOL. PLACES AVAILABLE 224

Applications for all schools have been considered under an equal preference system which means that all preferences (1st, 2nd & 3rd) for each school have been considered equally for places under the school's published admissions criteria. If there were any cases where more than one of the school preferences named on the application form could have been met only the highest preference school has been allocated by the Local Authority.

A total of **439** applications were originally received for Hayesfield Girls' School which has a published Admission Number of **224**. As the school was oversubscribed, following any offers of places to children with a Statement of Educational Needs, applications have been considered by the Governors/Academy Trust and places have been allocated in accordance with the school's published admissions criteria stated in the booklet 'A Secondary School for Your Child' and which are listed below in priority order.

4 places have been offered to children with a Statement of Special Educational Needs.

The initial allocation of places on 02 March 2020 was made on behalf of the Governors/Academy Trust of Hayesfield Girls' School to:

1. Looked after Children or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangement or special guardianship order. **1 Child**
2. Children with siblings attending the School at the time the application is received. **56 Children**
3. Children of staff at the school who have a contract of employment with the School in either or both of the following circumstances 1) where the member of staff has been employed by the School for two or more years at the time at which the application is made and 2) where the member of staff has been recruited to fill a skill-shortage area. **2 Children**
4. Up to 10 places to be allocated to children who demonstrate an aptitude for sport and up to 10 places will be allocated to children who demonstrate an aptitude for music. **19 Children**
5. Within the Bath City Boundary, (as defined by Bath & North East Somerset LA), after the allocation of places under criteria 1 and 4, 80% of the remaining places have been allocated to children living within the Bath City Boundary. **114 Children. The furthest direct line distance offered in this category was 1.407 miles.**
6. 20% of remaining places have been allocated to girls living beyond the Bath City Boundary. **28 Children. The furthest direct line distance offered in this category was 5.291 miles.**

Distance is measured from the address point of the child's home to the address point of the Upper Oldfield Park Campus in a straight line. Measurements are determined using the LA's GIS computerised mapping system

59 children in total have initially been refused a place at Hayesfield Girls School. (All other preferences originally considered have qualified for another school as a higher preference)



Upper Oldfield Park, Bath, BA2 3LA | Brougham Hayes, Bath, BA2 3QX

01225 426 151 | www.hayesfield.com | information@hayesfield.com | Headteacher: Emma Yates B Eng

Hayesfield Girls' School is a Company Limited by Guarantee registered in England & Wales No. 7671637

Registered Office: Upper Oldfield Park, Bath, BA2 3LA

Achieving
ambitions

Please Note If you decide to lodge a formal appeal for a place at this particular school your initial notification of intent to appeal should be sent to your home local authority by **16 March 2020** and your letter of appeal to the Clerk to Appeals Panel, Hayesfield Girls' School, Upper Oldfield Park, Bath, BA2 3LA by no later than **01 April 2020**.

Date of Statement: 02 March 2020



Upper Oldfield Park, Bath, BA2 3LA | Brougham Hayes, Bath, BA2 3QX

01225 426 151 | www.hayesfield.com | information@hayesfield.com | Headteacher: Emma Yates B Eng

Hayesfield Girls' School is a Company Limited by Guarantee registered in England & Wales No. 7671637

Registered Office: Upper Oldfield Park, Bath, BA2 3LA

**Achieving
ambitions**

Appeal Form
Co-ordinated Admission Scheme
Transfer to Secondary Education

This form should only be used to appeal for Hayesfield Girls' School

This completed form should be returned by the requested date directly to the Clerk of Appeals, Hayesfield Girls' School, Upper Oldfield Park, Bath, BA2 3LA.

As this form will be photocopied please complete it in BLACK ink.

Written By:	<i>Name of parent/carer</i>
Full Name of Child:	
Child's Date of Birth:	
Address of Child:	<div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 2px;"></div> <div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 2px;"></div> <div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 2px;"></div> <div style="text-align: right;">Postcode:</div>
Daytime Telephone Number(s):	
Name of School	Hayesfield Girls' School
Please state Preference Number for this school:	Preference No (i.e. 1 st , 2 nd , 3 rd , 4 th or 5th)

Reasons for Preference/Grounds for Appeal

Any information you wish to submit in support of your appeal should be sent in by you, if possible, with your letter of appeal.

Please indicate if supporting evidence is included with this appeal letter. YES/NO (*delete as appropriate*)

(Please Continue Overleaf if needed)
Reasons for Preference/Grounds for Appeal (continued)

Allocation Statement for Oasis Academy John Williams - September 2020

As Oasis Academy John Williams is oversubscribed, the criteria stated in their published admissions policy available on the Academy and Local Authority websites have been applied to allocate the places that are available at the Academy.

468 on-time applications (243 first preferences, 135 second preferences, 90 third preferences) have been received for Oasis Academy John Williams which has an admission number of 162.

As the Academy is oversubscribed Oasis Community Learning has agreed to increase the admission number to 180 for this year's entry in response to parental preference.

How the initial allocation of places was made

1 place is required for a child where the Academy is named in their Education, Health and Care Plan.

The remaining 179 places have been allocated to the following children:

1. Those children who are defined as 'Children in Care' at the time of the application; or children who were previously in care, but immediately after being in care became subject to an adoption order, child arrangement order, or special guardianship order. **(5 places)**
2. Those children with siblings who will be members of years 7 to 11 at the Academy on the date when the applicant would be admitted. The term sibling means full, step, half, adopted or fostered brother or sister, or other child living permanently within the same household. The Academy reserves the right to ask for proof of relationship. **(69 places)**
3. Those children who live the nearest by direct line distance from the Academy within the area of first priority. **(105 places)**

The furthest distance offered a place in this category was **1.403 km**.

School Appeals Guidance Notes for Oasis Academy John Williams

The appeal panel will take into account the reasons for your preference, and individual circumstances relating to your application. You may wish to write a further letter to the appeal panel in advance of your appeal. Any additional correspondence should be sent to School Admissions as soon as possible.

You will be given not less than 10 school days' notice of the date, time and place of the hearing at which you can be present and speak. You can, if you wish, be accompanied by a friend who may speak for you and represent your views to the appeal panel. Parents for whom English is not the first language may wish to arrange for an interpreter to be present.

You are encouraged to attend the appeal panel meeting. If you prefer not to attend the panel will consider the case based on your written submission(s). Alternatively, a friend or representative may present the appeal on your behalf.

You may wish to write down in advance what you wish to say to the panel, and use your own notes to speak from on the day. It is important that you don't think afterwards of something you forgot to say, or wish you had said, as the panel must not accept additional information after the appeal has been heard.

You will need to demonstrate that your child's need for a place at the school outweighs the Admission Authority's reasons for refusing a place. You should consider how that school will meet your child's individual needs. What will your child gain from attending your preferred school that he/she will not get from attending any other school?

You are also welcome to submit additional letters of support from professionals or other parties who have been, or are currently, involved with your child. Please submit all supporting documentation by 1st May 2020. These may be letters which substantiate your case, or actively support your preference. The appeal panel will take into account all submissions received by 1st May 2020.

Appeals are normally held at City Hall, College Green, Bristol. When you arrive for your appeal, you will be directed to a waiting area. The Clerk to the Independent School Appeals Panel will explain the procedure of the appeal hearing before the appeal begins.

The sequence of events is likely to be:

School's Case:

- i) Presentation of the school's case by the representative of the Admission Authority
- ii) Questioning by the parent/carer(s) and the Appeal Panel
- iii) Summing-up by the representative of the Admission Authority

Parent/Carer's Case:

- iv) Presentation of the case by the parent/carer
- v) Questioning by the Appeal Panel/representative of the Admission Authority
- vi) Summing-up by the parent/carer

If more than one family are appealing for the same school on the same day all parents/carers are invited to the same School's case hearing. The Parent/Carer's case will be held in private and will be confidential. It should not be necessary for a child to attend, or for there to be witnesses, other than a friend or interpreter mentioned previously.

The appeal panel will ask all parties to withdraw while considering a decision. The decision of the appeal panel will be sent to you in writing by the Clerk to the School Appeals Panel. The decisions of appeal panels are binding upon the parent and the Admission Authority, but parents have statutory rights under other legislation should they wish the matter to be investigated further.

Useful Links

Department for Education (DfE) <https://www.gov.uk/government/publications/school-admissions-code--2>
Advisory Centre for Education provides online leaflets and guidance for parents: E-mail: enquiries@ace-ed.org.uk Website: www.ace-ed.org.uk Advice Line: 0300 0115 142

Letter of Appeal – Oasis Academy John Williams

Parent/Carer Contact Details – BLOCK CAPITALS

Parent/Carer Name _____

Home Telephone Number _____

Mobile Telephone Number _____

Alternative Telephone Number _____

Email address _____

Child's Details

First Name(s): _____

Surname/Family Name: _____

Date of Birth: ____/____/____

Address: _____

Reasons for Preference/Grounds for Appeal:

Please provide your grounds for appeal in writing as soon as possible. An appeal hearing cannot be set up until the written grounds for appeal are received. *If required, please continue on a separate sheet.*

Signed (Parent/Carer): _____ **Date:** ____/____/____

Please return by 1st May to: School Admissions (City Hall), PO Box 3399, 100 Temple Street, BRISTOL, BS1 9NE. Alternatively email a scanned version of this form (or a similar document containing all of the requested information) to school.admissions@bristol.gov.uk

TRANSFER TO SECONDARY EDUCATION SEPTEMBER 2020
ALLOCATIONS SHEET FOR OLDFIELD SCHOOL. PLACES AVAILABLE 224

Applications for all schools have been considered under an equal preference system which means that all preferences (1st, 2nd & 3rd) for each school have been considered equally for places under the school's published admissions criteria. If there were any cases where more than one of the school preferences named on the application form could have been met only the highest preference school has been allocated by the Local Authority.

A total of **773** applications were originally received for Oldfield School which has a published Admission Number of **180**. The Governors/Academy Trust have agreed to work to a higher admission number of **224** for Sept 2020. As the school was oversubscribed applications have been considered by the Governors/Academy Trust and places have been allocated in accordance with the school's published admissions criteria stated in the booklet 'A Secondary School for Your Child' and which are listed below in priority order. If, under any of the categories listed, places were offered and refused, priority was given to those who live closest to the school as measured in a direct line between the home address and the identified school point.

8 places have been offered to children with a Statement of Special Educational Needs or Education, Health and Care Plan where the school has been named in their statement. These children are included within the Admission Number for the school. The Initial Allocation of remaining places on 02 March 2020 was made on behalf of the Governors/Academy Trust of Oldfield School to:

1. Children in Public Care (looked after children and previously looked after children who were looked after but ceased to be so because they were adopted or became subject to a Child arrangement order or special guardianship order). **0 Children**
2. Children whose older sibling attending will be attending the school on the admission date or have left the school within two years of the admission date. **64 Children**
3. Children of members of staff employed by the school in either or both of the following circumstances: a) where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or b) the member of staff is recruited to fill a vacant post for which there is a demonstrable shortage. **1 Child**
4. Those children who live nearest to the school, as measured in a direct line between the home and the school as outlined on page 76 of the booklet 'A Secondary School for your Child'. **151 Children with the furthest direct line distance being 4.778 miles.**

An additional SEN pupil has been included after the initial allocation was completed.

87 children in total have initially been refused a place at Oldfield School. (All other preferences originally considered have qualified for another school as a higher preference)

Please Note If you decide to lodge a formal appeal for a place at this particular school your initial notification of intent to appeal should be sent to your home local authority by **16 March 2020** and your letter of appeal to the Clerk to Appeals Panel, Oldfield School, Kelston Road, Bath, BA1 9AB by no later than **01 April 2020**.

Date of Statement: 02 March 2020

(Please Continue Overleaf if needed)

Transfer to Secondary School - September 2020

Allocation Sheet for

Priory Community School – an Academy

National Offer Day (2 March 2020)

Priory Community School – an Academy has a Published Admission Number of 300.

560 preferences have been received for the school. It has, therefore been necessary to use the oversubscription criteria, as outlined below, to determine which of the applicants should be offered the places available.

The 300 available places have been offered to the following applicants:

Where a school is named in a child's Statement of Special Educational Needs or Education Health and Care Plan, the admission authority is legally required to admit the child to the school. Therefore such children are allocated places before the admissions criteria, detailed below, are applied.

EHCP	Number of offers
The school is named in a Statement of Special Educational Needs or Education Health and Care Plan.	7

	Admissions criteria	Number of offers
1	Looked-after children at the time of application and children who were previously looked after but ceased to be so because they were adopted (or became subject to a Child Arrangements Order or Special Guardianship Order) immediately following having been in Care.	6
2	Children of The Priory Learning Trust staff and whose home school is Priory Community School, employed on a permanent contract by the Trust for at least two years at the time of application, or where the member of staff has been recruited to fill a post for which there is a demonstrable skill shortage. This does not include staff who work on the school site for other employers.	3
3	Children living in Priory Community School's First Geographical Area with a brother or sister who will be attending Priory Community School.	94
4	Children living in Priory Community School's First Geographical Area and who attend one of the following feeder schools: Castle Batch Primary School Academy and St Anne's Church Academy.	43
5	Children living in Priory Community School's First Geographical Area living closest to the school.	133
6	Children living outside Priory Community School's First Geographical Area with a brother or sister who will be attending Priory Community School.	12
7	Children living outside Priory Community School's First Geographical Area and who attend one of the following feeder schools: Castle Batch Primary and St Anne's Church Academy.	2

8	Children living outside Priory Community Schools' First Geographical Area living closest to the school.	0
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The distance between home and school for the last child offered a place was 2.768 miles.

Any applicants not offered a place at the school have been refused because, under the terms of the School Standards Framework Act 1998 (as amended by the Education Act 2011), a place may be refused if the admission of an additional child would cause prejudice to the provision of efficient education or the efficient use of resources.

ONLY USE THIS FORM TO APPEAL FOR A NORTH SOMERSET SCHOOL
1. Childs details

First name (s)			
Last name			
Date of birth		Male <input type="checkbox"/>	Female <input type="checkbox"/>
Address			
	Postcode		

2. Applicants details

First name(s)			
Last name			
Home phone		Work phone	
Mobile phone		Email address	
Relationship to child <i>e.g. mother, father</i>			

3. School appealing for

Name of the school being appealed for	
--	--

4. Declaration

North Somerset Council is registered with the Information Commissioner's Office for the purposes of processing personal data.

The information you provide will be held and used in accordance with the requirements of UK and European data protection law. The information will form part of your School appeals account, which will be held for two years.

Unless otherwise agreed with you, we will only collect the minimum personal data required to deliver the service, which includes child's name date of birth and home address, applicant name address and contact information. It does not include any special category personal information, or information relating to criminal convictions or offences.

The information will be used for the administration of School Appeals; our statutory duty under the School Admissions Code December 2014 (GDPR Article 6(1)(c)).

We will not use your personal information in a way that may cause you unwarranted nuisance. Failure to provide the information could result in the school appeal not being processed.

The information provided may be shared with schools, other council departments, other councils, North Somerset Community Partnership and Early Years setting (e.g. pre-schools), who have demonstrated that they have a lawful and legitimate interest in the information. The information will be used for the purposes of arranging and hearing a school appeal. At no point is your data shared or processed outside of the UK.

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conditions of the Digital Economy Act 2017, we may also share personal data provided to us with other public authorities as defined in the Act, for the purposes of fraud or crime detection or prevention, to recover monies owed to us, to improve public service delivery, or for statistical research. We do not share the information with other organisations for commercial purposes.

You have the right to see the personal data we process about you, as well as the right of objection, rectification, restriction and erasure in some circumstances. For details of how to make such a request, please click [here](#).

If you have any questions or concerns about the way we process your personal data, our Data Protection Officer can be contacted at DPO@n-somerset.gov.uk.

I certify that I am the person with parental responsibility for the child named above and the information given is true and to the best of my knowledge and belief.

Signature

Date

My reasons for appealing are:

(Please attach additional sheets if necessary)

School Appeals Guidance Notes for Redland Green School

The appeal panel will take into account the reasons for your preference, and individual circumstances relating to your application. You may wish to write a further letter to the appeal panel in advance of your appeal. Any additional correspondence should be sent to School Admissions as soon as possible.

You will be given not less than 10 school days' notice of the date, time and place of the hearing at which you can be present and speak. You can, if you wish, be accompanied by a friend who may speak for you and represent your views to the appeal panel. Parents for whom English is not the first language may wish to arrange for an interpreter to be present.

You are encouraged to attend the appeal panel meeting. If you prefer not to attend the panel will consider the case based on your written submission(s). Alternatively, a friend or representative may present the appeal on your behalf.

You may wish to write down in advance what you wish to say to the panel, and use your own notes to speak from on the day. It is important that you don't think afterwards of something you forgot to say, or wish you had said, as the panel must not accept additional information after the appeal has been heard.

You will need to demonstrate that your child's need for a place at the school outweighs the Admission Authority's reasons for refusing a place. You should consider how that school will meet your child's individual needs. What will your child gain from attending your preferred school that he/she will not get from attending any other school?

You are also welcome to submit additional letters of support from professionals or other parties who have been, or are currently, involved with your child. Please submit all supporting documentation by 1st May 2020. These may be letters which substantiate your case, or actively support your preference. The appeal panel will take into account all submissions received by 1st May 2020.

Appeals are normally held at City Hall, College Green, Bristol. When you arrive for your appeal, you will be directed to a waiting area. The Clerk to the Independent School Appeals Panel will explain the procedure of the appeal hearing before the appeal begins.

The sequence of events is likely to be:

School's Case:

- i) Presentation of the school's case by the representative of the Admission Authority
- ii) Questioning by the parent/carer(s) and the Appeal Panel
- iii) Summing-up by the representative of the Admission Authority

Parent/Carer's Case:

- iv) Presentation of the case by the parent/carer
- v) Questioning by the Appeal Panel/representative of the Admission Authority
- vi) Summing-up by the parent/carer

If more than one family are appealing for the same school on the same day all parents/carers are invited to the same School's case hearing. The Parent/Carer's case will be held in private and will be confidential. It should not be necessary for a child to attend, or for there to be witnesses, other than a friend or interpreter mentioned previously.

The appeal panel will ask all parties to withdraw while considering a decision. The decision of the appeal panel will be sent to you in writing by the Clerk to the School Appeals Panel. The decisions of appeal panels are binding upon the parent and the Admission Authority, but parents have statutory rights under other legislation should they wish the matter to be investigated further.

Useful Links

Department for Education (DfE) <https://www.gov.uk/government/publications/school-admissions-code--2>
Advisory Centre for Education provides online leaflets and guidance for parents: E-mail: enquiries@ace-ed.org.uk Website: www.ace-ed.org.uk Advice Line: 0300 0115 142

Allocation Statement for REDLAND GREEN SCHOOL - September 2020 First Round

As Redland Green School is oversubscribed, the admissions criteria published on the School and Local Authority website have been applied to allocate the places that are available at the school.

893 on-time applications (**374** first preferences, **306** second preferences and **213** third preferences) have been received for Redland Green School which has a published admission number of 216. The school has breached the admission number for Year 7 in September 2020 to 232.

1 place was required for a child with the school named in their Education, Health and Care Plan.

This left **231** places to allocate using the published criteria.

How the Initial Allocation of Places was made

The **231 places** have been offered to the following children:

1. Those children who are defined as Children in Care or children who were previously in care but immediately after being in care became subject to an adoption, child arrangements or special guardianship order. (**2 places**)
2. Those children living within the area of first, second or joint priority for Redland Green School, with siblings of statutory school age attending the school, who will still be on roll in September 2020. (**100 places**)
3. Children who live within the area of first priority for Redland Green School, who live closest to the school as measured in a direct line from the home address to the school. (**129 places**)

The furthest distance offered a place in this category was **900m**.



REDLAND GREEN SCHOOL BRISTOL



Letter of Appeal – Redland Green School

Parent/Carer Contact Details – BLOCK CAPITALS

Parent/Carer Name _____

Home Telephone Number _____

Mobile Telephone Number _____

Alternative Telephone Number _____

Email address _____

Child's Details

First Name(s): _____

Surname/Family Name: _____

Date of Birth: ____/____/____

Address: _____

Reasons for Preference/Grounds for Appeal:

Please provide your grounds for appeal in writing as soon as possible. An appeal hearing cannot be set up until the written grounds for appeal are received. *If required, please continue on a separate sheet.*

Signed (Parent/Carer): _____ Date: ____/____/____

Please return to james.britton@bristol.gov.uk by 10th May 2020:

If you have no alternative please post to School Admissions (City Hall), Bristol City Council, PO Box 3399, 100 Temple St, BRISTOL BS1 9NE

REDLAND GREEN SCHOOL BRISTOL

School Appeals Guidance Notes for Redland Green School

The appeal panel will take into account the reasons for your preference, and individual circumstances relating to your application. You may wish to write a further letter to the appeal panel in advance of your appeal. Any additional correspondence should be sent to School Admissions as soon as possible.

You will be given not less than 10 school days' notice of the date, time and place of the hearing at which you can be present and speak. You can, if you wish, be accompanied by a friend who may speak for you and represent your views to the appeal panel. Parents for whom English is not the first language may wish to arrange for an interpreter to be present.

You are encouraged to attend the appeal panel meeting. If you prefer not to attend the panel will consider the case based on your written submission(s). Alternatively, a friend or representative may present the appeal on your behalf.

You may wish to write down in advance what you wish to say to the panel, and use your own notes to speak from on the day. It is important that you don't think afterwards of something you forgot to say, or wish you had said, as the panel must not accept additional information after the appeal has been heard.

You will need to demonstrate that your child's need for a place at the school outweighs the Admission Authority's reasons for refusing a place. You should consider how that school will meet your child's individual needs. What will your child gain from attending your preferred school that he/she will not get from attending any other school?

You are also welcome to submit additional letters of support from professionals or other parties who have been, or are currently, involved with your child. Please submit all supporting documentation by 1st May 2020. These may be letters which substantiate your case, or actively support your preference. The appeal panel will take into account all submissions received by 1st May 2020.

Appeals are normally held at City Hall, College Green, Bristol. When you arrive for your appeal, you will be directed to a waiting area. The Clerk to the Independent School Appeals Panel will explain the procedure of the appeal hearing before the appeal begins.

The sequence of events is likely to be:

School's Case:

- i) Presentation of the school's case by the representative of the Admission Authority
- ii) Questioning by the parent/carer(s) and the Appeal Panel
- iii) Summing-up by the representative of the Admission Authority

Parent/Carer's Case:

- iv) Presentation of the case by the parent/carer
- v) Questioning by the Appeal Panel/representative of the Admission Authority
- vi) Summing-up by the parent/carer

If more than one family are appealing for the same school on the same day all parents/carers are invited to the same School's case hearing. The Parent/Carer's case will be held in private and will be confidential. It should not be necessary for a child to attend, or for there to be witnesses, other than a friend or interpreter mentioned previously.

The appeal panel will ask all parties to withdraw while considering a decision. The decision of the appeal panel will be sent to you in writing by the Clerk to the School Appeals Panel. The decisions of appeal panels are binding upon the parent and the Admission Authority, but parents have statutory rights under other legislation should they wish the matter to be investigated further.

Useful Links

Department for Education (DfE) <https://www.gov.uk/government/publications/school-admissions-code--2>

Advisory Centre for Education provides online leaflets and guidance for parents:

E-mail: enquiries@ace-ed.org.uk Website: www.ace-ed.org.uk

**Allocation Statement for St Mary Redcliffe & Temple School
September 2020**

How the initial allocation of places was made:

The 216 places have been offered to the following children:

Group

	Children with an Education, Health Care Plans (EHCP)	6
A	Church applicants who are Looked After Children or previously Looked after Children	3
B1	Church Applicants	193
B2	Church Applicants	0
B3	Church Applicants	0
C	Looked After Children or previously Looked after Children	4
D	Local applicants – up to 16 places	10
E	Faiths other than Christian - up to 4 places	0
F	Other Applicants	0

ST MARY REDCLIFFE AND TEMPLE CE VA SECONDARY SCHOOL

Year 7 Admissions – September 2020

I wish to appeal for a place at: - **St Mary Redcliffe and Temple CE VA School**

Application ID number:

Full Name of Child:

Date of Birth:

Grounds for Appeal

Please write below and continue overleaf or on a separate sheet if necessary

Name of Parent / Carer:

(Please print)

Signature of Parent / Carer:

Date:

*Please ensure that you return this form together with any supporting paperwork to the address below no later than **31 March 2020**:*

**Mrs G Botting
School Admissions
St Mary Redcliffe & Temple CE VA School
Somerset Square
Bristol
BS1 6RT**



2nd March 2020

Dear Parent

Allocation of Places to St Bede's Catholic College September 2020

As St Bede's Catholic College is over-subscribed the criteria published in the Governors' Admissions Policy have been applied to allocate the 207 places that are available.

All applications received by Governors and the Local Authority by the published deadline of 31st October 2019, falling into priority 1 and 2 have been offered places. 28 places have been offered to applicants in priority 3. In total, 207 have been offered.

20 applicants in priority 3 and all applicants in priorities 4, 5, 7, 8, 9, 10 and 11 unfortunately have not been successful at this stage in securing a place with us for September 2020. There were no applicants within priority 6. I know this will cause disappointment and some anxiety. We may be able to make further offers if any family decides not to accept the place allocated to their child.

The college is happy to receive calls from parents who have been unsuccessful in this round if they wish to know the priority in which their application has been placed. Following first round offers, we may be in a position to give some indication of the likelihood of success within second round offers.

On the reverse of this letter you will find information on how to appeal the decision of the Governing Body. If you would like to exercise this right, the completed form and a letter (if you so wish) detailing the grounds of the appeal, should be received **at the college by Friday 3rd April 2020, addressed to the Clerk of Governors.**

Yours sincerely

C.Walker

Mrs C Walker
Clerk to Governors



University of
BRISTOL



INVESTORS
IN PEOPLE



Leading education
and social research
more progress
Institute of Education
University of London



St Bede's Catholic College Appeal

*The School Standards and Framework Act 1998 gives you the right to appeal against the decision of the Governors; appeals will be heard on behalf of Governors by the Clifton Diocesan Schools Commission Appeals Panel in the week beginning 1st June 2020. If you would like to exercise your right of appeal then this completed form and a letter, if you so wish, detailing the grounds of the appeal should be received **at the College by Friday 3rd April 2020.***

Appeal for a September 2020 Year 7 Place

Child's Name..... (Please print) Date of Birth

Current Primary School

Catholic/Non-Catholic Admission Priority if known

I wish to appeal on behalf of my son/daughter against the decision of the Governing Body not to allocate a place for my child at St Bede's Catholic College for September 2020.

State any reasons why you consider your son/daughter should have been allocated a place either below or in a separate letter, which should be attached to this form.

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Appeal letters must be sent direct to the College and received by Friday 3rd April 2020. Letters should be addressed to Mrs C Walker, Clerk to Governors, St Bede's Catholic College, Long Cross, Lawrence Weston, Bristol BS11 0SU.



**TRINITY
ACADEMY**

ALLOCATION STATEMENT FOR ENTRY TO YEAR 7 2020

Trinity Academy is a secondary free school and part of Cathedral Schools Trust (CST) who is the admission authority. The school was established in response to the need for secondary school places in Bristol and aims to provide the very best educational outcomes for all our students by offering a broad and balanced curriculum with a focus on preparation for working life as well as music and performing arts. Trinity Academy is part of the coordinated admissions scheme with Bristol City Council.

Why has my child been unsuccessful in gaining a place at Trinity Academy?

Trinity Academy has received **314** on-time applications for the 120 places available and is therefore unable to offer places to every applicant who applied.

How have the 120 places been allocated for year 7 2020?

3 places have been reserved at the request of the SEN team for children with an Education, Health and Care Plan (EHCP).

The remaining **117** places have been allocated by applying the oversubscription criteria, in order of priority, as set out in the published admission arrangements 2020/21 for the 1st round of allocation:

- 'Looked after' children or 'previously looked after' children (**3 places**).
- Feeder School (**23 places**).
- Siblings (**3 places**)
- Music Specialists (**12 places**).
- Inner Priority Area (**19 places**)
- Outer Priority Area (**38 places**)
- Out of Priority Area (**19 places**)



**YEAR 7 2020 APPEAL GUIDANCE - BEFORE COMPLETING AN APPEAL FORM WE
ADVISE YOU TO READ ALL PAGES IN THIS DOCUMENT**

As a parent/carer you have expressed a preference to your home local authority regarding the school you would like your child to attend. However, if the year group applied for is oversubscribed and has reached its published admission number (PAN), the admission authority may not be able to meet your preference. Compliance with your preference would “prejudice the provision of efficient education or the efficient use of resources” at the school. Under the Education Act a parent/carer has the right to appeal against the decision to refuse their child a place at a school for which they have applied for.

Trinity Academy has an admission number of 120 and has received **314** on time applications for the academic year 2020/21. In the first allocation round, all **120** places have been offered against the oversubscription criteria, in order of priority, as set out in the published admission arrangements 2020/21. A full copy of the admission arrangements, including our map of priority areas can be viewed on the website; <http://www.trinityacademybristol.org/>

How have the 120 places been allocated for year 7 2020?

3 places have been reserved at the request of the SEN team for children with an Education, Health and Care Plan (EHCP).

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- ‘Looked after’ children or ‘previously looked after’ children (**3 places**).
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- Siblings (**3 places**)
- Music Specialists (**12 places**).
- Inner Priority Area (**19 places**)
- Outer Priority Area (**38 places**)
- Out of Priority Area (**19 places**)

Oversubscription Criteria

1. Looked after children and children who were previously looked after but immediately after being looked after became subject to an adoption, a child arrangements order, or special guardianship order (see the notes section at the end).

2. Priority will be given to children who are on the roll of Stoke Park Primary School, which is a designated feeder school for Trinity Academy.

3. Priority will be given to pupils who, on the date of application, will have a sibling on roll at Trinity Academy. The term “sibling” means a full, half, adopted, step brother or sister, but not cousins or other family members. A sibling must be living permanently with the applicant at the same address at the date of their application. The school may require proof of relationship and/or proof of residence.

4. Next, 10% of the PAN will be allocated to children who have demonstrated an aptitude in our specialist subject area for music, using a music aptitude test for pitch, melody, texture and rhythm. The applicant’s address is not taken into consideration under this criterion.

5. Places will be allocated to the inner and outer priority areas as follows:

a. 25% of the remaining places will first be randomly allocated to children living within the inner priority area. (Area shaded in blue on the map; children living on the boundary line will be considered to be living within the inner priority area).

b. Any remaining places will be randomly allocated to children living within the outer priority area (Area shaded in pink on the map, which is for guidance only; children permanently resident at addresses beginning within any of the following postcodes; BS1 1, BS1 2, BS1 3, BS1 4, BS1 5, BS1 6, BS2 8, BS2 9, BS6 5, BS6 6, BS6 7, BS7 8, BS8 1).

(See notes for definition of priority area and map at the end of this policy)

6. If there are any places remaining after places have been allocated to both priority areas, places will next be allocated to children living outside the priority areas via random allocation.

How do I appeal for a place at Trinity Academy?

Once you have received the official paperwork from your local authority which provides the reason why your child’s application has been unsuccessful, please respond by the deadline requested. If you decide to appeal you will need to complete the Trinity Academy appeal proforma with **your reasons in writing**. An appeal cannot be set up without your reasons in writing. The appeal proforma is available from the school website:

<http://www.trinityacademybristol.org/admissions/key-information/>

You will need to submit the appeal proforma to the school by the deadline of **Friday 1st May 2020**. You may include any additional information which you feel is relevant to your appeal with this form and return it to: **Admissions, Cathedral Schools Trust, College Square, Bristol, BS1 5TS** or email it to admissions@trinityacademybristol.org

Appeals will not be accepted from applicants who:

- Did not name Trinity Academy on the common application form (CAF).
- Have been offered a higher preference i.e. a school that was placed higher on the CAF than the preference for Trinity Academy.

How does the appeal process work?

Democratic Services at Bristol City Council is employed by the admission authority to administer and

conduct appeals for Trinity Academy. They will organise an independent appeal panel which consists of 3 people with no prior connection with Trinity Academy; a Chair, a Lay person and a member acquainted with education. There will also be a clerk in attendance to minute the appeal. The independent appeal panel must follow a two stage decision making process for all appeals;

Stage 1 - You will be invited to attend, which will be in the presence of all those appealing for a place for Year 7. A presenting officer from the school will present the school's case and its decision not to admit the child. The panel will examine the decision by the school to refuse admission, whether the admission arrangements were correctly and impartially applied and whether the admission of an additional child would prejudice the provision of efficient education or the efficient use of resources.

Stage 2 - This is your individual appeal which will be held in private. The appeal panel must balance the prejudice to the school against your case for your child to be admitted. They will need to take into account your reasons for expressing a preference including what this school can offer your child that the allocated school or other schools cannot.

What happens once the appeal has been lodged with the school?

Trinity Academy will acknowledge receipt of your appeal paperwork by letter or email and will forward all your appeal documents to Democratic Services.

When will the appeal be heard?

The Year 7 2020 appeals for Trinity Academy are scheduled to take place on **Thursday 25th and Friday 26th June 2020**. Stage 1 will take place at 10am on Thursday 25th June and you will receive notification in writing from Democratic Services with a date and time for your individual appeal hearing (Stage 2).

Where will the appeal be held?

Appeals for Trinity Academy will be heard at Bristol City Council, City Hall, College Green, Bristol BS1 5TR.

Who decides the outcome of the appeal?

The independent appeal panel must either uphold or dismiss an appeal. **A panel's decision that a child shall be admitted is binding on the school and the parents.** If your appeal is successful then a place will be offered at the school immediately. As a result, successful appeals will take the school over its published admission number. If your appeal is unsuccessful then your child will remain on the waiting list.

When do we know the result of the appeal?

You will receive written notification of the outcome of your appeal within five school days of the hearing, wherever possible.

What happens about the school place I've already been offered?

If you appeal, the place you have been offered at another school will be reserved by your home local authority pending the outcome of the appeal for Trinity Academy.

What if I change my mind about appealing?

If, at any time, you want to withdraw your appeal or remove your child's name from the waiting list, please inform either admissions@trinityacademybristol.org or Democratic Services via email at school.appeals@bristol.gov.uk

What if I do not attend my appeal hearing?

Where an appellant fails, or is unable, to attend and it is impractical to offer an alternative date the appeal may go ahead in your absence and a decision reached based on the written information submitted.

What if a place becomes available from the waiting list?

If your child qualifies for a place that has subsequently become available at Trinity Academy whilst you are waiting for your appeal to be heard then in this event your appeal will be cancelled. N.B using your right to appeal will not affect your child being on the waiting list.

Waiting List

Cathedral Schools Trust is the admission authority for Trinity Academy and maintains the waiting list. The waiting list will consist of applicants who have requested via the local authority to be put on the waiting list, those who lodge an appeal, or late applications. The waiting list is ranked in line with the oversubscription criteria, in order of priority. Late applicants who are 'looked after' or 'previously looked after' will be considered a higher priority than any on - time applications. Where a place becomes available and there is no higher priority based on the oversubscription criteria to allocate, we will offer a place by carrying out a fresh round of random allocation of all remaining applicants on the waiting list.

Music Specialism Waiting List

Any applicant who declined a place offered under the 10% music aptitude criterion will be replaced from the next highest ranked applicant from the music specialism waiting list.

KEY POINTS – if you choose to appeal

- Read the admission arrangements so that you understand how places have been allocated.
- Send in your Appeal Pro Forma on time – **by Friday 1st May 2020.**
- Think about your child's needs.
- Find out about Trinity Academy and the school you have been offered.
- Decide what is unique about Trinity Academy in terms of meeting your child's needs.
- Prepare your case.
- Backup your points with evidence – simply stating your child lives locally, has friends at the school or has always wanted to attend Trinity Academy is not evidence.
-

What are the appeal statistics?

2019 Admission: 2 appeals heard; none upheld.

Further Information admissions@trinityacademybristol.org or telephone 0117 353 5080.

This guidance is based on the published admission arrangements for Trinity Academy and the Department for Education, Code of Practice on School Admission and School Admission Appeals. For copies of the DfE Codes of Practice please visit www.education.gov.uk



**CATHEDRAL
SCHOOLS
TRUST**



**TRINITY
ACADEMY**

APPEAL PRO FORMA - YEAR 7 2020 ENTRY

I wish to appeal against the decision to refuse my child a place at Trinity Academy

Name of Child	
Date of Birth	
Address of Child	
Name of Parent/carer	
Contact telephone number	
Parent/carer email address	
<p>Please set out the reason(s) for your appeal, in writing below. Please note an appeal cannot be set up without <u>written</u> reasons. (Continue on a separate sheet/s if required)</p>	
Signature of parent/carer	
Dated	
<p>Please complete and return this form by Friday 1st May 2020 to Admissions, Cathedral Schools Trust %, College Square, Bristol, BS1 5TS or email; admissions@trinityacademybristol.org</p>	

TRANSFER TO SECONDARY EDUCATION SEPTEMBER 2020**ALLOCATIONS SHEET FOR WELLSWAY SCHOOL PLACES AVAILABLE 230**

Applications for all schools have been considered under an equal preference system which means that all preferences (1st, 2nd, 3rd, 4th & 5th) for each school have been considered equally for places under the school's published admissions criteria. If there were any cases where more than one of the school preferences named on the application form could have been met only the highest preference school has been allocated by the Local Authority.

A total of **494** applications were originally received for Wellsway School which has a Published Admission Number of **230**. As the school was oversubscribed applications have been considered by the Governors/Academy Trust and places have been allocated in accordance with the school's published admissions criteria stated in the booklet 'A Secondary School for Your Child' and which are listed below in priority order. If, under any of the categories listed, places were offered and refused, priority was given to those who live closest to the school as measured in a direct line between the home address and the school.

4 places have been offered to children with a Statement of Special Educational Needs or Education, Health and Care Plan where the school has been named in their statement.

The Initial Allocation of places on 02 March 2020 was made on behalf of the Governors/Academy Trust of Wellsway School to:

A) Looked after children or previously looked after children (the latter are children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangement order or special guardianship order). **0 Children**

B) Children from within the Area of Prime Responsibility (APR) whose older sibling will be attending the school on the admission date. **41 Children**

C) Children of staff where that member of staff has been employed for two or more years at the time at which the application for admission to the school is made and/or where the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage. **2 Children**

D) Children living within the APR. **51 Children**

E) Children living outside the APR whose older sibling will be attending the school on the admission date. **52 Children**

F) Children living outside the APR. **80 Children. The furthest direct line distance offered in this category was 1.494 miles.**

42 children in total have initially been refused a place at Wellsway School. (All other preferences originally considered have qualified for another school as a higher preference)

Please Note If you decide to lodge a formal appeal for a place at this particular school your initial notification of intent to appeal should be sent to your home local authority by **16 March 2020** and your letter of appeal for Wellsway School should be sent by no later than **1 April 2020** to The Clerk to the Governors /Academy Trust of Wellsway School C/O Admissions & Transport, Bath & North East Somerset Council, Lewis House, Manvers Street, Bath, BA1 1JG.

Date of Statement: 2nd March 2020



Appeal Form - Co-ordinated Admission Scheme

This form should only be used to appeal for Wellsway School

**This completed form should be returned by the requested date to
The Clerk to the Governors
c/o Admissions & Transport, Bath & North East Somerset LA, Lewis House,
Manvers Street, Bath, BA1 1JG.**

As this form will be photocopied please complete it in BLACK ink.

Written By:	<i>Name of parent/carer</i>
Full Name of Child:	
Child's Date of Birth:	
Address of Child:	<div></div> <div></div> <div></div> <div style="text-align: right;">Postcode:</div>
Daytime Telephone Number(s):	
Name of School Appealing for and Preference Number:	Preference No (i.e. 1 st , 2 nd , 3 rd , 4 th or 5 th)

Reasons for Preference/Grounds for Appeal

Any information you wish to submit in support of your appeal should be sent in by you, if possible, with your letter of appeal.

Please indicate if supporting evidence is included with this appeal letter. YES/NO
(delete as appropriate)

(Please Continue Overleaf if needed)

Reasons for Preference/Grounds for Appeal (continued)

[illegible]

If attaching additional sheets please tick ☐ this box

TRANSFER TO SECONDARY SCHOOL - SEPTEMBER 2020**APPLICATIONS FOR WINTERBOURNE ACADEMY**

694 applications were received by 31 October 2019 for Winterbourne Academy which has an Admission Level of 300 for the Year 7 intake in September 2020. Unfortunately, it has not been possible to meet all the requests for places at Winterbourne Academy and it has, therefore, been necessary to use Winterbourne Academy's published admission criteria to decide which applicants should be offered the available places.

1 place was required for a child with an Education, Health and Care Plan which names Winterbourne Academy. The remaining 299 places have been offered to applicants in the following priority order:

74 local siblings.

118 children for whom Winterbourne Academy was indicated as a preference who live within the area for which Winterbourne Academy has first responsibility.

87 children for whom Winterbourne Academy was indicated as a preference who live within the consortium area for which Downend School, King's Oak Academy, Mangotsfield School and Winterbourne International Academy have equal responsibility

14 Out of Area Siblings

6 children for whom Winterbourne Academy was indicated as a preference who live outside the consortium area for which Downend School, King's Oak Academy, Mangotsfield School and Winterbourne Academy have equal responsibility, based on their proximity to Winterbourne Academy.

Distances from home to school are measured in a direct line between the address point of the child's home and a central point within the main school buildings using the Local Authority's computerised mapping system. The farthest child from Winterbourne Academy offered a place under this criterion is measured to a distance of 1.127 miles from the school.

March 2020

This form should only be completed if you wish to make a formal appeal for a place at Olympus Academy Trust:

WINTERBOURNE ACADEMY

Please complete and return this form within 20 school days to Lisa Stevens at lisa.stevens@olympustrust.co.uk
Forms can also be sent to Olympus Academy Trust, c/o BSCS, Fiddlers Wood Lane, Bradley Stoke, BS32 9BS

Full name of child	
Date of birth	
Child's address	
Current school & year group	
Name of parent/carers	
Parent/carers address (if different from child's address)	
Mobile telephone number	
Home telephone number	
Email address (please print)	

For September intakes, please indicate preference: 1st, 2nd or 3rd:

WAITING LIST

Olympus maintains a waiting list for each school within the Trust. When a place becomes available, it will be offered in accordance with the oversubscription criteria outlined in the Admissions Policy, which can be found on the School website, and not the length of time an applicant's name has been on the waiting list.

PLEASE REMEMBER TO UPDATE OLYMPUS OF ANY CHANGES TO YOUR CONTACT DETAILS.

Reasons for Preference/Grounds for Appeal

Please continue on a separate sheet, if necessary, and attach