

Admission Arrangements 2027/2028

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Oasis Academy Bank Leaze Admission Arrangements 202-2026

Introduction

This document sets out the admission arrangements for Oasis Academy Bank Leaze, throughout this document referred to as "the Academy". Oasis Academy Bank Leaze is a fully inclusive Academy accepting children of all abilities, faith and no faith.

Published Admission Number (PAN)

The Academy has an agreed admission number of 30 full time pupils for year R.

The Academy will accordingly admit this number of pupils each year if there are sufficient applications. Where fewer than the published admission number for the relevant year group are received, the Academy Trust will offer places at the Academy to all those who have applied.

Application process

Applications for places at the Academy will be made in accordance with the LA's coordinated admission arrangements and will be made on the Common Application Form provided and administered by the LA.

Admissions at Oasis Academy Bank Leaze are co-ordinated under the Common Application Form via Bristol City Council. If you are a parent or carer and wish to apply for a place at Oasis Academy Bank Leaze for the following September, you will need to complete the Common Application Form via the LA website:

www.bristol.gov.uk/schooladmissions

Post to - School Admissions, Bristol City Council City Hall, PO Box 3176, Bristol, BS3 9FS.

Email: school.admissions@bristol.gov.uk

In-year Admission Arrangements

The Academy welcomes initial enquiries from parents and careers who would like information regarding admission to the academy in-year, and our waiting lists.

In the first instance, parents can complete the In-Year Application Form via our website or contact our office regarding the application and admissions on 01275 894580 or info@oasisbankleaze.org

Upon receipt of an in-year application form, the Academy aims to notify the parents of the next steps in their application within 10 school days. Where an application is refused, the Academy will set out the reason for refusal and information about the right to appeal in accordance with paragraph 2.32 of the school admissions code.

Oversubscription criteria

Year R admissions and in-year applications

After the admission of students with an Education, Health and Care plan or statement of special educational needs naming the Academy, applications will be considered against the criteria set out below:

Initial allocations will involve only those applications received by the published closing date and accepted as 'on time'.

a) *Looked after* and previously looked after children but immediately after became subject to an adoption, child arrangements order, or special guardianship order.

Children in care are children who are in the care of a local authority or provided with accommodation by that local authority in accordance with section 22 of the Children Act 1989.

b) Siblings:

• Children whose siblings currently attend the Academy and who will continue to do so on the date of admission.

• The term "sibling" means a full, half, adopted or fostered brother or sister, or the child of the parent/carer's partner where the child for whom the place is sought is living in the same family unit at the same address as that sibling living permanently within the same household.

• The Academy reserves the right to ask for proof of relationship;

c) Geography:

• Children living closest to the school as measured in a direct line from the home address to the school

• The home address is where the child spends the majority of the time and living with the person who has parental responsibility and is the main 'carer' as defined in section

576 of the Education Act 1996 (documentary evidence may be requested). If the child lives equally between two addresses, then the Academy will use the address with which the child is registered with a GP as the official address. This will normally be the address where the Child Benefit is paid and where the child is registered with a doctor.

• Home to school distances will be measured in a direct line from a point on the home address as held by the Local Authority to a central point within the main school building using the Local Authority's computerised mapping system.

The distance used to determine how close the child lives to the Academy will be the direct line measurement from the front door of the permanent home address to the main entrance to the Academy site. If the child's home is within a block of flats, the measurement shall be from the front door of the block of flats and not the individual front door. The child's permanent home address is where he or she normally lives and sleeps and goes to school from. Proof of residence can be requested at any time throughout the admissions process. If false or misleading information is used to gain entry to the Academy, the offer of a place will be withdrawn.

Tie-Breaker

If there are more applicants than there are places remaining within a particular category (except for category (a) where all applications will be admitted), direct line distance from home to school will be used as a tie-break. (Distances will be measured in a straight line from the child's home address to the school, using the Local Authority's computerised measuring system).

Where two or more children live in a flat or other multi-home dwelling and it is not possible to determine which applicant lives closest to the preferred school as measured in a direct line from the building to the school; the available place(s) will be allocated by drawing lots.

If there are more applicants than there are places remaining within a particular category, random allocation will be used to allocate the final available place(s). The random allocation process will be independently verified.

Waiting lists

The Academy will operate a waiting list. Where in any year the Academy receives more applications for places than there are places available, a waiting list will operate until the end of the Autumn term.

This will be maintained by the Academy and it will be open to any parent/carer to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application.

Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria set out above.

Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria. The waiting list will be reordered in accordance with the oversubscription criteria whenever anyone is added to or leaves the waiting list.

Appeals

Parents/carers will have the right of appeal to an Independent Appeal Panel if they are dissatisfied with an admission decision of the Academy. The Appeal Panel will be independent of the Academy. The arrangements for appeals will be in line with the School Admission Appeals Code published by the Department of Education.

Appellants should contact Bristol City Council for information on how to appeal. Information on the appeals process is available within Your child's primary education in Bristol' on Bristol

City Council website or http://www.bristol.gov.uk/page/children-and-young-people/primaryadmissions

Arrangements for admitting pupils outside the normal admissions round

For applications submitted for years other than the normal year of entry, the Academy must consider all such applications. The local authority will administer the application process and if the year group applied for has a place available the Academy must admit the child.

If more applications are received than there are places available, the oversubscription criteria shall apply. Parents/carers whose application is turned down are entitled to appeal.

Admission of children below compulsory school age and deferred entry to school In accordance with paragraph 2.16 in the Admissions Code 2014 parents can

a) Request that the date their child is admitted to school is deferred until later in the academic year or until the beginning of the term after their child becomes 5 i.e. the term beginning immediately after 31 December or 31 March, and

b) Parents can request that their child takes up the place part-time until the child reaches compulsory school age.

If a parent asks that their child defer their place or that their child attend on a part time basis, then a pattern of attendance must be agreed with the school before the start of the academic year of the year the child is to attend.

Admission of children outside of their normal year group

Parents may request that their child is admitted outside their normal age group. When such a request is made, the academy trust will make a decision on the basis of the circumstances

of the case and in the best interests of the child concerned, taking into account the views of the headteacher and any supporting evidence provided by the parent.

Special Educational Needs

Children with an Education, Health and Care Plan or Statement of Special Education Needs, naming the academy, follow the transfer arrangements set out in the SEN Code of Practice and associated regulations and are not subject to the general admission arrangements. Other children without a Statement of SEN and will be subject to the general admission arrangements.

Late applications

All applications received by the LA after the deadline will be considered to be late applications. Late applications will be considered after those received on time. If, following consideration of all applicants the school is oversubscribed, parents may request that their child is placed on the school's waiting list.