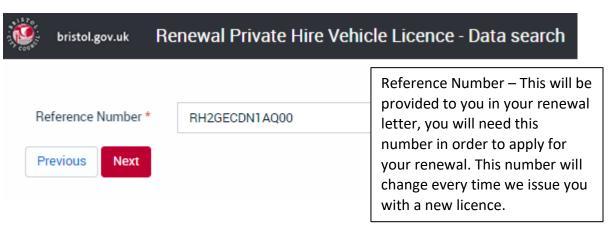
What we're doing?

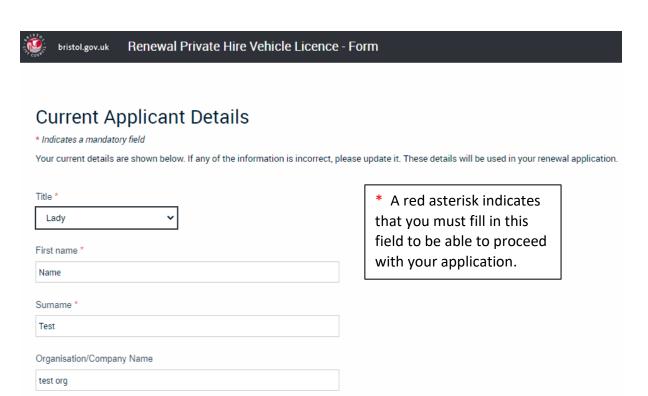
On Monday 9th January 2023, the way you submit your Private Hire and Hackney Licence applications is changing.

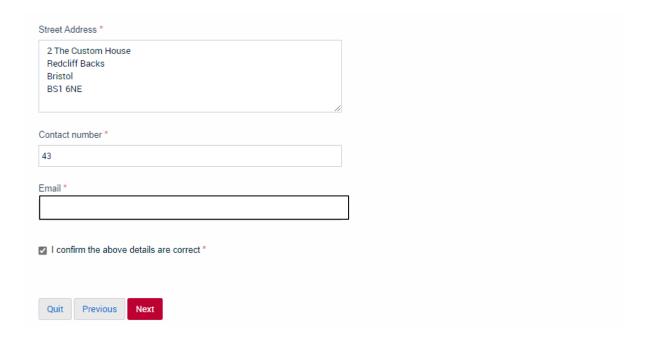
Our previous online application system is being replaced with a newer, easier to use system. You will be able to submit all applications on this system.

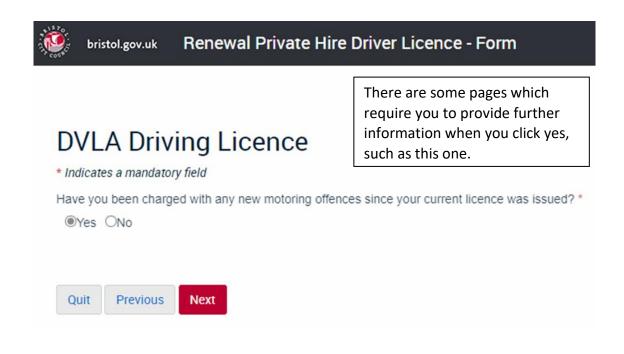
Alongside this, we have updated our website, where you should be able to find information on what you will need to submit alongside your application, if you do need to contact us, we will be introducing Online Contact Forms, where you can submit your enquiries.

What will applications look like?









Renewal Private Hire Driver Licence - Form

Motoring Offences (1)

* Indicates a mandatory field

Your offence type, date and points can be found here.

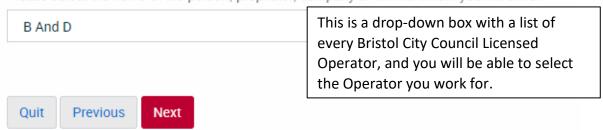
Offence Type *	
AC30 - Undefined accident offences	This is a drop-down box, and you will be able to select the relevant offence.
Offence Date *	
04/10/2022	
Penalty Points *	
3	
☐ Enter another "Motoring Offences" Tick the above checkbox to enter another set	of this data.
Quit Previous Next	

Renewal Private Hire Driver Licence - Form

Operator Details

* Indicates a mandatory field

Please select the name of the person, proprietor, company or firm for whom you will drive. *





Declaration

* Indicates a mandatory field

declaration at the end, you need to ensure you have read this fully.

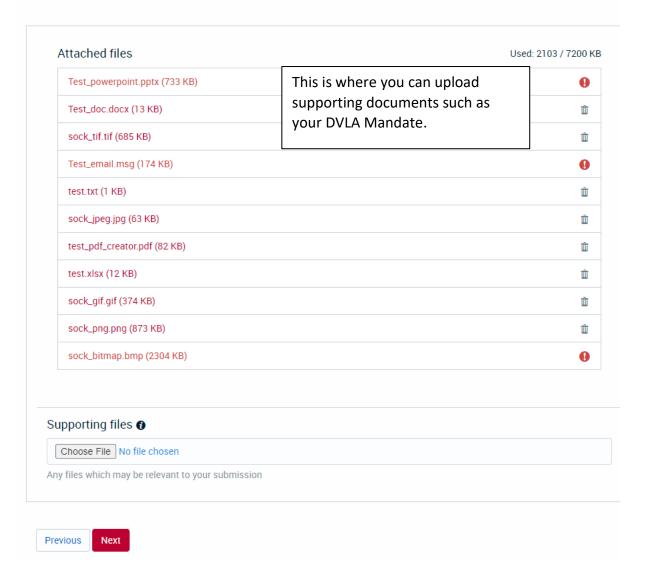
You will be asked to complete a

- I understand that by completing and returning this form, I consent to the processing of information about me, including medical
 information and criminal convictions and cautions, for the purposes of my application for and holding of, if granted, a licence.
- I declare that I have the lawful right to live and work in the United Kingdom and I understand that I will be required to provide <u>original documents</u> to demonstrate that right. A list of acceptable documents has been published by the Home Office.
 https://www.gov.uk/government/publications/licensing-authority-guide-to-right-to-work-checks
- I understand that the council may use the information in this form for internal purposes and to maintain a statutory register of driver's
 details and may disclose the information to persons or organisations in accordance with the Council's registration under the Data
 Protection Act 2018. I also understand that information in this form may be disclosed as part of a report to the body or person who
 will determine my application and that any information may be made public.
- I understand that any criminal convictions, civil convictions and/or endorsements or cautions must be notified to the council within 7 days.
- What the law says: Section 57(3) of the Local Government (Miscellaneous Provisions) Act 1976 states: If any person knowingly or
 recklessly makes a false statement or omits any material particularly in giving information he or she shall be guilty of an offence.

recklessly makes a false statement or omits any material particularly in giving information he or she shall be guilty of an offence. • I understand that as part of the application process I must provide an enhanced criminal records certificate from the Disclosure and Barring Service, and that the information will be used for the purpose of assessing my application for a licence.
Name *
Test name 1 TXPHVR
Date *
19/10/2022
✓ Declaration Made * ✓ I confirm that I have the right to work in the UK and I understand that I will be asked or documentation to prove this *
This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.
Quit Previous Next



Renewal Private Hire Driver Licence - Upload Files



Contact forms

If you need to contact us you will need to submit a contact form, this is replacing our email address, which will no longer be in use.

The contact forms will help us to make sure we have all of your information in order to locate your licence or application and respond to you more quickly.

Contact us about your taxi licence

What do you want to do?
Apply for a new licence
○ Renew an existing licence
Upload additional documents for a licence application
○ Tell us about a change in your circumstances
O Pay a licence fee
 Ask for an exemption from carrying wheelchair passengers or assistance dogs
Ask to transfer a vehicle licence
Change registration number for a licenced vehicle
○ Get help with the DVLA form, medical checks, DBS
○ Tell us you've been charged for using a bus lane
Other

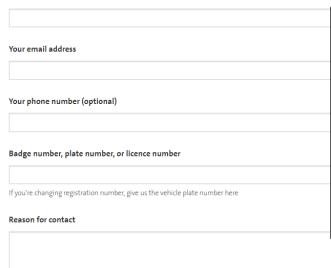
Submit >

Your details

Fill in this form to tell us about a change in your circumstances. We'll get back to you within [X working days].

The total size of files you upload must be 19MB or less.

Your full name



This is what the contact forms will look like, this example is for a change in your circumstances.

There are fields you will need to fill in so we can identify who you are and why you are contacting us. You are also able to upload supporting documents. For example, if you have changed your name, you will be able to upload the deed poll document.

Upload document

Choose File No file chosen

Maximum file size is 10MB

Upload document (optional)

Choose File No file chosen Maximum file size is 10MB

Upload document (optional)

Choose File No file chosen Maximum file size is 10MB

Upload document (optional)

Choose File No file chosen Maximum file size is 10MB

Read our <u>privacy statement</u> to see what we do with your personal information.



Submit >