

Job title:	Care Assistant (Disabled Children)
Bristol grade:	BG4
Managed by:	Senior Residential Child Care Worker/ Deputy Manager
Responsible for:	No direct Reports
Directorate:	People
Service area:	Disabled Children and Specialist Services

Purpose of the job

To create a supportive homely atmosphere and to meet both individual and group needs of disabled children by enabling them to maximise their independence to give physical, social and emotional care, when necessary.

Key job outcomes/accountabilities

- Develop, monitor and maintain good personal relationships with disabled children looked after and to meet both their physical and emotional needs in accordance with agreed programs. To assist with the management of behavioral difficulties, and children in vulnerable situations, within appropriate rules and regulations consistent with Central Government and departmental guidelines and procedures.
- Provide an emotionally secure, consistent, warm, supportive, homely and caring environment, appropriate to the physical, social, cultural and religious needs of disabled children and young people accommodated within the Residential setting.
- Supervise and be involved in social and recreational activities of young people both inside and outside the Residential.
- To assist in the identification and assessment of disabled children's problems and needs. To contribute as necessary towards preparing, implementing and reviewing planning agreements within the keyworker system. To attend planning meetings and reviews as necessary.
- Assist in making opportunities available for disabled young people to have regular contact with, and visits from, parents, guardians, relatives and friends, in accordance with planning agreements, including foster and adoptive parents.
- Attend and contribute to case reviews as necessary.
- Attend, under the guidelines set up by the supervisory officer, to personal needs of disabled children with special responsibility for individual residents.

Key job outcomes/accountabilities

- Undertake physical tasks looking after disabled children (including dressing, washing and feeding service users).
- To make regular rounds of the establishment to ensure the wellbeing of residents and the security of the premises, the rounds to be undertaken a minimum of once per hour.
- Undertake social duties (including talking with disabled children and helping residents, when appropriate, to maintain contact with family, friends and community).
- To be aware of the health and safety regulations in relation to tasks undertaken and to report any situations that could be considered hazardous.
- Prepare relevant information on service users, verbally or in writing, for a supervisory officer.
- Escort residents, as necessary, to hospital etc, to undertake other duties e.g. sewing, laundry etc.

Additional information:

- Post holder must be willing and available to participate in a rota pattern which includes regularly working shifts, sleeping-in duties and unsociable hours, i.e. bank holidays and weekends and according to service requirements. This includes evenings, bank holidays and weekends.
- Please note that this role is subject to an Enhanced DBS check.

This job description sets out the key outcomes required. It does not specify in detail the activities required to achieve these outcomes.

General Accountabilities

- A. So far as is reasonably practicable, the post holder must ensure that safe working practices are adopted by employees and in premises/work areas for which the post holder is responsible to maintain a safe working environment for employees and service users. These are defined in the Corporate Health, Safety and Welfare Policy, departmental policies and codes of practice.
- B. Work in compliance with the Codes of Conduct, Regulations and policies of the City Council.
- C. To model and promote good equalities practice and value diversity across the service.
- D. Ensure that output and quality of work is of a high standard and complies with current legislation / standards.
- E. Ensure that all mandatory training is undertaken as required. For example – Bristol City Council's Induction, Health and Safety, Equalities, Safeguarding Children and Safeguarding Adults. Please note - this is not a comprehensive list.