



**BRISTOL CITY COUNCIL
EDUCATION WELFARE SERVICE**

AAC7

Notes on the duties of the Chaperones

The Chaperone's first duty is to the children in his/her care; while he/she is acting as a Chaperone he/she may not engage in any activity that would interfere with the performance of his/her duties. The Chaperone is in loco Parentis, except when a child is in the care of a teacher, and should exercise that care which a good parent might reasonably be expected to give the child.

If the child is working in the theatre, the times when the child should attend and when he/she should be on stage are known in advance and must come within what is permitted in the licence.

The Chaperone's main duties will be to ensure that, when the child is not actually performing he/she is properly supervised, and has adequate meals, rest and recreation.

No child should be allowed to perform when unwell. If a child falls ill or is injured when in the charge of the Chaperone, a doctor should be called and the licence holder should immediately notify the child's parents and the Local Authority.

While a licence is in force, the place of performance may be visited by an Officer acting for the Local Authority. Their responsibilities are to ensure that the licence is being complied with and the child is properly cared for. They will wish to see the dressing rooms used by the child(ren) named in the licence, and any other accommodation he/she may use (e.g. rest rooms). They will wish to meet the Chaperone.

If, while a licence is in force, it appears to the Authority that a Chaperone is not performing his/her duties satisfactorily, the approval given for his/her employment may be withdrawn.

In the case of any serious difficulty, please contact the Child Employment and Licensing Officer on 0117 3521438 during office hours.

Children and Young Persons Act 1963, Section 37
The Children (Performances and Activities) (England) Regulations 2014

1. A person who may be a man or woman, approved by the Licensing Authority (in the Regulations referred to as a Chaperone) shall be in charge of the child at all times during the period beginning with the first and ending with the last performance to which the Licence relates, except when a child is in the care of a parent or teacher.
2. The Licensing Authority shall not approve a Chaperone unless they are satisfied that he/she is suitable and competent to exercise proper care and control of the child of the age and sex of the child in question and that he/she will not be prevented from carrying out his/her duties towards the child by other activities or duties towards other children.
3. Without prejudice to the last foregoing paragraph, the licensing Authority shall not approve a Chaperone if he/she is to be in charge of more than eleven other children during the time when he/she would be in charge of the child in question if approval were given.
4. "A Chaperone while in charge of a child under this regulation shall have the care and control of the child with a view to securing his/her health, comfort, kind treatment and moral welfare.
5. Where a child suffers any injury or illness while in the charge of a Chaperone or teacher, the holder of the licence shall ensure that the parent of the child named in the application form and the Local Authority are notified immediately of such injury or illness.