



**people policies**

# Healthy and Sustainable Procurement Policy



# Healthy and sustainable procurement policy statement

## Scope

---

Bristol City Council frequently procures work, goods and services. The procurement of these items has an impact on our carbon emissions and wider environmental footprint, and on the health of those who live and work in the city. If we want to achieve [our vision](#) for Bristol to be a fair, healthy and sustainable city then we must make sure the suppliers of our work, goods and services operate in a way which promotes equality and uses resources sustainably.

## We aim to:

---

- meet or exceed all [Government Buying Standards \(GBS\)](#) relating to health and sustainability
- encourage and enable suppliers to contribute towards our Climate and Ecological Emergency targets
- help fulfil our ambitions relating to the [One City Food Equality Strategy](#) and Good Food 2030 Framework

## To do this, the council will:

---

- 1 Devise a toolkit of health and sustainability requirements for contracts based on the Government Buying Standards as well as [One City Climate Strategy](#) and [Ecological Emergency Strategy](#) targets.
- 2 Use information on market readiness to categorise each of the health and sustainability requirements as Information Only, Scored or Mandatory within tender processes.
- 3 Update the wording and categorisation of the toolkit of health and sustainability requirements every two years based on

supplier maturity data (or more frequently if appropriate) with the aim of encouraging our supply chain to keep developing.

- 4 Make sure that officers carry out a Health and Sustainability Pre-specification Assessment (HSPA) before starting a tender process to identify key environmental opportunities in higher value contracts.
- 5 Mandate that any health and sustainability requirements from the toolkit that are identified as relevant for the particular contract must be included in any tender specification.
- 6 Make sure that the relevant health and sustainability requirements are embedded into the contract and contract monitoring.
- 7 Move towards measuring the carbon emissions and savings that result from the council's contracts.
- 8 Collaborate with, promote and support the response of local partners and suppliers to the climate and ecological emergency and health inequalities.
- 9 Support the work of events, markets and street trading to implement the food and catering related requirements within the City.
- 10 Ensure a joined up approach to all Council policies as relevant, including the Social Value Policy and Advertising and Sponsorship Policy, as well as the One City Food Equality Strategy.

# Annex 1: Health and Sustainability Requirements for Tenders

Subject	Theme	Requirement	Measure	
Office furniture and Buildings	Ecology	Timber must be 100% sustainably sourced, using Forest Stewardship Council certification.	Mandatory	
Parks and gardens	Ecology	All products, services and works procured must comply with the latest version of the Horticultural Code of Practice covering invasive non-native plants.	Mandatory	
Parks and gardens	Waste	All plant containers must be reusable, recyclable or biodegradable.	Mandatory	
Food and catering	Carbon and climate resilience	Offer and encourage uptake of plant-based options. <i>Such as Meat Free Mondays.</i>	Mandatory	
Food and catering	All	Within the Bristol region catering providers will meet Bristol Eating Better Gold Award (BEBA). <i>The provider will have achieved <a href="#">BEBA</a> gold within the first 12 months of the contract.</i>	Mandatory	
Food and catering	All	Within the Bristol region, food and catering providers at markets will achieve Bristol Eating Better Award (BEBA) Bronze and catering providers at both events and street trading sites will be encouraged to achieve BEBA Bronze. <i>Catering outlets within Council-operated markets must have achieved <a href="#">BEBA</a> Bronze prior to the start of the contract.</i>	Mandatory	
Food and catering	All	Catering providers will meet the requirements of at least the <a href="#">Soil Association Food For Life Served Here</a> (FFLSH) silver award or if a food supplier will meet the requirements of the <a href="#">Food For Life Supplier Scheme</a> . <i>The provider must be accredited to the appropriate level within the first 12 months of the contract.</i>	Mandatory if above Procurement threshold	
Cleaning consumables, furniture, office stationery, workwear, food and catering, ICT equipment	Waste	Describe how you will prioritise reusable packaging within the contract. Detail whether packaging and labelling will be easily separated into single-material parts. It should be noted whether any cardboard packaging used will consist of more than 80% recycled material.	Scored	

Subject	Theme	Requirement	Measure	
Cleaning contracts	Waste	Describe how you will reduce waste and water whilst delivering cleaning activities within the contract. <i>Such as use of reusable microfibre cloths and dry-cleaning techniques.</i>	Scored	
Electrical items	Carbon	Describe how you will aim to provide energy efficient equipment as deliverables or to provide a service within the contract. <i>The aim should be at least D rated using the new energy ratings which before 2021 was A+ rated for efficiency.</i>	Scored	
Food and catering and laundry	Carbon	Describe how you aim to provide water efficient equipment provided or used within the contract. <i>Note that a standard sized dishwasher (for up to 14 place settings) volume per cycle should not exceed 8 litres, washer driers 70 and washing machines 45 litres.</i>	Scored	
Office furniture and ICT equipment	Waste	Describe how you will prioritise reuse, repairability and recyclability of the products supplied within the contract.	Scored	
Parks and gardens	Ecology	Outline your plan to phase out peat as a soil improver within the contract.	Scored	
Parks and gardens	Carbon	Describe how you will prioritise environmentally friendly powered parks and garden machinery. <i>Including use of biofuels if applicable.</i>	Scored	
Office stationery and printing	Waste	Detail where recycled paper will be used in the delivery of the contract, noting any exceptions.	Scored	
Textiles	Waste	Describe how you will aim for textile products to have a low environmental impact within the contract. <i>Such as organic, fair trade or from recycled sources.</i>	Scored	
Textiles and Buildings	All	Show evidence of life cycle thinking for the selection of materials and equipment used or provided within the contract. Demonstrate the environmental impact of getting the raw materials needed, manufacturing processes, transportation, use and disposal.	Scored	
Transport	Carbon	Provide a green travel plan applicable to vehicles being used to deliver the works, goods or services within the contract. <i>This should detail your decision making process for whether vehicle procurement needed and how vehicles are selected and used efficiently.</i>	Scored	

Subject	Theme	Requirement	Measure	
Transport	Carbon	<p>Detail how you will minimise vehicle mileage within the delivery of the contract. Remaining vehicle miles will be using vehicles meeting the emissions standards of the Bristol Clean Air Zone (CAZ) apart from in exceptional circumstances.</p> <p><a href="https://bristol.gov.uk">Bristol's Clean Air Zone charges and vehicle checker - bristol.gov.uk</a></p> <p><i>Through changing from one mode of transport to another towards public transport, walking and cycling; commercial vehicle mileage reduced through freight consolidation. The 2030 aim is for a total of 40% reduction in vehicle miles.</i></p> <p><i>Not to include employee commuting.</i></p>	Scored	
Transport	Carbon	<p>Describe how you can contribute to the target of all cars and 90% of all other vehicles used within the City to be Ultra Low Emission Vehicles (ULEVs) by 2030 within the contract. By 2029 its expected that most deliveries within the city centre are made by freight consolidated electric vehicles.</p> <p><i>By 2038 all freight movements into the city centre are made by electric vehicles, with consolidation centres situated at all key access routes to the city centre.</i></p>	Scored	
Transport	Carbon	<p>Describe how you will reduce total carbon emissions from international and domestic air travel associated with the delivery of the contract.</p>	Scored	
Buildings	All	<p>For the application of BRE's Environmental Assessment Method (BREEAM) standards for major projects (above 1000m<sup>2</sup>) of new-build non-residential: Detail how you will achieve an "excellent" rating for a new building or "very good" rating for a major refurbishment as applicable.</p>	Scored	
Buildings	All	<p>For residential schemes show evidence of how the project can achieve an equivalent rating to BREEAM.</p> <p><i>Such as WELL standard, Building with nature.</i></p>	Scored	
Buildings	Carbon and climate resilience	<p>For new buildings: Describe how the building has been designed to be capable of delivering zero carbon heat and power and resilient to expected changes in climate during the lifetime of the building.</p>	Scored	
Buildings	Ecology and climate resilience	<p>Describe how the development will use appropriate blue and green infrastructure to increase resilience to potential changes in climate.</p>	Scored	
Buildings	Ecology	<p>Describe how the development will provide biodiversity net gain and enhance the sequestration potential.</p>	Scored	

Subject	Theme	Requirement	Measure	
Parks and gardens, Buildings	Ecology	Describe how you will reduce pesticide use and consider alternative methods of management within the contract.	Scored	
All	Waste	Indicate how you will minimise single use plastics and waste (in particular plastics, food and textiles) associated with the contract.  <i>You should aim for at least 65% of waste is repaired, reused or recycled. Target to eliminate single use plastics by 2035.</i>	Scored	
All	Climate resilience	Describe how your organisation will improve resilience to climate hazards whilst prioritising provision of services to the most vulnerable in society during contract delivery.  <i>In emergency planning or business continuity.</i>	Scored	
All	Carbon	There is a Climate Strategy target to make sure that the council is carbon neutral for all emissions by 2030 and supports the city in its aim to do the same. Where scored this would change to: Detail a carbon reduction plan and targets for the contract and describe how you intend to work towards becoming carbon neutral by 2030 as an organisation.	Information only; Scored above Procurement threshold	
All	Carbon	Bristol has a 2030 target in the Climate Strategy for all businesses and organisations in Bristol to be carbon neutral (direct and supply chain emissions) and to annually record and measure scope 1, 2 and 3 Greenhouse Gas (GHG) emissions in accordance with the GHG Protocol.	Information only	
Textiles	All	Manufacturers of textile products should be looking at ways to demonstrate innovative approaches to encourage more sustainable practice in use phase of textiles, which will be passed through the supply chain to where they are being used.	Information only	
Food and catering	Carbon	There is a Climate Strategy target for 2030 for all food supplied and distributed within the Bristol city region to be carbon neutral.	Information only	
Food and catering	Carbon	There is a Climate Strategy target that food supplied and distributed within the Bristol region is resilient to potential changes in climate.	Information only	
Transport	Carbon	Consider the CLOCS and FORS safety standards, which is turn help to make sustainable travel modes more attractive.  <a href="#"><i>CLOCS - Construction Logistics and Community Safety and FORS Homepage - FORS - Fleet Operator Recognition Scheme (fors-online.org.uk)</i></a>	Information only	

