

## Thrive at Night Training Privacy Notice

### Who we are.

[Thrive at Night](#) provides mental health and wellbeing support to Night Time Economy workforce in Bristol through resources and training. The training is provided by a number of training organisations, in partnership with Bristol City Council, including [NAOS](#) and [The Burnt Chef Project](#).

Bristol City Council is the data controller for the purposes of the Data Protection Act 2018 and other regulations including the UK General Data Protection Regulation (UK GDPR), which means it determines what your personal data is used for and why it is collected.

The purpose of this privacy notice is to tell you about how we collect and use personal data in connection with our service. We may update this privacy notice from time to time. When we do this, we will communicate any changes to you and publish the revised privacy notice on our website. This privacy notice should be read alongside the councils [Corporate Privacy Notice](#).

Our main address is City Hall, College Green, Bristol, BS1 5TR and our contact details can be found on [Bristol City Website](#)

Information about Thrive at Night is here: <https://www.bristolnights.co.uk/projects/thrive-at-night>

### What data we need to collect and use?

In order to provide the Thrive at Night training, we will collect and use the personal information below:

**When you register for a Thrive at Night course via Eventbrite, we will collect:**

- Name
- Company name (where you work)
- Job title
- Email address

### When you attend a Thrive at Night training session

You will be asked if you would participate in completing a feedback survey form. The information you provide on this form is treated as anonymous and the data is used to assist us in understanding the success of the training provided and where improvements can be made.



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Where individuals attending the training sessions are happy to be contacted in relation to evaluation of Thrive at Night, we will also collect an email address.

## How do we use your personal information?

We use this information for the following reasons:

- To inform us who has received the Thrive at Night training.
- To help us evaluate the Thrive at Night programme.
- To keep you informed of future Thrive at Night training sessions.

## Who else might we share your personal information with?

The information collected will be shared with our evaluation partner 'National Institute for Health and Care Research, Public Health Intervention Responsive Studies Team (PHIRST)'. For the purposes of evaluating the impacts of the Thrive at Night training sessions and resources, on the mental health and wellbeing of the Night Time Economy workforce in Bristol.

Where you have provided your email address at a training session, indicating that you are happy to be contacted in relation to the evaluation of the Thrive at Night programme, your name and email address will be shared with the evaluation provider. They will contact you to request your participation in further surveys and/or interviews. Your participation in these activities is purely voluntary and you are under no obligation to participate.

## Will my personal data be sent outside the UK?

No personal information is routinely sent or held outside the UK. Should the transfer of personal information outside the UK become necessary, it will only take place if permitted by law, and then only where there are appropriate safeguards in place to protect the data.

## What is the legal basis for our use of your personal information?

The information below shows the legal bases we are relying on to use your personal or special category (sensitive) personal information. You can see a list of the full legal bases we may rely on by looking at our [corporate privacy notice](#).

### Personal information

Our legal bases for using your personal information are:

- To exercise our public health tasks in the public interest as per the [Health and Social Care Act 2012, Part 1, section 30 and 31](#)
- Where individuals have agreed to take part in the evaluation of the training conducted by PHIRST the lawful basis will be consent.



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## How long we will keep your personal information?

We will hold this information for as long as it is needed, or if we are required to do so by law. In practice this means that your personal information may be retained for the relevant period listed below:

- 3 years

After this, your personal information will be archived.

## Your rights as a data subject

The law gives you a number of rights to control what and how personal information is used by us, including the right to access a copy of your personal information and withdraw your consent when we rely on your permission to use your personal data.

Full details about how we use and share your data and your rights can be found on our [Corporate Privacy Notice](#). If you are unable to access our digital Privacy Notice, please [contact Citizens Services](#) whom will be able to send a hard copy.

To update or correct your information if it is inaccurate, please [contact Citizens Services](#).

To access a copy of your personal information, more details and how to make a request can be found on the [data protection subject access requests page on the council website](#).

You can exercise any of these rights, ask questions about how we use your personal data or complain by contacting us at [data.protection@bristol.gov.uk](mailto:data.protection@bristol.gov.uk) or by writing to our data protection officer at:

Data Protection Officer  
Information Governance  
Bristol City Council  
City Hall  
PO Box 3399  
Bristol  
BS1 9NE

If you think we have dealt with your information inappropriately or unlawfully, you have the right to complain to the ICO at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Website: <https://ico.org.uk/>

Next annual review date: June 2026

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