

**BRISTOL CITY COUNCIL****JOB DESCRIPTION**

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| Job title: | Residential Child Care Worker |
| Bristol grade: | BG8 |
| Managed by: | Senior Residential Child Care Worker |
| Responsible for: | No direct reports |
| Directorate: | People |
| Service area: | Disabled Children and Specialist Services |

Purpose of the job

Under the general supervision of the Senior Residential Child Care Workers and within the framework of current legislation, to share overall responsibility for the efficient running of the Residential home, ensuring high quality residential services for disabled children within the overall policy of the Department.

Key job outcomes/accountabilities

- To develop, monitor and maintain good personal relationships with disabled children looked after and to meet both their physical and emotional needs in accordance with agreed programs. To assist with the management of behavioral difficulties, and children in vulnerable situations, within appropriate rules and regulations consistent with Central Government and departmental guidelines and procedures.
- To provide an emotionally secure, consistent, warm, supportive, homely and caring environment, appropriate to the physical, social, cultural and religious needs of disabled children and young people accommodated within the Residential setting.
- To supervise and be involved in social and recreational activities of young people both inside and outside the Residential.
- To assist in the identification and assessment of disabled children's problems and needs. To contribute as necessary towards preparing, implementing and reviewing planning agreements within the keyworker system. To attend planning meetings and reviews as necessary.
- To assist in making opportunities available for disabled young people to have regular contact with, and visits from, parents, guardians, relatives and friends, in accordance with planning agreements, including foster and adoptive parents.

Key job outcomes/accountabilities

- To help to maintain effective relationships with managers and staff of Bristol City Council, employers, schools, voluntary and other statutory agencies. To promote good relationships with the local community and, where appropriate, contribute towards remedial action to resolve difficulties.
- To assist in the maintenance of the requirements of Children's Homes Regulations and related legislation, the Health and Safety At Work Act, the Control of Substances Hazardous To Health Regulations and the Fire Regulations etc.
- To contribute towards the maintenance of standards of hygiene and cleanliness within the home and the upkeep of fabric, furniture and equipment.
- The Residential Child Care Worker may have to assume responsibility for the day to day management of the service on occasions in the absence of a senior staff member.

Additional information:

Post holder must be willing and available to participate in a rota pattern which includes regularly working shifts, sleeping-in duties and unsociable hours, i.e. bank holidays and weekends and according to service requirements. This includes evenings, bank holidays and weekends.

This job description sets out the key outcomes required. It does not specify in detail the activities required to achieve these outcomes.

General Accountabilities

- A. So far as is reasonably practicable , the post holder must ensure that safe working practices are adopted by employees and in premises/work areas for which the post holder is responsible to maintain a safe working environment for employees and service users. These are defined in the Corporate Health, Safety and Welfare Policy, departmental policies and codes of practice.
- B. Work in compliance with the Codes of Conduct, Regulations and policies of the City Council.
- C. To model and promote good equalities practice and value diversity across the service.
- D. Ensure that output and quality of work is of a high standard and complies with current legislation / standards.
- E. Ensure that all mandatory training is undertaken as required. For example – Bristol City Council's Induction, Health and Safety, Equalities, Safeguarding Children and Safeguarding Adults. Please note - this is not a comprehensive list.