

FoodSource BS1, Stall 62 within the Covered Market, CV101

Application Guidance

Application deadline 05/05/25

Overview

St Nicholas Markets presents a unique opportunity within FoodSource BS1. It allows you to become part of a rich tradition and vibrant community. We are now welcoming interested parties to submit their applications.

FoodSource BS1 is a recently completed construction within the Covered Market, and in keeping with St Nick's long history of the sale of produce, we are looking to attract local food enterprises to complement our existing mix of businesses. We would particularly welcome applications from interested parties offering a sit-down food offer (hot or cold, but without need for full cooking facilities) dry store goods, hard-to-find ingredients and cooking equipment.

License and fees

Trading will be licenced on a six-day week basis (**Monday to Saturday**) and must be open for business from 9:30 am to 5 pm daily (subject to periodic review and changes).

Occasional Sunday and evening trading may be required throughout the year, especially during the summer and Christmas periods.

Market trading will be licensed for a 12-month period from commencement of trade, following which, it is hoped that licensees will have effectively incubated a business, and be well-placed for an onward move to the high street. Licence fees will be collected on a monthly basis, by way of an annual invoice allowing for an array of payment options.

Licensees will be free to cease trading at any point during the 12-month period, giving at least 28 days notice. Any pro-rata licence fees for the remaining period will be nullified, with a final charge only being applied up to the end-of-trading.

Fees are as follows:

CV101: larger trading space within FoodSource BS1 (see plan of vacant stalls on page 4 for reference) is of approximately **22 square meters in size**, the annual licence fee for 2025/26 being **£11,746.20** (approximately £978.85 per month) excluding electricity supply (licence fees are subject to annual inflationary increases and periodic review).

Particulars

- Due to the nature of the new structure, we cannot entertain proposals for on-site cooking operations. Although, reheating of foodstuffs and or serving of hot drinks may be permissible depending on specifics.
- A potable water supply and sink serves the trading zones, as depicted on the below plan with tap symbols. Each sink is plumbed-into a drainage system, intended for wastewater only.

- Open-plan trading spaces will require traders to be continuously mindful of stock, as the public will have unrestricted access each trading day.
- No heating provision is offered, and it is expected that internal temperatures will be similar to that of outside.
- Electricity is by way of independently metered supplies, and businesses are free to select a provider of their choosing.
- Traders are welcome to dispose of general business waste within our markets bin-store, the service being of no additional cost.
- No mains gas supply serves the building, and the use of gas by way of cylinders or any other means is prohibited.
- The building is brightly lit, with several windows making for good visibility. Should it be desired, traders will be allowed to use their own free-standing lights to further enhance displayed products, etc.
- Traders will not be permitted to decorate floors, walls, or any other structural elements of the building, nor affix anything without prior agreement with Markets Management. However, business owners are welcome to dress trading spaces with retail furniture, products, and signage as agreed with the Markets Team.
- We are unable to permit the sale of alcohol for immediate consumption on-site. We may consider proposals for a take-home style offer, pending the obtaining of suitable permissions, etc.
- Although of a historical nature, the building will be wheelchair accessible via entrance points in both the north and south aspects. Due to a significant change of levels, wheelchair access across the dividing east-west line of the building will not be possible.
- Toilets are available within St Nick's Corn Exchange, a short walk from the Covered Market.
- No vehicle parking is available, although traders can unload from High Street as per restrictions.



Application process

We are accepting applications for the sale of food related products & services. Applicants are advised that the Covered Market does not attract as high a level of footfall as other areas of the market, and consideration should be given as to how to sustain a viable business within such a location.

When submitting your application, please include images of the products you wish to sell, along with images of your trailer.

Ready to apply? Express your interest by completing an application form (found [alongside this application guidance document on our website](#)), and return it by post, e-mail (markets@bristol.gov.uk), or hand-deliver to St Nick's Markets Office situated within the Glass Arcade (opposite Crafty Beans).

Remember, the **deadline for applications is Monday 31st March 2025**. After this, successful applicants will be shortlisted for interview.

Stall location

Please visit the pitch to understand its location and size.

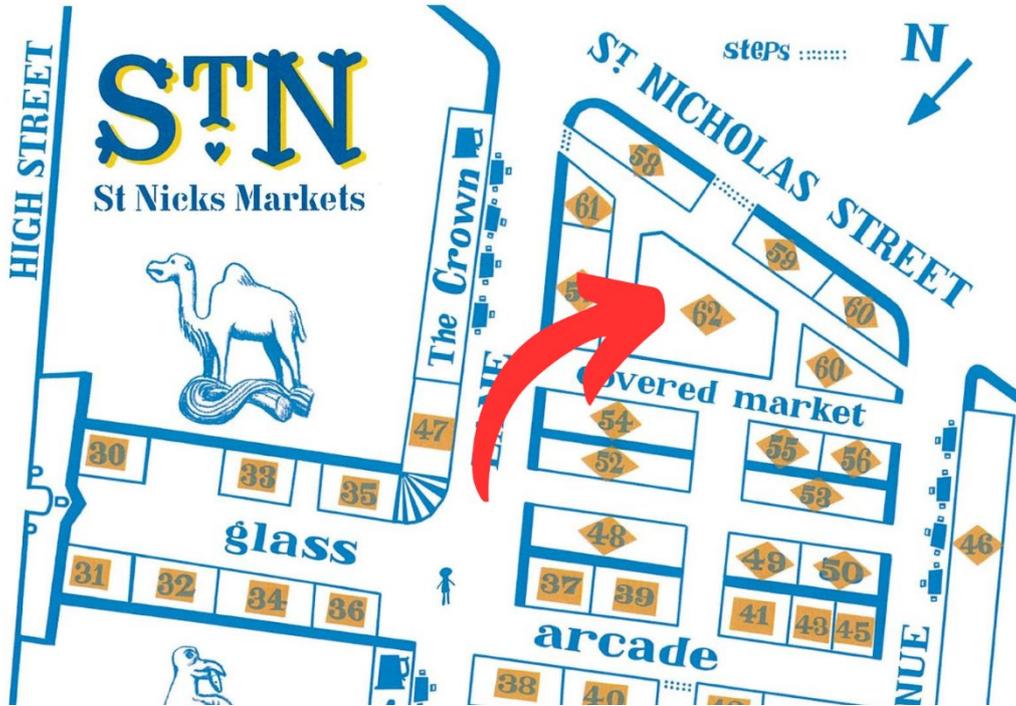
If you require assistance with access, our Markets Team is here to help. Don't hesitate to contact us with any questions about this trading opportunity.

Address: St Nicholas Market, Covered Market, Corn St, Bristol BS1 1JQ.

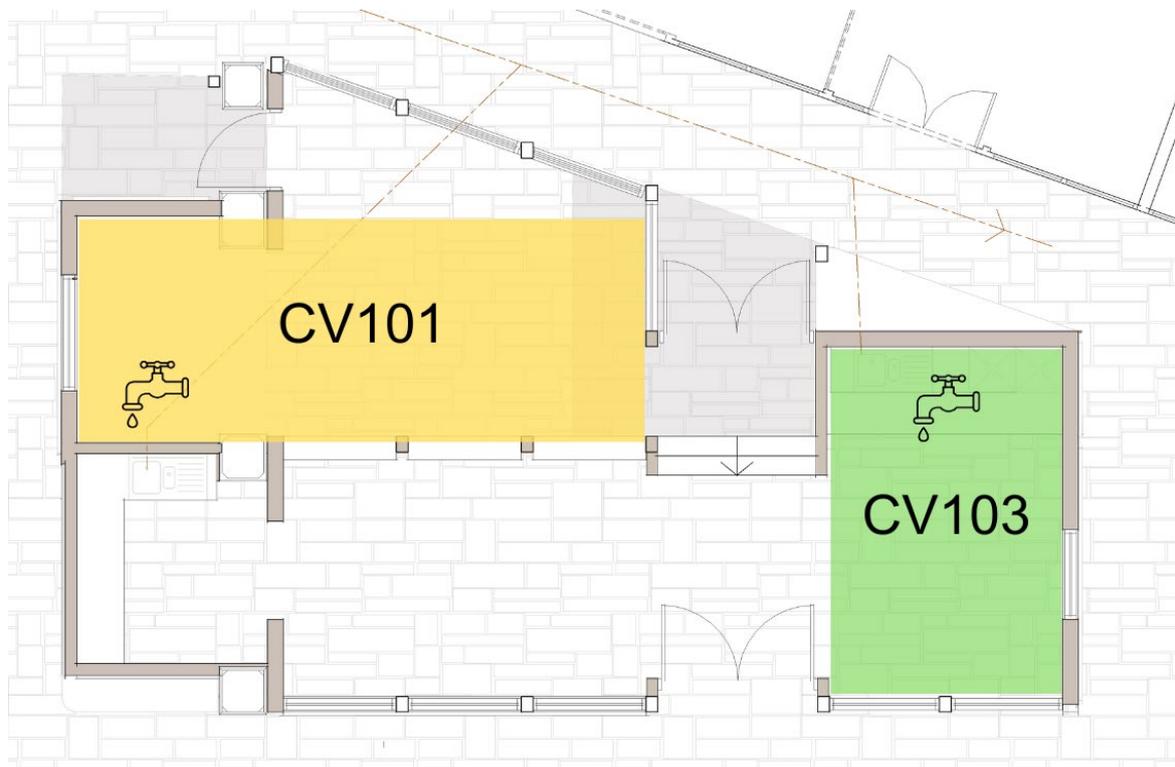
Stall number: 62.

[View the location on Google Maps.](#)

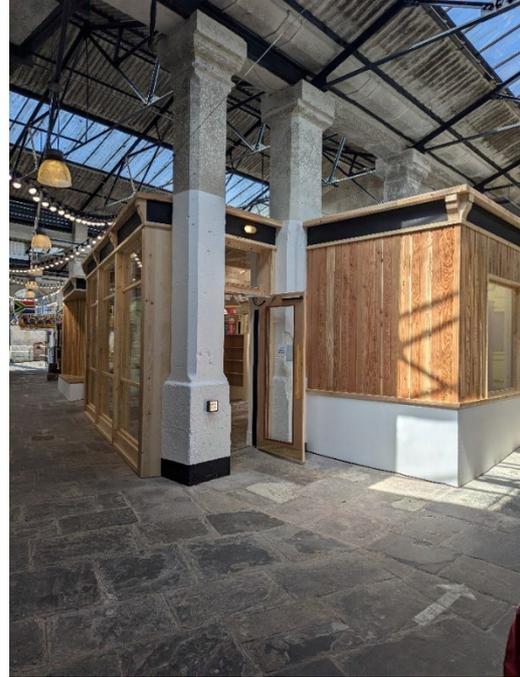
Location of FoodSource BS1



Plan of FoodSource BS1



Photos of CV101



Scoring Criteria

Interviews will be scored on the following criteria:

Scoring Criteria	Score percentage
Offer of customer service. Service is defined as to make fit for use, adjust, repair, maintain goods, or alternatively to offer a personal service to the customer.	5
Previous similar retail experience. Similar experience being market trading (indoor and or outdoor). For applicants who may be existing or previous St Nicholas Market traders, licence agreement terms & conditions compliance will be taken into account.	5
Existing business website or social media.	5
Concise and market relevant business plan. No more than one side of A4 paper.	5
Product authenticity. See authenticity rating guide on page 5 for reference.	40
Product originality. See originality rating guide on page 5 for reference.	40

Please keep in mind the following: In addition to the scoring criteria mentioned above, applications will be evaluated based on St. Nicholas Markets' **Balance of Trade Policy** (a separate document) and whether the proposed products are suitable for the market. Inappropriate products or services may include those that have the potential to cause offence, physical harm, or practical inconvenience.

Authenticity rating guide

Products will be rated based on their authenticity using the following scoring system:

0-8: Products in this range are generally disqualified from being traded. These are products produced with little or no regard for appearance, quality, or items better suited to other markets operated by third parties. For example, goods catering towards 'cheap & cheerful' or bulk-buy items.

9-15: Products in this range just meet the requirements for sale and may only be accommodated in specific cases or upon customer request.

16-24: Represents products created or presented acceptably, with attention to overall appearance and quality.

25-33: Indicates a product that meets the required standard but may have minor areas for improvement.

34-40: Applied to products of the highest evaluation, nearly perfect with minor imperfections that do not significantly affect the overall quality, especially for hand-made products.

Originality rating guide

Products will be rated based on their originality and uniqueness using the following scoring system:

0-8: These products are very common, lacking originality, and readily available at numerous outlets. They are generally not suited for our market.

9-15: Low-quality products will only be considered for sale in specific cases or at customers' explicit requests.

16-24: Products showing some originality and attention to a unique appearance.

25-33: Represents originality with minor aspects that could be improved.

34-40: These products or services exhibit the highest level of uniqueness and novelty, making them perfect for St Nicholas Market. Minor similarities to other products would not significantly impact their originality rating.



Interview Process

Applicants need to achieve a combined score of 60 or higher to qualify for an interview. If there are six or more qualifying candidates, only the top five scoring applicants will be shortlisted. Should nobody be appointed after the initial interviews, any remaining applicants with scores over 60 will be invited for further interviews in order of their scores (again in order of highest scoring). This process will repeat until an appointment is made or all possible viable candidates are exhausted.

Interviewees will be asked to bring along example products and or images, comprehensively detail the range of products they wish to offer, effectively communicate pitch presentation and display ideas, as well as inform of any business promotion and marketing plans. Interviewees will also be asked to expand on their short and long-term business plans.

The offer of a trading pitch will be based purely on interview performance, with the highest-scoring candidate being successful (subject to the desired outcome). Shortlisted applicants will be informed of the selection criteria prior to attending the interview.

Trading Terms & Conditions

A current example of St Nicholas Market's licence document issued to market traders can be found online alongside this application form.

Contact information

Telephone 0117 9224014

E-mail markets@bristol.gov.uk

Address: Market Office, The Glass Arcade, St Nicholas Market, Bristol BS1 1JQ